



**CITY OF KINGSLAND, GEORGIA  
DOWNTOWN DEVELOPMENT AUTHORITY  
AGENDA • AUGUST 6, 2025  
MINUTES**

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**10:00 AM**

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**I. Call to Order**

- Jolene Andersen, Chair
- Jesse Merck, Vice-Chair
- Nicholas McCoy, Treasurer
- Jessica Spinks, Board Member
- Paul Chamberlin, Board Member
- Theresa Farrell, Board Member
- Amanda Moore, Board Member

Call to order was made at 9:50 AM

**II. Welcome KDDA Board, Staff and Special Guests**

- A. Welcome and Introductions
- B. Organizational Update

**III. Agenda Amendments**

A motion to accept the agenda as presented was made by McCoy; seconded by Farrell. The motion carried unanimously.

**IV. Approval of Financials**

The June 2025 financials were included in the meeting packet and emailed prior to the meeting. A motion to approve the financials was made by Chamberlin, seconded by Merck. The motion carried unanimously.

**V. Approval of Meeting Minutes**

The July 2025 minutes were included in the meeting packet and emailed prior to the meeting. A motion to approve the July 2025 minutes was made by Chamberlin, seconded by McCoy. The motion carried unanimously.

- A. Minutes of the Previous Meeting

**VI. Collaborative Lunch and Learn for Board, Staff and Stakeholders**

The Board of Directors and stakeholders participated in a strategic planning session facilitated by Jenny Robbins of Georgia EMC. The session included a collaborative "Lunch and Learn", followed by group discussions to identify key priorities for the development of a 5-year Action Plan. No formal action was taken by the Board during this session.

VII. **Priorities and Action Plan**

VIII. **Adjourn**

Motion to adjourn at 1:52 pm by Chamberlin; seconded by McCoy. Motion carried unanimously.