



**CITY OF KINGSLAND, GEORGIA
CITY COUNCIL
AGENDA • OCTOBER 27, 2025**

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. ROLL CALL

Charles Grayson Day Jr., Mayor
Paul Chamberlin, Councilman
Farran Fullilove, Councilman
Kristy Chance, Councilwoman
Alex Blount, Mayor Pro Tem

III. INVOCATION AND PLEDGE TO THE FLAG

IV. CONSENT DOCKET

1. Approve the Council Minutes of the last regular Council Meeting
2. Approve the Agenda as Presented
3. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

1. Proclamation recognizing Retired Educators Day
2. Proclamation recognizing Veterans Day

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. PLANNING AND ZONING

IX. NEW BUSINESS

1. Approval of: Bid Award for Laurel Island Parkway Roundabout
A joint review team composed of representatives from both Kingsland and St. Marys evaluated all submitted proposals based on qualifications, experience, project approach, and cost. Moffatt & Nichol received the highest overall score from the review team. In addition to being the top-ranked firm, Moffatt & Nichol also submitted the lowest bid in the amount of \$347,527.

Staff recommends that the Mayor and City Council award the contract for Design and Engineering Services for the Laurel Island Parkway Roundabout Project to Moffatt & Nichol in the amount of \$347,527, and authorize the City Manager to execute all necessary documents to proceed with the project.

2. Approval of: An Ordinance to Adopt and Replace the Current Sign Ordinance in its Entirety
The revised ordinance modernizes existing regulations to promote public safety, enhance community aesthetics, and ensure consistency with current development standards. Upon adoption, the new ordinance (attached as Exhibit A) will take effect immediately and repeal all prior conflicting provisions.

Staff recommends approval.

3. Resolution 2025-14: City of Kingsland 2025 Tax Millage Rate Adoption

In accordance with O.C.G.A Section 48-5-32.1 final millage rate is set by the authority of this taxing jurisdiction for tax year 2025. The required five-year history and current digest have been published in accordance with O.C.G.A. Section 48-5-32. FY 2025-2026 Budget will be funded by the rollback rate of 5.467 mills.

Staff recommends approval.

4. Approval Of: Georgia Gateway 2025 CID Millage Rate

Georgia Gateway CID Board met on September 11, 2025. At the scheduled meeting the Board approved the 2025 CID millage rate to be set at 10 mills.

Staff recommends approval.

5. Bid Award: Architectural and Engineering Services - Lions Park Redevelopment Project

The City requested proposals from qualified firms to provide architectural and engineering services for the redevelopment of Lions Park, including ball field reconstruction, grading, drainage improvements, and phased redevelopment of park amenities.

Staff recommends Coleman Company, for architectural and engineering services based on 8% of construction cost.

6. Bid Award: Construction Materials Testing and Special Inspection Services - New Construction of Police Headquarters

The City requested quotes for qualified third-party inspection and testing services for materials used in the new Police Headquarters construction project.

Services include testing of steel, concrete, cement, and other required structural materials in accordance with project specifications.

Staff recommends Whitaker Lab & Engineering for a cost of \$22,835.00. Estimate is based on an assumed average number of trips, hours, and inspections. If additional or fewer trips or testing is needed, cost will be adjusted based on hourly rates submitted.

X. MAYOR AND COUNCIL ANNOUNCEMENT

XI. ADJOURNED



PROCLAMATION

Georgia Retired Educators Day

WHEREAS, the education of Georgia's youth is the foundation upon which the prosperity and future of our state depend; and

WHEREAS, retired educators have devoted their time, talents, and energies to the education of thousands of children throughout their careers, providing inspiration and guidance to generations of students; and

WHEREAS, these men and women have served with dedication and professionalism in our public and private schools, colleges, and universities, shaping the character and intellect of the citizens of our great state; and

WHEREAS, even after retirement, many of these distinguished individuals continue to contribute to their communities through volunteer work, mentoring, and civic involvement; and

WHEREAS, the State of Georgia has set aside the first Sunday in November each year to recognize and celebrate the lasting contributions of our retired educators; and

NOW, THEREFORE, I, Dr. C. Grayson Day Jr., Mayor of the City of Kingsland, Georgia, do hereby proclaim Sunday, November 2, 2025, as

GEORGIA RETIRED EDUCATORS DAY

in the City of Kingsland and encourage all citizens to join in recognizing the many contributions of retired educators and expressing appreciation for their enduring impact on our community and our future.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kingsland to be affixed this 28th day of October, 2025.

Dr. C. Grayson Day, Jr.
Mayor



PROCLAMATION

Veterans Day 2025

WHEREAS, each year on Veterans Day, we pause to honor and thank the brave men and women who have served in the United States Armed Forces; and

WHEREAS, from the Vietnam War to today's service members stationed around the world, our veterans have shown courage, dedication, and love of country—defending our freedoms and protecting the values we hold dear; and

WHEREAS, these men and women have served in times of war and peace, at home and abroad, standing ready to safeguard our nation and its people; and

WHEREAS, we also recognize and extend our gratitude to those who continue to serve in the Armed Forces today, including members of the National Guard and Reserves, who carry on the proud tradition of service and sacrifice; and

WHEREAS, we honor the families of our veterans and active service members, whose strength and support sustain their loved ones and inspire our community; and

WHEREAS, the City of Kingsland is proud to be home to veterans from the Vietnam era through today's generation of service members, who continue to serve our community as neighbors, mentors, and leaders; and

WHEREAS, on this day, we come together as one community to express our heartfelt gratitude and to remember that the freedoms we enjoy were earned and protected through their service, strength, and commitment;

NOW, THEREFORE, I, Dr. C. Grayson Day, Jr., Mayor of the City of Kingsland, Georgia, do
hereby proclaim

November 11, 2025, as “VETERANS DAY”

in the City of Kingsland, and encourage all residents to join in honoring and thanking our veterans and active service members for their devotion and service to our nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kingsland, Georgia, to be affixed this 28th day of October, 2025.

Dr. C. Grayson Day, Jr.
Mayor



Bid Tabulation
Design Services for Roundabout Intersection
9-Oct-25

Vendors	Total Cost
Moffatt and Nichol	\$347,527.00
Volkert, Inc	\$365,000.00
Michael Baker International, Inc	\$621,000.00
Thomas and Hutton	\$795,900.00

**CITY OF KINGSLAND
ORDINANCE NO. [####]**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND, GEORGIA, TO ADOPT AND REPLACE THE CURRENT SIGN ORDINANCE IN ITS ENTIRETY; TO PROVIDE FOR AN EFFECTIVE DATE; TO REPEAL CONFLICTING PROVISIONS; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Kingsland find it necessary and appropriate to revise and update the City's sign regulations in order to promote the health, safety, and welfare of the public; and

WHEREAS, the proposed ordinance has been reviewed, presented, and determined to be consistent with the City's goals of orderly growth, enhanced aesthetics, and improved traffic safety; and

WHEREAS, the Mayor and Council deem it in the best interests of the City to repeal the existing sign ordinance and adopt the new ordinance in its entirety.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Kingsland, Georgia, as follows:

1. Adoption. The City of Kingsland hereby adopts the new Sign Ordinance, attached hereto as *Exhibit A*, which shall replace the current sign ordinance in its entirety.
2. Repeal of Conflicting Provisions. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
3. Effective Date. This Ordinance and the attached Exhibit A shall become effective immediately upon adoption by the Mayor and Council.

RESOLVED, this ____ of _____, 2025

CITY OF KINGSLAND, GEORGIA

Dr. C. Grayson Day, Jr., Mayor

Attest: Jean O. Seigler-Horne, City Clerk

Exhibit A

City of Kingsland – Sign Ordinance

Section 1. Purpose and Findings

Be it ordained by the City Council of the City of Kingsland that:

The Mayor and Council find that signs provide an important medium through which individuals may convey a variety of messages. However, left completely unregulated, signs can become a threat to public safety as a traffic hazard and detriment to property values and the City's overall public welfare as an aesthetic nuisance.

By enacting this ordinance, the Mayor and Council intend to:

1. Balance the rights of individuals to convey their messages through signs with the public's right to be protected against the unrestricted proliferation of signs.
2. Protect the public health, safety, and welfare.
3. Reduce traffic and pedestrian hazards.
4. Maintain the historical image of the City.
5. Protect property values by minimizing adverse effects and visual blight caused by signs.
6. Promote economic development.
7. Ensure the fair and consistent enforcement of sign regulations.

Section 2. Definitions

Aggregate Sign Area – The area of all signs on a parcel, excluding the area of one face of all double-faced signs.

Electronic/Digital Sign – A sign exceeding 200 square feet in size that exhibits action, motion, or changing colors requiring electrical energy. This includes any sign that electronically changes its face by substitution of copy or scrolling. An electronic sign that maintains a steady face without change for no less than six (6) hours is not considered animated. Any deviation from this minimum makes it an animated sign.

Area of a Sign / Sign Area – The smallest square, rectangle, triangle, circle, or combination thereof that encompasses one face of the entire sign, inclusive of any border and trim but excluding the base, apron, supports, and other structural members.

Awning Sign – A sign located on a roof-like cover extending before a place as a shelter, which may be used in lieu of a wall sign.

Billboard Sign – Any sign that meets all of the following criteria:

1. Is freestanding;
2. Has a sign area exceeding 300 square feet;
3. Is located adjacent to an interstate highway or a road designated as part of the State highway system; and

4. Advertises or provides information concerning businesses, products, services, or establishments not present on the property where the sign is located.

Double-Faced Sign – A sign with two (2) display areas placed back-to-back or forming an angle of 60° or less, where one face is designed to be seen from one direction and the other from the opposite.

Flag – Any fabric or bunting containing colors, patterns, or symbols used to signify a government, entity, or organization.

Freestanding Sign – A sign securely affixed to a support structure permanently attached to the ground, wholly independent of a building. Includes monument and stanchion signs.

Illuminated Sign – A sign lit from an internal or external light source directed primarily at the sign.

Monument Sign – A freestanding sign mounted directly upon the ground, not attached to or supported by a building.

Non-Conforming Sign – A sign that does not conform to this ordinance but was legal at the time of its erection.

Parcel – A separate tax unit of real property on county real estate records.

Pylon Sign – A freestanding sign mounted on one or more steel poles set in the ground of sufficient strength to support the advertisement. This excludes signs meeting the definition of “Billboard Sign.”

Roof Sign – A sign attached to or supported by the roof of a building and extending above the roofline.

Sign – A device or representation for visual communication intended to attract attention.

Wall Sign – A sign fastened, placed, or painted upon or parallel to the exterior wall of a structure.

Window Sign – A sign installed flush with or on a window and intended to be viewed from outside.

Section 3. Permits

1. All signs allowed by this ordinance, except those exempted, require a permit issued by the City prior to posting, displaying, substantially changing, or erecting a sign.
2. Existing conforming signs requiring permits must be registered with the City within 90 days of the effective date of this ordinance. Registration shall require the same information as a permit application. No fee is required for registration.

Section 4. Application Information

Applications for sign permits shall be filed by the sign owner or their agent with the City Building Official and must include:

1. Street address and a plat map (to scale) showing structures, existing signs, and proposed sign location.

2. Aggregate sign area for the parcel.
3. Name and address of property owners.
4. Notarized owner's consent for sign placement.
5. Contractor's name, address, and phone number.
6. Type, area, height, shape, and mounting details of the sign.
7. Distance to the nearest adjacent sign.
8. Parcel size.
9. A valid City business license shall be required as part of any sign permit application.
Field-engineered drawings, sealed by a licensed professional engineer, shall be required for any sign exceeding twenty (20) feet in height.

Section 5. Time for Consideration

The City shall process applications within 30 business days of receipt of a completed application and fee. Notice of decision shall be given by hand delivery or first-class mail. If mailed, notice is deemed given on the mailing date. Failure to act within 30 days shall result in automatic approval.

Section 6. Denial and Revocation

Procedure

1. The City shall deny permits to applicants that submit applications for signs that do not comply with the provisions of this ordinance, are incomplete applications, or applications containing any false material statements. Violation of any provision of this ordinance will be grounds for terminating a permit granted by the city for the erection of a sign. Should it be determined that a sign permit was issued pursuant to an incomplete application or an application containing a false material statement, or that a permit has been erroneously issued in violation of this ordinance, the building official shall revoke the permit. Should the city deny a permit, the reasons for the denial are to be stated in writing and mailed by first class mail or via hand delivery to the address on the permit application on or before the 30th business day after the City's receipt of the application. Any application denied and later resubmitted shall be deemed to have been submitted on the date of re-submission, instead of the date of the original submission. No permit shall be denied or revoked, except for due cause as hereinafter defined, and the applicant is granted a public hearing before the planning commission. The applicant will be given ten (10) days written notice of the time, place and purpose of the hearing, with a statement of the reason for the denial of the permit application, or the revocation of a permit. "Due cause" is the violation of the provisions of this ordinance, state or federal law related to signage, or the submission of an incomplete application or an application containing false material statements.
2. **Appeal**

An individual whose permit application has been denied or a permittee whose permit has been revoked may appeal the decision to the City Council upon filing of written notice of an appeal with the City Clerk within 10 business days of the decision. Such appeal shall be considered by

the Council at the next City Council meeting held after the city's receipt of the written notice of appeal, provided that notice of appeal is received a minimum of five full business days before the meeting. If the appeal is not heard at such meeting, it shall be heard at the next regular meeting of Council thereafter. The Council shall make a final decision no later than 30 days from the date of the hearing.

In the event an individual whose permit has been denied or revoked is dissatisfied with the decision of the City Council, he or she may petition for writ of certiorari to the superior court as provided by law.

Section 7. Permit Expiration

A sign permit shall become null and void if the sign for which the permit was issued has not been completed and installed in accordance with the permit application within six (6) months after the date of issuance. No refunds will be made for permit fees paid for permits that expired due to failure to erect a permitted sign. If later an individual desires to erect a sign at the same location, a new application must be processed and another fee paid in accordance with the fee schedule applicable at such time.

Section 8. Fees

The cost of a permit shall be as follows per sign:

- Wall Sign – \$50.00
- Pylon Sign – \$135.00 (7–75 ft.); \$250.00 (over 76 ft.)
- Electronic Digital Sign – \$200.00 initial; \$100.00 annual renewal
- All Other Signs – \$75.00

Section 9. Prohibited Signs

The following signs are prohibited:

1. Roof signs extending above the roofline.
2. Signs on public rights-of-way except publicly owned or maintained signs.
3. Window signs exceeding 30% of window area.
4. Obscene signs (as defined by O.C.G.A. §16-12-80).
5. Signs which simulate an official traffic control or warning sign or hide from view any traffic or street sign, signal or public service sign.
6. Signs emitting detectable sound on public roads.
7. Signs obstructing traffic visibility.
8. Signs affixed to trees, poles, or natural features.
9. Abandoned or dilapidated signs.
10. Signs advertising illegal activities.

11. Signs towed behind boats, aircraft, or helicopters.
12. Permanent A-frame/sandwich/sidewalk/curb signs provided that such signs shall be allowed if removed nightly, do not encroach on any handicap access, and are at least four (4) feet from any automobile travel path.
13. Signs which make use of the words “stop,” “look,” “danger,” or any other word, phrase, symbol, or character likely to interfere with, mislead, or confuse vehicular traffic.
14. Unshielded illuminated devices producing glare or create a hazard or nuisance to motorists or occupants of adjacent properties.
15. Signs in salt marshes or tidal areas.
16. Tethered balloons or other inflatable signs located in a commercial district for more than one week over a three-month period.
17. Signs emitting smoke, vapor, or odor.
18. Signs that cause radio, television, or other communications interference.
19. Private signs within street/highway rights-of-way.
20. Searchlights and beacons.
21. Strings of lights, pennants, or similar devices.
22. Grounded banner signs in C-1, C-1A, and Laurel Island Parkway Overlay District.
23. Off premise signs.

Section 10. Restrictions in Residential Districts

Other than subdivision entrance signs allowed under Section 11, parcels located in residential zoning districts shall not contain signs having an aggregate sign area greater than fifteen (15) square feet. No individual sign shall exceed six (6) square feet in sign area in a residential zoning district. Signs having a height of greater than five (5) feet above the grade level of the center line of the adjacent street to which the parcel on which the sign is located shall not be located in residential zoning districts. Signs meeting the standards of this section are exempt from permitting requirements.

Section 11. Residential Subdivision Entrance Signs

Platted residential subdivisions consisting of more than 2 parcels may erect one monument sign at each entrance to the subdivision. Such sign shall not exceed a height of five (5) feet above the grade level of the center line of the adjacent street and shall not have a sign area greater than forty (40) square feet. Such entrance signs shall not count toward the maximum allowable signage on a residential parcel.

Section 12. Height Requirements (Non-Residential)

The following height requirements shall be applicable to signs located in non-residential zoning districts:

- a) No Pylon sign shall exceed thirty-five (35) feet in height at the highest point on the sign.
- b) Monument signs shall not exceed six (6) feet in height.

All sign heights shall be measured from the grade level of the center line of the adjacent street to which the property on which the sign is located has access. The level of the ground shall not be altered in such a way as to provide additional sign height.

Section 13. Size & Location Requirements (Non-Residential)

1. Freestanding signs must be at least 30 ft. from street intersections.
2. No sign may be located on another's property without notarized consent of the property owner.

Electronic/Digital Signs

1. Electronic digital display signs shall be permitted only along designated arterial or collector roadways as identified by the City, provided that no such sign may be erected within one (1) mile (5,280 feet) of an existing electronic digital display sign. The placement and operation of any electronic digital display sign shall be subject to review and approval by the Building Official, who shall have discretion to determine whether the proposed location, design, and illumination are compatible with surrounding land uses and consistent with the intent of this ordinance.
2. Electronic digital display signs are prohibited on all other streets unless specifically authorized by the Building Official in writing.
3. Electronic Digital signs shall utilize dimming technology which automatically adjusts the brightness of the sign based on the ambient light conditions. Each application for a digital sign permit must include a certificate signed by the contractor that the digital sign will be so equipped. The standard for the brightness adjustment as ambient light intensity declines shall be a maximum increase in light intensity from the digital sign of 0.3 foot candles over the ambient levels as measured using a foot candle meter at a pre-set distance with the following procedure:
 - a. At least 30 minutes past sunset, record the ambient light using a foot candle meter for the area while sign is off or displaying all black copy, with the meter located directly in front of and aimed directly at the sign at the appropriate distance as follows:
 - i. measure 100 feet from the source
 - ii. Turn on the sign to display all white and take another measurement in accordance with the same procedure.
 - iii. If the difference between the measurements is 0.3 candles or less, the brightness is properly adjusted, otherwise the sign must be adjusted to comply with the brightness adjustment standard set forth above.

Pylon Signs

1. Pylon signs for parcels exceeding three (3) acres shall not exceed a sign area of 250 square feet.
2. Pylon signs for parcels less than three (3) acres, but equal to or greater than 30,000 square feet shall not exceed a sign area of 150 square feet.
3. Pylon signs for parcels less than 30,000 square feet in size shall not exceed a sign area of 90 square feet.

4. Pylon signs shall only be located on property in commercial or industrial zoning areas and shall be limited to one such sign per parcel per street frontage.

Monument Signs

Monument signs shall not exceed 60 square feet of total area, which shall include signage and structure, and shall be limited to one such sign per parcel, per street frontage.

Wall & Awning Signs

1. Wall and awning signs shall not project above the parapet wall.
2. Wall signs shall not project beyond the building face, except in the C1 District where double-sided signs meeting established design standards set by the Downtown Development Authority are allowed to project beyond the wall face. Awning signs shall not project beyond the building face by more than four feet.
3. Wall and awning signs shall not exceed a sign area of 300 square feet or ten percent of the wall face of the premises to which the sign relates, whichever is less, on each street facing wall.
4. The maximum wall or awning sign cabinet height shall be ten feet.
5. Wall signs shall only be located on property in commercial or industrial zoning areas.
6. Each building tenant shall be limited to one wall or awning sign on each street facing wall.

Aggregate Sign Area

1. Parcels exceeding three acres shall be allowed a maximum aggregate sign area of 500 square feet for the entire parcel.
2. Parcels less than three acres but greater than 30,000 square feet shall be allowed a maximum aggregate sign area of 300 square feet for the entire parcel.
3. Parcels less than 30,000 square feet in size shall be allowed a maximum aggregate sign area of 150 square feet for the entire parcel.
4. These limits shall not include the area of any wall signs, window signs or billboard signs located on the parcel.
5. These limits shall include the area of all freestanding signs on the parcel.

Section 14. Billboard Signs

No Billboard sign shall be allowed unless it meets all standards and requirements that may exist under federal or state law, including but not limited to those requirements imposed pursuant to O.C.G.A. § 32-6-70, et seq. Billboard signs are not subject to the approval process set forth in this ordinance, but they must be approved by any applicable permitting process administered by the federal or state government.

Restrictions on Authorized Outdoor Advertising: Multiple Message Signs

1. Advertises an activity that is illegal under Georgia or federal laws or regulations in effect at the location of such sign or at the location of such activity.
2. Is obsolete.
3. Depicts any material which is obscene.

4. Is not structurally safe, clean, and in good repair.
5. Is not securely affixed to a substantial structure which is permanently attached to the ground.
6. Is attached to, drawn, or painted upon trees, rocks, or other natural features.
7. Moves or has any moving or animated parts, except as expressly allowed.
8. Emits or utilizes in any manner any sound capable of being detected on the main travel way.
9. If illuminated, contains, includes, or is illuminated by any flashing, intermittent, or moving light or lights, except those giving public service information such as time, date, temperature, weather, or other similar information expressly permitted. The illumination of multiple message signs is not considered flashing, intermittent, or moving, except that no multiple message sign may include any illumination which flashes, is intermittent, or moves while the sign is in a fixed position.
10. If illuminated, is not effectively shielded to prevent beams or rays of light from being directed at any portion of the traveled way, which beams or rays are of such intensity or brilliance as to cause glare, impair the vision of drivers, or otherwise interfere with the operation of a motor vehicle.
11. If illuminated, is illuminated so that it obscures or interferes with the effectiveness of an official traffic sign, device, or signal.
12. Contains an area greater than 300 square feet or exceeding 15 feet in height or 30 feet in length, inclusive of any border and trim but excluding the base, apron, supports, and other structural members.
13. Exceeds an overall height of 40 feet.
14. Contains more than two (2) faces visible from the same direction on the main traveled way.
15. Is within 200 feet in any direction of a public park, playground, recreation area, public forest, scenic area, or cemetery; provided, however, that such sign may be permitted if separated by buildings or obstructions so that it is not visible from such areas.
16. Is located to obscure or otherwise interfere with the effectiveness of an official traffic sign, signal, or device.
17. Is located to obscure or otherwise interfere with a motor vehicle operator's view of approaching, merging, or intersecting traffic.
18. Is placed within 5,280 feet of another multiple message sign on the same thoroughfare.
19. Displays copy that changes at intervals of less than ten (10) seconds.
20. Fails to contain a default design that will freeze the sign in one position if a malfunction occurs.

Section 15. Construction & Maintenance Standards

1. All signs for which a permit is required under this ordinance shall be constructed and maintained in accordance with the provisions of the city building and property maintenance code.
2. Signs for which a permit is not required under this ordinance that are constructed of degradable material may be posted for a maximum of 60 days unless replaced with another sign of the same material. Any such replacement signs may be posted for a maximum of 60 days.
3. All signs shall be kept clean, neatly painted, and maintained at all times so as not to be detrimental to public health and safety. This includes but is not limited to keeping the sign free from faulty wiring, loose fastenings, and sharp or otherwise dangerous protrusions.

4. All signs associated with a business shall be removed within thirty (30) days following the permanent closure or relocation of the business.
5. High-rise signs exceeding thirty-five (35) feet in height shall undergo a structural engineering inspection at least once every two (2) years, with documentation of compliance maintained on file with the City.

Section 16. Non-Conforming Signs

- (a) Nonconforming signs, which met all legal requirements when erected, may stay in place, provided that within 90 days of the effective date of this ordinance the owner of the non-conforming sign or the owner's agent registers the sign with the city. Such registration shall contain the information listed in Section 4(a) and shall specify the sign being registered as non-conforming and shall state that the sign was completely installed before the effective date of this ordinance. The payment of a fee is not required for the registration of a non-conforming sign; however, failure to register shall be considered an offense and may be punished as any other ordinance violation. Non-conforming signs shall be permitted until one of the following conditions occurs:
 1. The deterioration of the sign or damage to the sign makes it a hazard or unsightly; or
 2. The sign has been damaged by circumstances beyond the control of the owner to the extent that more than minor repairs are required to restore the sign; provided that signs damaged by Act of God and not due to the owner's action may be restored to their pre-damaged condition, provided that the useful life of the signs is not extended.
- (b) No structural repairs except those permitted pursuant to Subsection (a)(2) above change in shape, size or design, shall be permitted except to make a non-conforming sign comply with all requirements of this ordinance.
- (c) A non-conforming sign may not be replaced by another non-conforming sign except where changed conditions beyond the control of the owner render the sign nonconforming or warrant the sign's repair.

Section 17. Variances

Variances shall be limited to the minimum relief necessary to overcome the hardship. No variance shall be granted to allow a greater number of signs than would be allowed if the hardship did not exist. A variance from compliance with the sign regulations of this ordinance shall be limited to the following hardship situations:

Standards.

1. Where visibility of a conforming sign from the public street and within 50 feet of the proposed sign would be substantially impaired by existing trees, plants, natural features, signs, existing buildings or structures on a different lot; and

2. Placement of the sign elsewhere on the lot would not remedy the visual obstruction; and such visibility obstruction was not created by the owner of the subject property; and the variance proposed would not create a safety hazard to traffic.
3. Variance applications shall be submitted to the Planning and Zoning Department and shall be heard by the Planning Commission under the same time frames and rules governing appeals under this ordinance.

Section 18. Exemptions from Permitting

The following types of signs shall be exempt from the permit requirements of Section 3 and shall not count towards the maximum aggregate sign area limits provided in Sections 10 and 13(g):

1. Non-illuminated signs, having a sign area of less than fifteen (15) square feet, provided they are not located in the public right of way.
2. Window signs installed for purposes of viewing from outside the premises. However, such signs shall not exceed thirty (30) percent of the available window space.
3. Numerals displayed for purposes of identifying property location and not exceeding four (4) inches in height in residential districts and ten (10) inches in height in nonresidential districts.
4. Seasonal displays located outside of the public right of way that are erected for a maximum period of thirty days no more than twice a year.
5. Directional signs (*e.g.*, entrance, exit, caution, slow, or no trespassing signs) so long as each such sign does not exceed two (2) square feet in area.
6. Every parcel may display no more than two (2) flags that shall not count toward the maximum aggregate sign area limits provided in Sections 10 and 13(g) without obtaining a permit. Flagpoles in residential zoned districts shall not exceed thirty (30) feet in height or the height of the primary structure, whichever is less. Flagpoles in commercial or industrial zoned districts shall not exceed sixty (60) feet in height. The dimensions of any flag shall be proportional to the flagpole height such that the hoist side of the flag shall not exceed fifty (50) percent of the vertical height.

Section 19. Illumination

1. May not cast light on adjoining property or cause traffic interference.
2. Must be constant (no flashing, scrolling, or simulated movement).

Section 20. Enforcement & Penalties

1. All signs shall be maintained in good condition as to present a neat and orderly appearance. The city may, after due notice, issue a citation to any permittee for any sign which shows gross neglect or becomes dilapidated. Such due notice shall be in writing, shall specify the sign and location, and shall state that the sign has not been properly maintained. The city shall give the permittee ten (10) days to rectify the condition or remove the dilapidated sign before issuing a citation.

2. The city may issue a citation for violation of this ordinance by any sign erected, altered, converted, or used in violation of this ordinance.
3. Any person violating any provision of this ordinance shall be liable for a fine of one hundred fifty dollars (\$150) for each violation. Each day a sign is posted in violation of this ordinance shall constitute a separate violation.

Section 21. Severability

In the event any section, subsection, sentence, or word of this ordinance is declared and adjudged to be invalidated or unconstitutional, such declaration or adjudication shall not affect the remaining portions of this article, which shall remain in full force and effect as if such portion so declared or adjudged unconstitutional were not originally part of this article. The City Council declares that it would have enacted the remaining parts of this article if it had known that such portion thereof would be declared or adjudged invalid or unconstitutional.

Section 22. Effective Date

This ordinance shall take effect on _____. All ordinances in conflict are repealed.

RESOLUTION NO. 2025-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSLAND,
GEORGIA, ADOPTING THE 2025 MILLAGE RATE FOR FISCAL YEAR 2025-2026;
PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Kingsland is required by law to adopt a millage rate for the 2025 tax year; and

WHEREAS, the proposed millage rate has been calculated based on the assessed value of properties within the city, ensuring that the revenue generated will adequately fund essential city services and programs for the fiscal year 2025-2026 budget; and

WHEREAS, the City Council has conducted all required public hearings and has provided the citizens of Kingsland with the opportunity to comment on the proposed millage rate if it exceeds the rollback rate in accordance with O.C.G.A. § 48-5-32 and 48-32.1; and

WHEREAS, the City Council has conducted all required advertising of the “five-year history and current digest” in accordance with O.C.G.A. § 48-5-32; and

WHEREAS, the City Council finds that the adoption of the proposed millage rate is necessary for the continued operation and financial stability of the city;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KINGSLAND, GEORGIA, AS FOLLOWS:

1. **Adoption of Millage Rate:** The City Council hereby adopts a millage rate of 5.467 for the fiscal year 2025-2026.
2. **Effective Date:** This resolution shall take effect immediately upon its adoption.
3. **Severability:** If any section, subsection, sentence, clause, or phrase of this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this resolution.
4. **Other Provisions:** The City Clerk is hereby authorized and directed to take all necessary steps to implement this resolution.

ADOPTED this 27th day of October 2025 by the City Council of the City of Kingsland.

Mayor C. Grayson Day, Jr

City Clerk Jean Seigler-Horne

City of Kingsland
Public Meeting Notice
Adopting 2025 Millage Rate

The Kingsland Mayor and Council do hereby announce that the millage rate will be set at a public meeting on OCTOBER 27, 2025 at 6pm and pursuant to the requirements of O.C.G.A. 48-5-32 do hereby publish the following presentation of the current year's tax digest and levy along with the history of the tax digest and levy for the past five years. The proposed 2025 millage rate is the rollback rate.

Current 2025 Tax Digest and 5-Year History of Levy

	City	2020	2021	2022	2023	2024	2025
VALUE	Real & Personal	\$499,484,187	\$580,154,619	\$729,347,603	\$856,929,820	\$999,843,408	\$1,080,345,364
	Motor Vehicles	5,510,930	4,876,230	4,692,410	4,700,020	4,582,500	4,054,330
	Mobile Home	2,472,330	2,442,620	2,392,206	2,544,056	3,176,688	3,238,514
	Timber 100%	891,258	425,083	864,686	3,802,118	2,762,595	1,849,146
	Gross Digest	508,358,705	587,898,552	737,296,905	867,976,014	1,010,365,191	1,089,487,354
	Less Exemptions	22,701,954	27,207,725	34,650,787	48,215,304	67,738,067	84,728,309
	Net Digest Value	485,656,751	560,690,827	702,646,118	819,760,710	942,627,124	1,004,759,045
RATE	Gross M&O Millage Rate	11.810	11.192	10.020	9.625	8.807	8.488
	Less Rollbacks (L.O.S.T.)	3.810	3.792	3.520	3.525	3.217	3.021
	Net M&O Millage Rate	8.000	7.400	6.500	6.100	5.590	5.467
TAX	Net Taxes Levied	\$3,885,254	\$4,149,112	\$4,567,200	\$5,000,540	\$5,269,286	\$5,493,018
	Net Taxes \$ Increase	\$105,150	\$263,858	\$418,088	\$433,341	\$268,745	\$223,732
	Net Taxes % Increase	2.78%	6.79%	10.08%	9.49%	5.37%	4.25%

Additional Millage Information:

The Georiga Gateway Community Improvement District millage rate is 10.00 mills.
City rollback consists of Local Option Sales Tax of \$3,290,959 (3.021 mills).

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2025

<http://www.dor.ga.gov>



Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to local.government.services@dor.ga.gov or fax to (404)724-7011 and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax. Form must be remitted even if levy is zero.

Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME Kingsland		ADDRESS PO Box 250		CITY, STATE, ZIP Kingsland, GA 31548		
FEI # 58-6000601	CITY CLERK Jean Seigler-Horne	PHONE NO. 912-729-5613	FAX 912-729-8827	EMAIL jseigler@kingslandgeorgia.com		
OFFICE DAYS / HOURS M-F/8am-5pm		ARE TAXES BILLED AND COLLECTED BY THE () CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. City/Harris Local Govt/Phone: 716-297-8005 ext. 322				
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY		INDEPENDENT SCHOOL				
Exemption Amount	Qualifications	Exemption Amount	Qualifications			
25,000	Senior over 65					
121,812	Disabled Veteran					
121,812	Surviving Spouse					
If City and School assessment is other than 40%, enter percentage millage is based on _____ %. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		8.488	3.021	5.467		
Independent School System						
Special Districts						
Georgia Gateway CID		10.000		10.000		
Kingsland Exit 3-TAD #1		0.000				
Kingsland TAD #2		0.000				
**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.						

Name of County(s) in which your city is located:

Camden

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2025

Date

Mayor or City Clerk

PT-32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2025

COUNTY: Camden

TAXING JURISDICTION: Kingsland

ENTER VALUES AND MILLAGE RATES FOR THE APPLICABLE TAX YEARS IN YELLOW HIGHLIGHTED BOXES BELOW

DESCRIPTION	2024 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2025 DIGEST
REAL	954,426,714	41,155,080	37,692,766	1,033,274,560
PERSONAL	45,416,694		1,654,110	47,070,804
MOTOR VEHICLES	4,582,500		(528,170)	4,054,330
MOBILE HOMES	3,176,688		61,826	3,238,514
TIMBER -100%	2,762,595		(913,449)	1,849,146
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	1,010,365,191	41,155,080	37,967,083	1,089,487,354
EXEMPTIONS	67,738,067	18,997,015	(2,006,773)	84,728,309
NET DIGEST	942,627,124	22,158,065	39,973,856	1,004,759,045
	(PYD)	(RVA)	(NAG)	(CYD)
2024 MILLAGE RATE:	5.590		2025 MILLAGE RATE:	5.467

CALCULATION OF ROLLBACK RATE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2024 Net Digest	PYD	942,627,124	
Net Value Added-Reassessment of Existing Real Property	RVA	22,158,065	
Other Net Changes to Taxable Digest	NAG	39,973,856	
2025 Net Digest	CYD	1,004,759,045	(PYD+RVA+NAG)
2024 Millage Rate	PYM	5.590	PYM
Millage Equivalent of Reassessed Value Added	ME	0.123	(RVA/CYD) * PYM
Rollback Millage Rate for 2025	RR - ROLLBACK RATE	5.467	PYM - ME

CALCULATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2025 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. § 48-5-32.1(c) (2)

Rollback Millage Rate	5.467
2025 Millage Rate	5.467
Percentage Tax Increase	0.00%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. § 48-5-32.1 for the taxing jurisdiction for tax year 2025 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2025 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 exceeds the rollback rate, I certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. §§ 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published "five year history and current digest" advertisement and the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

☐ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2025 does not exceed the rollback rate, I certify that the required "five year history and current digest" advertisement has been published in accordance with O.C.G.A. § 48-5-32 as evidenced by the attached copy of such advertised report.

Responsible Party Title Date



Bid Tabulation
Architectural and Engineering Services - Lions Park Redevelopment
10/21/2025

Company	Flat	Cost Based on % of Construction	Notes
Taylor Design Studio	\$154,000.00		Civil & landscape architecture services not included in this price.
Coleman Company	\$357,640.00	8.00%	Actual fee will be 8% of construction budget. Fee listed here is 8% of probable cost estimate.
Carter & Sloope		8.00% -10.00%	Not to exceed 8-10% of estimated construction costs depending on project complexity & cost.



2500 Tremont Road • Savannah, Georgia 31405

912.234.0696 • www.whitakerlab.net

October 21, 2025

Filiz Morrow
City of Kingsland
Post Office Box 250
Kingsland, Georgia 31548
(912) 729-5613
fmorrow@kingslandgeorgia.com

Subject: Construction Materials Testing and Special Inspection Services Estimated Cost Proposal
Kingsland Police HQ
Kingsland, Georgia

Whitaker Laboratory, Inc. (Whitaker) thanks you for the opportunity to submit this proposal to perform construction materials testing and inspection services for the above referenced project. The estimate is based on an assumed average number of trips, hours and inspections. After your review, if it is felt additional or fewer trips or testing is needed, please contact us and we can discuss adjusting the estimated budget.

Required Inspections and Testing:

- Whitaker is available to perform inspections / testing 24/7 365 days a year.
- 1705.1 Special Cases
- 1705.2.1 Structural Steel Construction
- 1705.2.2 Cold Formed Steel Deck
- 1705.3 Concrete
- 1705.4 Masonry
- 1705.6 Soils
- 1705.10 Fabricated Items
- 1705.11.2 Cold Formed Steel Wind Resistance
- 1705.11.3 Wind Resistant Materials

Please note, it is the **contractor's responsibility** to schedule any and all inspections listed on the schedule of special inspections. All inspections listed on the schedule of special inspections will need to be performed before a Final Letter of Special Inspections is submitted and a Certificate of Occupancy is provided by the Governing Body. If necessary, any inspections checked "Y" that are not applicable to the project will need to be addressed prior to construction to avoid confusion. This is typically handled with a revised schedule of special inspections.

1705.1 Special Cases:

Anchor Inspections: (Estimated ± 1 trip)

• Inspector time, (± 6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	$\pm \$905.00$
• Total estimated budget for task	$\pm \\$905.00$

1705.2.1 Structural Steel:

Periodic Visual Inspections: (Estimated ± 2 trips)

• Inspector time, (± 6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	$\pm \$905.00$
• Total estimated budget for task	$\pm \\$1,810.00$

1705.2.2 Cold Formed Steel Deck:

Periodic Visual Inspections: (Estimated ± 1 trip)

• Inspector time, (± 6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	$\pm \$905.00$
• Total estimated budget for task	$\pm \\$905.00$

1705.3 Concrete Construction:

Concrete Pours for Foundations: (Estimated ± 2 trips)

• Technician time, (± 6) hours @ \$55.00 / hour	\$330.00
• Cylinders, estimated (± 4) per trip @ \$25.00 / each	\$100.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$100.00 fee / report	\$100.00
• <i>Estimated per trip total</i>	$\pm \$740.00$
• Total estimated budget for task	$\pm \\$1,480.00$

Concrete Pours for Building SOG: (Estimated ±1 trip)

• Technician time, (±8) hours @ \$55.00 / hour	\$440.00
• Cylinders, estimated (±8) per trip @ \$25.00 / each	\$200.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$100.00 fee / report	\$200.00
• Total estimated budget for task.....	±\$1,050.00

Reinforcement Inspections: (Estimated ±3 trips)

• Inspector time, (±5) hours @ \$95.00 / hour	\$475.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total.....</i>	<i>±\$810.00</i>
• Total estimated budget for task.....	±\$2,430.00

1705.4 Masonry:

Grout Pours: (Estimated ±4 trips)

• Technician time, (±5) hours @ \$55.00 / hour	\$275.00
• Grout Specimens, estimated (±3) per trip @ \$25.00 / each	\$75.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$100.00 fee / report	\$100.00
• <i>Estimated per trip total.....</i>	<i>±\$660.00</i>
• Total estimated budget for task.....	±\$2,640.00

Reinforcement Inspections: (Estimated ±4 reports)

• In an effort to reduce cost we are assuming we can perform these inspections on the same trip as the grout pours	
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• Total estimated budget for task.....	±\$500.00

1705.6 Soils:

Foundation Inspections: (Estimated ±1 trip)

• Technician time, (±4) hours @ \$55.00 / hour	\$220.00
• Trip fee	\$165.00
• Equipment fee	\$50.00
• Engineer review and reporting, minimum \$125.00 fee / report	\$125.00
• <i>Estimated per trip total.....</i>	<i>±\$560.00</i>
• Total estimated budget for task.....	±\$560.00

Soil Density Testing for Building Pad: (Estimated ±2 trips)

• Technician time, (±4) hours @ \$55.00 / hour	\$220.00
• Compaction tests, (±4) tests @ \$25.00 / each	\$100.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee / report	\$125.00
• <i>Estimated per trip total</i>	±\$655.00
• Total estimated budget for task	±\$1,310.00

1705.10 Fabricated Items:

In-plant Inspection: (Estimated ±1 trip)

• Inspector time, (±6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	±\$905.00
• Total estimated budget for task	±\$905.00

1705.11.2 Cold Formed Steel for Wind Resistance:

Visual Inspection: (Estimated ±1 trip)

• Inspector time, (±6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	±\$905.00
• Total estimated budget for task	±\$905.00

1705.11.3 Wind Resistant Materials:

Visual Inspection: (Estimated ±1 trip)

• Inspector time, (±6) hours @ \$95.00 / hour	\$570.00
• Trip fee	\$165.00
• Equipment fee	\$45.00
• Engineer review and reporting, minimum \$125.00 fee.....	\$125.00
• <i>Estimated per trip total</i>	±\$905.00
• Total estimated budget for task	±\$905.00

Final Letter of Special Inspections:

- **Total estimated budget for task..... ±\$250.00**

Site Inspections:

Site Inspections and Proofroll Inspections Prior to Fill / Backfill Placement: (Estimated ±1 trip)

- Technician time, (±5) hours @ \$55.00 / hour\$275.00
- Trip fee\$165.00
- Equipment fee\$45.00
- Engineer review and reporting, minimum \$125.00 fee / report\$125.00
- *Estimated per trip total*..... ±\$610.00
- **Total estimated budget for task..... ±\$610.00**

Soil and Stone Base Density Testing for Roadway and Parking Area: (Estimated ±3 trips)

- Technician time, (±4) hours @ \$55.00 / hour\$220.00
- Compaction tests, (±4) tests @ \$25.00 / each\$100.00
- Trip fee\$165.00
- Equipment fee\$45.00
- Engineer review and reporting, minimum \$125.00 fee / report\$125.00
- *Estimated per trip total*..... ±\$655.00
- **Total estimated budget for task..... ±\$1,965.00**

Concrete Pours for Pavement and Generator Slab: (Estimated ±3 trips)

- Technician time, (±5) hours @ \$55.00 / hour\$275.00
- Cylinders, estimated (±4) per trip @ \$25.00 / each\$100.00
- Trip fee\$165.00
- Equipment fee\$45.00
- Engineer review and reporting, minimum \$100.00 fee / report\$100.00
- *Estimated per trip total*..... ±\$685.00
- **Total estimated budget for task..... ±\$2,055.00**

Laboratory Testing:

- Lab Technician time, (±8) hours @ \$75.00 / hour\$600.00
- Soils Proctor, (±2) tests @ \$150.00 / each.....\$300.00
- Soils Gradation, (±2) tests @ \$100.00 / each.....\$200.00
- Stone Base Proctor, (±1) tests @ \$175.00 / each\$175.00
- Engineer review and reporting, minimum \$125.00 fee / report (3 reports).....\$375.00
- **Total estimated budget for task..... ±\$1,650.00**

Based upon the above provided scope of services, technician hours, number of trips and number of tests, Whitaker Laboratory recommends budgeting **±\$22,835.00** for Materials Testing Services. Additional services, trips and hours outside the above scope will result in additional charges in excess of the estimated budget. Please note that onsite / virtual meetings and budget analysis will be billed at \$150.00 / hour. Also, all estimated times listed above are our standard rates. Any technician time outside our standard working hours (e.g. early morning and weekend work) will be billed at our overtime rates.

NPDES: If required please check this box ☐

In accordance with your recent request, below is our firm's estimate to perform NPDES stormwater monitoring services for the above-referenced project.

1. Perform weekly and periodic rain inspections by Georgia EPD qualified personnel to check on erosion control measures and/or Best Management Practices (BMP's).
2. Collect qualifying rain event samples.
3. Perform analytical testing of water samples collected during qualify rain events.
4. Performing all applicable reporting and record keeping for the inspections we conduct.

Prior to the start of any (NPDES) monitoring project, an initial inspection of all Best Management Practices (BMP's) must be performed before soil disturbance or clearing and grading begins. At such time, an initial turbidity sample must be collected from any and all "outfall" or "discharge" point(s). If there is no sign of a discharge at the sampling point(s) at the time of the initial inspection, then, upon the first rain even, Whitaker Laboratory, Inc. must be notified by the on-site contractor or superintendent in order that an initial turbidity sample, or samples, may be collected in order to set a baseline for the construction project.

Our unit costs to perform the services outlined above are as follows:

- *Perform sampling, weekly & periodic inspections by GA EPD qualified personnel (trip) ±\$475.00
- NTU analyses on qualifying water samples (each)..... \$20.00

*Assumes (3) hours of inspector time total. Additional hours will be billed at \$75.00 / hour.

(Please note that daily monitoring activities required in the permit will need to be performed by the contractors "qualified" (blue card) representative. Also, we will need to be notified when the jobsite experiences over ½" of rain so that the necessary follow-up inspections can be performed. **We can also perform the required monthly inspections at an additional fee, if desired.**) Also, any electronic reporting required per the 2018 NPDES General Permit via the GEOS system will need to be submitted by the RO (Responsible Official).

Since a specific construction schedule with a specified total number of inspections and times has not been provided, Whitaker Laboratory has used an assumed construction schedule to help arrive at the above estimated budget. Without knowing the actual extent to which testing will be requested, (i.e. construction schedule and number of trips) an absolute testing total cannot be provided. The number of failing tests and the time-of-day testing is performed are also unknown factors which contribute to fluctuations in total price. As such, actual billing will be performed in accordance with our standard unit pricing (attached).

Additionally, please note the client / contactor / construction manager is responsible for familiarizing themselves with this proposal and specifically tracking the number of trips and times during the scheduling of testing and inspection services. If the owner / contractor / construction manager fails to monitor the scheduling of testing and inspection services and an overage occurs, the client is still responsible for timely payment of each monthly invoice.

Testing and/or inspections will not be performed unless they are specifically requested by an authorized contractor, subcontractor or owner representative. We will be relying on on-site personnel to notify us when testing is required. Overall, the actual extent in which testing is requested will determine the overall testing bill. Therefore, the individuals responsible for scheduling our services should be familiar with our proposal in an effort to limit eliminate / minimize overages.

Please note, the client or contractor will be responsible for providing suitable storage / curing for all concrete test specimens in the field so as to satisfy the requirements of ASTM-C-31. If desired, upon notification, Whitaker can provide curing devices for an additional fee.

Please sign below to accept the pricing terms and conditions of this proposal. Once signed please email back in order for work to proceed.

Responsible Party Financially Obligated

Responsible Party Name & Address

Responsible Party email Address & Phone #

Responsible Party Signature

Date *Invoice Terms: Existing accounts in good standing – (Net 30 days from Invoice Date)*
New accounts or past due accounts - (Due in full prior to Whitaker's release of report)

**In the event of non-payment in accordance with the above terms, client agrees to pay for any and all collection and/or attorney fees necessary to receive full payment for the work / report / investigation performed.*

***Please understand that / emails, phone conferences, team meetings, zoom calls and/or correspondence over and above the initial discovery and due diligence discussion periods may be subject to additional fees and/or charges which will be invoiced at a rate of \$150.00 / hour.*

Note: All Time Is Portal to Portal (man hours required to travel to and from the site to Whitaker's Savannah, GA office will be billed).

We thank you for this opportunity and we look forward to working with you on this project. If you have any questions concerning this cost proposal, please telephone us at (912) 234-0696 or via email.

Respectfully submitted,
WHITAKER LABORATORY, INC.



Joseph M. Whitaker, PE
President



Clayton D. Kicklighter
Quality Assurance

Whitaker Laboratory Project Contacts:

Project Manager: Joseph M. Whitaker / (912) 234-0696 ext. 115 / josephm@whitakerlab.net

Geotechnical Engineer: Jason Follo / (912) 234- 0696 ext. 104 / jasonf@whitakerlab.net

Scheduling Manager: Ricky Kennedy / (912) 234-0696 ext. 102 / rkennedy@whitakerlab.net

Report Distribution: Alison Decristofaro / (912) 234-0696 ext. 101 / alisond@whitakerlab.net

Accounting: Rebecca Bouchillon / (912) 234-0696 ext. 107 / rebeccaf@whitakerlab.net



GENERAL BASIC SERVICES B
 (Additional Fees Will Apply for Certain Items) *
 *See the important notes at the end of our rate sheet

A. SOIL TESTING

• Furnish technician to perform field tests	per hour (<i>straight time</i>)	\$55.00
	per hour (<i>overtime *</i>)	\$80.00
• Moisture Density Tests (Proctor)		
ASTM-D-698	each	\$100.00
ASTM-D-1557	each	\$150.00
• Soil Density Tests for Sand Cone or Nuclear Method (<i>Minimum 3 tests per trip, i.e. \$75.00 minimum charge</i>)	each	\$25.00
• Soil Gradation Test	each	\$100.00
• Atterberg Limits Test	each	\$100.00
• One-Point Compaction Trial	each	\$35.00
• Dynamic Cone Penetrometer Tests (DCP)	per trip	\$50.00
• Equipment Fee (minimum)	each	\$45.00

B. CONCRETE TESTING

• Cure and test concrete cylinders / grout / mortar made by Whitaker Laboratory personnel (<i>applies to spares also</i>)	each	\$25.00
• Cure and test concrete beams made Whitaker Laboratory personnel (<i>applies to spares also</i>)	each	\$60.00
• Cure and test concrete cylinders made by contractor's personnel	each	\$25.00
• Cure and test concrete beams made by contractor's personnel	each	\$50.00
• Compressive Strength of Block Prisms	each	\$50.00

WHITAKER LABORATORY, INC.
Schedule of Testing Fees and Services (as of 1/1/2024)
Page 2 of 6

CONCRETE TESTING CONT...

- Furnish technician to sample concrete, perform
field tests and mold cylinders or beams per hour (*straight time*) \$55.00
per hour (*overtime **) \$80.00
- Perform Aggregate Gradations each \$150.00
- Mortar Aggregate Ratio Testing – Equipment Fee..... each \$ 75.00
- Floor Flatness Testing (Equipment Charge).....per day \$300.00
- Certified Floor Flatness Testing Technician.....per hour \$85.00
- Furnish Technician to monitor / set relative
humidity / moisture kits per hour (*straight time*) \$55.00
per hour (*overtime*) \$80.00
- Equipment Fee (minimum)..... each \$45.00

C. BASE AND PAVEMENT TESTING

- Furnish single field technician to monitor asphalt and base
(*i.e. temperature readings / control strip*)..... per hour (*straight time*) \$55.00
per hour (*overtime*) \$80.00
- Furnish certified laboratory technician prepare and/or
Perform asphalt related tests per hour \$75.00
- Perform Proctor Tests on crusher run or
stabilized aggregate type base material..... each \$175.00
- Perform Density Tests on base material by sand cone
or nuclear method (*minimum 3 tests per trip*) each \$25.00
- Perform Density Tests on asphalt cores..... each \$50.00
- Extraction and Gradation Tests with Marshall Stability..... per sample \$175.00
- Extraction (*asphalt content*) only each \$125.00

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Schedule of Testing Fees and Services (as of 1/1/2024)
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BASE AND PAVEMENT TESTING CONT...

- Furnish single technician and equipment
to core paving sections per hour (*straight time*) \$55.00
per hour (*overtime **) \$80.00
- Coring machine.....per day per job \$300.00
- Cores/Bit Wear (\$10.00/inch)..... each \$25.00 minimum
- Perform Aggregate Gradations each \$150.00

D. PILE MONITORING

- Furnish labor, calibrated jack and miscellaneous
small tools to perform load testper test \$2500 to \$4000
- Furnish technician to perform
pile monitoring servicesper hour (*straight time*) \$75.00
per hour (*overtime **) \$100.00

E. MISCELLANEOUS / CLERICAL

- Furnish technician to check torque of bolted connections
and / or perform a visual inspection of welded connections
ICC Structural Steel / Welding Technician..... per hour \$95.00
AISC Technician per hour \$105.00
- Miscellaneous sample and travel time to
obtain samples, etc.per hour (*straight time*) \$55.00
per hour (*overtime **) \$80.00
- Trip Charges (*charges will be divided
among contractors when applicable*)per trip Per Location
Chatham and Bryan Countyper trip \$100.00
HAAFper trip \$120.00
FT. STEWARTper trip \$160.00
- Equipment fee (*minimum fee*)..... per trip \$45.00
- Accreditation surcharge (*this will apply to projects
where the specifications require the testing lab to meet
AASHTO, CCRL, COE or ASTM certifications*)per day \$25.00

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MISCELLANEOUS / CLERICAL CONT...

• **Compression (Cylinder) Report fee (<i>minimum fee</i>).....per report	\$100.00
• **All Other Report fees (<i>minimum fee</i>).....per report	\$125.00
• Bolt Inspection Equipment (<i>Torque Wrench</i>).....per trip	\$150.00
• Bolt Inspection Equipment (<i>Skidmore</i>)per trip	\$250.00
• Faxed reports (<i>only when applicable</i>)..... per event	\$10.00
• Nuclear gauge (when applicable)per day	\$50.00
• CCIP Payroll Report Fee per month	\$50.00
• Clients Requiring Reports be sent with Invoices.....per month (light volume)	\$50.00
• Clients Requiring Reports be sent with Invoices..... per month (heavy volume)	\$100.00

****Note: Report fees may vary depending on the time spent preparing and distributing report**

F. VIBRATION AND/OR CRACK GAUGE MONITORING

• Furnish vibration monitorper month	Varies
• Furnish trained technician to set-up, read, maintain / service equipment Including setup and recovery of equipmentper hour	\$125.00
• Engineer to prepare report, review data and/or visit site per hour	\$200.00
• Crack Gauge (minimum 3) each	\$75.00

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G. HOURLY FEES

• Professional Engineer	per hour	\$200.00
• Project Manager	per hour	\$150.00
• Quality Control Supervisor	per hour	\$75.00
• Senior Field Technician (<i>straight time</i>)	per hour	\$55.00
(overtime)	per hour	\$80.00
• Special Inspector (<i>straight time</i>)	per hour	\$95.00
(overtime)	per hour	\$135.00

H. SUPPORT STAFF

• Secretary	per hour	\$25.00
• Senior Laboratory Technician	per hour	\$75.00
• Draftsman	per hour	\$75.00
• Copies of report(s)	per cost (secretarial time & 0.11/sheet for materials)	

I. SETTLEMENT PLATE MONITORING

• Survey Crew	per hour	\$150.00
• (1) Technician	per hour	\$ 75.00
• Settlement Plate Assembly	each	\$425.00
• Report Fee	each	\$125.00

J. NPDES MONITORING

• Perform sampling, weekly & periodic inspections by GA EPD qualified personnel	per hour	\$ 75.00
• Perform chemical (NTU) analyses on qualifying water samples	per sample	\$ 20.00
Report Fee	per report	\$100.00
• Compile and issue monthly report	per month	\$150.00

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*** NOTES ON STRAIGHT TIME AND OVER TIME:**

- Straight time (7:00 a.m. - 3.00 p.m., Monday through Friday)
- Overtime* (all other times)

* Only applies to weekends / holidays & concrete / asphalt services

NOTE 1: A minimum of (1) hour onsite time will be billed on all projects.

NOTE 2: All time is portal to portal (travel to and from the site) will be billed.

