CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA ● JULY 27, 2015

Regular Meeting	City Council Chamber	6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. ROLL CALL

Kenneth E Smith Sr	Mayor
Alex Blount	Mayor Pro Tem
Jim McClain	City Councilman
Charles Grayson Day Jr	City Councilman
James Ham	Councilman

III. INVOCATION AND PLEDGE TO THE FLAG

IV. CONSENT DOCKET

A. Approve the Council Minutes of the last regular Council Meeting
B. Approve the Agenda as Presented
C. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

VI. PRESENTATION

1. Presentation - Cooperative Fleet Services Award -

VII. GRANTING AUDIENCE TO THE PUBLIC

VIII. OLD BUSINESS

IX. PLANNING AND ZONING

1. 1413 : Adoption Of: Ordinance #2015-11 -An Ordinance to De-Annex Hearn Family LLLP Tract -

X. NEW BUSINESS

1. FY 2015-16 Budget Presentation -
2. Bid Award: Police Car Equipment & Installation -

XI. MAYOR AND COUNCIL ANNOUNCEMENT

XII. ADJOURNED

ORDINANCE NO. 2015-11

AN ORDINANCE TO DE-ANNEX HEARN FAMILY LLLP TRACT BY THE CITY OF KINGSLAND

WHEREAS, the City of Kingsland seeks to encourage planned growth and development that offers urban type services; and

WHEREAS, the Hearn Family LLLP wishes to sell a parcel of land on Brazel Lane otherwise described as map and parcel 094 019B consisting of approximately 12.15 acres; and

WHEREAS, the City of Kingsland does not have public water or sewer available on Brazel Lane; and

WHEREAS, the cost of extending water and sewer service is not cost justifiable, and

WHEREAS, the Camden County Board of Commissioners have agreed to accept the De-Annexation;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND that the City of Kingsland De-Annex the property described in attachment 1 of the Hearn Family LLLP from the City of Kingsland;

Adopted and approved this 27th day of July, 2015.

____
Kenneth E. Smith, Sr., Mayor

ATTEST:

____
Linda M. O’Shaughnessy, City Clerk

Oscar Terrell Brazell Jr.
Petitioner

PETITION TO DEANNEX CERTAIN PROPERTY

Petitioner(s) herein, as the owner(s) of the property described in Exhibit A, attached hereto, hereby petitions the Board of Commissioners of Camden County, GA to adopt a resolution consenting to such annexation from the City of Kingsland, Georgia, and further, requests that said City deannex such property from the city limits of said City.

Petitioner certifies that it is the owner of all of the real property described and identified in Exhibit A and that there are no other owners or co-owners of such property. Property is also described as Tax Map #094, Parcel #019.B

Petitioner further certifies that the deannexation of the described property will not result in the creation of an unincorporated island in violation of Georgia law.

By:________________________

By:________________________

Cynthia A. Daniels
Notary Public

CYNTHIA A DANIELS
MY Commission
NOTARY
PUBLIC
EXPIRES
04-30-2018
CAMDEN COUNTY, GEORGIA

PROPERTY OWNER'S AUTHORIZATION

This is to certify that

- ☐ I am
- ☐ we are
- ☐ I am the authorized representative* of a Corporation that is the owner of a majority interest in the property that is the subject of the application to which this authorization is attached, being more specifically described
- ☐ in the attached deed or boundary description.
- ☑ as located at: O Brazell Lane and
  identified as Tax Map & Parcel Number: 094 019 B.

By execution of this form, this is to authorize the person named as "applicant" below, to act on behalf of the owner, to file for, and pursue a request for approval of the following and further certify by signature as owner that there are no loans or liens filed with the Clerk of Courts on property described above:

(☑ *Check each that applies and* ☐ *leave blank each that does not apply*)

- ☐ Rezoning
- ☐ Special Use
- ☐ Change in Approved Zoning Conditions
- ☐ Change in Approved Special Use Conditions
- ☐ Temporary Use Permit
- ☐ Project Approval – Preliminary Subdivision Plat
- ☐ Project Approval – Preliminary Site Plan
- ☐ Development Permit
- ☐ Final Subdivision Plat
- ☐ Special Exception Variance
- ☐ Hardship Variance
- ☐ Flood Damage Prevention Variance
- ☐ Appeal from Administrative Decision
- ☑ Other: De-Annex out of City

Applicant: Terrell Brazell

Address: 610 Wild Grape Dr
St. Marys, GA 31558

Hearn Family LLLP

Signature of Owner

By: L. H. Hearn, Manager

Print Name and Address:

L. H. Hearn

Notarized: Carol J. Maxey

Date: June 25, 2015

My Commission Expires: 01/29/2019

CAROL J. MAXEY NOTARY PUBLIC GEORGIA GLYNN COUNTY EXPIRES JAN. 29, 2019

Signature of Owner

Print Name and Address:

Notarized:

Date:

My Commission Expires:

Attach additional signature sheets as needed.

Corporations – attach copy of corporate resolution approving authorization.

City of Kingsland
Proposed FY 2015-16 Budget

	Department	FY 15-16 Requested Budget	FY 15-16 Recomm'd Budget	$ Increase/ Decrease from Requested Budget	Current Year FY 14-15 Budget	Variance from FY 14-15 budget to FY 15-16 Recom'd: % Change	Variance from FY 14-15 budget to FY 15-16 Recom'd: $ Increase/ Decrease	Reason for Change From FY14-15 Budget to FY15-16 Budge
								General fund, CVB, Water/Sewer, and Solid Waste include: 2.5% merit increases (except police under 5 year salary plan) 2.70% decrease in retirment funding and 19% increase in health insurance. Includes city wide implementation of energy audit recommendations $18k GF & $3k W/S. Includes increase in fuel for departments with vehicles.
General Fund	General Fund Revenues	$9,731,680	$9,661,680	-$70,000	$9,860,864	-2.02%	-$199,184	**Contingency of $356,362**; based on 8 mills. Revenues decreased in property taxes ($125,000), motor vehicle tax ($50,000), one time timber sale in prior year, and ambulance revenues Increases in revenue are in insurance premium tax and cable franchise tax.
	Administration	$1,023,440	$1,031,776	$8,336	$1,054,741	-2.18%	-$22,965	Increase in contract labor (elections), records retention software and equipment, city-wide time clock, and council chambers sound system upgrade offset by decrease in animal control contract ($46,100).
	Information Technology	$212,784	$215,391	$2,607	$233,337	-7.69%	-$17,946	Request for new hire, computer technician ($24,772) offset by decreas in court technology expenses.
	Finance	$297,681	$300,601	$2,920	$299,278	0.44%	$1,323	Increase in supplies & building maintenance. Includes 10 new comput @ $800 each, $8,000 under computer replacement program.
	Municipal Court	$465,479	$468,037	$2,558	$481,084	-2.71%	-$13,047	Increase in repairs & maintenance and travel offset by decreases in retirement and salaries.
	Police	$2,776,605	$2,809,605	$33,000	$2,905,977	-3.32%	-$96,372	Request to convert (1) part-time to (1) full-time. Includes scheduled police pay increase under 5 year plan salary plan. Capital outlay reque for 5 police cars at mid year funded by capital lease. Decreases in trav education & training, uniforms, & auto parts. Includes police vest grar match $8,750 and body worn camera grant match $24,000.
	Fire	$2,455,590	$1,997,742	-$457,848	$1,942,980	2.82%	$54,762	Request to convert (1) part-time to (1) full-time. Request for promotio of (1) fire fighter to Lieutenant ($4,500). Capital outlay request for driveway improvement ($50k). Capital outlay request for pumper/eng ($390k) & remodel station 3 kitchen ($90k) not recommended. Increa in reapirs, auto parts, and small equipment.
	Public Works	$1,731,844	$1,691,413	-$40,431	$1,681,850	0.57%	$9,563	Capital outlay for utility service truck ($75k) not recommended. Recommend to purchase used truck under $40k. Capital outlay reques for (1) zero turn mower.
	P&Z	$428,326	$434,298	$5,972	$428,463	1.36%	$5,835	No significant change.
	Economic Development	$67,388	$67,400	$12	$84,480	-20.22%	-$17,080	Decrease in capital outlay from prior year and in transfers out to grant fund.
	Fleet Services	$279,582	$289,054	$9,472	$320,859	-9.91%	-$31,805	Increase in supplis and small equipment offset by decrease in capital outlay request from prior year. Request for 1,000 gallon marine gas tank. Salaries offset by shared services with County.
	GF Total Expenditures	$9,738,719	$9,305,317	-$433,402	$9,433,049	-1.35%	-$127,732	

City of Kingsland
Proposed FY 2015-16 Budget

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						% Change	$ Increase/ Decrease	General fund, CVB, Water/Sewer, and Solid Waste include: 2.5% merit increases (except police under 5 year salary plan) 2.70% decrease in retirement funding and 19% increase in health insurance. Includes city wide implementation of energy audit recommendations $18k GF & $3k W/S. Includes increase in fuel for departments with vehicles.
Water/Sewer Fund	Revenues for Water/Sewer Fund	$7,542,450	$7,542,450	$0	$8,968,206	-15.90%	-$1,425,756	**Contingency of $804,588**; based on current rate structure. Increase in tap fees, capital recovery fees offset by a decrease in transfer in from SPLOST ($1,586,056).
	Administration	$519,356	$522,742	$3,386	$516,371	1.23%	$6,371	No significant change.
	Information Technology	$23,848	$22,470	-$1,378	$23,272	-3.45%	-$802	Request for new hire, computer technician ($24,772) offset by decreas in court technology expenses.
	Finance	$157,360	$159,391	$2,031	$168,958	-5.66%	-$9,567	Increase in supplies & building maintenance offset by decrease in professional services. Includes 10 new computers @ $800 each, $8,0(under computer replacement program.
	Fleet Services	$91,534	$94,509	$2,975	$106,015	-10.85%	-$11,506	Increase in supplis and small equipment offset by decrease in capital outlay request from prior year. Request for 1,000 gallon marine gas tank. Salaries offset by shared services with County.
	Operations	$6,316,414	$5,938,749	-$377,665	$7,463,177	-20.43%	-$1,524,428	Increase in repairs/maintenance for vaccon ($30,000) and decreases in supplies andcapital outlay ($1,642,944). Capital outlay includes water/sewer projects funded by SPLOST and 2 pick-up trucks $60,000 Request for new vaccon and valve turning machine not recommended this time, request to delay for SPLOST funding when available.
	Water/Sewer Fund Total Expenses	$7,108,512	$6,737,861	-$370,651	$8,277,793	-18.60%	-$1,539,932	
Solid Waste	Solid Waste Revenues	$1,257,060	$1,257,060	$0	$1,140,344	10.24%	$116,716	**Contingency of $111,344**; based on current rate structure. Decrea in insurance recovery proceeds offset by an increase in SPLOST transfe in.
	Expenses	$1,261,974	$1,145,716	-$116,258	$1,051,188	8.99%	$94,528	Decrease in vehicles repairs, increase in solid waste containers, and increase in capital outlay (limb wagon $133,000 and garbage truck $225,000 funded by SPLOST)

City of Kingsland
Proposed FY 2015-16 Budget

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							General fund, CVB, Water/Sewer, and Solid Waste include: 2.5% merit increases (except police under 5 year salary plan) 2.70% decrease in retirement funding and 19% increase in health insurance. Includes city wide implementation of energy audit recommendations $18k GF & $3k W/S. Includes increase in fuel for departments with vehicles.
Confiscated Assets Fund	$55,075	$55,075	$0	$135,100	-59.23%	-$80,025	Based on estimated confiscated assets and remaining CISCO funds.
EPA Grant Fund	$938,950	$938,950	$0	$0	100.00%	$938,950	Grant funds from EPA-North Force Main project. Grant funds in the amount of $485,000 with matching funds from SPLOST in the amount $453,950.
Multiple Grant Fund	$240,500	$240,500	$0	$461,904	-47.93%	-$221,404	Based on grant awards expected during the fiscal year. Includes LMI(2016 ($145,000); FEMA safety $30,000; Police vest $17,500; and Body worn cameras $48,000
CVB Fund (Tourism)	$333,400	$367,387	$33,987	$389,439	-5.66%	-$22,052	Revenues are based at 44% of estimated Hotel/motel tax revenues, & merchandise sales.
Hotel/Motel Tax Fund	$750,000	$750,000	$0	$750,000	0.00%	$0	Based on estimated hotel/motel tax revenues.
Downtown Development Authority Fund	$12,815	$13,315	$500	$12,305	8.21%	$1,010	Funded by DDA fundraising events. All expenses paid directly from the DDA checking account.
Kingsland Development Authority	$122,300	$122,300	$0	$118,956	2.81%	$3,344	Special Revenue Fund used to account for the blended component unit whose purpose is to finance construction of City's public buildings.
SPLOST Fund #6	$0	$0	$0	$1,180,006	-100.00%	-$1,180,006	Based on SPLOST VI fund closing out FY14/15.
SPLOST Fund #7	$4,360,450	$4,360,450	$0	$3,121,621	100.00%	$1,238,829	Based on funds available for projects outlined in the SPLOST VII agreement, includes cash carry forward and transfer in from EPA grant
General Debt Service	$346,625	$330,751	-$15,874	$267,949	23.44%	$62,802	Based on current lease payments for governmental funds. Increase related to police cars .
Debt Service Revenue Bond	$127,500	$127,500	$0	$127,500	0.00%	$0	17% of the hotel/motel tax is accounted here for the bond payment of the welcome center.

City of Kingsland

Bid Tabulation-Police Car Equipment and Installation

Thursday, July 16, 2015 @ 2:00 PM

Vendor	Cost of Project	Cost of Project	Equipment	Start Date	Completion Date
Hasty's Communications	$13,482.00	$67,410.00	Federal	Sept. 18th	Oct. 23rd
Hasty's Communications	$13,521.00	$67,605.00	Whelen	Sept. 18th	Oct. 23rd
West Chatham Warning Devices	$12,458.24	$62,291.20		30 days after award	60 days after award
Emergency Equipment Specialis	$13,310.00	$66,550.00	Feniex	Aug. 10th	Sept. 10th
McLaggan Communications & Radar	$11,776.50	$58,882.50		30 days after award	no more than 30 days after start date
Dana Safety Supply	$8,046.10	$40,230.50		30 days after award	45 days after start date
Brannon Motor Company					No bid submitted

*RFP also advertised on the City and GMA websites.

Dana Safety Supply submitted a cost of $299.99 per vehicle ($1499.95 total) for Watchguard Wireless Kit. This price is significantly lower compared to the quote submitted by other vendors. I have contacted the customer to confirm that the quote submitted was for the WatchGuard Video System as stated in the RFP. I attempted to contact this vendor twice and have not gotten a response.

McLaggan Communications & Radar deal with Jotta products and quoted a price for Jotta TPO Transport Seat rather than Setina as stated in the RFP. However, RFP states that customer is free to use products they feel are comparable to what is stated in the specifications of the RFP.