



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • NOVEMBER 12, 2024

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing for the Consideration of a Temporary Alcohol License for Alex Wong, owner of Outbanks Seafood and Steaks -

Alex Wong, owner of Outerbanks Seafood and Steaks has applied for a temporary alcohol license for the sale of beer/wine/liquor by the drink at the 2024 Kingsland Catfish Festival to be held on November 23, 2024.

2. Public Hearing for the Purpose of Considering an Alcohol License for Chooses #1 -

Binal Patel with Shree Raj 108, Inc. is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 113 Scrubby Bluff Road.

3. Public Hearing for the Purpose of Considering an Alcohol License for Willie Jewels Old School BBQ -

Paul Hinch with My Two Sons, Inc. is applying for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises for Willie Jewels Old School BBQ. The business is located at 1621 E. King Avenue, Suite G.

II. CALL TO ORDER AND WELCOME GUESTS

III. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

IV. INVOCATION AND PLEDGE TO THE FLAG

V. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. PLANNING AND ZONING

1. Approval of Home Occupation - 251 Merriwood Circle - Parcel 082N 029A -

Johnny Franklin has applied for a Home Occupation Permit for a Mobile RV repair business known as "J. Brew Mobile RV Service & Repair, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1. **Planning Commission recommends approval.**

IX. NEW BUSINESS

1. Approval of: Temporary Alcohol License for Alex Wong, owner of Outerbanks Seafood and Steaks -

Alex Wong, owner of Outerbanks Seafood and Steaks has applied for a temporary alcohol license for the sale of beer/wine/liquor by the drink at the 2024 Kingsland Catfish Festival to be held on November 23, 2024.

2. Approval of: Alcohol License for Chooses #1 Store -

Binal Patel with Shree Raj 108, Inc. is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 113 Scrubby Bluff Road

3. Approval of: Alcohol License for Willie Jewels Old School BBQ -

Paul Hinch with My Two Sons, Inc. is applying for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises for Willie Jewels Old School BBQ. The business is located at 1621 E. King Avenue, Suite G.

4. Approval of: Group Health Proposal-Lighthouse Benefit Advisors -

Approval for the adoption of a group health insurance proposal from Lighthouse Benefit Advisors for City employees. The proposed plan offers enhanced benefits with minimal cost increases, aligning with the City's commitment to maintaining a supportive work environment and attracting and retaining high-quality employees.

Staff recommends approval.

5. Approval Of: Adopting Resolution 2024-14 - Kingsland TAD #1 Amended Redevelopment Plan -

6. Approval of: Ordinance 2024-11 Water and Sewer Ordinance -

To amend Code of Ordinances, Chapter 22-Utilities, Article II, water and sewer service, Section 22-26: Rate Schedule for the purpose of increasing current rate schedule by 5%, This adjustment is necessary to provide for rising costs of materials, supplies, and labor. The last rate increase occurred in 2010. Staff has made every effort to keep costs stable over the years. Effective date of change will occur on the January 2025 bill. **Staff recommends approval.**

7. Bid Award: Utility Billing Online Payment & Processing Platform -

Current credit card processor fees continue to increase resulting in exceeding the 3% fee paid by the customer. Invoice Cloud platform integrates and has clients with Incode software. They have a robust marketing plan to encourage paperless billing. Their services include online account portal with payment by credit card, text, IVR, or e-check. Credit card fee of 3% is paid by customer. City pays flat \$100 montly account fee plus \$0.25 per paperless bill. Monthly savings would be approximately \$12,500 in credit card processing fees and online portal fees. Additional monthly savings of \$1,953 if 50% of customers elect paperless billing. **Staff recommends proposal from Invoice Cloud.**

8. Approval of: GIRMA First Responder PTSD Policy -

In compliance with Georgia House Bill 451, the city is mandated to provide insurance coverage benefits for first responders diagnosed with PTSD resulting from their service to Georgia governmental entities. Sole provider is MetLife through GMA/ACCG for an effective date of January 1, 2025 at \$11,407.00.

Staff recommends approval.

9. Acceptance of: Quit Claim Deed for All of Al Gay Road -

Al Gay Road is being conveyed and dedicated to the City of Kingsland, and accepted by the City of Kingsland, for use as a public right-of-way.

Staff recommends approval.

10. Acceptance of: Quit Claim Deed from SawDawg, LLC for Map/Parcel 120 008M -

Acceptance of a Quit Claim Deed for a 20.74 Acre Parcel 120 008M.

Staff recommends approval.

X. MAYOR AND COUNCIL ANNOUNCEMENT

XI. ADJOURNED



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4596)

DOC ID: 4596

Public Hearing for the Consideration of a Temporary Alcohol License for Alex Wong, owner of Outbanks Seafood and Steaks

Alex Wong, owner of Outerbanks Seafood and Steaks has applied for a temporary alcohol license for the sale of beer/wine/liquor by the drink at the 2024 Kingsland Catfish Festival to be held on November 23, 2024.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4592)

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4592

1.2

Public Hearing for the Purpose of Considering an Alcohol License for Chooses #1

Binal Patel with Shree Raj 108, Inc. is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 113 Scrubby Bluff Road.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4594

AGENDA ITEM (ID # 4594)

Public Hearing for the Purpose of Considering an Alcohol License for Willie Jewels Old School BBQ

Paul Hinch with My Two Sons, Inc. is applying for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises for Willie Jewels Old School BBQ. The business is located at 1621 E. King Avenue, Suite G.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 11/12/24 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4589)

DOC ID: 4589

Approval of Home Occupation - 251 Merriwood Circle - Parcel 082N 029A

Johnny Franklin has applied for a Home Occupation Permit for a Mobile RV repair business known as "J. Brew Mobile RV Service & Repair, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1.

Planning Commission recommends approval.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

Planning Commission Meeting Date: November 4, 2024

City Council Meeting Date: November 12, 2024

Agenda Item: Home Occupation- 251 Merriwood Circle- Parcel 082N 029A

Summary:

Johnny Franklin has applied for a home occupation permit for a Mobile RV repair business known as "J. Brew Mobile RV Service & Repair, LLC.". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO.

Zoning: R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval

Scott L. Kimball
Planning & Zoning Director



240088

November
Agenda

CITY OF KINGSLAND APPLICATION FOR HOME OCCUPATION PERMIT

This application is based on the requirements of Section 110 of the KLADO and must be filed with the planning and Zoning Administrator at least 4 weeks before the Planning Commission meeting at which it will be heard. Your presence or that of your representative is encouraged at the Planning Commission public hearing.

APPLICANT: Johnny E. Franklin PHONE: 660-620-1523

ADDRESS: 251 Merriwood Cr Kingsland Ga 31548

FAX: _____ E-MAIL: jbrew.0082@gmail

Type of use you are requesting:

() **Home Office:** (requires planning director & city manager approval. Permit is valid for as long as the Home Office is located at the address stated herein.)

(X) **Home Occupation:** (requires planning commission recommendation & city council approval. Renewal maybe required if complaints are filed.)

() **Residential Business:** (requires planning commission recommendation & city council approval. Renewal maybe required if complaints are filed.)

GROUP/BUSINESS YOU REPRESENT: J. Brew Mobile RV Service and Repair

STREET ADDRESS WHERE THIS USE IS TO BE LOCATED: N/A

TAX MAP & PARCEL NUMBER: 082N 029A ZONING: R-1

OWNER OF SITE, IF NOT APPLICANT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PLEASE COMPLETE AND ATTACH THE REQUIRED AFFIDAVIT FOR THE PARTICULAR TYPE HOME OCCUPATION YOU ARE APPLYING FOR. (THIS WILL BE FURNISHED BY THE PLANNING & ZONING DEPARTMENT.)

ATTACH REQUIRED HOME OCCUPATION PERMIT FEE TO THIS APPLICATION:

HOME OFFICE	\$50.00
HOME OCCUPATION	\$50.00
RESIDENTIAL BUSINESS	\$50.00

I UNDERSTAND THAT I AND/OR THE GROUP I REPRESENT CARRY THE BURDEN OF PROVING THE NEED FOR THIS PERMIT. FURTHER, I/WE AM/ARE RESPONSIBLE FOR THE CONDITION OF THE SITE WHILE THE PERMIT IS IN EFFECT.

SIGNED: Johnny E. Franklin DATE: 10-7-24



CITY OF KINGSLAND
APPLICATION FOR HOME OCCUPATION PERMIT

TO BE COMPLETED BY PLANNING & ZONING ADMINISTRATOR

1. DATE COMPLETE APPLICATION FILED: 10/7/24
2. DATE APPLICANT NOTIFIED THAT COMPLETE APPLICATION HAD BEEN RECEIVED: 10/7/24
3. DATE PERMIT FEE PAID: 10/7/24 AMOUNT PAID: \$ 50.
4. PLANNING COMMISSION REVIEW:
 () APPROVAL RECOMMENDED () DENIAL RECOMMENDED
 DATE THIS APPLICATION WAS REVIEWED BY THE PLANNING COMMISSION: 11/4/24
 CONDITIONS OF APPROVAL/REASONS FOR DENIAL: _____

5. CITY COUNCIL ACTION:
 () APPROVED () DENIED
 DATE THIS APPLICATION WAS REVIEWED BY CITY COUNCIL: _____
 CONDITIONS OF APPROVAL/REASONS FOR DENIAL: _____

6. DATE APPLICANT NOTIFIED OF FINAL ACTION: ~~10/7/24~~ 11/12/24

THIS APPLICATION FOR HOME OCCUPATION HAS BEEN APPROVED AND A BUSINESS LICENSE (WHEN COMPLETED APPLICATION HAS BEEN RECEIVED BY THE CITY) MAY BE ISSUED SHOWING A Home Occupation PERMIT HAS BEEN ISSUED.

Adrian V. Garcia
 PLANNING DIRECTOR
 CITY OF KINGSLAND

10/7/24
 DATE

 CITY MANAGER
 CITY OF KINGSLAND

 DATE



CITY OF KINGSLAND
AFFIDAVIT FOR A HOME OCCUPATION

APPLICANT: Johnny E Franklin
 ADDRESS: 251 Merriwood Cr
 CITY: Kingsland STATE: Ga ZIP: 31548
 PHONE: () 660-620-1523 FAX: () _____ E-MAIL: jbrw.0082@gmail
 PROPOSED BUSINESS: J. Brew Mobile RV Service & Repair LOCATION: Kingsland Ga
 TAX PARCEL: 082 N 029 A ZONING: R-1

A Home Occupation Business is a conditional use that can only be approved subject to the recommendation of the Planning Commission and approval by the City Council. The Planning Commission can recommend approval and the City Council can approve your application subject to it meeting the specific conditions listed below. Either, or both the Planning Commission and City Council may also add any reasonable conditions they deem necessary to insure the orderly operation of the proposed business and its compatibility with the surrounding properties.

HOME OCCUPATION: An occupation or profession conducted entirely within a dwelling and which is carried on by an occupant thereof and which is clearly incidental and secondary to the use of the dwelling for residential dwelling purposes. There is no access by the public. A Home Occupation is designed to be less restrictive than a Home Office but more than a Residential Business in regard to access by the public, size, visibility, number of employees and types of business.

HOME OCCUPATION SHALL MEET THE FOLLOWING CONDITIONS:

- If the applicant is not the owner of the property, a letter from the property owner must be attached to the application giving permission for the applicant to conduct a home occupation in the premises.
- Home occupations shall not include the repair and/or maintenance of motor vehicles or boats, nor shall it allow manufacturing or any other use which will create noise, noxious odors, or any other hazard that may endanger the health, safety, or welfare of the neighborhood.
- Home occupations shall not allow customers or the public to come to the premises.
- The occupation or profession must be conducted entirely within the dwelling.
- The dwelling must be the bona fide residence of the principal practitioner at the time of the application and the home occupation shall be valid only as long as the original principal practitioner resides in the dwelling, is conducting the business and has a current business license.
- Home occupations shall be limited to no more than twenty-five percent (25%) of the total heated floor area of the residence, or five hundred (500) square feet, whichever is less. The size of the home occupation shall be specified at the time of the application. **Please complete:** 200 Business area sq. ft. 1942 Home heated floor area sq. ft.
- The portion of the residence in which the business is conducted shall be completely enclosed in a manner that the business is not visible from the surrounding property.
- No other employees other than family members residing on the premises shall be permitted.
- There shall be no exterior evidence of a business being conducted on the premises. No outside storage or display shall be allowed.
- No more than one home occupation or residential business is allowed in a residence at one time.
- One business vehicle used exclusively by the resident is permitted. The vehicle shall be no larger in size than a pick-up truck, panel truck, or van and is limited in size to a one-ton carrying capacity. The vehicle may have reasonable business identification (signs) on it when it is parked at the premises and will not have any equipment used in the business left on the vehicle in a manner that can be seen from the surrounding property.
- Any pickups from and deliveries to the site in regard to the business shall be restricted to vehicles having no more than two axles and shall be restricted to no more than two pickups or deliveries per day. Such pickups and/or deliveries, if any, are to be during daylight hours.

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE CONDITIONS AND AGREE TO COMPLY WITH EACH REQUIREMENT AS LONG AS THE BUSINESS IS CONDUCTED AT THIS LOCATION.

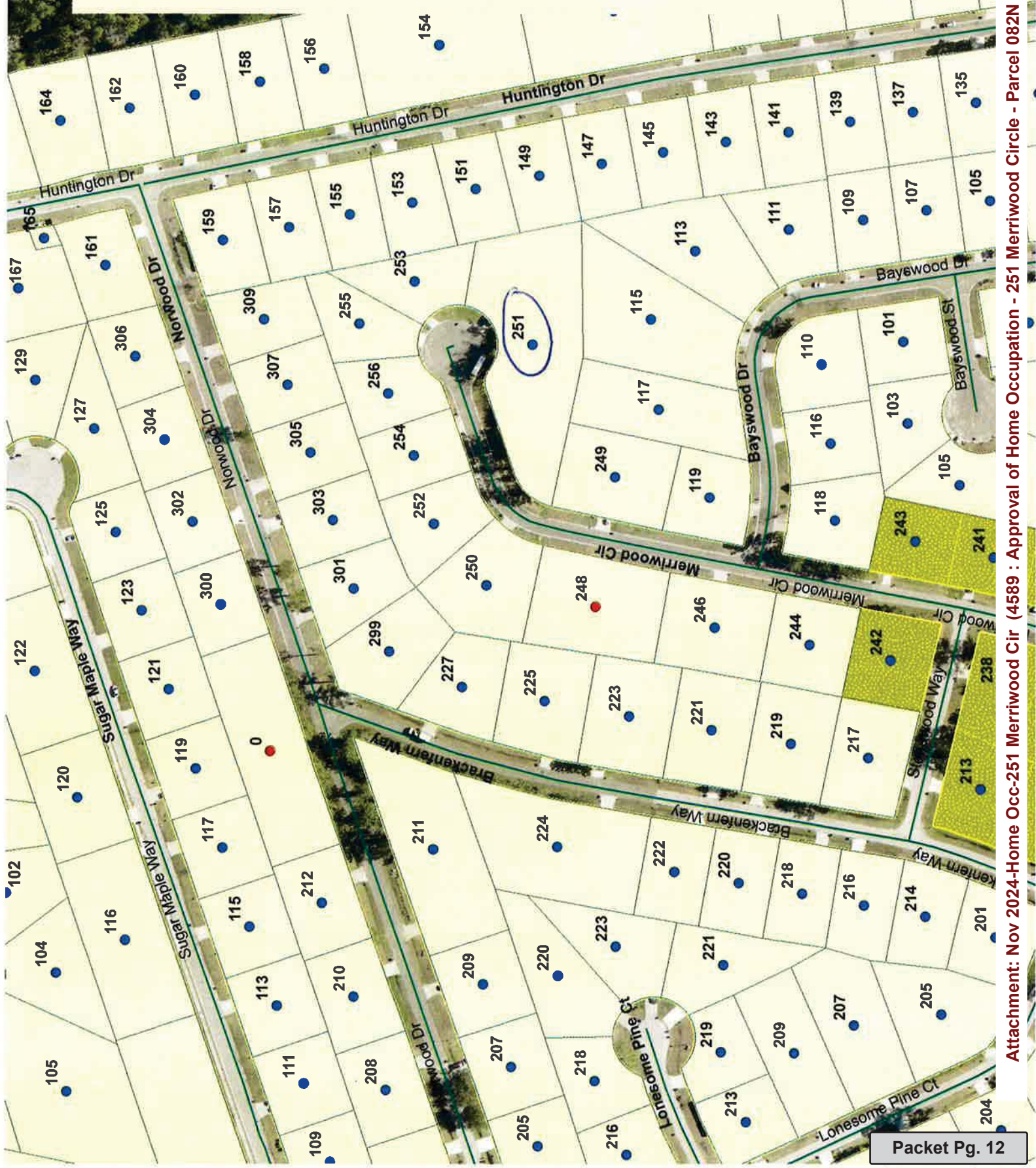
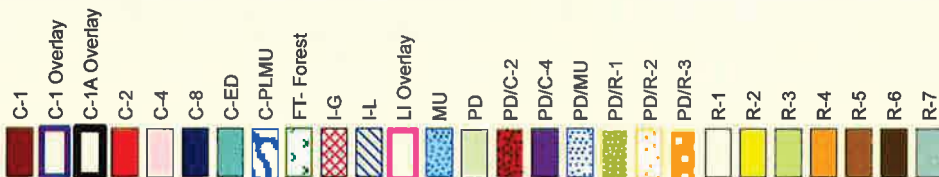
Johnny E Franklin
 SIGNATURE OF APPLICANT

10-7-24
 DATE

Kingsland Zoning Map

Zoning 2024

ZONING



Attachment: Nov 2024-Home Occ-251 Merrimood Cir (4589 : Approval of Home Occupation - Parcel 082N 029A)



Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels

Parcel ID	082N 029A	Owner	FRANKLIN JOHNNY ERVIN &	Last 2 Sales			
Class Code	Residential		CASEY LYNN ALARCON	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		251 MERRIWOOD CIRCLE	1/15/2021	\$220000	FM	Q
	KINGSLAND		KINGSLAND, GA 31548	2/16/2007	\$189650	FM	Q
Acres	0.82	Physical Address	251 MERRIWOOD CIR				
		Assessed Value	Value \$282468				

(Note: Not to be used on legal documents)

THE PARCEL LINES SHOWN ON THIS SITE ARE NOT LEGAL BOUNDRIES AND MUST NOT BE USED FOR LEGAL DOCUMENTS. THE PARCEL LINEWORK ARE FOR LOCATING PARCELS FOR TAX PURPOSES ONLY. THEY ARE NOT SURVEYS DUE TO THE NATURE OF HOW THE ARE PRODUCED. LEGAL BOUNDRIES SHOULD BE TAKEN FROM LEGALLY DOCUMENTED PLATS AND DEEDS.

Date created: 10/22/2024

Last Data Uploaded: 10/21/2024 7:45:06 PM

Developed by  **SCHNEIDER**
GEOSPATIAL

Attachment: Nov 2024-Home Occ-251 Merriwood Cir (4589 : Approval of Home Occupation - 251 Merriwood Circle - Parcel 082N 029A)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4597)

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4597

9.1

Approval of: Temporary Alcohol License for Alex Wong, owner of Outerbanks Seafood and Steaks

Alex Wong, owner of Outerbanks Seafood and Steaks has applied for a temporary alcohol license for the sale of beer/wine/liquor by the drink at the 2024 Kingsland Catfish Festival to be held on November 23, 2024.



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: November 12, 2024

Agenda Item: Temporary Alcohol License

Summary:

Alex Wong with Outerbanks Bar & Grill has applied for a temporary alcohol license to be able to sell beer/wine/liquor by the drink at the 2024 Kingsland Catfish Festival. No issues were found during the background check.

Zoning: C-2 (General Commercial)

Staff Recommendation: **City Manager, Chief of Police, and the Planning Department**
Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director

Attachment: Outerbanks (4597 : Approval of: Temporary Alcohol License for Alex Wong, owner of Outerbanks Seafood and Steaks)



CITY OF KINGSLAND
Temporary/Special Event Alcohol Beverage For Sale By Nonprofit Civic Organizations

Permit Application

Request the Sale of:

☒ Beer ☒ Wine ☒ Distilled Spirits

Organization Name: Outerbanks Bar & Grill
 Non-Profit Type: ☐ Non-Profit: 501(c) ☐ Non-Profit: 501(d) ☐ Non-Profit: 501(e)
 Location of Event: Highway 17 & Williams
 Date(s) of Event: Start Date: 11 / 23 / 24 End Date: 11 / 23 / 24
 Event Start-time: 8:00am Event End-time: 7:00pm
 Applicant's Name: Alex Wong
 Mailing Address: 140 The Lakes Blvd #H Kingsland, GA 31548
 Physical Address: 140 The Lakes Blvd #H Kingsland, GA 31548
 Federal Tax ID #: 26-1389830
 Applicant's Phone #: 912-729-5499 Applicant's Email: Outerbanks31548@yahoo.com
 Alcohol Provided By: Outerbanks

How will alcohol be dispensed? ☒ For Sale/Sold ☐ Give-away
 Will There Be Entertainment at the Event? ☒ Yes ☐ No
 Business catering food: Various food vendors will be onsite
 Estimated # of Attendees: 8,000+
 Will the Event be Open to the Public? ☒ Yes ☐ No
 Will There Be Security at The Event? ☒ Yes ☐ No
 Copy of 501 designation attached? ☐ Yes ☐ No ☒ Not Applicable

Please sign and date this application acknowledging your responsibilities as the license holder to ensure all state and local laws governing the dispensing of alcohol, including the prohibition against serving to minors, are strictly enforced.

By signing below, you agree that you have read, understand & acknowledge your responsibilities as outlined in City of Kingsland Ord. No. 2012-06, 8-27-2012 / Sec. 3-19.1. - Issuance Of Temporary Permit For Sale By Nonprofit Civic Organizations.

Alex Wong

Print Name

Alex Wong

Signature

10 / 08 / 26

Date

Office Use		
Permitting Office:	Approved ☒	Disapproved ☐
Police Department:	Approved ☒	Disapproved ☐
City Manager Office:	Approved ☒	Disapproved ☐
Comments:		



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4593)

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4593

9.2

Approval of: Alcohol License for Chooses #1 Store

Binal Patel with Shree Raj 108, Inc. is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 113 Scrubby Bluff Road



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: November 12, 2024

Agenda Item: Alcohol License

Summary:

Binal Patel with Shree Raj 108, Inc. has applied for an alcohol license for Choose's # 1 convenient store, 113 Scrubby Bluff Rd. The purpose of the alcohol license is for the retail sale of packaged beer/wine. No issues were found during the background and fingerprint checks.

Zoning: C-2 (General Commercial)

Staff Recommendation: Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director

Attachment: 113 Scrubby Bluff (4593 : Approval of: Alcohol License for Chooses #1 Store)



Kingsland Police Department
111 South Seaboard Street
P.O. Box 250
Kingsland, GA 31548
Phone: 912-729-8254
Fax: 912-729-8628
www.KingslandGeorgia.com

Rick Evans, Chief of Police

Jason Seaward, Deputy Chief

To: Scott Kimball,

Sept 6, 2024

A background investigation was conducted for the Alcohol Beverage License application submitted by Binal Patel. The findings are:

A local criminal background check was conducted for Patel and no criminal history was located. There is no record of Patel having any negative contact with law enforcement with the Kingsland Police Dept. or any law enforcement in the region. An internet/social media search for Hinch was done and I did not locate any information that would disqualify Patel from licensing.

I spoke with the three persons listed below as references on the application.

On 09/06/2024, I spoke with Jyotiben Patel, [REDACTED]. Jyotiben stated she has known Binal for approximately 10 years from being in their cultural friend group. Jyotiben stated she knows of no reason why Binal should not be granted this application.

On 09/06/2024, I spoke with Sanjay Patel, [REDACTED] 3. Sanjay stated he has known Binal for approximately 7 years from being in their cultural friend group. Sanjay stated he knows of no reason why Binal should not be granted this application.

On 09/06/2024, I spoke with Ajhijh Patel, [REDACTED] 1. Ajhijh stated that he has known Binal for 7 years from being in their cultural friend group. Ajhijh stated he know of no reason why Binal should not be granted this application.

Based on the above information I believe Binal Patel is qualified for this alcohol license.
Respectfully,

Sergeant Kevonn McKenzie
Criminal Investigations Division
Office of Professional Standards
Kingsland Police Dept.
912-729-8260

Attachment: 113 Scrubby Bluff (4593 : Approval of: Alcohol License for Chooses #1 Store)

License # 6061

City of Kingsland

Post Office Box 250, Kingsland, Georgia 31548

Phone: (912) 729-5613

Fax: (912) 729-7618

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Application will not be accepted unless filled out completely.

(An investigation fee of \$250.00 is due upon submittal.)

NOTE: For on-premise sales and consumption of alcoholic beverages, you **MUST** meet the following requirements:

- (1) Must be located within the proper zoning district;
- (2) Eating establishments;
- (3) Lounges located within hotels or motels where food is served and consumed:
Must have a seating capacity of at least 50 people;
- (4) Private Clubs or association of individuals organized for fraternal or charitable purposes, must have a membership of at least 25 members.

The above requirements are more clearly defined in Sec. 3-3 of Ordinance 2003-23, as amended.

TYPE OF LICENSE APPLYING FOR: (Initial all that applies):

Malt Beverage (Beer) Retail

Packaged to Go: ✓

Consumed on Premises: _____

Wine Retail

Packaged to Go: ✓

Consumed on Premises: _____

Complimentary Beer/Wine Consumed on Premises _____

Intoxicating Liquor (distilled/Spirituuous Liquors) By the Drink

Consumed on Premises _____

Type of Business (Check one):

____ Restaurant ✓

____ Retail Store

____ Private Club

____ Hotel Lounge

____ Hotel In-Room Service

____ Bowling Alley

____ Golf Course/Club House

____ Temporary-Daily

Seating Capacity: 8Zoning District: C-2

Before the undersigned attesting officer, duly authorized by law to administer oaths, personally appeared the undersigned applicant for a license or permit for the sale of alcoholic beverages in the City of Kingsland, Georgia, and, being first duly sworn, on oath, states that the information given, statements made, and questions answered in this application are true and correct:

- I. State the official name under which the business or establishment to be licensed will be conducted:

BINAL PATELAddress of Applicant 111 BLOSSOM CT KINGSLAND GA 31548

Phone Number: _____

Applicant's Date of Birth _____

S.S.N. _____

Race ASIAN

2. State the business name under which the business or establishment to be licensed:

SHREE RAJ 108, INC dba Choose's #1
 Address: 113 SCRUBBY BLUFF ROAD KINGSLAND GA 31148

3. If applicant is a partnership of any kind, state the names, Social Security numbers, telephone Number and mailing addresses of all members of the partnership:

NA

4. Attached a copy of partnership Agreement or Articles of Partnership to this Application.

5. If Applicant is a corporation, state the following:

- (a) Shareholders' names, Social Security numbers, telephone numbers, and addresses:

100% BINAL PATEL [REDACTED] Tel. [REDACTED]

- (b) Officers' names, Social Security numbers, telephone numbers, and addresses:

President: BINAL PATEL [REDACTED] Tel. [REDACTED]

Vice President: BINAL PATEL

Secretary: BINAL PATEL

Treasurer: BINAL PATEL

6. If applicant is a corporation, attach a copy of the Articles of Incorporation:

7. State the name(s), Social Security number(s), telephone number(s), and mailing address (es) of any Persons or entities, other than those named above, who have any financial interest or beneficial ownership interest in the establishment or business to be licensed:

NA.

8. State the name(s), Social Security number(s), and mailing address(es) and birth date(s) of each Manger the establishment or business licensed:

BINAL PATEL [REDACTED] [REDACTED]

9. State whether or not the above-named manager(s) has ever been convicted of a crime or has been the subject of an alcoholic beverage license suspension or revocation by the State of Georgia or any other city or jurisdiction:

NO.

10. If the response to the preceding was in the affirmative, state the date, nature, and name of said revoking or suspending body or agency:

NONE

11. State whether or not the applicant and/or any of the officials, entities, or persons named above have ever been convicted of violating any ordinance, regulation, or law of any jurisdiction with regard to the sale or distribution of alcoholic beverages: NO.
12. If your response to the preceding was in the affirmative, give a detailed description of such violation, including the name of the jurisdiction where the violation occurred: NA.
13. State whether or not any of the individuals or entities identified above have been convicted of any crime and, if so, state a detailed description which includes the nature of the offense, date of conviction, and name of the jurisdiction: NO
14. If applicant or any of the individuals or entities named above holds an alcohol beverage license from any other jurisdiction or from the State of Georgia, state the name of each such jurisdiction and of the licensed location for any State license or attach a copy of each such license to this application. NA.
15. If the location for which the license is sought has been or is now licensed, state the name of the Business or establishment and the name of the license:
SHREE LAXMI INC. 0031583
16. IF MY APPLICATION IS APPROVED, I CERTIFY:
(Please initial each of the following)
- B That I will abide by all the requirements of the City of Kingsland Code, law of the State of Georgia, and regulations of the State Department of Revenue.
- B That I will abide by the opening and closing hours and days on which sales are prohibited as set forth in the Kingsland Code.
- B That I will not attempt to transfer any license granted except under the terms and conditions as set forth in the City of Kingsland Code.
- B That the business in which I propose to sell alcoholic beverages to be consumed on the premises is not within 600 feet of any church, school ground, college campus, any business catering primarily to teenage persons, or any city-owned or city operated recreational facility (except as approved by council).
- B That if a license, as applied for, is granted, I will allow my business premises to be open to inspection at any time by City Officials authorized to conduct inspections of business premises.
- B That if I fail to comply with the City of Kingsland code, laws of the State of Georgia, or regulations of the Department of revenue, I understand that my license may be suspended and that no license fee paid shall be refundable.

B That if a license for Malt Beverage or Wine Packaged to Go is issued to me, I will sell only in the original, unbroken packaged and will not allow alcoholic beverages to be consumed on premises.

B That the building in which alcoholic beverages are to be sold has been completed according to the Southern Standard Building Code and evidence of ownership or a copy of the lease to said premises is attached hereto.

B That I have never been convicted of any felony involving moral turpitude.

B That I or any proposed employee have not been convicted for the violation of any law involving alcoholic beverages, gambling, or tax law violations. If yes, please list the names, type of conviction, and job title below.

17. List three references who are not family/relatives or current or future employees:

1. JYOTIBEN PATEL	230 LAUREL LANDING BLVD KINCAIDLAND	
Name	Address	Phone
2. SANJAY PATEL	110 (VPREJ) BEND KINCAIDLAND	
Name	Address	Phone
3. AJHEKH PATEL	229 DANIEL TRENTWAY KINCAIDLAND	
Name	Address	Phone

18. If at current address for less than three years, list previous address:

NA.

19. Have you ever been convicted of any felony? NO If sp please describe:

20. List any Alcoholic Beverages License currently held, include address and state):

No.

21. List any Alcoholic Beverages Licenses previously held, include address and state):

NA.

22. Have you had any administrative sanctions brought against you by any state regulatory agency regarding alcohol sales? NO

The undersigned hereby stipulates and states that all statements given in this application are true and correct and made for the purpose of inducing aforesaid City to issue or renew said alcoholic beverage license(s). Applicant further states this document is sworn to and subscribed hereto with the full knowledge that any statement herein, given falsely shall constitute perjury and may result in the revocation of the license granted or the refusal to grant such license. The applicant agrees to comply and abide by the City's Alcoholic Beverage Ordinance.

Applicant further acknowledges that application must be fully completed at the time of filing and that applications may not be supplemented, amended, or revised after filing with the Clerk, except to correct misspelling or names.

APPLICANT HEREBY AGREES AND CONSENTS PURSUANT TO PUBLIC LAW 93-579 OF THE PRIVACY ACT OF 1974, THE DISCLOSURE OF INFORMATION OBTAINED IN THIS APPLICATION MAY BE SUBMITTED TO ANY AGENCY OF THE CITY, COUNTY, STATE, AND FEDERAL GOVERNMENT FOR THE PURPOSES OF OBTAINING THE NECESSARY INFORMATION TO PROCESS THE APPLICATION.

INITIAL

I have read, understand, and will comply with all rules and regulations set forth in Ordinance No. 2003-23. (Available for viewing at City Hall, Kingsland Community Planning & Development Building, or online at www.kingslandgeorgia.com)

Sworn to and subscribed to this 28TH day of AUGUST, 2024

binalkavitha@gmail.com

APPLICANT (s)

WITNESS

NOTARY PUBLIC
(SEAL)

RAJESH PATEL
NOTARY PUBLIC
Chatham County
State of Georgia
My Comm. Expires November 2, 2026

To be completed by City Officials

Recommendation of Planning Dir. ☒ Approve ☐ Disapprove Initials

Recommendation of Police Chief ☒ Approve ☐ Disapprove Initials

Recommendation of Building Insp. ☒ Approve ☐ Disapprove Initials

Date of Publication 10/24/24

Dates of Reading by Council 11/12/24

Council Voted to: ☐ Approve ☐ Disapprove Initials

Date License Issued (subject to Council Approval): 11/13/24

Notice of the public hearing on the application for the license shall be published once a week for two weeks in the official newspaper of the city wherein legal advertisement are published. After the application is complete and all information is received by the license officer, a public hearing will be scheduled on the application by the council. In addition, if the proposed location does not have an existing license, a sign shall be posted by the license officer on premises at least 15 day prior to the public hearing.

Attachment: 113 Scrubby Bluff (4593 : Approval of: Alcohol License for Chooses #1 Store)



COGENT  SYSTEMS
Georgia Applicant Processing Services

Acknowledgement

I authorize Cogent Systems, Inc. to conduct a fingerprint based criminal history record check of me.

I understand that Cogent Systems, Inc. will send my fingerprints to the Georgia Crime Information Center for a search of criminal history information in its files and to the Federal Bureau of Investigation for a search of its files when a federal record check is so authorized.

I understand that the electronic results of this fingerprint check will be received by Cogent Systems, Inc. and forwarded to the agency responsible for determining my suitability for the position for which I have applied.

I further understand that Cogent Systems, Inc. will not maintain a copy of my record and that Cogent Systems, Inc. meets all confidentiality and security requirements for handling and dissemination of state and federal criminal history record information.

By: _____

B. Reed

Date: _____

08/28/2024



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4595

AGENDA ITEM (ID # 4595)

Approval of: Alcohol License for Willie Jewels Old School BBQ

Paul Hinch with My Two Sons, Inc. is applying for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises for Willie Jewels Old School BBQ. The business is located at 1621 E. King Avenue, Suite G.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: November 12, 2024

Agenda Item: Alcohol License

Summary:

Paul Hinch with My Two Sons Inc., has applied for an alcohol license for Willie Jewells Old School BBQ located at 1621 E. King Ave.–Suite G. The purpose of the alcohol license is for the sale of beer/wine by the drink to be consumed on the premises. No issues were found during the background and fingerprint checks.

Zoning: C-2 (General Commercial)

Staff Recommendation: Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director

Attachment: Willie Jewells (4595 : Approval of: Alcohol License for Willie Jewells Old School BBQ)



Rick Evans, Chief of Police

Kingsland Police Department
 111 South Seaboard Street
 P.O. Box 250
 Kingsland, GA 31548
 Phone: 912-729-8254
 Fax: 912-729-8628
 www.KingslandGeorgia.com

Jason Seaward, Deputy Chief

To: Scott Kimball,

Sept 5, 2024

A background investigation was conducted for the Alcohol Beverage License application submitted by Paul Hinch for My Two Sons Inc. 1621 East King Ave, Kingsland GA. The findings are:

A local criminal background check was conducted for Hinch and no criminal history was located. There is no record of Hinch having any negative contact with law enforcement with the Kingsland Police Dept. or any law enforcement in the region. An internet/social media search for Hinch was done and I did not locate any information that would disqualify Hinch from licensing.

I spoke with the three persons listed below as references on the application.

On 09/05/2024, I spoke with Tessie Manning, [REDACTED]. Tessie stated she has known Paul for approximately 24 years from working for Paul at Larry's Giant Subs. Tessie stated she knows of no reason why Paul should not be granted this application.

On 09/05/2024, I spoke with Mark Parente, [REDACTED]. Mark stated he has known Paul for approximately 7 years from being a customer at Willie Jewels that Paul operated at. Mark stated he knows of no reason why Paul should not be granted this application.

On 09/05/2024, I spoke with Josh Martino, [REDACTED]. Mark stated that he has known Paul since 2012 from him being the franchisor of Willie Jewel's and Paul being a franchisee. Mark stated he know of no reason why Paul should not be granted this application.

Based on the above information I believe Paul Hinch is qualified for this alcohol license.
 Respectfully,

Sergeant Kevonn McKenzie
 Criminal Investigations Division
 Office of Professional Standards
 Kingsland Police Dept.
 912-729-8260

Attachment: Willie Jewels (4595 : Approval of: Alcohol License for Willie Jewels Old School BBQ)



Oct. 28

License # 6058

City of Kingsland

Post Office Box 250, Kingsland, Georgia 31548

Phone: (912) 729-5613

Fax: (912) 729-7618

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Application will not be accepted unless filled out completely.

(An investigation fee of \$250.00 is due upon submittal.)

NOTE: For on-premise sales and consumption of alcoholic beverages, you **MUST** meet the following requirements:

- (1) Must be located within the proper zoning district;
- (2) Eating establishments:
- (3) Lounges located within hotels or motels where food is served and consumed:
Must have a seating capacity of at least 50 people;
- (4) Private Clubs or association of individuals organized for fraternal or charitable purposes, must have a membership of at least 25 members.

The above requirements are more clearly defined in Sec. 3-3 of Ordinance 2003-23, as amended.

TYPE OF LICENSE APPLYING FOR: (Initial all that applies):

Malt Beverage (Beer) Retail

Packaged to Go: _____

Consumed on Premises: ✓

Wine Retail

Packaged to Go: _____

Consumed on Premises: ✓

Complimentary Beer/Wine Consumed on Premises _____

Intoxicating Liquor (distilled/Spirituos Liqueurs) By the Drink

Consumed on Premises _____

Type of Business (Check one):

✓

Restaurant

Retail Store

Private Club

Hotel Lounge

Hotel In-Room Service

Bowling Alley

Golf Course/Club House

Temporary-Daily

Seating Capacity: 76Zoning District: C-2

Before the undersigned attesting officer, duly authorized by law to administer oaths, personally appeared the undersigned applicant for a license or permit for the sale of alcoholic beverages in the City of Kingsland, Georgia, and, being first duly sworn, on oath, states that the information given, statements made, and questions answered in this application are true and correct:

1. State the official name under which the business or establishment to be licensed will be conducted:

My Two Sons Inc. - Paul HinchAddress of Applicant 28 Fernleaf Court, Brunswick GA 31525

Phone Number: _____

Applicant's Date of Birth _____

Race White

Attachment: Willie Jewels (4595 : Approval of: Alcohol License for Willie Jewels Old School BBQ)

2. State the business name under which the business or establishment to be licensed:
MY TROUSERS INC DBA WILLIE JEWELS OLD SCHOOL BBQ
 Address: 1421 G HWY 40 E, KINGSLAND GA 31548
3. If applicant is a partnership of any kind, state the names, Social Security numbers, telephone Number and mailing addresses of all members of the partnership:
Donna R Hinch - [REDACTED]
28 Fernleaf Court
Brunswick GA 31525
4. Attached a copy of partnership Agreement or Articles of Partnership to this Application.
5. If Applicant is a corporation, state the following:
- (a) Shareholders' names, Social Security numbers, telephone numbers, and addresses:
Paul M Hinch [REDACTED]
Donna R Hinch [REDACTED]
Both 28 Fernleaf Court Brunswick GA 31525
- (b) Officers' names, Social Security numbers, telephone numbers, and addresses:
 President: Donna R Hinch [REDACTED]
28 Fernleaf Court Brunswick GA 31525
 Vice President: Paul M Hinch [REDACTED]
28 Fernleaf Court Brunswick GA 31525
 Secretary: _____
 Treasurer: _____
6. If applicant is a corporation, attach a copy of the Articles of Incorporation:
7. State the name(s), Social Security number(s), telephone number(s), and mailing address (es) of any Persons or entities, other than those named above, who have any financial interest or beneficial ownership interest in the establishment or business to be licensed:

8. State the name(s), Social Security number(s), and mailing address(es) and birth date(s) of each Manger the establishment or business licensed:
Paul M Hinch [REDACTED]
28 Fernleaf Court Brunswick GA 31525
9. State whether or not the above-named manager(s) has ever been convicted of a crime or has been the subject of an alcoholic beverage license suspension or revocation by the State of Georgia or any other city or jurisdiction:
NA
10. If the response to the preceding was in the affirmative, state the date, nature, and name of said revoking or suspending body or agency:

11. State whether or not the applicant and/or any of the officials, entities, or persons named above have ever been convicted of violating any ordinance, regulation, or law of any jurisdiction with regard to the sale or distribution of alcoholic beverages:

NA.

12. If your response to the preceding was in the affirmative, give a detailed description of such violation, including the name of the jurisdiction where the violation occurred:

13. State whether or not any of the individuals or entities identified above have been convicted of any crime and, if so, state a detailed description which includes the nature of the offense, date of conviction, and name of the jurisdiction:

NA.

14. If applicant or any of the individuals or entities named above holds an alcohol beverage license from any other jurisdiction or from the State of Georgia, state the name of each such jurisdiction and of the licensed location for any State license or attach a copy of each such license to this application.

Kyles AL Willie Jewels Old School BBQ

15. If the location for which the license is sought has been or is now licensed, state the name of the Business or establishment and the name of the license:

Good Times Family BBQ Inc.
Bob Shepard

16. IF MY APPLICATION IS APPROVED, I CERTIFY:
(Please initial each of the following)

NIH That I will abide by all the requirements of the City of Kingsland Code, law of the State of Georgia, and regulations of the State Department of Revenue.

NIH That I will abide by the opening and closing hours and days on which sales are prohibited as set forth in the Kingsland Code.

NIH That I will not attempt to transfer any license granted except under the terms and conditions as set forth in the City of Kingsland Code.

NIH That the business in which I propose to sell alcoholic beverages to be consumed on the premises is not within 600 feet of any church, school ground, college campus, any business catering primarily to teenage persons, or any city-owned or city operated recreational facility (except as approved by council).

NIH That if a license, as applied for, is granted, I will allow my business premises to be open to inspection at any time by City Officials authorized to conduct inspections of business premises.

NIH That if I fail to comply with the City of Kingsland code, laws of the State of Georgia, or regulations of the Department of revenue, I understand that my license may be suspended and that no license fee paid shall be refundable.

ML That if a license for Malt Beverage or Wine Packaged to Go is issued to me, I will sell only in the original, unbroken packaged and will not allow alcoholic beverages to be consumed on premises.

ML That the building in which alcoholic beverages are to be sold has been completed according to the Southern Standard Building Code and evidence of ownership or a copy of the lease to said premises is attached hereto.

ML That I have never been convicted of any felony involving moral turpitude.

ML That I or any proposed employee have not been convicted for the violation of any law involving alcoholic beverages, gambling, or tax law violations. If yes, please list the names, type of conviction, and job title below.

17. List three references who are not family/relatives or current or future employees:

- | | | |
|----|-----------------------|------------------------------|
| 1. | <u>Tessie Manning</u> | <u>108 Pomoyrande St.</u> |
| | Name | Address |
| | | <u>Kingston Ga 31546.</u> |
| 2. | <u>Josh Marino</u> | <u>1046 Phillips Hwy</u> |
| | Name | Address |
| | | <u>Jacksonville FL 32250</u> |
| 3. | <u>Mark Parente</u> | <u>1046 Phillips Hwy</u> |
| | Name | Address |
| | | <u>Jacksonville FL 32250</u> |

18. If at current address for less than three years, list previous address:

19. Have you ever been convicted of any felony? NA If so please describe:

20. List any Alcoholic Beverages License currently held, include address and state):

License # 463155 SR. 200 (unit 1.2) Yulea FL 32097
License # 252 Millennium Blvd Brunswick Ga 31525

21. List any Alcoholic Beverages Licenses previously held, include address and state):

License # DD42073 11021-10 Hwy 40 E Kingston Ga 31546.

22. Have you had any administrative sanctions brought against you by any state regulatory agency regarding alcohol sales? NA

The undersigned hereby stipulates and states that all statements given in this application are true and correct and made for the purpose of inducing aforesaid City to issue or renew said alcoholic beverage license(s). Applicant further states this document is sworn to and subscribed hereto with the full knowledge that any statement herein, given falsely shall constitute perjury and may result in the revocation of the license granted or the refusal to grant such license. The applicant agrees to comply and abide by the City's Alcoholic Beverage Ordinance.

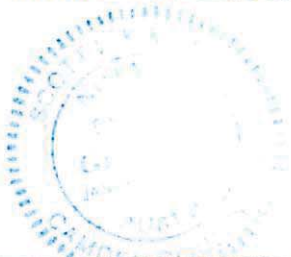
Applicant further acknowledges that application must be fully completed at the time of filing and that applications may not be supplemented, amended, or revised after filing with the Clerk, except to correct misspelling or names.

APPLICANT HEREBY AGREES AND CONSENTS PURSUANT TO PUBLIC LAW 93-579 OF THE PRIVACY ACT OF 1974, THE DISCLOSURE OF INFORMATION OBTAINED IN THIS APPLICATION MAY BE SUBMITTED TO ANY AGENCY OF THE CITY, COUNTY, STATE, AND FEDERAL GOVERNMENT FOR THE PURPOSES OF OBTAINING THE NECESSARY INFORMATION TO PROCESS THE APPLICATION.

INITIAL

PH I have read, understand, and will comply with all rules and regulations set forth in Ordinance No. 2003-23. (Available for viewing at City Hall, Kingsland Community Planning & Development Building, or online at www.kingslandgeorgia.com)

Sworn to and subscribed to this 27th day of August, 2024



Paul M Hinch
912-1002-2073

APPLICANT (s)

Paul.Hinch52@yahoo.com

WITNESS

[Signature]
 NOTARY PUBLIC
 (SEAL)

To be completed by City Officials

Recommendation of Planning Dir. ✓ Approve _____ Disapprove [Signature] Initials

Recommendation of Police Chief ✓ Approve _____ Disapprove [Signature] Initials

Recommendation of Building Insp. ✓ Approve _____ Disapprove [Signature] Initials

Date of Publication ~~10/15/24~~ & 10/24/24

Dates of Reading by Council 10/12/24

Council Voted to: _____ Approve _____ Disapprove _____ Initials

Date License Issued (subject to Council Approval): 10/13/24

Notice of the public hearing on the application for the license shall be published once a week for two weeks in the official newspaper of the city, when legal advertisement are published. After the application is complete and all information is received by the license officer, a public hearing will be scheduled on the application by the council. In addition, if the proposed location does not have an existing license, a sign shall be posted by the license officer on premises at least 15 days prior to the public hearing.

Attachment: Willie Jewels (4595 : Approval of: Alcohol License for Willie Jewels Old School BBQ)

CITY OF KINGSLAND, GEORGIA
 SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE) FORM
 O.C.G.A. § 50-36-1(E)(2) AFFIDAVIT VERIFYING STATUS FOR PUBLIC BENEFIT

By executing this affidavit under oath, as an applicant for a(n) Occupational Tax Certificate, as referenced in O.C.G.A. § 50-36-1, from the City of Kingsland, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

1) ☒ I am a United States citizen.

Please see link for acceptable forms of identification: <http://law.ga.gov/immigration-reports>

2) ☐ I am a legal permanent resident of the United States. **

Please see link for acceptable forms of identification: <http://law.ga.gov/immigration-reports>

3) ☐ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. **

Please see link for acceptable forms of identification: <http://law.ga.gov/immigration-reports>

My alien number issued by the Department of Homeland Security or other federal immigration agency is:

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

_____ (please attach copy of document)

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in Kingsland (City), Ga. (State).

[Signature]
 Signature of Applicant

8/27/2024
 Date

Paul M Hinch
 Printed Name of Applicant

Business License Acct. No. _____

Sales Tax ID No.
 (If Applicable) _____

SUBSCRIBED AND SWORN BEFORE ME ON
 THIS THE 27th DAY OF August, 20 24

[Signature]
 NOTARY PUBLIC/SEAL
 My Commission Expires _____



Attachment: Willie Jewels (4595 : Approval of: Alcohol License for Willie Jewels Old School BBQ)

E-VERIFY FORM
CITY OF KINGSLAND AFFIDAVIT
O.C.G.A. § 36-60-6(d) E-VERIFY PRIVATE EMPLOYER AFFIDAVIT OF COMPLIANCE

By executing this affidavit under oath, as an applicant for a(n) Alcohol License
[Occupational Tax Certificate, Alcohol License or other document required to operate a business] as referenced in
O.C.G.A. § 36-60-6(d), from the City of Kingsland, Georgia, the undersigned applicant representing the private employer
known as Willie Jewels Old School BBQ [printed name of private employer] verifies one of
the following with respect to my application for the above mentioned document:

- 1) ☒ a) On January 1st of the below signed year the individual, firm, or corporation employed more than ten
(10) employees.
b) ☐ On January 1st of the below signed year the individual, firm, or corporation employed less than ten
(10) employees. (Exempt from E-Verify Program)

If the employer selected 1(a) please fill out Section 2 below.

2) ☐ The employer has registered with and utilizes the federal work authorization program in accordance with the
applicable provisions and deadlines established in O.C.G.A. § 13-10-90. The undersigned private employer also attests
that its federal work authorization user identification number and date of authorization are as listed below:

073714
Federal Work Authorization User Identification Number

BUSINESS ACCOUNT NO.

Date of Authorization

309244054
SALES TAX ID NO. (Only if Applicable)

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false,
fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20,
and face criminal penalties allowed by such statute.

Executed in Kingsland (City), Ga. (State).

[Signature]
Signature of Applicant
Paul M Hinch
Printed Name of Applicant

8/27/2024
Date

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE 27th DAY OF August, 2024

[Signature]
NOTARY PUBLIC/SEAL

My Commission Expires





COGENT  SYSTEMS
Georgia Applicant Processing Services

Acknowledgement

I authorize Cogent Systems, Inc. to conduct a fingerprint based criminal history record check of me.

I understand that Cogent Systems, Inc. will send my fingerprints to the Georgia Crime Information Center for a search of criminal history information in its files and to the Federal Bureau of Investigation for a search of its files when a federal record check is so authorized.

I understand that the electronic results of this fingerprint check will be received by Cogent Systems, Inc. and forwarded to the agency responsible for determining my suitability for the position for which I have applied.

I further understand that Cogent Systems, Inc. will not maintain a copy of my record and that Cogent Systems, Inc. meets all confidentiality and security requirements for handling and dissemination of state and federal criminal history record information.

By: _____

Date: _____

3/27/2024

Attachment: Willie Jewels (4595 : Approval of: Alcohol License for Willie Jewels Old School BBQ)



City Council
107 South Lee Street
Kingsland, GA 31548

TABLED

AGENDA ITEM (ID # 4586)

Meeting: 11/12/24 06:00 PM
Department: City Manager
Category: Miscellaneous
Prepared By: Lee Spell
Initiator: Lee Spell
Sponsors:
DOC ID: 4586

9.4

Approval of: Group Health Proposal-Lighthouse Benefit Advisors

Approval for the adoption of a group health insurance proposal from Lighthouse Benefit Advisors for City employees. The proposed plan offers enhanced benefits with minimal cost increases, aligning with the City's commitment to maintaining a supportive work environment and attracting and retaining high-quality employees.

Staff recommends approval.

HISTORY:

10/28/24

City Council

DEFERRED

Next: 11/12/24

Matt Robinson with Lighthouse Benefit Advisors spoke to council about health insurance options for city employees. Mr. Robinson provided handouts for Mayor and Council to review. Councilman Blount asked Mr. Robinson to allow Council to have time to read the information presented and that all questions would be compiled and sent back to him.


**RISK MANAGEMENT AND
EMPLOYEE BENEFITS
SERVICES**
BOARD OF TRUSTEES
Chair

Marcia Hampton
City Manager, Douglasville

Vice-Chair

Shelly Berryhill
Commissioner, Hawkinsville

Secretary-Treasurer

Larry H. Hanson
CEO and Executive Director

Trustees:

Betty Cason
Mayor, Carrollton

Jason Holt
Mayor, Fitzgerald

Meg Kelsey
Asst. City Manager, Newnan

Jessica O'Connor
City Manager, Griffin

W.D. Palmer, III
Councilmember, Camilla

John Reid
Mayor, Eatonton

Sammy Rich
City Manager, Rome

Julie Smith
Mayor, Tifton

JoAnne Taylor
Mayor, Dahlonega

Albert Thurman
Mayor, Powder Springs

Rebecca L. Tydings
City Attorney, Centerville

Clemontine Washington
Mayor Pro Tem, Midway

Vince Williams
Mayor, Union City

EXECUTIVE STAFF

Randy Logan
Deputy Executive Director

July 26, 2024

Lee Spell
City of Kingsland
107 S. Lee Street
Kingsland, GA 31548-5054

Dear Lee:

Each year, the GMEBS actuary team reviews the premium levels and plan designs offered by the Georgia Municipal Employees Benefit System (GMEBS) Life and Health Insurance Fund to determine if rates are sufficient to support claims and medical cost trends for the next plan year.

At the June 2024 GMESB Board of Trustees meeting, the actuaries presented the annual premium review and renewal for the Life & Health Trust to the Trustees. The renewal for the Trust was approved allowing the commencement of the renewal period for the 2025 plan year. There are some program updates for the 2025 plan year found on page 2.

Please review the health options and services available and complete the survey link shown below and on page 2 notifying us of your selections for plan year 2025. Also, additional and important plan updates for 2025 are outlined on page 2.

This renewal letter and attached renewal summary is being sent to city management and/or an elected official as well because of the important renewal and open enrollment deadlines described on page 2.

Healthcare Highlights

Healthcare trends impact all healthcare insurers in some manner and the Life & Health Trust is no different. We wanted to share some highlights to keep you and your employees informed on matters related to such an important piece of the employee benefit package.

There can be many factors that influence health cost but some common indicators driving the 8.9% expected global cost increase in 2024 are*: new medical technologies and possible overuse of those services, the increase in the costly medical conditions of cancer, cardiovascular and musculoskeletal conditions and growth in expensive pharmaceutical choices even prior to the recent popularity of GLP-1s being added to the market.

The Life & Health team is available during the renewal and open enrollment periods to assist you in balancing costs and the care of your employees. Please complete the [Renewal Survey Link](#) by Tuesday, August 6th so we may help you in budgeting for health costs for next year and planning open enrollment or education sessions for your employees. Also, for information on our Wellness programs, please contact Candace Amos at wellness@gacities.com.

* <https://www.hrdive.com/news/wtw-cost-healthcare-benefits-expected-to-rise/701379/>

July 26, 2024

Page Two

Program Options and Updates for the Life & Health Renewal

The 2024 renewal covers the following program options and updates for the 2025 plan year. More information is provided in the additional handout included in the renewal email.

- **Medical**
 - o Three new plans are being introduced to provide additional lower monthly premium plan options. These plans will be replacing three underutilized plans.
 - o Due to changes required by law to the deductible option for High Deductible Health Plans (HDHP), the deductible for the HDHP 3200 plan will increase to \$3,300.
- **Pharmacy** – There will be a change to the formulary provided by Aetna. For 2025, the new formulary is the Basic Control Formulary w/ ACSF and is located at www.aetna.com.
- **Dental** – There will be a change in Dental providers. Anthem Dental will replace the current provider, Delta Dental.
- **Vision** – No changes or updates for the full vision care coverage under the Anthem Blue View Vision plan and network.

Additional information for the Life & Health renewal:

- The Renewal period is from July 26, 2024, through September 13, 2024.
- ***It is important for us to receive confirmation of medical plan changes or other program option updates by the September 13, 2024 deadline. With your confirmation, we can prepare your 2025 benefit materials as well as update our vendors so they are prepared to process the changes your employees may make during Open Enrollment.***
- Materials for the Open Enrollment period will be delivered the first week of October.
- Open Enrollment meetings can be scheduled from October 1st through November 8th.
- Employee coverage elections should be entered in the Empyrean MAP portal between October 21st through November 15th.
- The 2025 premiums for new rates and any plan or program changes will be on the January 2025 invoice.

To serve your needs best and timely, please complete this link as soon as possible ([Renewal Survey Link](#)) to affirm no changes, request changes and/or schedule meetings. Note: if all plan and program options remain the same, the link should be completed.

Thank you again for your participation in the Life & Health program. Please let us know how we can be of assistance during this year's Renewal period.

Sincerely,



Denise Joyce
Sr. Director of Operations

Attachment: 2025 Renewal Summary

C: Grayson Day , Mayor
Lee Spell , City Manager

RENEWAL SUMMARY



City of Kingsland

Renewal – Plan Year: January 1, 2025 – December 31, 2025

Current Plans & Rates – 2024

	POS 90/70 - 1500	POS 80/60 - 1500	No Plan Elected
Employee Only	\$ 976.00	\$ 915.00	\$ 0.00
Employee & Spouse	\$1,952.00	\$1,830.00	\$ 0.00
Employee & Child(ren)	\$1,858.00	\$1,742.00	\$ 0.00
Employee & Family	\$2,931.00	\$2,748.00	\$ 0.00

Renewal Plans & Rates – 2025

	POS 90/70 - 1500	POS 80/60 - 1500	No Plan Elected
Employee Only	\$1,113.00	\$1,043.00	\$ 0.00
Employee & Spouse	\$2,225.00	\$2,086.00	\$ 0.00
Employee & Child(ren)	\$2,118.00	\$1,986.00	\$ 0.00
Employee & Family	\$3,341.00	\$3,133.00	\$ 0.00

INSTRUCTIONS:

Please complete the Renewal Survey (link below & attached to the corresponding email) by **August 6th** to indicate if you accept the Renewal rates for plan year 2025 OR would like to change coverages offered.

The Renewal Survey also contains additional information regarding one-on-one Renewal meetings with Dagmar Wuertzen. You may also contact Dagmar via email at dwuertzen@gacities.com or at 678 – 686 – 6298.

Dental

Participating?	No		
Employee Only		\$	25.00
Employee & Family		\$	76.00

Vision

Participating?	No		
Employee Only		\$	8.11
Employee & Spouse		\$	16.22
Employee & Child(ren)		\$	16.62
Employee & Family		\$	24.72

THE CITY OF KINGSLAND

MEDICAL PROPOSAL
EFFECTIVE JANUARY 1, 2025



Lighthouse Benefit Advisors

INSURANCE • EMPLOYEE BENEFITS • RISK MANAGEMENT

Presented By:
Matt Robinson

400 Ocean Boulevard, Suite 1104, St. Simons Island, Georgia 31522

Office: 912-771-8230 Fax: 912-771-8227



Lighthouse Benefit Advisors

Lighthouse Benefit Advisors was formed in January 2019 when Michael Maloy, Barry Murphy and Matt Robinson joined together to build an independent “boutique style” agency. Their goal was to focus on each client’s specific needs and objectives and to build programs to fit their unique circumstances. It was important to them to provide the service and attention of a small agency, while utilizing the expertise and tools of a large consulting firm. The agency has grown both in terms of employees and clients over the last almost six years. It continues to provide trusted guidance with a proactive, strategic and results-driven approach to employee benefits.

Today our philosophy is the same: to create the best service organization for our clients using customized programs that are tailored to their needs and goals. Our team has developed strategies to address medical and prescription drug costs, quality of healthcare services, chronic illnesses, and many others. We have partnered with some of the best in the business to help us deploy these strategies and have service teams in place to provide assistance before, during and after implementation.

Our agency operates with a team-based approach and most, if not all, of our team members are involved in all of our accounts, which range in size from 20 employees to more than 2,300. Our team members have worked for “large national shops” as well as smaller agencies and agree the team mentality and collaboration at our firm is unique in the market.

We have a flat organizational structure, meaning our leadership is often working on client service issues and our client service staff contributes to high-level strategy development. Each individual has her/his role, but we have an “all hands-on deck” approach to getting the job done for the client—whatever it takes.

Our primary team members who will work the closest with the City are:

Matt Robinson – Vice President of Client Strategy

Matt will serve as Primary Account Executive (or, broker) and will be the key contact person responsible for managing the City of Kingsland’s benefit program, directing all matters related to overall strategy, execution, and account service. During his career advising benefit programs, Matt’s focus has been on creating process efficiencies in the healthcare environment to deliver lower costs to both employers and employees, enhancing benefits for employees, improving health outcomes, and providing a superior customer service experience. Prior to Lighthouse Benefit Advisors, Matt got several years of “big shop”



Lighthouse Benefit Advisors

experience at USI, one of the largest benefit consulting firms in the country. Earlier in his career, Matt learned the ancillary side of the business working at The Hartford.

Michael K. Maloy – President and Agency Principal

Mike will serve as Secondary Account Executive and will collaborate with Matt Robinson on overall strategy, execution, and account service for the City of Kingsland's benefit program. Mike has been in the insurance business for more than 30 years and has managed benefit programs for public-sector groups in Southeast Georgia the entirety of that time. Prior to launching Lighthouse Benefit Advisors, Mike was a partner for more than 25 years at McGinty-Gordon and Associates which was, prior to its recent acquisition, the largest independent insurance agency in Southeast Georgia.

Julie Day – Account Manager

Julie will serve as the day-to-day contact for the City of Kingsland. Her duties will include but are not limited to ensuring customer satisfaction by ensuring all parts of the health plan are working as they should, and in coordination with each other. She will spearhead the collecting and reviewing of claims data, implementing any program changes, and assisting with cost containment strategies. She will manage the renewal and open enrollment each year for the City, ensuring timeliness of these processes. Julie is committed to providing effective and efficient proactive customer service to both the employer and employee.

Lighthouse Benefit Advisors

Scope of Services

Core Brokerage / Consulting Services

We work to establish a comprehensive strategy for *your* benefit programs. Once a strategy is determined, we develop a detailed action plan. We continually review performance to ensure your goals are met. You can expect LBA to support your organization with the activities below.

Financial Analysis and Data Analytics

-  Provide Detailed Reporting
 - Identify plan's cost drivers and provide strategies to mitigate
 - Predictive analytics to identify future years' claimants
 - Preliminary renewal projections
-  Assess current funding arrangements based on your tolerance for risk
-  Evaluate structure and performance of stop loss coverage and offer alternatives as appropriate

Strategy Development

-  Develop multi-year strategy to ensure benefit program results align with company goals
-  Facilitate an annual planning session to assist in the creation of a Total Rewards Strategy:
 - Evaluate workforce demographics
 - Evaluate current programs, compare to competitive benchmark data
-  Identify the strengths, weaknesses, opportunities, and threats in the current benefits and plan designs

Renewal, Placement and Underwriting

-  Conduct "pre-renewal strategy meeting" to determine specific goals and budget
-  Negotiate renewals with incumbent and prospective carriers
-  Establish carrier/vendor performance guarantees with penalties, as appropriate
-  Confirm specific terms and conditions with selected providers



Implementation and Enrollment

-  Finalize benefit program design, rates, including COBRA and fees for any ancillary programs
-  Assist in implementation with all departments (HR, IT, Finance, etc.) to ensure timelines are met, systems are set up correctly, and data transfer is operational
-  Provide contribution modeling (employee/employer) based on enrollment and financial targets
-  Coordinate vendor-sponsored communication material, as needed
-  Plan Employee open enrollment meetings, internal and external participants
-  Facilitate enrollment meetings onsite or webcast.

Account Management and Customer Service

-  Serve as an employee/employer advocate in the resolution of service and/or claims issues
-  Maintain annual service and compliance calendars
-  Quarterly advisory meetings
-  Provide updates of trends, regulations and other issues that may impact benefit programs
-  Organize and facilitate meetings, review carriers, financial reports, and vendor meetings
-  Identify and monitor potential large claims, work with case management to understand impact of large claims on plan performance, and research alternative resources for care
-  Ease burden on Human Resources team



Value Added Services

In addition to your service team, LBA brings expertise in the following areas:

Underwriting & Analytics

- Renewal Projections and Funding Analysis
- Claims Cost and Risk Assessment
- Trend Mitigation
- Plan Design and Contribution Analysis
- Benchmarking
- Predictive Modeling

Pharmacy

- Performance Analysis
- Rx Pricing Strategies
- Specialty Rx Alternatives
- Pharmacy Trend and Benchmark Analysis

Care Intervention

- Focus on Reducing Unit Cost/Frequency of care
- Analysis and Modeling
- Reduce Cost and Explore Alternatives

Compliance & Healthcare Reform

- Health & Welfare Plan Compliance Education
- Communicate Relevant Changes

Population Health Management

- Predictive Modeling and Large Claims Analysis
- Chronic Condition Management
- Strategies to Improve Engagement
- Wellness Program Feasibility Analysis
- Targeted Communication to Improve Engagement



Medical Plan Comparison for:

The City of Kingsland

Effective Date: Jan. 1, 2024

	GMA/Anthem	GMA/Anthem	Option 1/1a*	Option 1/1a*
	PPO 1500 90% Current/Renewal	PPO 1500 80% Current/Renewal	PPO 1500 90%	PPO 1500 80%
MEDICAL BENEFITS				
In-Network:				
Office Copay - Primary Care	\$35 Copay	\$40 Copay	\$35 Copay	\$40 Copay
Office Copay - Specialist	\$45 Copay	\$50 Copay	\$45 Copay	\$50 Copay
Urgent Care Copay	\$60 Copay	\$60 Copay	\$60 Copay	\$60 Copay
Preventive Care	100%	100%	100%	100%
Deductible - Individual/Family	\$1,500/\$4,500	\$1,500/\$4,500	\$1,500/\$4,500	\$1,500/\$4,500
Coinsurance	90%	80%	90%	80%
Out-of-Pocket - Individual/Family	\$4,000/\$8,000	\$5,000/\$10,000	\$4,000/\$8,000	\$5,000/\$10,000
Emergency Room	\$200 Copay	\$200 Copay	\$200 Copay	\$200 Copay
Out of Network:				
Deductible - Individual/Family	\$3,000/\$9,000	\$3,000/\$9,000	\$3,000/\$9,000	\$3,000/\$9,000
Out-of-Pocket - Individual/Family	\$7,500/\$15,000	\$9,500/\$19,000	\$7,500/\$15,000	\$9,500/\$19,000
Coinsurance	70%	60%	70%	60%
Preventive Care	70% Coin	60% Coin	70% Coin	60% Coin
Office Copay - PCP	70% Coin	60% Coin	70% Coin	60% Coin
Office Copay - SPC	70% Coin	60% Coin	70% Coin	60% Coin
Inpatient Services - Per Admit	70% Coin	60% Coin	70% Coin	60% Coin
Outpatient Facility	70% Coin	60% Coin	70% Coin	60% Coin
PHARMACY BENEFITS				
If a generic is available and the member requests a brand-name drug to be dispensed, the member pays their applicable co-pay plus the difference in cost between the brand and generic drug. Specialty drugs can be filled one time at retail before moving to mail-order.				
Retail (30 Day Supply)				
Generic	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay
Preferred	\$35 Copay	\$35 Copay	\$35 Copay	\$35 Copay
Non-Preferred	\$60 Copay	\$60 Copay	\$60 Copay	\$60 Copay

Medical Cost Analysis for: City of Kingsland Effective Date: January 1, 2025						
		Enrollment	GMA/Anthem PPO 1500 90% Current	GMA/Anthem PPO 1500 90% Renewal	Option 1 PPO 1500 90%	Option 1a* PPO 1500 90%
	Employee	24	\$976.00	\$1,113.00	\$1,067.96	\$1,039.93
	Emp + Spouse	9	\$1,952.00	\$2,225.00	\$2,178.61	\$2,117.26
	Emp + Child(ren)	4	\$1,858.00	\$2,118.00	\$1,808.40	\$1,758.16
	Emp + Family	2	\$2,931.00	\$3,341.00	\$2,919.05	\$2,835.49
		Enrollment	GMA/Anthem PPO 1500 80% Current	GMA/Anthem PPO 1500 80% Renewal	Option 1 PPO 1500 80%	Option 1a* PPO 1500 80%
	Employee	57	\$915.00	\$1,043.00	\$1,040.11	\$1,012.92
	Emp + Spouse	6	\$1,830.00	\$2,086.00	\$2,117.35	\$2,057.84
	Emp + Child(ren)	16	\$1,742.00	\$1,986.00	\$1,758.26	\$1,709.52
	Emp + Family	7	\$2,748.00	\$3,133.00	\$2,835.50	\$2,754.45
Monthly Projected Costs			\$164,529.00	\$187,565.00	\$178,281.26	\$173,434.20
Annual Projected Costs			\$1,974,348.00	\$2,250,780.00	\$2,139,375.12	\$2,081,210.37
\$ Change from Current				\$276,432.00	\$165,027.12	\$106,862.37
% Change from Current				14.00%	8.36%	5.41%
\$ Change from GMA Renewal					(\$111,404.88)	(\$169,569.63)
% Change from GMA Renewal					-4.95%	-7.53%
Notes: After final terms and costs of the policy are accepted by client, client will not be liable for any additional costs or fees throughout the year and may terminate after 12 months without penalty. The only cost that will be incurred if terminated after 12 months are an estimated \$8,050.00 for the plan administrator to process eligible claims after termination.						
The benefit plan information shown is illustrative only. To the extent the benefit plan information summarized herein differs from the underlying plan details specified in the insurance documents that govern the terms and conditions of the plans of insurance described, the underlying insurance documents will govern in all cases.						



Healthcare Bluebook.

9.4.b



You're probably overpaying for care and don't even know it.

Prices for the same procedure can vary up to 500% depending on where you go. It's true!

With **Healthcare Bluebook** you can see price information on hundreds of procedures in your area. You could save hundreds - potentially thousands - of dollars on care with a simple search.



Check It Out:

healthcarebluebook.com/cc/IMS

800-341-0504



INSURANCE
MANAGEMENT
SERVICES

Download
the App:



Mobile Code:
IMS

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Attachment: City of Kingsland 2025 Employee Benefits Proposal (4586 : Approval of: Group Health Proposal-Lighthouse Benefit Advisors)



Healthcare Bluebook.

9.4.b

Take a minute to walk through these simple instructions, so that you have quick access to Healthcare Bluebook on all your devices. Anytime, anywhere!

1 IT PAYS TO BE PREPARED... GEAR UP! BE EMPOWERED!

On your PC, laptop and tablet:
Login to Healthcare Bluebook and bookmark the search page for quick access.

healthcarebluebook.com/cc/IMS



On your mobile phone:
Download the app and login so you'll have Bluebook with you anytime you need to schedule a procedure.

Mobile Code: IMS

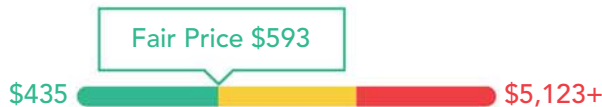


3 USE HEALTHCARE BLUEBOOK AND KNOW WHERE TO GO

Search for your procedure in Healthcare Bluebook, use a **Fair Price™** (green) facility, and save big bucks on care.



Knee MRI



● At or Below Fair Price ▲ Slightly Above Fair Price ● Highest Price

GO
HERE

- Reasonable Rates Imaging Center (~ 2 miles)
- ▲ XTRA Imaging (~ 3 miles)
- Too Much Medical Center (~ 1 mile)

NOT
HERE

FOR EXAMPLE PURPOSES

BIG Savings
on Care



General Medical



Convenient, quality healthcare at your fingertips.

General Medical gives members convenient access to low-cost, high-quality virtual care and physician-recommended treatment options for episodic medical issues. Anytime. Anywhere.

With General Medical, members can avoid unnecessary trips to the doctor's office and costly visits to the emergency room for non-emergency conditions. They can simply schedule a virtual visit with a U.S. board-certified doctor at a time that works for them or request an on-demand visit.

Convenience

Members love the 24/7 access to care by web, phone, or our award-winning mobile app.

Clinical quality

Our network of U.S. board-certified physicians have an average of 20 years' experience and deliver the highest-quality care.

Value

Teladoc Health drives 4x greater utilization than the industry average by employing smart engagement strategies and delivering a seamless member experience.¹

\$472

Average claims savings per visit

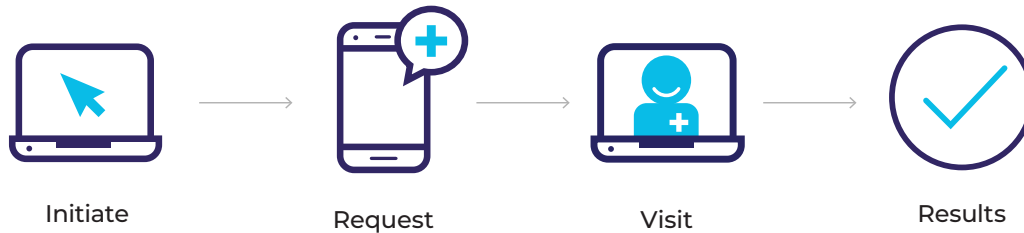
90%

member satisfaction

92%

Resolution rate on first visit

How General Medical works



Features

General Medical provides convenient access to high-quality care.

- Members can access the service through the mobile app, web portal, or call center
- Members have the option to choose their provider
- Visits are available by phone or video
- Visits can be on-demand 24/7/365 or scheduled during available hours
- When necessary, certain medications can be prescribed right from the virtual visit
- Members can extend care to family members with the Caregiving service

"I absolutely love Teladoc. So nice not to be exposed to more sick people sitting in the waiting room and instead being in the comfort of my own home."

Tina C.

"I have had multiple employees reach out to thank me for letting them know about Teladoc. Teladoc has helped T-Mobile save more money each year we have been with them. Our ER visits and absenteeism are all down."

T-Mobile HR executive

*The National Business Group on Health. 2018. Large Employer Health Care Strategy and Plan Design Survey cites average telehealth utilization amongst large employers at 2.5% while the Teladoc Health average U.S. utilization (excluding Amerigroup and Visit Fee Only Members) was almost four times the national average in 2018 at 9.4%.

TeladocHealth.com | engage@teladoc.com

About Teladoc Health

Teladoc Health is the global virtual care leader, helping millions of people resolve their healthcare needs with confidence. Together with our clients and partners, we are continually modernizing the healthcare experience and making high-quality healthcare a reality for more people and organizations around the world.

VIRTUAL HEALTH CHECK

INNOVATION IN THE PALM OF YOUR HAND

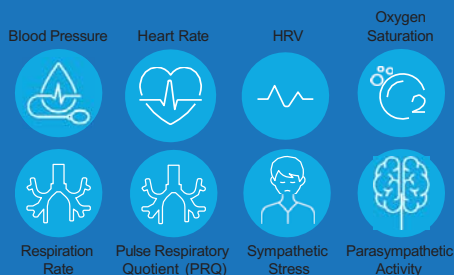


Our new, groundbreaking technology uses built-in device cameras to capture light interacting with blood vessels in the deepest layers of the skin to bring you deeper analytical insights into your well-being. How does it work? Simply take a 60-second selfie video that sends eight valuable physiological vitals and biomarkers to our machine learning algorithms that generate your custom Wellness Score.

KNOWLEDGE THAT EMPOWERS YOU

- Robust health questionnaire assessing both current and future risks.
- Reminders and tasks to promote self-management and care
- Customized educational resources

MEASURES:



CALCULATE AND PREDICT RISK

- Promote preventive screenings, wellness visits, and wellness vaccinations
- Lifestyle Management
- Health Coaching

Track biometrics Track
rewards and incentives

Real-time remote
monitoring and 24/7
health coaching

VIRTUAL HEALTH CHECK

powered by

MyCharlie
An AllHealth CHOICE Solution

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AllHealth CHOICE

POPULATION HEALTH MANAGEMENT

DIGITAL TO HUMAN EXPERIENCE



Flexible Care Delivery

Risk Stratification & Predictive Modeling

Proprietary Technology

Value on Investment

POPULATION HEALTH MANAGEMENT

HEALTH COACHES: Our health coaches are from diverse clinical backgrounds to meet individuals where they are and evoke healthy lifestyle changes.

EMPOWERMENT: Personalized education to assist members in understanding healthy lifestyle choices and disease management.

SELF-EFFICACY: Provide members with confidence to monitor and manage their health care.

MYCHARLIE ENGAGEMENT PLATFORM

VIRTUAL ASSISTANT: Engages members in a personal health experience from enrollment and throughout their healthcare journey.

WHITE LABELED MESSAGING: To introduce the AHC Health & Wellness Program. Assists in managing chronic conditions, lifestyle behaviors, biometric monitoring, and mental health concerns.

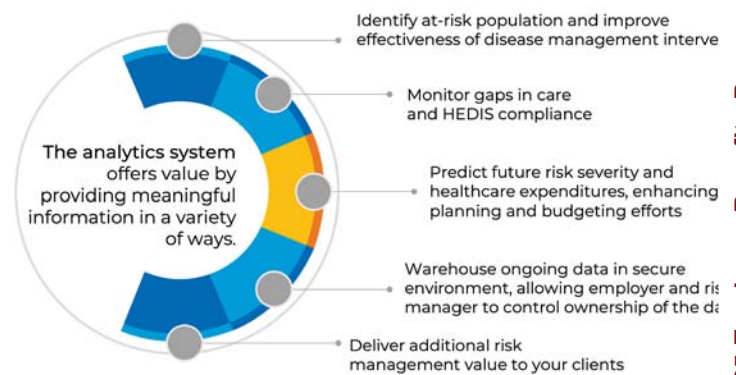
MILLIMAN CARE GUIDELINES: Integrated to develop person-centered and dynamic care action plans.



PROPRIETARY DATA ANALYTICS TECHNOLOGY-

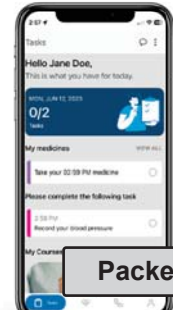
Collects and aggregates historical and ongoing medical and pharmacy data to provide year-round risk surveillance of the population, in order to identify population health management opportunities and evaluate risk mitigation strategies.

PREDICTIVE MODELING – Using Artificial Intelligence to segregate the “at-risk” population and determine the statistical significance of each variable that can predict future risk and/or cost with approximately 80% accuracy.



ACTIONABLE INSIGHTS

RISK STRATIFICATION – Data analytics is the foundation upon which AllHealth CHOICE custom engineers unique digital to human population health solutions. Stratifying the person among various risk groups ensuring a personalized health care experience





AllHealth CHOICE

PREDICTIVE ANALYTICS & POPULATION HEALTH MANAGEMENT REPORTING SYSTEM

AHC's Predictive Analytics and Population Health Management Reporting System goes beyond a transactional platform that simply reports healthcare costs. Instead our proprietary analytic system provides a robust suite of customizable features, including dashboards, AI powered predictive modeling and pre/post program assessment.

KEY FEATURES:

-  **Data Warehousing:** securely store historical and ongoing data feeds.
-  **Customizable Dashboards:** provide ongoing data surveillance
-  **Ad HOC query tool:** investigate variables driving healthcare cost and disease severity
-  **Cohort Analysis:** compare different groups, such as participant vs. non-participant
-  **Population Health Management Report:** assess overall health and risk status of a group
-  **Evidence-based rules report:** monitor adherence compliance and identify gaps in care
-  **Predictive analysis:** predict future cost and risk status

HEALTH PLAN SAVINGS:

2021 vs. 2022

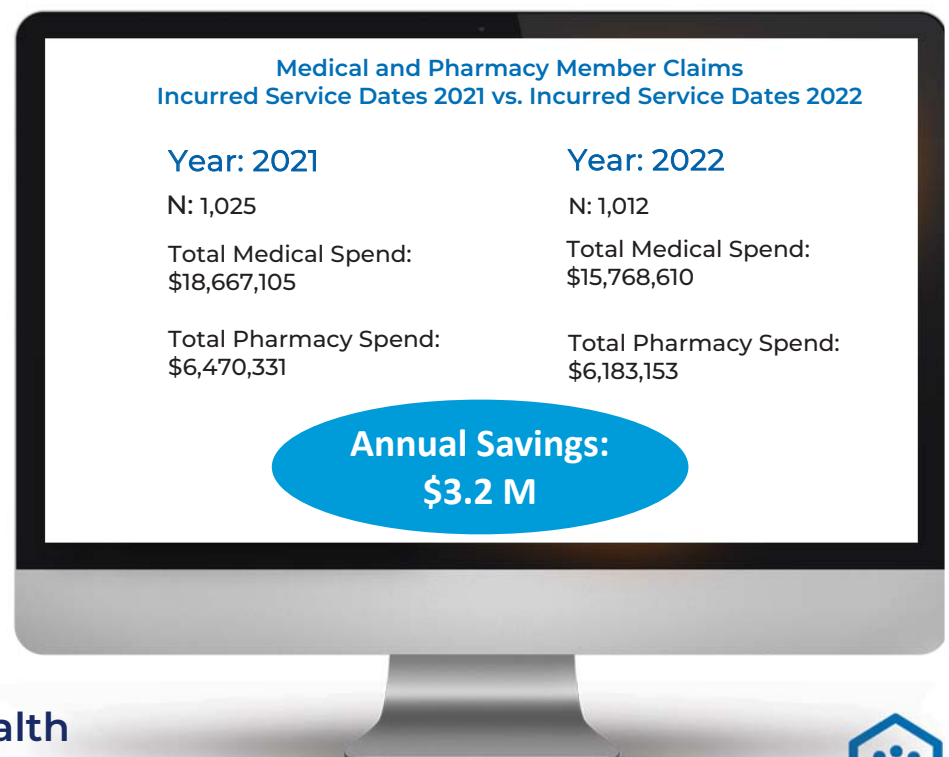
Medical & Pharmacy Claims

Managed Population includes High and Moderate Risk Members

RETURN ON INVESTMENT:

ROI of 2:1

Year 3 with AllHealth
CHOICE's Population Health
Management Program



LBA Rx- Prescription Cost-Saving Program



Yearly Savings:								\$48,002.28
Last Name	First Name	Drug	Frequency	Plan cost	LBARx cost	3 Month Savings	Yearly Savings	Last Filled/w LBARx
		Tremfya	60 Days	\$ 12,000.00	\$ 5,223.47	\$ 6,776.26	\$ 27,106.12	8/9/2023 1/56 \$5399.00 5/8/2023 1/56 \$5399.00 3/13/2023 1/90 \$6223.74 1/25/2023 1/56 \$5223.47 10/17/2022 1/56 \$5223.47 8/12/2022 1/56 \$5223.47 6/2/2022 1/56 \$6223.74 4/11/2022 1/56 \$5223.74 1/4/2022 1/56 \$6223.74
		Ozempic 1MG	90 Days	\$ 2,413.32	\$ 1,384.00	\$ 1,029.32	\$ 4,117.28	12/22/2022 3/90 \$1385.00 9/4/2022 3/90 \$1385.00 6/7/2022 3/90 \$1385.00
		Janumet	90 Days	\$ 1,716.00	\$ 693.20	\$ 1,022.80	\$ 4,091.20	3/9/2023 180/90 \$693.75 12/12/2022 180/90 \$693.20 9/4/2022 180/90 \$693.20 6/7/2022 180/90 \$693.20
		Dexcom G6 Transmitter	90 Days	\$ 250.00	\$ 227.99	\$ 22.01	\$ 88.04	3/14/2023 1/90 \$229.95 12/22/2022 1/90 \$229.99
		Dexcom G6 Sensors	90 Days	\$ 1,360.00	\$ 849.97	\$ 510.03	\$ 2,040.12	3/14/2023 9/90 \$849.97 12/22/2022 3/90 \$849.97
		Dexcom 6 Receiver	1	\$ 569.99	\$ 379.95	\$ 190.04	\$ 760.16	3/14/2023 \$379.95 12/29/2022 1/90 \$219.00
		Rybelsus 16 MG	90 Days	\$ 2,500.62	\$ 1,200.00	\$ 1,300.62	\$ 5,202.48	1/4/2023 90/90 \$1223.74 10/6/2022 90/90 1223.74 7/14/2022 90 Day \$1200.00
		Ozempic 0.25 or 0.35 MG	90 Days	\$ 2,534.22	\$ 1,385.00	\$ 1,149.22	\$ 4,596.88	6/28/2023 3/84 \$1450.00 3/28/2023 3/84 \$1485.00 12/19/2022 3/84 \$1385.00

Better Than COBRA

Choosing the right insurance for you and your family doesn't have to be a difficult decision. Let the insurance professionals at Better Than Cobra help put the pieces of the complicated puzzle right into place.



COBRA vs BetterThanCOBRA

COBRA

- You will pay the full group premium plus an additional 2% fee.
- Your coverage and insurance company will be whatever options are offered to active employees.
- You must notify your former employer within 60 days of losing coverage if you choose the COBRA option.
- COBRA must start retroactive to loss of coverage, and back premiums will be collected.
- You will make your insurance payments to your former employer.

BetterThanCOBRA Alternatives

- Qualify for tax credits to lower your monthly health insurance costs.
- Choose from hundreds of plans and top- rated insurance companies in your area.
- Pre-existing conditions are covered.
- Choose your own doctor.
- Get unbiased, expert advice and year- round policy support.
- You must enroll within 60 days of losing coverage on your job-based health insurance.

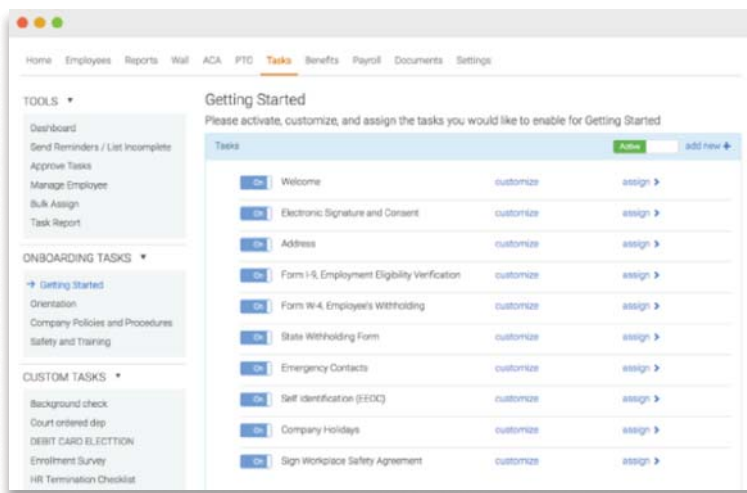


Counseling Services are provided by the insurance professionals at Lighthouse Benefit Resources.

To learn more, please call us at (912) 771-8230

Centralized Employee Data That's Always in Sync

Employee Navigator centralizes your HR records online and syncs your employee data across multiple systems, including payroll and benefits.



Centralized HR

Streamline Employee Management

Know instantly when enrollment events occur and minimize claim and billing issues.

Employee Self-Service

Easy-to-use self-service portal puts employees in the driver's seat.

Enhance Communication

Whether it's benefits, compliance, or company communications, employees are always in the loop.

Online Directory

Keep your entire team connected.



Modernized HR

Paperless

Paper forms and files are replaced by a centralized HR management system and employee portal that's always up to date.

Efficient

Manage everything from a single place so you can spend more time growing your business and less of busywork.

Accessible

Help your employees help themselves by giving them the means to find what they need when they need it.

Customizable

Go beyond the basics and drive engagement with quick access to reports and configuration tools.

What We Do



**Benefits
Administration**



**HR
Management**



**New Hire
Onboarding**



**ACA
Reporting**

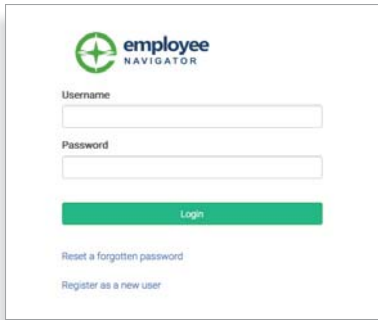


PTO



**Integrated Payroll,
COBRA, FSA**

ENROLL IN YOUR BENEFITS: One step at a time



employee
NAVIGATOR

Username

Password

Login

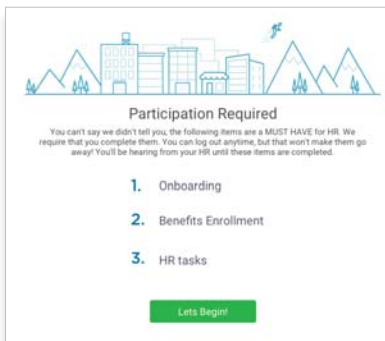
[Reset a forgotten password](#)

[Register as a new user](#)

Step 1: Log In

Go to www.employeenavigator.com and click **Login**

- **Returning users:** Log in with the username and password you selected. Click **Reset a forgotten password**.
- **First time users:** Click on your Registration Link in the email sent to you by your admin or **Register as a new user**. Create an account, and create your own username and password.



Participation Required

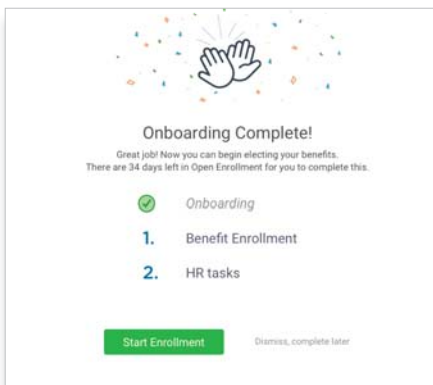
You can't say we didn't tell you, the following items are a MUST HAVE for HR. We require that you complete them. You can log out anytime, but that won't make them go away! You'll be hearing from your HR until these items are completed.

1. Onboarding
2. Benefits Enrollment
3. HR tasks

Let's Begin

Step 2: Welcome!

After you login click **Let's Begin** to complete your required tasks.



Onboarding Complete!

Great job! Now you can begin electing your benefits. There are 34 days left in Open Enrollment for you to complete this.

Onboarding

1. Benefit Enrollment
2. HR tasks

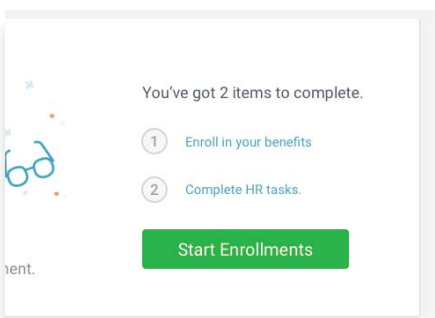
Start Enrollment Dismiss, complete later

Step 3: Onboarding (For first time users, if applicable)

Complete any assigned onboarding tasks before enrolling in your benefits. Once you've completed your tasks click **Start Enrollment** to begin your enrollments.

TIP

if you hit "**Dismiss, complete later**" you'll be taken to your Home Page. You'll still be able to start enrollments again by clicking "**Start Enrollments**"



You've got 2 items to complete.

- 1 Enroll in your benefits
- 2 Complete HR tasks.

Start Enrollments

Step 4: Start Enrollments

After clicking **Start Enrollment**, you'll need to complete some personal & dependent information before moving to your benefit elections.

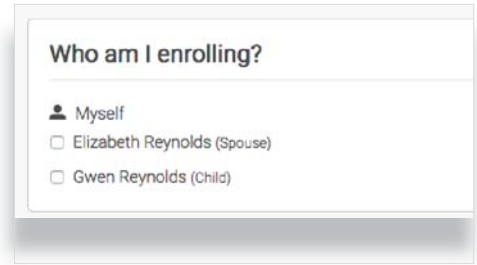
TIP

Have dependent details handy. To enroll a dependent in coverage you will need their date of birth and Social Security number.

Step 5: Benefit Elections

To enroll dependents in a benefit, click the checkbox next to the dependent's name under **Who am I enrolling?**

Below your dependents you can view your available plans and the cost per pay. To elect a benefit, click **Select Plan** underneath the plan cost.

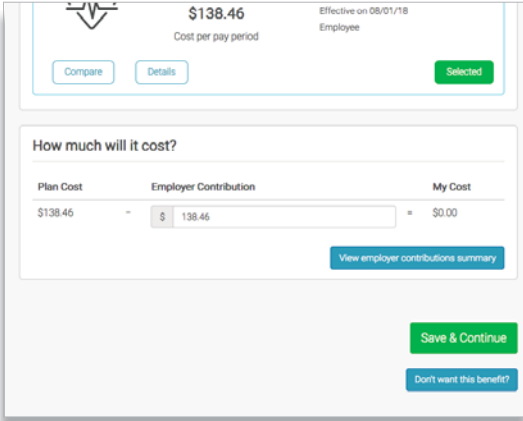


Who am I enrolling?

☒ Myself

☐ Elizabeth Reynolds (Spouse)

☐ Gwen Reynolds (Child)



Cost per pay period: \$138.46 Effective on 08/01/18 Employee

Compare Details **Select**

How much will it cost?

Plan Cost	Employer Contribution	My Cost
\$138.46	\$ 138.46	\$0.00

View employer contributions summary

Save & Continue

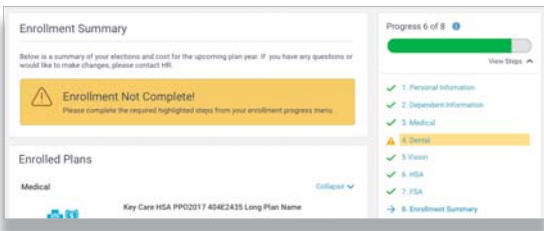
Don't want this benefit?

Click **Save & Continue** at the bottom of each screen to save your elections.

If you do not want a benefit, click **Don't want this benefit?** at the bottom of the screen and select a reason from the drop-down menu.

Step 6: Forms

If you have elected benefits that require a beneficiary designation, Primary Care Physician, or completion of an Evidence of Insurability form, you will be prompted to add in those details.



Enrollment Summary

Below is a summary of your elections and cost for the upcoming plan year. If you have any questions or would like to make changes, please contact HR.

Enrollment Not Complete!
Please complete the required highlighted steps from your enrollment progress menu.

Enrolled Plans: Medical Key Care HSA PPO2017 434E2435 Long Plan Name

Progress 6 of 8

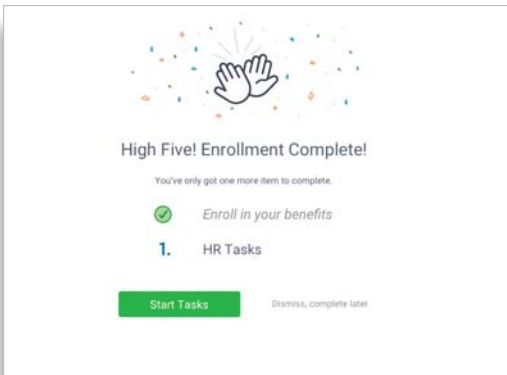
- 1. Personal Information
- 2. Dependent Information
- 3. Medical
- 4. Dental**
- 5. Vision
- 6. HSA
- 7. FSA
- 8. Enrollment Summary

Step 7: Review & Confirm Elections

Review the benefits you selected on the enrollment summary page to make sure they are correct then click **Sign & Agree** to complete your enrollment. You can either print a summary of your elections for your records or login at any point during the year to view your summary online.

TIP

If you miss a step you'll see **Enrollment Not Complete** in the progress bar with the incomplete steps highlighted. Click on any incomplete steps to complete them.



High Five! Enrollment Complete!

You've only got one more item to complete.

☒ Enroll in your benefits

1. HR Tasks

Start Tasks Dismiss, complete later

Step 8: HR Tasks (if applicable)

To complete any required HR tasks, click **Start Tasks**. If your HR department has not assigned any tasks, you're finished!



You can login to review your benefits 24/7



2025 Benefits Renewal Timeline (SAMPLE)

Action Items	Party	Dates
1) Begin 2025 Renewal Process - Pre-renewal meeting with client - Claims review and mid-year rate projection - Identify high cost indicators and develop plan - Meet with client to review strategic plan and update if necessary - Notify carrier of expected renewal - Receipt of renewal - Required information to client	LBA LBA LBA LBA LBA LBA LBA	
2) Completed Information Returned to Broker - Updated census of current employees - Health applications (if necessary)	LBA/Kingsland LBA/Kingsland	
3) Account Marketing - Review updated claims - Identify high cost indicators and update plan - Identify any plan changes - Identify lines of coverage & carriers to RFP - Request for proposal - Early stop-loss rate lock	LBA LBA LBA LBA LBA LBA	
4) Renewal Presentation (Meeting) - Review current options - Review alternate options - Review additional lines of coverage - Review other program changes - Review enrollment technology and updates - Q&A	LBA LBA LBA LBA LBA LBA/Kingsland	
5) Decision for 2025 Benefits - Carriers selected - Plans selected - Changes to strategic plan finalized - Carrier Master Application(s) executed - Open enrollment/benefit fair scheduled - Open enrollment materials approved	LBA/Kingsland LBA/Kingsland LBA/Kingsland LBA/Kingsland LBA/Kingsland LBA/Kingsland	
6) Employee Open Enrollment (Meeting) - Present Benefits Package to Employees - Q&A - Enrollment Assist	LBA LBA/Kingsland LBA/ Kingsland	
7) Employee Elections Due	Kingsland	
8) Carrier Implementation - Employer application - E-list enrollment - Employer portal - Billing - ID cards	LBA LBA/Carrier LBA LBA/Carrier LBA/Carrier	
9) Finalize Implementation - Summary of benefits sent to all employees - ID cards mailed to members - Post-renewal meeting with client	LBA/Carrier LBA/Carrier LBA	

2024 Group Health Plan Compliance
Calendar Year Plans (1/1/24-12/31/24)

Client:

Broker:
Account Manager:

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist
January 31	Form W-2 Health Coverage Reporting	All groups	Yes. Employers who filed at least 250 Forms W-2 for the 2023 year must report the aggregate value of applicable employer-sponsored health coverage on the 2023 Forms W-2.	Use Code DD in Box 12 of Form W-2 to report the cost of health coverage; exclude HRA, HSA, employee health FSA contributions, limited scope dental and vision benefits, and most EAP, wellness and on-site clinic costs		☐ Completed Date: _____
January 31	Form 8809 Extension of Time to File Information Returns	Paper filers for Forms W-2	Yes, if requesting initial or additional extension of time to file	Must be sent as soon as you know you need an extension but not before January 1 of the year in which the return is due	Form 8809	☐ Completed Date: _____
February 14	Form 8508 - Request for Waiver from Filing Information Returns Electronically	Employers required to file information reporting forms electronically - Forms 1094-C, 1095-C, 1095-B, W-2	Yes, if requesting a waiver. It must be submitted at least 45 days before the due date of the returns	Failure to timely file electronically or to file Form 8508 may result in penalties of up to \$310 per return.	Form 8508	☐ Completed Date: _____
February 15	Nondiscrimination Testing	\$125 cafeteria plans and self-funded plans	No. It is recommended that testing be done early to ensure plan is not discriminatory. This allows for plan modifications to bring into compliance.	Filing not required. Employer should conduct and keep results for six years. If noncompliant adjustments are to be made, if possible, to bring into compliance.		☐ Completed Date: _____

This information applies to plans with calendar year effective dates. Non-date-specific notices and disclosures can be found in a separate chart. This does not constitute accounting, tax, or legal advice.

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist	9.4.b
February 28	Form 1094-C, 1095-C, 1094-B, and 1095-B	Applicable large employers (ALE's - 50 or more full-time and full-time equivalents) and non-ALE's with self-funded plans filing fewer than 10 of any type form.	Yes.	Filing may be in paper format but employers may also file electronically.		☐ Completed Date: _____	
February 29	Creditable Coverage Disclosure	All groups with plans covering prescription drugs	Yes, within 60 days after the beginning date of the plan year	Also must provide within 30 days following (a) termination of prescription drug plan or (b) after a change in creditable coverage status	CMS Part D Reporting Information	☐ Completed Date: _____	
February 29 <i>(for breaches discovered in 2023)</i>	PHI Breach Disclosure to Office of Civil Rights (OCR)	All groups with at least one breach of PHI occurring in 2023 involving fewer than 500 individuals	Yes, no later than 60 days after the end of the calendar year in which the breaches are discovered	Covered entities, e.g., group health plans, must track breaches of unsecured PHI in a log	HIPAA Breach Reporting	☐ Completed Date: _____	
March 1	Form M-1	All groups	Yes, if sponsoring a Multiple Employer Welfare Arrangement (MEWA), i.e. group plan that covers more than one unrelated employer	Must be filed electronically for prior calendar year unless timely request 60-day extension; also no later than 30 days before operating a new MEWA; within 30 days of (a) operating in a new state, (b) including employees of a new employer after a MEWA merger, (c) when there are at least 50% more employees covered than on last day of prior calendar year, or (d) there is a material change made to MEWA		☐ Completed Date: _____	

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist	9.4.b
March 1	Form 1095-C - furnish to full-time employees	Applicable large employers (ALE's - 50 or more full-time and full-time equivalents) and non-ALE's with self-funded plans filing fewer than 10 of any type form.	Yes	Forms may be hand delivered if workplace is not operating remotely, delivered via mail posted on or before the due date, or by email with prior consent.		☐ Completed Date: _____	
March 30 <i>(reflects enrollment deadling, i.e., within 90 days)</i>	Summary Plan Description (SPD)	All groups, except governmental, church, executive carve-out, cafeteria plan, or employer-provided day-care center	Yes, within 120 days of plan adoption, if new ERISA plan; within 90 days of enrollment; within 30 days of covered individual request	Must contain certain specific plan details, as well as general plan terms, in easy-to-understand language; must restate every five years, if plan amended during that time (every 10 years if no plan amendments); can distribute electronically; will need foreign language version if enough non-English speaking employees		☐ Completed Date: _____	
April 1	Form 8809 Extension of Time to File Information Returns	Paper filers for Forms 1094-C	Yes, if requesting initial or additional extension of time to file	\$310 per return. (Actual filing date is March 31 but if filing date falls on a Saturday, Sunday, or legal holiday, it is due on the next business day.)	Form 8809	☐ Completed Date: _____	
June 1	Prescription Drug Data Collection (RxDC) Reporting	All groups	Yes, if not completed by the carrier or other vendor on behalf of the plan sponsor.			☐ Completed Date: _____	

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist	9.4.b
July 29	Summary of Material Modifications (SMM)	All groups, except governmental, church, executive carve-out, cafeteria plan -- or employer-provided day-care center; but can be satisfied by providing updated SBC	Yes, due 210 days after end of plan year unless change included in timely revised SPD); 60 days after material reduction in services or benefits adopted (90 days if reduction otherwise reported in regular periodic update)	Report to include material changes to plan terms and changes to information required to be in SPD; can distribute electronically; will need foreign language version if enough non-English speaking employees; but can be satisfied by providing updated SBC		☐ Completed Date: _____	
July 31	Form 5500	All groups except government plans, church plans day- care centers, apprenticeship and training plans, group legal services, educational assistance plans and adoption assistance plans	Yes, if 100 or more participants or fewer than 100 participants and funded by money held in trust; due within	Must file electronically via EFAST2 to the DOL. Filing is due the last day of the seventh month after the close of the plan year	Form 5500 Filing	☐ Completed Date: _____	
July 31	Form 5500-SF	All groups except government plans, church plans day- care centers, apprenticeship and training plans, group legal services, educational assistance plans and adoption assistance plans	Yes, if fewer than 100 participants (or filed as small employer in prior year and has fewer than 120 participants at start of this year), unfunded and not multiemployer plan	Governmental and church plans exempt; day-care centers, apprenticeship and training plans, group legal services, educational assistance plans and adoption assistance plans exempt; file electronically via EFAST2		☐ Completed Date: _____	
July 31	Form 5558 - Application for Extension of Time	All groups responsible for filing Form 5500 but who wish to file for an extension	Yes, if requesting an extension of time to file Form 5500 or 5500-SF	Automatically permits 2.5-month extension under most circumstances		☐ Completed Date: _____	

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist	9.4.b
July 31	Form 720 Patient Centered Outcomes Research Institute ("PCORI") Fee	Self-funded medical plans (including HRAs)	Yes	Report and pay PCORI fee of \$3.00 for plan years ending 1/1/24 - 9/30/24 and \$3.22 per covered life for plan years ending 10/1/24 - 12/31/24. Calculate and pay using one of three approved methods.		☐ Completed Date: _____	
September 30	MLR Rebates	All groups with fully insured p	Yes, Medical insurance companies ("Insurer" or "Insurers") to pay annual Medical Loss Ratio (MLR) rebates to policyholders	Plan sponsors receiving MLR rebate checks must use or distribute the portion that are "plan assets" within 3 months or establish a trust to hold the assets		☐ Completed Date: _____	
September 30	Summary Annual Report (SAR) - participant summary of information as it appears on Form 5500	All group plans required to file Form 5500, unless the plan is unfunded, i.e., a plan whose benefits are paid as needed directly and exclusively from the general assets of the employer	Yes, for fully insured plans with 100+ participants and any other funded plans filing Form 5500.	Due to participants nine months after the plan year ends or two months after the extended filing date for Form 5500. For plans on extension - due 2 1/2 months after the Form 5500 is due (or filed, if earlier).		☐ Completed Date: _____	
October 3	Qualified Small Employer HRA (QSEHRA) notice to eligible employees	All groups who offer a QSEHRA	Yes	Must provide notice to eligible employees 90 days before the beginning of the year.	QSEHRA Information	☐ Completed Date: _____	
October 14	Medicare Part D Notice of Creditable Coverage	All groups	Yes, if plan covers prescription drugs	Must provide to eligible employees who are also eligible for Medicare. Provide upon hire and annually by 10/15; upon Medicare-eligible employee enrolling in plan	CMS model notice	☐ Completed Date: _____	

Due Date	Description	Applies To	Required?	Particulars	Links	Checklist	9.4.b
October 15	From 5500, if extended by filing Form 5558	All groups except government plans, church plans day- care centers, apprenticeship and training plans, group legal services, educational assistance plans and adoption assistance plans	Yes, if 100 or more participants or fewer than 100 participants and funded by money held in trust	Must file electronically via EFAST2. For plans on extension - due 2 1/2 months after the Form 5500 is due (or filed, if earlier).		☐ Completed Date: _____	
November 15	Special Enrollment Period	Some uninsured small groups (2-49)	Yes, for small employers who wish to enroll in group coverage but who do not meet the carrier's participation requirements	Opportunity to enroll ends December 15		☐ Completed Date: _____	
December 31	Nondiscrimination Testing	\$125 cafeteria plans and self-funded plans	Yes. It is required by the last day of the plan year	Filing not required. Employer should conduct and keep results for six years. If noncompliant adjustments are to be made, if possible, to bring into compliance.		☐ Completed Date: _____	
December 31	Gag Clause Prohibition Compliance Attestation	All groups	Yes, unless insurance carriers file the attestation on behalf of plan sponsors. (Plan sponsors must maintain records confirming insurer did the filing.)	Reported on CMS HIOS system each year. It is due 12 months from your 2023 filing date but no later than 12/31/24. (2023 report filed on 12/16/23 is due by 12/16/24 and on 12/16 for each subsequent year thereafter.		☐ Completed Date: _____	

From: [Emma Leigh](#)
To: [Matt Robinson](#); [Mike Maloy](#); [Albert Ertel](#)
Cc: [Jaimmie Howes](#); [Julianne Day](#); [Dawn Pantano](#); [Emma Leigh](#)
Subject: LBA Weekly Compliance Email - Cybersecurity Guidance for Health Plans
Date: Friday, September 20, 2024 10:12:51 AM
Attachments: [compliance-assistance-release-2024-01 - Cybersecurity for Health and Welfare Plans.pdf](#)
[image001.jpg](#)

Lighthouse Benefit Advisors

Weekly Compliance Information

In 2021, the U.S. Department of Labor (DOL) posted cybersecurity guidance on its website for ERISA plan fiduciaries. At that time, it only extended to ERISA – covered retirement plans. On September the 6th that changed. The DOL's Employee Benefit Security Administration (EBSA) issued **Compliance Assistance Release No. 2024-01** (attached). The purpose for this guidance was to confirm that the agency's guidance from 2021 generally applies to **all ERISA** covered employee benefit plans. **That includes health and welfare plans.**

The guidance issued in early September is largely the same as the guidance from 2021. It includes three areas – Tips for Hiring a Service Provider, Cybersecurity Program Best Practices and Online Security Tips (for plan participants). The differences are outlined in the article linked below. It is mostly directed to plan sponsors and plan fiduciaries.

<https://www.benefitslawadvisor.com/2024/09/articles/cybersecurity/dol-expands-fiduciary-obligations-for-cybersecurity-to-health-and-welfare-plans/>

The DOL has publicly stated its intention to focus on cybersecurity issues in its ERISA investigations. Understanding the EBSA's new compliance release and its expansion in the scope of compliance for ERISA fiduciaries with respect to their employee benefit plans as it relates to cybersecurity and the service providers for those plans becomes a key part of plan judiciary's overall compliance. Third-party plan service providers and plan fiduciaries should take reasonable steps to implement safeguards that will adequately protect plan data. It is important for you to review the checklists provided with your vendors that maintain your cyber security policies to ensure that they have all the protocols in place. You should also work with outside counsel to ensure this guidance is incorporated into the overall plan decision making process as necessary to comply with your ERISA fiduciary duties.

If you have questions about this or any other topic, please contact your LBA Broker or Account Executive. We appreciate your business and look forward to serving you.

Your Lighthouse Benefit Advisors Team

From: [Emma Leigh](#)
To: [Matt Robinson](#); [Mike Maloy](#); [Albert Ertel](#)
Cc: [Julianne Day](#); [Jaimmie Howes](#); [Dawn Pantano](#); [Emma Leigh](#)
Subject: LBA Weekly Compliance Email - Gag Clause Information
Date: Friday, October 11, 2024 11:33:34 AM
Attachments: [image001.jpg](#)
[DOL Issues Gag Clause Attestation Resources for 2024.pdf](#)

Lighthouse Benefit Advisors

Weekly Compliance Information

Many of you have or will begin to receive information from your Third-Party Administrators regarding Gag Clause Attestations for your plan. The Department of Labor (DOL) issued various resources to assist with your annual submission back in May. Attached you will find a document that includes important dates, information, and links to submission instructions to assist with this filing. **Remember your filing is due on or before the date you submitted your first filing last year.**

LBA will send additional information and reminders again. However, when you receive the attestations from your vendors, please save the documents. You will need to keep the attestations by year along with your proof of filing in the HIOS system.

If you have questions about this or any other topic, please contact your LBA Broker or Account Executive. We appreciate your business and look forward to serving you.

Your Lighthouse Benefit Advisors Team

Provided to you by Lighthouse Benefit Advisors

This Compliance information is not intended to be exhaustive, nor should any discussion or opinions be construed as legal advice. Readers should contact legal counsel for legal advice. All rights reserved.

From: [Emma Leigh](#)
To: [Matt Robinson](#); [Mike Maloy](#); [Albert Ertel](#)
Cc: [Julianne Day](#); [Jaimmie Howes](#); [Dawn Pantano](#); [Emma Leigh](#)
Subject: LBA Weekly Compliance Email - Complying With ACA Reporting Requirements for 2025
Date: Friday, October 4, 2024 9:53:10 AM
Attachments: [image001.jpg](#)
[Complying with ACA Reporting Requirements for 2025.pdf](#)

Lighthouse Benefit Advisors

Weekly Compliance Information

As we begin to prepare for 2025, it is not too early to think about **ACA Reporting Requirements**. Zywave put together a very good checklist for employers to work through to determine if ACA reporting applies to them and the steps to follow to be compliant. Remember the filing rules changed in 2024; employers with 10 or more employees must file returns electronically with the IRS. Most employers work with a third-party vendor, such as their payroll company, to provide employees with 1095s and to file with the Internal Revenue Service.

LBA does not provide this service, but we are happy to assist you with a vendor search or answer any questions you may have.

If you have questions about this or any other topic, please contact your LBA Broker or Account Executive. We appreciate your business and look forward to serving you.

Your Lighthouse Benefit Advisors Team

Provided to you by Lighthouse Benefit Advisors

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Attachment: TPAC Information for Lee (4586 : Approval of: Group Health Proposal-Lighthouse Benefit Advisors)

SPAGGREGATE[®]

The Original Level-Funded Stop Loss Product



Specific + Aggregate = Spaggregate®

For close to 30 years, TPAC Underwriters, Inc. has been successfully helping clients control healthcare costs and pioneered one of the first level-funded, aggregate-only stop loss products in the nation.

Spaggregate helps employers by establishing a fixed monthly budget for claims coverage within a client's self-funded health plan. Our self-funded stop loss product delivers the ideal combination of predictability, savings and control to meet every client's unique benefits needs.

Employers Who Use Spaggregate®

- + Enjoy predictable monthly cash flow, no cash calls
- + Were once fully insured or tentative on self-funding
- + Are financially rewarded for low claims costs and retain all unused funds
- + Have control and transparency in their health plan

TPAC's years of experience, creative approach to problem solving, and commitment to ethics are just some of the reasons that our clients have continued to turn to us for their stop loss needs for almost 30 years.

***Spaggregate makes
the transition
away from fully
insured easy.***

Simplifying the Risk Business

How does Spaggregate work?

1. Employers pay monthly premium and aggregate factors, i.e. claims costs.
2. If the total claims costs exceed the accumulation of the employer's aggregate factors at any time, the stop loss policy covers the balance.
3. All remaining aggregate factors at the end of the contract are retained by the employer.

The TPAC Difference

Low Max Cost

Spaggregate is a blend of fully insured and self-funded stop loss underwriting methodologies, resulting in the lowest maximum obligation to a group.

No Lasers

Our self-funded solution has no specific coverage, so there would be no lasers or aggregating specifics. TPAC is committed to offering all clients a non-laser renewal, while still providing an unlimited maximum per person.

Creativity

TPAC quotes with independent Third Party Administrators (TPAs), allowing the client to be creative with the style of plan and benefits they choose, from a Multiple of Medicare (MOM) to a Minimum Essential Coverage (MEC) to a traditional PPO and any variation in between.

Transparency and Control

With Spaggregate, clients know their exact claims costs. No more cash calls, TPAC reimburses claims daily. Additionally, clients retain all leftover funds at the end of the plan year, whether they renew or terminate.

Flexible Contracts

Clients can choose a contract that includes run out, such as a 12/24 contract, or minimize first year expenses by choosing a 12/12 contract. Run-in contracts such as 24/12 are available. Other contract options are also available.



TPAC Underwriting Guidelines

Case Size

- 25 employees required to quote, varies to comply with state regulation

Participation Requirements

- 75% participation of all eligible employees is required.

Ineligible Industries

- PEOs, MEWAs, associations
- Long haul trucking
- Employee leasing firms
- Tribal owned firms

Quote Requests Must Include

- Member census of all employees
- Current Schedule of Benefits
- Current rates and, if available, renewal rates
- All available claims experience



Our Risk, Your Reward.

*Not approved in all states.
Contact TPAC for more information.*

Vicki Christiansen
vicki.christiansen@tpac.com

3810 Pheasant Ridge Drive NE
Minneapolis, MN 55449
(763) 231-8817
www.tpac.com



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4577)

Meeting: 11/12/24 06:00 PM
Department: City Manager
Category: Resolution
Prepared By: Lee Spell
Initiator: Lee Spell
Sponsors:
DOC ID: 4577

9.5

Approval Of: Adopting Resolution 2024-14 - Kingsland TAD #1 Amended Redevelopment Plan

CITY OF KINGSLAND, GEORGIA

A RESOLUTION

~~2024-14~~

A RESOLUTION AMENDING TAD #1: EXIT 3 COMMERCIAL AND ENTERTAINMENT DISTRICT REDEVELOPMENT PLAN; TO AMEND THE BOUNDARIES OF THE TAD#1 REDEVELOPMENT AREA; TO DISSOLVE INITIAL TAX ALLOCATION DISTRICT NUMBER ONE – EXIT 3 COMMERCIAL AND ENTERTAINMENT DISTRICT; TO CREATE NEW TAX ALLOCATION DISTRICT NUMBER ONE—EXIT 3 COMMERCIAL AND ENTERTAINMENT DISTRICT; TO DESIGNATE THE BOUNDARIES AND ESTABLISH THE TAX INCREMENT BASE OF TAX ALLOCATION DISTRICT NUMBER THREE; TO ESTABLISH THE INTENT TO ISSUE AND SELL TAX ALLOCATION BONDS AND SUCH REDEVELOPMENT BONDS OR OTHER FORMS OF FINANCING NECESSARY TO EFFECTUATE THE REDEVELOPMENT OF EXIT 3 MIXED USE DISTRICT REDEVELOPMENT AREA; TO AUTHORIZE THE CITY OF KINGSLAND, GEORGIA CITY COUNCIL TO ACT AS THE REDEVELOPMENT AGENCY TO IMPLEMENT THE AMENDED REDEVELOPMENT PLAN PURSUANT TO THE REDEVELOPMENT POWERS LAW; TO AUTHORIZE THE MAYOR TO EXECUTE ANY DOCUMENT RELATED HERETO, AND OTHERWISE TO PERFORM ALL ACTS NECESSARY TO ACCOMPLISH THE INTENT OF THIS RESOLUTION; TO PROVIDE AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR ALL OTHER PURPOSES.

WHEREAS, O.C.G.A. § 36-44-1, et seq., is known and may be cited as the Redevelopment Powers Law; and

WHEREAS, the Redevelopment Powers Law (O.C.G.A. § 36-44-1, et seq.) provides for the exercise of redevelopment powers, the adoption of redevelopment plans, and the creation tax allocation districts by municipalities in the State of Georgia; and

WHEREAS, a Redevelopment Plan was adopted for the Exit 3 Commercial and Entertainment District Redevelopment Area pursuant to O.C.G.A. § 36-44-3(9) on December 3, 2012 (the „Redevelopment Plan"); and

WHEREAS, the Redevelopment Plan covered and included the Exit 3 Commercial and Entertainment District in the Redevelopment Area properties in the City of Kingsland; and

WHEREAS, the Exit 3 Commercial and Entertainment District - Tax Allocation District Number One — covered the entire Redevelopment Area under the Redevelopment Plan; and

WHEREAS, the City has determined that it is in the best interest of Kingsland and its citizens, and that redevelopment Exit 3 Commercial and Entertainment District Redevelopment Area will best be served by expanding the boundaries of the Tax Allocation District and the overall Redevelopment Area; and

WHEREAS, the City has determined that, as there are no outstanding redevelopment costs in the existing Exit 3 Commercial and Entertainment District Tax Allocation District Number One and it is in the best interest of the City of Kingsland and its citizens, and that redevelopment in this expanded mixed use area between Exit 3 and Exit 1 of Interstate 95 within the City of Kingsland, will best be served by the termination of the existing Exit 3 Commercial and Entertainment District Tax Allocation District Number One and by the creation of a larger, separate tax allocation district to serve the City; and

WHEREAS, the City of Kingsland proposes to amend the Exit 3 Commercial and Entertainment District Redevelopment Plan by adjusting the proposed plan boundaries and to create a larger separate tax allocation district to serve the future mixed use development of the new redevelopment area and

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WHEREAS, the City Council held A public hearing at the meetings of (date), duly noticed as prescribed by law and published in the (newspaper name)_and as set forth in the minutes of said meeting. The purpose of the meetings was to receive suggestions and comments on the proposed amendment and tax allocation district; and

WHEREAS, the City of Kingland desires to adopt and approve the amendments to the Exit 3 Commercial and Entertainment District Redevelopment Plan; and

WHEREAS, the City of Kingsland desires to create Tax Allocation District Number One, known as Exit 3 Commercial and Entertainment District.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND, GEORGIA, AND IT IS HEREBY RESOLVED

Section 1. The City of Kingsland finds and declares that the Exit 3 Commercial and Entertainment District Redevelopment Area has not been subject to growth and development through private enterprise and would not reasonably be anticipated to be developed without the approval of the amendments to the Redevelopment Plan.

Section 2. The City of Kingsland finds and declares that the improvement in the expanded portion of the Redevelopment Area is likely to enhance the value of a substantial portion of real property in the district.

Section 3. The Exit 3 Commercial and Entertainment District Tax Allocation District Number One — as approved in December 3, 2012 is hereby dissolved and terminated.

Section 4. The amendments to the Redevelopment Plan are hereby approved and adopted, and the Amended Exit 3 Commercial and Entertainment District Redevelopment Plan attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby adopted and approved as the Redevelopment Plan for the Exit 3 Commercial and Entertainment District Redevelopment Area pursuant to the Redevelopment Powers Law O.C.G.A. §36-44-1 et seq.

Section 5. The City of Kingland hereby creates the Tax Allocation District Number One _ Exit 3 Commercial and Entertainment District pursuant to the Amended Exit 1 Commercial and Entertainment District Redevelopment Plan and the Redevelopment Powers Law.

Section 6. The Tax Allocation District Number One —Exit 3 Commercial and Entertainment District is hereby created as of (approval date), and shall continue in existence for thirty (30) years thereafter, or until all redevelopment costs, including financing costs and debt service on tax allocation bonds, are paid in full.

Section 7. The City of Kingsland hereby establishes the estimated Tax Allocation Increment Base of \$1,692,201 for the Tax Allocation District Number One — Exit 3 Commercial and Entertainment District. The property taxes to be used for computing tax allocation increments are specified in the attached Amended Redevelopment Plan and incorporated herein by this reference.

Section 8. The City Council will act as the redevelopment agency to implement the provisions of the Amended Redevelopment Plan and to effectuate the redevelopment of the Redevelopment Area pursuant to the Amended Redevelopment Plan and the Redevelopment Powers Law.

Section 9. The Council intends to authorize issuance of tax allocation bonds and/or obtain commercial bank financing and/or commit available or future revenues and to use the proceeds of any tax allocation bonds or financing or revenues for any and all eligible uses including, without limitation, costs of issuance of the tax allocation bonds or commercial financing; capital costs of public and private improvements, including but not limited to streets, bridges, utilities, storm and sanitary sewers, sidewalks and streetscapes, parking facilities and parks; professional services costs, including fees for architectural, engineering and environmental services; real estate

assembly; and such other uses deemed necessary pursuant to provisions of the Redevelopment Plan and the Redevelopment Powers Law, as it has been and may hereafter be amended.

Section 10. The property proposed to be pledged for payment or as security for payment of tax allocation bonds will include the positive ad valorem tax allocation increments from ad valorem taxes levied on all taxable real property within the boundaries of Tax Allocation District Number One—Exit 3 Commercial and Entertainment District.

Section 11. All resolutions and parts of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Adopted and approved by the City Council of the City of Kingsland, Georgia this ~~12~~¹¹th day of November, 2024.

Approved:

~~BY:~~

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4590)

Meeting: 11/12/24 06:00 PM
Department: Finance
Category: Ordinance
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4590

9.6

Approval of: Ordinance 2024-11 Water and Sewer Ordinance

To amend Code of Ordinances, Chapter 22-Utilities, Article II, water and sewer service, Section 22-26: Rate Schedule for the purpose of increasing current rate schedule by 5%, This adjustment is necessary to provide for rising costs of materials, supplies, and labor. The last rate increase occurred in 2010. Staff has made every effort to keep costs stable over the years. Effective date of change will occur on the January 2025 bill. **Staff recommends approval.**

ORDINANCE 2024-11
CITY OF KINGSLAND, GEORGIA
TO AMEND WATER AND SEWER ORDINANCE – 2024-~~11~~08

AN ORDINANCE TO AMEND THE WATER AND SEWER ORDINANCE FOR PURPOSE OF AMENDING WATER AND SEWER RATE SCHEDULE:

BE IT ORDAINED by the Mayor and City Council of the City of Kingsland, and it is here ordained by authority of same, as follows:

SECTION 1. RATE SCHEDULE:

Section 1 of that certain water and/or sewer ordinance of the City of Kingsland duly passes and adopted September 8, 1982 as same appears of file and on record in the minute book of said city and as subsequently amended, is hereby amended and consolidated by changing rate schedules as follows:

From and after the passage of this ordinance there be and is hereby the following water and sewer rate schedules for the City of Kingsland, Georgia:

RESIDENTIAL WATER RATE SCHEDULE :

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 12.65 <u>13.28</u> - minimum	\$ 18.65 <u>19.58</u> - minimum
1 gallon	6,000 gallons	\$ 2.13 <u>2.24</u> - per 1,000 gals	\$ 2.95 <u>3.10</u> - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 <u>2.59</u> - per 1,000 gals	\$ 3.29 <u>3.45</u> - per 1,000 gals

COMMERCIAL WATER RATE SCHEDULE:

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 14.21 <u>14.92</u> - minimum	\$ 23.52 <u>22.38</u> - minimum
1 gallon	6,000 gallons	\$ 2.30 <u>2.42</u> - per 1,000 gals	\$ 3.50 <u>3.62</u> - per 1,000 gals
Over 6,000 gallons-----		\$ 2.65 <u>2.78</u> - per 1,000 gals	\$ 3.85 <u>4.04</u> - per 1,000 gals

CHURCHES WATER RATE SCHEDULE :

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 12.65 <u>13.28</u> - minimum	\$ 18.65 <u>19.58</u> - minimum
1 gallon	6,000 gallons	\$ 2.13 <u>2.24</u> - per 1,000 gals	\$ 2.95 <u>3.10</u> - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 <u>2.59</u> - per 1,000 gals	\$ 3.29 <u>3.45</u> - per 1,000 gals

RV/TRAVEL TRAILER PARK WATER RATE SCHEDULE (PER METER):
(For Pre-Existing RV Parks, See Note (b)2 below)

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 14.21 <u>14.92</u> – minimum	\$ 21.31 <u>22.38</u> – minimum
1 gallon	6,000 gallons	\$ 2.30 <u>2.42</u> – per 1,000 gals	\$ 3.45 <u>3.62</u> – per 1,000 gals
Over 6,000 gallons -----		\$ 2.65 <u>2.78</u> – per 1,000 gals	\$ 3.98 <u>4.17</u> – per 1,000 gals

LODGING CLASS WATER RATE SCHEDULE (PER UNIT/ROOM):

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 10.35 <u>10.87</u> - minimum	\$ 15.53 <u>16.30</u> -minimum
1gallon	6,000 gallons	\$ 2.13 <u>2.24</u> - per 1,000 gals	\$ 3.20 <u>3.35</u> – per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 <u>2.59</u> - per 1,000 gals	\$ 3.71 <u>3.89</u> – per 1,000 gals

FIRE HYDRANT:

MONTHLY RENTAL FOR METER \$100.00 (minimum, will not be prorated)
PLUS CONSUMPTION RATES (below)

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 14.21 <u>14.92</u> – minimum	\$ 21.31 <u>22.38</u> – minimum
1 gallon	6,000 gallons	\$ 2.30 <u>2.42</u> – per 1,000 gals	\$ 3.45 <u>3.62</u> – per 1,000 gals
Over 6,000 gallons -----		\$ 2.65 <u>2.78</u> – per 1,000 gals	\$ 3.98 <u>4.17</u> – per 1,000 gals

Attachment: Ordinance 2024-11 Water & Sewer Rate Schedule 5% increase effective 01.01.24 (4590 : Approval of: Ordinance 2024-11 Water and Sewer Ordinance)

SHALLOW WELL:

An additional Surcharge of \$5.00 per month shall be added to the normal billing of all customers that apply for and receive a permit to use a shallow well in the City Limits of Kingsland, Said Surcharge shall be applicable for each and every month that the permit to use shall be in force.
Sewer usage is based on water metered.

RESIDENTIAL SEWER RATE SCHEDULE:

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE	OUTSIDE
0 gallon	0 gallon	\$ 12.65 <u>13.28</u> - minimum	\$ 17.15 <u>19.58</u> - minimum
1 gallon	6,000 gallons	\$ 2.13 <u>2.24</u> - per 1,000 gals	\$ 3.45 <u>3.10</u> - per 1,000 gals
Over 6,000 gallons	-----	\$ 2.47 <u>2.59</u> - per 1,000 gals	\$ 3.79 <u>3.45</u> - per 1,000 gals

COMMERCIAL SEWER RATE SCHEDULE:

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE	OUTSIDE
0 gallon	0 gallon	\$ 14.21 <u>14.92</u> - minimum	\$ 19.38 <u>22.38</u> - minimum
1 gallon	6,000 gallons	\$ 2.30 <u>2.42</u> - per 1,000 gals	\$ 3.50 <u>3.62</u> - per 1,000 gals
Over 6,000 gallons	-----	\$ 2.65 <u>2.78</u> - per 1,000 gals	\$ 3.85 <u>4.04</u> - per 1,000 gals

CHURCHES SEWER RATE SCHEDULE :

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
<u>0 gallon</u>	<u>0 gallon</u>	<u>\$ 13.28 - minimum</u>	<u>\$ 19.58 - minimum</u>
<u>1 gallon</u>	<u>6,000 gallons</u>	<u>\$ 2.24 - per 1,000 gals</u>	<u>\$ 3.10 - per 1,000 gals</u>
<u>Over 6,000 gallons</u>	<u>-----</u>	<u>\$ 2.59- per 1,000 gals</u>	<u>\$ 3.45- per 1,000 gals</u>

RV/TRAVEL TRAILER PARK SEWER RATE SCHEDULE (PER METER):
(For Pre-Existing RV Parks, See Note (b)2 below)

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 14.21 <u>14.92</u> – minimum	\$ 21.31 <u>22.38</u> – minimum
1 gallon	6,000 gallons	\$ 2.30 <u>2.42</u> – per 1,000 gals	\$ 3.45 <u>3.62</u> – per 1,000 gals
Over 6,000 gallons	-----	\$ 2.65 <u>2.78</u> – per 1,000 gals	\$ 3.98 <u>4.17</u> – per 1,000 gals

LODGING CLASS SEWER RATE SCHEDULE (PER UNIT/ROOM):

CONSUMPTION	Up to--	MONTHLY CHARGE	
		INSIDE CITY	OUTSIDE CITY
0 gallon	0 gallon	\$ 10.35 <u>10.87</u> - minimum	\$ 15.53 <u>16.30</u> - minimum
1 gallon	6,000 gallons	\$ 2.13 <u>2.24</u> - per 1,000 gals	\$ 3.20 <u>3.35</u> - per 1,000 gals
Over 6,000 gallons	-----	\$ 2.47 <u>2.59</u> - per 1,000 gals	\$ 3.71 <u>3.89</u> - per 1,000 gals

SEPTIC TANK WASTE DISPOSAL FEE SCHEDULE:

Connection Fee		Rate
\$5 – per tank	+	\$.04 – per gallon

- (a) The rate schedule set forth above contemplates a single user, such as a one-family dwelling, one-farm dwelling with appurtenances, or a one-commercial operation.
- (b) Master Meter users such as multiple dwelling units, hotels/motels, RV Parks, Bed & Breakfast lodging establishments, office complexes, shopping centers, and residential mobile home parks shall pay user fees based on Master Meter Billing computed as follows:

1. Minimum charges as outlined herein for each commercial or residential unit/ lodging room/RV camp site (slip/hook up), etc.

2. Water/Sewer rates for RV Parks established in Ordinance #2018-01 will continue to apply to pre-existing RV Parks (in existence prior to February 25, 2019) until such

establishment is sold to new owners. Additionally, the portion of expansion of any existing RV Park will be applicable to the current Water/Sewer rates in effect and will not be considered pre-existing. Modifications, including rate adjustments, to future Water/Sewer Ordinances will apply to all existing and new RV Parks proportionately, as applicable. For the purposes of this section, pre-existing RV Parks specifically refers to the following establishments:

- i. Country Oaks RV Park, Tax Map 108 032A, up to 44 camp sites (slips/hook ups)
 - ii. KiKi RV Park, Tax Map 095 003C, up to 22 camp sites (slips/hook ups)
(sold to new owners July 2019)
 - iii. Walkabout Campground & RV Park, Tax Map 093 042A, up to 70 camp sites (slips/hook ups)
- (c) Extraordinary circumstances, such as, industrial users, and fire protection shall be governed by special contract agreements made by the Mayor and City Council on recommendations of the City's engineer.
- (d) Remote Read Opt-Out Program
 - 1. An Opt-Out Program is available to customers for the Meter Transmitting Unit (MTU) only; the installation/replacement of water meters is mandated as outlined in the Water/Sewer Ordinance and cannot be opted out of.
 - 2. The Opt-Out Program is applicable to current property owners only. Current property owners are those listed on City tax records at the time of the opt-out election. Upon the sale or transfer of a property, a MTU must be installed as part of the remote read program unless the new owner elects to opt out under these guidelines.
 - 3. A customer may, at his/her discretion, opt out of the remote read program. In order to do so, the customer must complete and submit the Opt-Out form provided by the Department.
 - 4. The customer can enter into agreement with the City by completing the required Opt-Out form. The agreement will include conditions of participation and an acknowledgement of the additional fees and charges that will be assessed due to the election to opt-out.

SOLID WASTE COLLECTION FEE SCHEDULE INSIDE CITY:

		<u>MONTHLY RATE</u>
RESIDENTIAL:	PER RESIDENTIAL CAN 1xWEEK <i>(Budget Resolution 2023-06, effective January 1, 2024)</i>	\$15.00
COMMERCIAL:	ONE-96 GALLON CAN 1xWEEK	\$25.00
	TWO-96 GALLON CANS 1xWEEK	\$41.00
	TWO-96 GALLON CANS 2xWEEK	\$81.00

A wheeled garbage container (solid waste receptacle) will be delivered to new customers within 3-5 business days of opening the account. The garbage container will be picked up by the City at the same time the final water meter reading is taken upon account closure by the customer. The current replacement cost of the container will be deducted from the customer's security deposit when the customer fails to return the garbage container to the City in a serviceable condition.

SECTION 2. APPLICATION FOR WATER AND SEWER SERVICE:

The consumer shall make application for water and sewer service and at the same time shall make a security deposit as follows:

DEPOSIT INSIDE CITY:

RESIDENTIAL:	3/4"	Meter	\$100.00
COMMERCIAL:	3/4"	Meter	\$ 125.00
	1"	Meter	\$ 200.00
	1 1/2"	Meter	\$ 300.00
	2"	Meter	\$ 400.00
FIRE HYDRANT		Meter	\$1,400.00

DEPOSIT OUTSIDE CITY

RESIDENTIAL:	3/4"	Meter	\$100.00
COMMERCIAL:	3/4"	Meter	\$150.00
	1"	Meter	\$250.00
	1 1/2"	Meter	\$350.00
	2"	Meter	\$450.00
FIRE HYDRANT		Meter	\$1,400.00

Deposits for consumers requiring meters larger than 2 inch shall be determined by estimating two months usage and applying current rate schedules.

The security deposit required inside/outside the City shall be refunded to the customer when the wheeled garbage container is returned to the City in a serviceable condition, and all water & sewer bills are paid in full or when twenty-four (24) consecutive timely payments are made on the customer’s account, whichever occurs first. To qualify for deposit refund account cannot have any late fees, disconnect fees, penalties, or returned check fees in the 24 months preceding the issuance of the refund. (Effective date shall be July 1, 2015).

All applicants for water and/or sanitary sewer who desire to not supply the City of Kingsland with a Social Security Number, which is to be used for collection purposes only shall submit a deposit for service in the amount of \$250.00.

SECTION 3. CHARGES FOR INITIAL WATER AND SEWER SERVICE:

Section 3 of that certain water and/or sewer ordinance of the City of Kingsland duly passed and adopted September 8, 1982, and subsequently amended as appears office and on record in the minute books of said City, is hereby amended by changing fees as follows:

Each consumer subscribing to use the water and/or sewer service of the City of Kingsland shall execute a water and/or sewer users agreement and shall pay basic connection fees as follows:

(a) FOR WATER SERVICE:

<u>CONNECTION FEE INSIDE CITY:</u>	<u>FEE PLUS METER:</u>
3/4" Meter	\$ 600.00 + Meter
1" Meter	\$ 1,520.00 + Meter
1 1/2" Meter	\$ 2,500.00 + Meter
2" Meter	\$ 3,820.00 + Meter
3" Meter	\$10,595.00 + Meter
4" Meter	\$17,532.00 + Meter
5" Meter	\$26,000.00 + Meter
6" Meter	\$36,600.00 + Meter
<u>CONNECTION FEE OUTSIDE CITY:</u>	<u>FEE PLUS METER:</u>
3/4" Meter	\$ 600.00 + Meter
1" Meter	\$ 2,273.00 + Meter
1 1/2" Meter	\$ 3,694.00 + Meter
2" Meter	\$ 5,731.00 + Meter

Consumers requiring water connections larger than 2" in size shall pay a proportionately higher connection fee based on current costs of labor and materials.

In all cases of new multiple type users subscribing for water and/or sewer service, the City will make the determination as to the installation of either a master meter(s) or individual meters for each unit.

(b) FOR SEWER SERVICE:

The following Average Daily Flow shall be utilized to determine the indicated connection fee:

<u>TYPE OF INSTALLATION</u>	<u>FLOW GPD</u>	<u>\$ PER UNIT</u>
CLUB BUILDING	500	\$3,000.00
BAR		
PER SEAT	50 (minimum \$3,000)	\$ 120.00
EMPLOYEE (FTE)	25 (minimum \$3,000)	\$ 60.00
BEAUTY/BARBER SHOP		
PER WET CHAIR	333 (minimum \$3,000)	\$ 799.00
BOWLING ALLEY		
PER LANE	125 (minimum \$3,000)	\$ 300.00

CAR WASH		
PER BAY-SELF OPERATED	100 (minimum \$3,000)	\$ 240.00
AUTOMATIC	166	\$ 398.00
CHURCH		
PER SEAT (in largest assembly)	5 (minimum \$1,000)	\$ 12.00
COIN LAUNDRY		
PER MACHINE	400	\$ 800.00
COMMERCIAL LAUNDRY		
PER MACHINE	640	\$1,536.00
COUNTRY CLUB		
PER 100 Square feet	250	\$ 600.00
HOSPITAL		
PER BED	200	\$ 500.00
INDUSTRIAL		
PER EMPLOYEE	35 (minimum \$3,000)	\$ 84.00
LODGING ESTABLISHMENTS	225	\$ 1,080.00
PER UNIT/ROOM		
(Includes Hotel/Motel, RV Parks, B&Bs)		
MOBILE HOME PARK		
SINGLE OR DOUBLE WIDE	300	\$ 1,200.00
Apts. PER UNIT		
w/o washer/dryer hook up**	225	\$ 1,080.00
Apts. with washer/dryer		
Hook up** per unit	300	\$1,200.00
NURSING HOME		
PER BED	125	\$ 300.00
OFFICE		
PER 1000 SQ FT	175 (minimum \$3,000)	\$ 420.00
Medical per 1000 SQ FT	500	\$1,500.00
RESIDENCE		
PER UNIT-INCLUDES		
CONDO/T.HOMES	400	\$ 1,200.00
MULTI-FAMILY*		
PER UNIT 1-2 BEDROOM	300	\$1,200.00
3 BEDROOM	400	\$1,200.00
*Includes duplex, triplex, quadra-plex		
RESTAURANT		
WITH DRIVE-IN	55 (minimum \$3,000)	\$ 132.00
PER SEAT W/O DRIVE-IN	25 (minimum \$2,000)	\$ 50.00
SERVICE STATION/FUEL CTR.		
REGULAR PUMP		\$ 500.00
TRUCK PUMP		\$5,000.00
OTHERWISE PER PUMP	75	\$ 180.00
SCHOOL*		
PER STUDENT	17 (minimum \$1,000)	\$ 41.00
WITH GYM	21 (minimum \$1,500)	\$ 50.00
*Includes Day Care Centers		
STORES, SHOPPING CENTER		
PER 1000 SQ FT	100 (minimum \$3,000)	\$ 240.00
THEATER		
Per seat	5 (minimum \$3,000)	\$ 10.00

Attachment: Ordinance 2024-11 Water & Sewer Rate Schedule 5% increase effective 01.01.24 (4590 : Approval of: Ordinance 2024-11 Water and Sewer Ordinance)

AUDITORIUM CONVENTION CENTER, ASSEMBLY HALL (NO FOOD SERVICE)		
PER CAPITA	10 (minimum \$3,000)	\$ 24.00
WAREHOUSE		
PER 1000 SQ FT	25 (minimum \$3,000)	\$ 60.00

** Apartments are defined as a building designed for residential occupancy by 3 or more families living in separate units without firewalls separating the units and containing less than 1500 square feet of living space per dwelling unit.

FOR CAPITAL RECOVERY FEE:

The following Average Daily Flow shall be utilized to determine the indicated connection fee:

<u>TYPE OF INSTALLATION</u>	<u>FLOW GPD</u>	<u>\$ PER UNIT</u>
CLUB BUILDING	500	\$3,000.00
BAR		
PER SEAT	50 (minimum \$3,000)	\$ 120.00
EMPLOYEE (FTE)	25 (minimum \$3,000)	\$ 60.00
BEAUTY/BARBER SHOP		
PER WET CHAIR	333 (minimum \$3,000)	\$ 799.00
BOWLING ALLEY		
PER LANE	125 (minimum \$3,000)	\$ 300.00
CAR WASH		
PER BAY-SELF OPERATED	100 (minimum \$3,000)	\$ 240.00
AUTOMATIC	166	\$ 398.00
CHURCH		
PER SEAT (in largest assembly)	5 (minimum \$1,000)	\$ 12.00
COIN LAUNDRY		
PER MACHINE	400	\$ 800.00
COMMERCIAL LAUNDRY		
PER MACHINE	640	\$1,536.00
COUNTRY CLUB		
PER 100 Square feet	250	\$ 600.00
HOSPITAL		
PER BED	200	\$ 500.00
INDUSTRIAL		
PER EMPLOYEE	35 (minimum \$3,000)	\$ 84.00
LODGING ESTABLISHMENTS		
PER UNIT/ROOM	225	\$ 1,080.00
(Includes Hotel/Motel, RV Parks, B&Bs)		
MOBILE HOME PARK		
SINGLE OR DOUBLE WIDE	300	\$ 6,000.00
Apts. PER UNIT		
w/o washer/dryer hook up**	225	\$ 1,080.00
Apts. with washer/dryer		
Hook up** per unit	300	\$ 1,200.00
NURSING HOME		
PER BED	125	\$ 300.00
OFFICE		
PER 1000 SQ FT	175 (minimum \$3,000)	\$ 420.00
Medical per 1000 SQ FT	500	\$1,500.00

RESIDENCE		
PER UNIT-INCLUDES		
CONDO/T.HOMES	400	\$ 6,000.00
MULTI-FAMILY*		
PER UNIT 1-2 BEDROOM	300	\$6,000.00
3 BEDROOM	400	\$6,000.00
*Includes duplex, triplex, quadra-plex		
RESTAURANT		
WITH DRIVE-IN	55 (minimum \$3,000)	\$ 132.00
PER SEAT W/O DRIVE-IN	25 (minimum \$2,000)	\$ 50.00
SERVICE STATION/FUEL CTR.		
REGULAR PUMP		\$ 500.00
TRUCK PUMP		\$5,000.00
OTHERWISE PER PUMP	75	\$ 180.00
SCHOOL*		
PER STUDENT	17 (minimum \$1,000)	\$ 41.00
WITH GYM	21 (minimum \$1,500)	\$ 50.00
*Includes Day Care Centers		
STORES, SHOPPING CENTER		
PER 1000 SQ FT	100 (minimum \$3,000)	\$ 240.00
THEATER	5 (minimum \$3,000)	\$ 10.00
Per seat		
AUDITORIUM CONVENTION CENTER, ASSEMBLY HALL		
(NO FOOD SERVICE)		
PER CAPITA	10 (minimum \$3,000)	\$ 24.00
WAREHOUSE		
PER 1000 SQ FT	25 (minimum \$3,000)	\$ 60.00

**Apartments are defined as a building designed for residential occupancy by 3 or more families living in separate units without firewalls separating the units and containing less than 1500 square feet of living space per dwelling unit.

- NOTES:
- (1)

Minimum sewer system treatment fee for commercial/industrial buildings: \$800.00 + \$100.00 = \$900.00. All other tap fees will be computed on an individual basis by city engineer/city manager.
- (2)

These fees are for within the City connections.
- (3)

Customer must pay all expenses to bring water/sewer service to the point on the property line where the customer & the city agree that service will be provided. This includes the cost of a wet or dry tap of the lines. Mayor & Council may negotiate this issue.
- (4)

Fee's for outside the city service will be 50% higher.
- (5)

Flow GPD are determined by the City Engineer and may vary or differ from the above in unusual cases. All variance from this ordinance must be substantiated by a study.
- (6)

Any use not covered by this ordinance will be computed by the Engineer.
- (7)

Flow GPD will be computed to the nearest 1000 where applicable.
- (8)

All applicants for water and/or sewer service for existing one-family residential structures located within the City of Kingsland are eligible for service based on a payment plan. All fees shall be paid within 36 months of service.
- (9)

Connection to City of Kingsland sewer system shall only be permitted to those residents and businesses lying within the city limits.

In the case of new multi-family or other large user type projects where the owner/developer installs all water and sewer facilities in accordance with City approved plans, including mains, trunk lines, taps, and meters, the City may establish a special assessment fee in lieu of the normal connection fee(s).

Based on an assessment of the direct impact the development will have on water and sewer facilities, the special assessment fee may be less or greater than the normal connection fee.

The special assessment fee shall be established by the Mayor and Council upon recommendation of the City engineer and in accordance with the agreement between the City of Kingsland and the Georgia Department of Natural Resources dated June 30, 1981.

SPRINKLER SYSTEM:

\$240.00 per inch of pipe diameter. Each private line shall be equipped with an approved detector meter at customer's expense.

- Notes:
- 1. In all cases of new multiple type users subscribing for water and/or sewer service, the City will make the determination as to the installation of either a master meter(s) or individual meters for each unit.
 - 2. Customer must pay the full cost of compound or other meters as determined by the City plus shipping cost.
 - 3. Fee's for outside the city limits are to be 50% higher.

SECTION 4. MINIMUM CHARGES:

The minimum charge, as provided in the rate schedule, shall be made for such connection subscribed for. Water furnished for a given lot shall be used on that lot only, and except for fire protection, the City of Kingsland shall not under any condition furnish water or sewer service free of charge to anyone.

SECTION 5. TIME LIMITATION FOR CONNECTIONS

When basic water and/or sewer connection fees have been paid by an individual type user, the subscriber shall have (12) twelve months to connect to the system without additional charges, except as hereinbefore provided.

If actual connection occurs during the following (12) twelve months, the subscriber shall be required to pay any increase in the basic fee or fees that may have been adopted by the Mayor and Council by amendment to this ordinance.

At the end of twenty-four (24) months, the total amount of connection fee(s) paid shall be reimbursed to the applicant minus an administrative fee of \$100.00 if service tap(s) to the system have not been provided by the City of Kingsland and the connection to the tap has not been made by the applicant.

If a tap service to the system has been made for a location(s), the total amount of connection fee(s) paid shall be forfeited by the subscriber as service rendered even if actual connection by the applicant/subscriber has not been made.

Both Water and Sewer Connection fees shall be transferable if requested and approved by the Mayor and Council, but additional assessment fees shall be assessed and payable to the City based on increased service demand as provided for in SECTIONS 1, 2, and 3 contained herein.

Subscribers for multiple type users shall also be required to comply with this section, however a detailed schedule for development and connection shall be agreed to by written instrument by the owner/developer and adopted by official action by the Mayor and Council of the City of Kingsland.

SECTION 6. CITY'S RESPONSIBILITY AND LIABILITY

The City of Kingsland, Georgia shall run a service line from its distribution line to the property line where the distribution line exists or is to be constructed and runs immediately adjacent and parallel to the property to be served. The basic connection fee shall be for a service line not exceeding one hundred (100) feet.

- (a) The City may make connections to service other properties not adjacent to its lines upon payment of reasonable costs for the extension of its distribution lines as may be required to render such service.
- (b) The City may install its meter at or near the property line or, at the City's option, on the consumer's property within three (3) feet of the property line.

- (c) The City reserves the right to refuse service unless the consumer's line or pipings are installed in such a manner as to prevent cross-connection or back-flow.
- (d) Under normal conditions the consumer will be notified of any anticipated interruptions of service by the City of Kingsland.
- (e) The City of Kingsland, Georgia shall run a sewer service line from its collection line to the property line where the collection line exists and runs immediately adjacent and parallel to the property to be served. The basic connection fee shall be for a service line not exceeding one hundred (100) feet.
- (f) The City may make connections to service other properties not adjacent to its lines upon payment of reasonable costs for the extensions of its collection lines as may be required to render such service.
- (g) Residential water meters (3/4 inch) and small commercial water meters (3/4 inch) remain the property of the City of Kingsland. The City of Kingsland is responsible for making repairs to the water meters when necessary.
- (h) Commercial water meters are provided by the customer. Occasionally upon request, commercial water meters are ordered by the City and the customer reimburses the City at cost. Either way, commercial water meters, except small commercial (3/4 inch) water meters, are the property of the customer, and the customer is responsible for maintaining and repairing the water meter to City standards.

SECTION 7. CONSUMER'S RESPONSIBILITY AND LIABILITY:

Water furnished by the City of Kingsland, Georgia shall be used for consumption by the consumer, members of his household and employees only. The consumer shall not sell water to any other person or permit any other person to use said water. Water shall not be used for irrigation, fire protection, nor other purposes, except when water is available in sufficient quantity without interfering with the regular domestic consumption in the area served. Disregard for this rule shall be sufficient cause for refusal and/or discontinuance of service.

- (a) Where meter or meter box is placed on the premises of a consumer, a suitable place shall be provided by the consumer therefore, unobstructed and accessible at all times to the meter.
- (b) The consumer shall furnish and maintain a private cut-off valve on the consumer's side of the meter. Should the City be called out after 4:30p.m. and/or after the City's normal operating hours to turn on or off a water meter because there is no such cut-off valve for consumer's repairs or maintenance, it will be subject to a \$25.00 service charge.
- (c) The consumer's piping and apparatus shall be installed and maintained by the consumer's expense, in a safe and efficient manner and in accordance with the sanitary regulations of the State Health Department.
- (d) In order to be received as a consumer and entitled to receive water from the City's water system, all applicants must offer proof that any private wells located on their property are not physically connected to the lines of the City's water system and all applicants by becoming consumers of the City covenant and agree that, so long as they continue to be consumers of the City, they will not permit the connection of any private wells on their property to the City's water system, by any piping permanent or temporary.
- (e) Sanitary sewer service furnished by the City of Kingsland, Georgia shall be for wastewater generated only by the Kingsland water system. No wastewater from private wells, storm drains, roof drains or similar sources shall be discharged into the system.
- f) The consumer's sewer piping and apparatus shall be installed and maintained at the consumer's expense. All contractors or plumbers installing water/or sewer system service lines shall be registered at City Hall and approved by the City. All such connections and service line work shall be done in accordance with City specifications, and all work shall be inspected and approved by the City prior to the piping being covered with earth.

SECTION 8. ACCESS TO PREMISES AND EXTENSIONS OF SYSTEM:

Duly authorized agents of the City of Kingsland shall have access at all hours to the premises of the consumer for the purpose of installing or removing City property, inspecting piping, reading and testing meters, or for any other purpose in connection with the water service and its facilities and the sewer service and its facilities.

Extensions to the system, outside of existing right-of-way shall be made only when the consumer shall grant or

convey, or shall cause to be granted or conveyed to the City of Kingsland a permanent easement of right-of -way across any property traversed by the water and sewer lines.

SECTION 9. CHANGE OF OCCUPANCY:

Notice during normal business hours must be given to the City of Kingsland to discontinue water and sewer service or to change occupancy. The outgoing party shall be responsible for all water consumed up to the time of departure or the time specified for departure, whichever period is longer. The new occupant shall apply for water and sewer service prior to occupying the premises, and failure to do so will make him liable for paying for the water consumed since the last meter reading.

SECTION 10. METER READING-BILLING-COLLECTIONS

Bills to customers for water and sewer service shall be mailed out on such day or days of each month as may be determined as desirable by the City. Bills shall be paid according to payment options listed on the bill, and a failure to receive bills or notices shall not prevent such bills from becoming delinquent nor relieve the consumer from payment of same. The failure of water and/or sewer users to pay charges duly imposed shall result in the automatic imposition of the following penalties:

- (a) Nonpayment after the due date will be subject to a penalty of 10% of the delinquent account. City of Kingsland must receive payment no later than 5:00p.m. on the due date to avoid penalties. Postmarks and check dates are not honored.
- (b) Nonpayment within 15 days from the due date will result in the water being shut off from the water user's property. (Effective date shall be July 1, 2015).
- (c) Nonpayment for 20 days after the due date will allow the City, in addition to all other rights and remedies, to terminate agreement, and in such event the water and sewer user shall not be entitled to receive, nor the City obligated to supply any water or sewer service under this ordinance. (Effective date shall be July 1, 2015).
- (d) When consumers have paid by check for services, and the check has been returned by the bank for insufficient funds (NSF), a \$30.00 service charge will be added to the total due. If there was a bank error, upon notification from the bank in writing, the NSF fee will be waived. All NSF checks must be picked up and replaced with cash or a money order. We will not send an NSF check back through the bank for a second approval. If the NSF check was for the customer's security deposit, the water will be disconnected and in addition to the NSF fee an additional service charge of \$25 will be charged.
- (e) Two (2) NSF checks on the same account written within 12 months of each other will result in the City not accepting any checks on that account for a minimum of 24 months from the date of the second check.
- (f) Service disconnected for nonpayment of account will be restored only after account is paid in full, an additional security deposit may be required and a service charge of \$25.00 will be applied to each utility account if it appears on the cut off list. If service is reconnected after 4:30pm, there will be an additional fee of \$25.00 added to each account. If the garbage container has been removed by the City, an additional \$25.00 service charge will be applied to return the garbage container to the customer's residence.
- (g) The consumer shall furnish and maintain a private cut-off valve on the consumer's side of the meter. A service charge of \$25 will be charged for service requested after 4:30p.m. and/or after business hours.
- (h) For fire hydrant meter accounts, failure to report monthly reading will result in a \$50.00 penalty fee. Any meter connected to a fire hydrant without proper application, meter device, and approval will result in a \$1,000 penalty fee. Any damages to fire hydrant and/or fire hydrant nut from not using a proper hydrant wrench will result in a minimum \$50.00 damage fee.

SECTION 11. SUSPENSION OF SERVICE:

When water and sewer service is discontinued by the customer, the security deposit shall be refunded to the customer by the City provided (1) the wheeled garbage container is returned to the City in a serviceable condition, and (2) all water & sewer bills are paid in full.

- (a) Upon discontinuance of service for nonpayment, the customer’s water meter will be turned off and the garbage container picked up by the City. The security deposit will be applied by the City toward settlement of the account and any balance will be refunded to the customer. However, if the security deposit is insufficient to cover the outstanding balance, the City may proceed to collect the balance in the usual manner provided by law for collection of debts.
- (b) As stated in SECTION 10 above, service disconnected for nonpayment of bills will be restored only after bills and service charges (to reconnect water and to return the garbage container) are paid in full and an additional security deposit as may be required is made.
- (c) The City reserves the right to discontinue its service without notice for the following additional reasons:
 - 1. To prevent fraud or abuse.
 - 2. Consumer's willful disregard of the City's rules.
 - 3. Emergency repairs.
 - 4. Insufficiency of water supply due to circumstances beyond the control of the City.
 - 5. Legal Processes.
 - 6. Direction of Public authorities.
 - 7. Strike, riot, fire, flood, or unavoidable accident.
 - 8. Incomplete water/sewer or tap application.
 - 9. Non-Sufficient Funds (NSF) check given to City.

There is a transfer fee of \$20.00 for transferring from one address to another within the City’s water system. This will be added to the customer’s bill at the time the transfer occurs.

SECTION 12. COMPLAINTS/ADJUSTMENTS

If the consumer believes his bill to be in error, he shall present his claim to the City of Kingsland before the bill becomes delinquent. Such claim, if made after the bill has become delinquent, shall not be effective in preventing discontinuance of service as heretofore provided. The consumer may pay such bill under protest, and said payment shall not prejudice his claim.

- (a) The City will make a special water meter reading at the request of a consumer for a fee of \$20.00 provided, however, that if such special reading discloses that the meter was over-read, no charge will be made.
- (b) Water meters will be tested at the request of the consumer upon payment to the City of a fee of \$20.00 provided, however, that if the meter is found to over-register beyond 3% of the correct volume, no charge will be made.
- (c) If the seal of a meter is broken by other than the City’s representative, or if the meter fails to register correctly or is stopped for any cause, the consumer shall pay an amount estimated from the record of his previous bills and/or from other proper data. If the meter is tampered or broken by other than the City’s representative, cost of damages will be charged on consumer’s account.
- (d) The statute of limitations applicable to refunding water/sewer/garbage service overpayments, whether due to a billing error, meter reading error or a faulty meter, etc, shall be three (3) years from the date the error was discovered. If the utility billing department discovers that it has been undercharging a customer, the billing department shall require the customer to render the amount of any underpayment up to the preceding three (3) years from the date the underpayment was discovered, if applicable.
- (e) In the occurrence of an unforeseeable or unpreventable failure or malfunction resulting in excessive water usage or water flow caused by an act of nature or a severe weather event, at the written request of the customer an adjustment for water and sewer may be available based on average usage. To be eligible, water leak must be repaired, request must be written, supporting documentation must be provided, and request must be made within three months from the bill date of the abnormal bill.

SECTION 13. EFFECTIVE DATE:

This ordinance shall take effect from and after the date of its passage and ratification by the Mayor and City council of the City of Kingsland, Georgia unless otherwise indicated in ordinance.

SECTION 14. CONFLICTING ORDINANCE:

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE AMENDED and ADOPTED by the Mayor and City Council of the City of Kingsland, Georgia at a Meeting of the City Council of Kingsland, Georgia on the 12th day of November 2024 in which changes will be effective starting with the January 2025 bill.-

THE CITY OF KINGSLAND

BY: _____
Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk

Attachment: Ordinance 2024-11 Water & Sewer Rate Schedule 5% increase effective 01.01.24 (4590 : Approval of: Ordinance 2024-11 Water and Sewer Ordinance)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4591)

Meeting: 11/12/24 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4591

9.7

Bid Award: Utility Billing Online Payment & Processing Platform

Current credit card processor fees continue to increase resulting in exceeding the 3% fee paid by the customer. Invoice Cloud platform integrates and has clients with Incode software. They have a robust marketing plan to encourage paperless billing. Their services include online account portal with payment by credit card, text, IVR, or e-check. Credit card fee of 3% is paid by customer. City pays flat \$100 montly account fee plus \$0.25 per paperless bill. Monthly savings would be approximately \$12,500 in credit card processing fees and online portal fees. Additional monthly savings of \$1,953 if 50% of customers elect paperless billing. **Staff recommends proposal from Invoice Cloud.**

City of Kingsland
 Bid Tabulation
 Payment Processor/Electronic Bill Pay Software Services
 10/31/2024



SaaS Company for CIS	Invoice Cloud	Avenu Insights	OpenEdge/Incode
Integration, Deployment, & Training	Waived	Waived	Current Provider
Monthly recurring fee paid by City	\$100	\$0	Included with Utility billing support fee
Help Desk Support & Marketing (encourage online/paperless)	No Charge	No Charge, limited services	No Charge
Online account access for customers, paperless billing, pymt	\$0.25	No Charge	\$1.00
E-check/ACH paid by customer	\$2.35 or In-house \$0	\$1.95 or in-house \$0	in-house \$0 (Incode)
Payment by IVR	\$1.00	\$0.00	\$1.00
Payment by Text	\$0.00	\$0.00	\$1.00
Online bank payment consolidation (bill pay customers)	\$0.25	service not offered	service not offered
Credit card processing fee paid by customer	3% (min \$1.50)	2.79%	3.00%
Credit card fee paid by City in excess of customer 3% (monthly)	\$0	\$0	\$9,387
References	Favorable/Incode clients	Favorable/no Incode clients	Neutral/Incode partnership
Intergrates with current financial software	Yes, via bridge	Unable to confirm	Yes, via bridge

SaaS-Software as a Service

CIS-Customer Information System

IVR-Interactive Voice Response

OpenEdge fees went up twice in the last 12 months

Incode online platform \$1 fee = \$4,187 monthly

Invoice Cloud \$0.25 fee=\$1,047 (only if customer signs up for paperless, otherwise free)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4600)

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Contract
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4600

9.8

Approval of: GIRMA First Responder PTSD Policy

In compliance with Georgia House Bill 451, the city is mandated to provide insurance coverage benefits for first responders diagnosed with PTSD resulting from their service to Georgia governmental entities. Sole provider is MetLife through GMA/ACCG for an effective date of January 1, 2025 at \$11,407.00.

Staff recommends approval.

**GEORGIA INTERLOCAL RISK MANAGEMENT (GIRMA)
FIRST RESPONDER PTSD APPLICATION AND PARTICIPATION AGREEMENT**

Employers eligible to participate in GIRMA (hereinafter a “Participating Employer” or “Employer”) shall complete this Application and Participation Agreement in order to purchase First Responder PTSD coverage fully insured by MetLife under the GIRMA Fund C Master Policy for a Lump Sum PTSD Diagnosis Benefit, a PTSD Disability (Income Replacement) Benefit, or a Combined Lump Sum PTSD Diagnosis Benefit and PTSD Disability (Income Replacement) Benefit. Once approved by GIRMA’s Program Administrator, the Participating Employer will receive a one-page Summary of Benefits identifying the purchased coverage(s) (the “First Responder PTSD Policy”) and a link to the Policy Certificate for the purchased coverage(s), so it may make these available to individuals performing service for them as an employed or volunteer “First Responder” as defined below (“First Responders”).

Who Does What?

- GIRMA is the Policyholder of a First Responder PTSD Policy insured by MetLife, which provides a Lump Sum Benefit and a Disability (Income Replacement) Benefit. These coverages together are designed to meet the requirements of the Ashley Wilson Act (the “Act”), effective January 1, 2025.
- Georgia Municipal Association, Inc., (“GMA”) is the Program Administrator for GIRMA. GMA uses information from the First Responder census data provided by the Participating Employer to bill for the premiums due under the First Responder PTSD Policy and maintains (either directly or through the broker for the First Responder PTSD Policy) Participating Employers’ Application and Participation Agreements.
- Participating Employers are responsible for providing census data to GMA’s broker that identifies all First Responders (as defined below) performing first responder services for them, classifying the First Responders by statutory definition and as employed or volunteer, and identifying those First Responders who are First Responders for another Public Entity.
- Participating Employers are responsible for submitting complete and accurate census data and paying premiums to GMA, communicating with First Responders about the coverages the Employer provides, providing the Summary of Benefits and link to the applicable Certificate to First Responders, and providing all requested information and documentation requested by GMA’s broker to ensure the census is current.
- Participating Employers are responsible for designating an authorized member of human resources staff to receive inquiries from MetLife related to work requirements or work status for disability claims and provide all information requested by MetLife for that purpose.
- To comply with the confidentiality provisions of the Act, GMA and its broker will not inform Participating Employers whether a First Responder has submitted a claim for benefits or received any such benefits.
- Participating Employers are responsible for ensuring that any information in their possession related to claims, and any other information that would reasonably identify an individual as having been diagnosed with PTSD, is used only in accordance with applicable laws and is kept confidential in the same way as mental health information related to an employer sponsored major medical plan or employee assistance program.
- Participating Employers are prohibited by law from taking any employment action solely as a result of a First Responder’s diagnosis, claims, or benefits.
- MetLife evaluates claims and pays approved claims under the First Responder PTSD Policy. All claims for benefits must be submitted to MetLife.
- First Responders do not need to inform the Participating Employer that they are making a claim.
- Neither GIRMA nor GMA have any role in claim determination or payment.

Attachment: GIRMA GA First Responder PTSD Program (4600 : Approval of: GIRMA First Responder PTSD Policy)

Definition of First Responder. A First Responder for the Participating Employer is an individual who meets one or more of the following definitions as a result of services he or she performs for the Participating Employer as an employee or volunteer:

- (A) 'Communications officer' as defined in Code Section 37-12-1;
- (B) 'Correctional officer' as defined in Code Section 45-1-8;
- (C) 'Emergency medical professional' as defined in Code Section 16-10-24.2;
- (D) 'Emergency medical technician' as defined in Code Section 16-10-24.2;
- (E) 'Firefighter' as defined in Code Section 25-4-2;
- (F) 'Highway emergency response operator' as defined in Code Section 45-1-8;
- (G) 'Jail officer' as defined in Code Section 45-1-8;
- (H) 'Juvenile correctional officer' as defined in Code Section 45-1-8;
- (I) 'Peace officer' as defined in Code Section 35-8-2;
- (J) 'Probation officer' as defined in Code Section 45-1-8; and
- (K) Law enforcement officer with the Department of Natural Resources.

Employer Obligations:

- Employer shall not require any kind of contribution from First Responders for the coverage(s) provided under the First Responder PTSD Policy.
- Employer is solely responsible for identifying all First Responders (as defined above). Any questions about First Responder status should be resolved by contacting legal counsel. Participating Employers that are members of GIRMA's Property and Liability Fund may call the GIRMA HelpLine at 800-721-1998 for free legal advice about whether an individual meets the statutory definition.
- Employer is solely responsible for keeping an accurate list of all First Responders, and providing correct and complete information to GMA's broker.
- Employer shall submit initial First Responder census data to the GMA broker in the form requested, and must update this census data as requested in order to ensure that all First Responders are properly identified and classified.
- The Employer's cost for coverage under the First Responder PTSD Policy will be based on the most recent census data at the time of billing.
- Employer shall provide the Summary of Benefits and a link to the applicable Certificate to all First Responders at no charge, and shall provide a copy of the applicable Policy to First Responders upon request.
- If the Policy is terminated for any reason, Employer shall provide notification of termination to all First Responders.
- Whenever requested to do so by MetLife or GMA, Employer shall provide MetLife or GMA the information requested.

Benefits Exempt from Income Tax:

- MetLife has determined that benefits it will pay under the policy are not subject to state or federal income taxation. Accordingly, MetLife will not report benefits to the IRS or withhold any amounts from benefit payments.
- MetLife will advise benefit recipients that benefits are not subject to federal or state income tax, so MetLife will not withhold taxes or provide a 1099 or W-2 or report benefit payments to the IRS. MetLife will remind benefit recipients that the benefits may offset other benefits received by the recipient or have other tax consequences and encourage them to consult their tax advisor for guidance.
- MetLife will provide a summary of benefits to the benefits recipient upon request.
- Legal counsel to GIRMA has advised GIRMA of the following:

- The Ashley Wilson Act provides that benefits payable pursuant to the Ashley Wilson Act are not subject to Georgia income tax.
- Benefits payable under the policy to First Responders (as defined in the statute) are not subject to federal income tax because the Ashley Wilson Act is a statute in the nature of a workers' compensation act under Treas. Reg. Section 1.104-1(b) and the MetLife policy bases benefits solely on diagnosis of work-related injuries or sickness as described in the Act.
- Participating Employers have no tax obligations arising from payment of benefits to their First Responders.
- A copy of the opinion letter is available upon request.

Information Privacy and Security:

- See the attached PTSD Privacy Notice, which will be posted on the website where policy information is published. This Notice explains the privacy requirements of the Ashley Wilson Act and how individually identifiable information is used and shared.
- As a critical illness and disability policy, the PTSD Program is not subject to the federal information privacy and security law that applies to group health plans (HIPAA). However, GMA, the GMA broker, and MetLife protect individually identifiable information and use and share it only in accordance with the privacy provisions of the Ashley Wilson Act and any other applicable privacy laws.
- Participating Employers will provide census data to GMA's broker using a secure portal established by the broker.

Desired Coverage (See Attached Proposal for Estimated Annual Premiums):

Participating Employer is applying for and agreeing to purchase the First Responder PTSD Combined Lump Sum Diagnosis Benefit and PTSD Disability (Income Replacement) Benefit unless the following option is checked.

_____ First Responder Lump Sum PTSD Diagnosis Benefit Only* *(Alone, this coverage does NOT meet the requirements of the Ashley Wilson Act. Leave BLANK if you want the full coverage.)*

The coverage elected above automatically renews at each anniversary of the effective date, based on then current premiums established by the Program Administrator. Coverage may be terminated in accordance with the GIRMA Bylaws regarding termination of membership in a GIRMA Fund.

**On behalf of _____ [Name of Participating Employer], _____
County, Georgia, I submit this Application and Participation Agreement and agree to its terms.**

Signature: _____ Date: _____

Print Name: _____ Title: _____

Privacy Notice for Georgia First Responders PTSD Program

This Privacy Notice describes the individually identifiable information about First Responders that Program Administrators of the Georgia First Responders PTSD Program collect and how it is used and shared.

PROGRAM ADMINISTRATORS: Certain employees of Georgia Municipal Association (“GMA”) and Association County Commissioners of Georgia (“ACCG”) provide administrative services for the PTSD Program. The Southeastern Series of Lockton Companies, Inc. serves as broker for the MetLife insurance policy that is offered through the PTSD Program. GMA, ACCG, and Lockton are all Program Administrators of the PTSD Program.

PRIVACY OBLIGATIONS UNDER ASHLEY WILSON ACT: The Ashley Wilson Act contains privacy requirements for information that “could reasonably be used to identify individuals making claims or who have made claims or who have received benefits.” These privacy requirements were included because federal privacy law (HIPAA) does not apply to the Program. Program Administrators and MetLife treat this information as “sensitive mental health information” and only use and share the information to operate the Program, prepare aggregated reports, comply with the law, or as authorized by the First Responder.

Communications between First Responders (or their representatives) and Program Administrators or MetLife are confidential and privileged.

The Act ensures that First Responders can get the lump sum benefit in a confidential manner similar to receiving mental health benefits under a group health plan (subject to HIPAA) or under an employee assistance program, and limits interactions with the employer for disability benefits to those allowed for other mental health disability benefits.

- First Responders submit their claims for benefits directly to MetLife and do not need to inform the Employer.
- MetLife will not inform Program Administrators of claims or benefits without the First Responder’s express authorization.
- MetLife and Program Administrators will never tell Employers whether a First Responder has made a claim for or received a lump sum benefit (without express authorization).
- For the disability benefit, MetLife will only communicate with a human resources contact at the Employer about work requirements and work status, which will indicate that the First Responder has submitted a claim for disability benefits.
- Due to the nature of the Program, MetLife does not need to and will not provide any reports of benefits to the IRS or the Employer.
- If an Employer learns of a claim or benefits from the First Responder or otherwise,

the Employer is prohibited by law from taking any employment action solely as a result of a First Responder's diagnosis, claims, or benefits.

- Employers are required to treat any information they may learn about claims or benefits confidentially as they would treat mental health information associated with a group health plan or employee assistance program.
- Employers are required to designate an employee who is authorized to securely submit eligibility information about First Responders to the Program Administrators' eligibility portal. This information identifies which employees and volunteers meet the definition of First Responder and does not contain any information about claims or benefits.

PROTECTED INDIVIDUALLY IDENTIFIABLE INFORMATION MAINTAINED BY PROGRAM ADMINISTRATORS; USE AND SHARING

Eligibility Data: A designated representative of each Employer that offers the Program securely submits the following information to the eligibility portal twice a year: **first and last name, social security number, date of birth, type of First Responder (by statutory definition), and employed or volunteer status.** This information is used to ensure proper billing of premiums and is securely shared with MetLife to enable MetLife to validate identity and determine eligibility for benefits when First Responders submit claims. To comply with the Act's privacy requirements, MetLife will NOT check with the Employer to determine eligibility when a claim is made.

Information Provided by First Responder: If a First Responder contacts a Program Administrator with questions about the Program, the Program Administrator may collect individually identifiable information necessary to answer the questions or direct the First Responder to the right resource and otherwise communicate with the First Responder. This information may include name, phone number, email, employer, employment status, and other information shared by the First Responder. This information is used to answer the questions and may be shared with other Program Administrators or MetLife as appropriate for answering the question and for customer service purposes.

Information About First Responder Claims or Receipt of Benefits: Program Administrators do not have access to information about whether a First Responder has submitted a claim for benefits or has received benefits unless the First Responder shares that information with the Program Administrator(s). MetLife is prohibited from sharing individually identifiable information about claims and benefits with the Program Administrators without an express written authorization from the First Responder. However, Program Administrators may learn about claims or benefits from a First Responder or someone acting on behalf of the First Responder. Program Administrators may share this information with other Program Administrators and MetLife as they deem appropriate for the operation of the Program.

Reports that Do Not Include Direct Identifiers: Program Administrators may request reports from MetLife that show use of benefits for purposes of evaluating the Program. These reports will not contain names or other direct identifiers. However, the reports may contain information (such as type of First Responder and geographic location of employer) that could be used with other information to identify individuals. These reports will be used as the Program Administrators deem appropriate for the operation of the Program and may be shared among the Program Administrators and with MetLife. Reports that could reasonably be used to identify an individual shall not be shared except as required by law.

PROTECTION OF INDIVIDUALLY IDENTIFIABLE INFORMATION

The Program Administrators and MetLife have privacy and information security policies and procedures and safeguards designed to ensure that individually identifiable information is protected from unauthorized access, misuse, and destruction. These controls are designed to meet a variety of applicable laws. For more information about MetLife's privacy practices, refer to the MetLife Privacy Notice posted on GFRPTSDInsurance.com.

**A RESOLUTION TO ADD MEMBERSHIP IN A FUND OF GEORGIA INTERLOCAL RISK
MANAGEMENT AGENCY (GIRMA)**

WHEREAS, the Public Entity of _____, located in _____ County, Georgia ("Public Entity") is a current member of the Georgia Interlocal Risk Management Agency (hereafter GIRMA), an interlocal risk management agency formed pursuant to Chapter 85 of Title 36 of the Official Code of Georgia Annotated; and

WHEREAS, the governing authority of Public Entity is currently a member of a GIRMA Fund and desires to add membership in an additional GIRMA Fund; and

WHEREAS, the governing authority of Public Entity has reviewed the Fund Election Form attached as Appendix A and the Application and Participation Agreement applicable to the Fund and finds that it is in the best interest of its residents for Public Entity to be a member of the Fund indicated on the Fund Election Form;

NOW THEREFORE BE IT RESOLVED by the governing authority of Public Entity:

1. The [Insert title of Chief Officer] of Public Entity is authorized to act on behalf of Public Entity to elect membership in the Fund identified in the Election Form attached as Appendix A by executing the the Application and Participation Agreement for such GIRMA Fund.
2. The [Insert title of Chief Officer] of Public Entity is designated as Public Entity's representative to GIRMA for purposes of Fund participation.
3. Public Entity may change its representative by making a written request to Georgia Municipal Association, Inc., the Program Administrator for GIRMA
4. This resolution shall be effective on the date of adoption.

Adopted this _____ day of 20 _____ [Name of Public Entity]_____

By: _____,

[Print Name of Person Authorized to Sign Resolutions, Title]

Attest: _____,

[Print Name of Person Authorized to Attest, Title]

APPENDIX A

**Georgia Interlocal Risk Management Agency ("GIRMA") Fund C Election Form
for Existing GIRMA Members**

As stated in Section 6.1 of the Intergovernmental Contract, a GIRMA member must participate in at least one Fund established by the GIRMA Board of Trustees. The Intergovernmental Contract and GIRMA Bylaws apply to all GIRMA members, regardless of the Fund or Funds in which they participate. Terms and conditions specific to a Fund are set forth in the Coverage Description for the Fund.

This election form is for use by current GIRMA Members who wish to join GIRMA Fund C and thereby offer PTSD Benefits to eligible First Responders.

Fund C Application Information: GIRMA established Fund C on September 4, 2024. Fund C will provide fully- insured lump sum benefits and disability benefits for first responders entitled to such benefits under the Ashley Wilson Act. A coverage description for Fund C has been filed with the Georgia Department of Insurance and will be made available to Fund C members after approval of membership in Fund C by Georgia Municipal Association, Inc., the Program Administrator for GIRMA, and the insurance carrier.

To join Fund C, the governing body of the GIRMA Member must adopt a Resolution to Add Membership in a GIRMA Fund and the individual authorized to serve as the Public Entity's primary contact for Fund participation must complete and sign the First Responder PTSD Application and Participation Agreement. Membership in Fund C is effective when the Application is approved by the Program Administrator and the carrier.



GMA - GIRMA Georgia First Responder PTSD Program Proposal for Coverage

Effective Date: January 1, 2025

Anniversary Date: January 1

Member: City of Kingsland

Member Number: 0000134

Insurer: Metropolitan Life Insurance Company (MetLife)

There are two coverage components required by House Bill 451 (2024) effective January 1, 2025:

- 1) Lifetime Critical Illness Lump Sum PTSD Diagnosis Benefit
- 2) Lifetime Long-Term PTSD Disability Benefit (Income Replacement)

The GMA-GIRMA Critical Illness Lump Sum PTSD Diagnosis Benefit and Long-Term Disability (Income Replacement) coverage components are designed to comply with House Bill 451 when purchased together. However, a city is permitted to purchase only one component if you have existing coverage that complies with the new law.

Estimated annual premiums are based on the Eligible First Responder census data provided by the city. While the premiums below are estimated annual amounts, the city will be billed on a semiannual basis in an amount that reflects the city's updates to the census.

Component 1: Lump Sum PTSD Diagnosis Benefit –		
All First Responders		
Lifetime Benefit per first responder:	\$3,000	(Mandated Limit)
Lump Sum PTSD Diagnosis Benefit - Estimated Annual Premium for All First Responders:		\$3,561.50

Component 2: PTSD Disability Limit		
Employed First Responders		
Monthly benefit:	60% of pre-disability first responder earnings	
Maximum monthly benefit per first responder:	\$5,000	
Estimated Annual Premium for Employed First Responders:		\$7,845.50
Volunteer First Responders		
Monthly Benefit per first responder:	\$1,500	
Estimated Annual Premium for Volunteer First Responders:		\$0.00
PTSD Disability Limit – Estimated Annual Premium for All First Responders:		\$7,845.50

Estimated Annual Premium for Components 1 & 2:		\$11,407.00
Lump Sum PTSD Diagnosis Benefit and PTSD Disability Benefit		

This proposal is valid for 30 days after proposal is issued or until the effective date, whichever is later.
This overview is not a part of the policy(ies) and does not provide or explain all provisions of the policy(ies).

11/4/2024



Optional Limits for Consideration:

The coverage limits reflected for Lump Sum PTSD (\$3,000) and PTSD Disability Benefit (60% of earnings for employees and \$1,500/month for volunteers) on Page 1 of the Proposal for Coverage reflect the mandated amounts required by HB 451. However, if your city would like to purchase additional limits above the mandated amounts, the pricing is outlined in the table below. You can select a higher limit for Lump Sum PTSD only, a higher limit for PTSD Disability only, or a higher limit for both coverages. To elect a higher limit, please check the box beside the chosen limit(s).

***If you do NOT want to elect a higher limit, you can disregard this form. If optional limits are not selected, coverage will default to the minimum required limits in HB 451.**

In order to bind coverage for this program (mandated OR optional limits), the executed Application and Participation Agreement as well as the enrollment documents are required.

Lump Sum PTSD Diagnosis Limit	Total Premium Cost at Higher Limit	Check to increase limit
\$5,000	\$12,172.00	
\$10,000	\$14,161.00	
\$15,000	\$16,150.00	

PTSD Disability Benefit (Class 2 Volunteers ONLY)	Total Premium Cost at Higher Limit	Check to increase limit
\$2,000	\$11,407.00	

This document must be signed and returned to Lockton at gfrptsd@lockton.com for the higher limits to be effective.

City Name: _____

Name of Authorized City Employee: _____

Title of Authorized City Employee: _____

Signature of Authorized City Employee: _____

Date: _____

This proposal is valid for 30 days after proposal is issued or until the effective date, whichever is later.
This overview is not a part of the policy(ies) and does not provide or explain all provisions of the policy(ies).

11/4/2024



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4598)

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Deed
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4598

9.9

Acceptance of: Quit Claim Deed for All of Al Gay Road

Al Gay Road is being conveyed and dedicated to the City of Kingsland, and accepted by the City of Kingsland, for use as a public right-of-way.

Staff recommends approval.

Please return to:
Kinney & Hendrix, LLC
Attorneys at Law
P. O. Box 7050
St. Marys, GA 31558

STATE OF GEORGIA

COUNTY OF CAMDEN

QUIT-CLAIM DEED

THIS INDENTURE, made this ____ day of _____, 2024,
 between, **John S. Myers, as Administrator C.T.A. of the Estate of Winona Gay Myers and as Executor of the Estate of Gerald R. Myers, Jr., Vicky Lynn Phillips a/k/a Vicky Lynn Patterson, Dennis J. Patterson, and Leslie Amerine f/k/a Leslie Simpson**, of the first part, and the **City of Kingsland**, a municipal corporation of the State of Georgia, of the second part.

WITNESSETH: That the said parties of the first part, for and in consideration of the sum of \$10.00 and other valuable considerations in hand paid, the receipt whereof is acknowledged, have bargained, sold, and by these presents do remise, convey and forever QUIT CLAIM to the said party of the second part, its successors and assigns, all that lot, tract, or parcel of land lying and being in the City of Kingsland, 1606th G. M. District, Camden County, Georgia, more particularly described as follows:

Begin at the southwest corner of property of Lowe's Home Centers, Inc., per deed recorded in Deed Book 1367 page 397, Camden County, Georgia deed records AND FROM SAID POINT OF BEGINNING, run South 70° 14' 43" East a distance of 2,656.83 feet to a point; thence, run South 70° 14' 43" East 50 feet to a point; thence, run South 70° 14' 43" East a distance of 440 feet to a point; thence, run South 70° 14' 43" East a distance of 60 feet to a point; thence, run South 70° 14' 43" East a

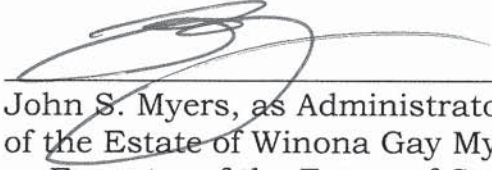
distance of 1,230.22 feet to a point; thence, run South 19° 45' 17" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West a distance of 471.93 feet to point; thence, run North 70° 14' 43" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West a distance of 1,767.07 feet to a point; thence, run North 70° 14' 43" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West of 2,076.51 feet to point; thence, run North 18° 17' 15" East a distance of 60.02 feet to the Point of Beginning.

Said property being commonly known as Al Gay Road and is a 60 foot right away containing 6.11 acres more or less.

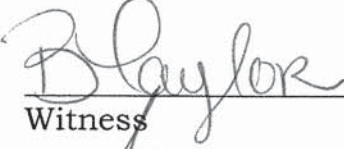
Said Al Gay Road is being conveyed and dedicated to the City of Kingsland, and accepted by the City of Kingsland, for use as a public right-of-way.

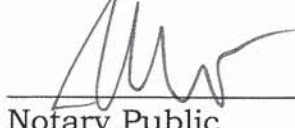
TO HAVE AND TO HOLD the said bargained premises to the said party of the second part, so that neither the said parties of the first part nor their successors and assigns, nor any other person or persons claiming under them shall at any time by any means or ways, have, claim or demand any right or title to the aforesaid described premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set their hands and seals, the day and year above written.

 (SEAL)
John S. Myers, as Administrator C.T.A.
of the Estate of Winona Gay Myers and
as Executor of the Estate of Gerald R.
Myers, Jr.

Signed, sealed, and delivered
in the presence of:


Witness


Notary Public



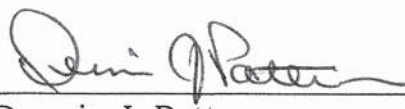
Vicky Lynn Phillips
Vicky Lynn Phillips (SEAL)
Vicky Lynn Phillips a/k/a Vicky Lynn
Patterson

Signed, sealed, and delivered
in the presence of:

Maria Rummage
Witness

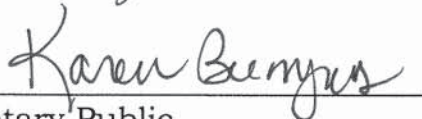
Lisa Collins
Notary Public *exp 2/10/25*



 (SEAL)
Dennis J. Patterson

Signed, sealed, and delivered
in the presence of:


Witness


Notary Public

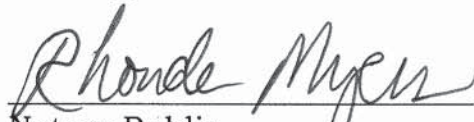


Attachment: Al Gay Road Deed (4598 : Acceptance of: Quit Claim Deed for All of Al Gay Road)

 (SEAL)
 Leslie Amerine f/k/a Leslie Simpson,
 individually and as beneficiary under
 the Last Will and Testament of Winona
 Gay Myers and the Last Will and
 Testament of Gerald R. Myers, Jr.

Signed, sealed, and delivered
 in the presence of:


 Witness JOHN MYERS


 Notary Public



RESOLUTION ACCEPTING PROPERTY

WHEREAS, John S. Myers, as Administrator C.T.A. of the Estate of Winona Gay Myers and as Executor of the Estate of Gerald R. Myers, Jr., Vicky Lynn Phillips a/k/a Vicky Lynn Patterson, Dennis J. Patterson, Leslie Amerine f/k/a Leslie Simpson, have tendered to the City of Kingsland a deed conveying the following property:

Begin at the southwest corner of property of Lowe's Home Centers, Inc., per deed recorded in Deed Book 1367 page 397, Camden County, Georgia deed records AND FROM SAID POINT OF BEGINNING, run South 70° 14' 43" East a distance of 2,656.83 feet to a point; thence, run South 70° 14' 43" East 50 feet to a point; thence, run South 70° 14' 43" East a distance of 440 feet to a point; thence, run South 70° 14' 43" East a distance of 60 feet to a point; thence, run South 70° 14' 43" East a distance of 1,230.22 feet to a point; thence, run South 19° 45' 17" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West a distance of 471.93 feet to point; thence, run North 70° 14' 43" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West a distance of 1,767.07 feet to a point; thence, run North 70° 14' 43" West a distance of 60 feet to a point; thence, run North 70° 14' 43" West of 2,076.51 feet to point; thence, run North 18° 17' 15" East a distance of 60.02 feet to the Point of Beginning.

Said property being commonly known as Al Gay Road and is a 60 foot right away containing 6.11 acres more or less.

which deed is acceptable to the City of Kingsland;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND, GEORGIA, that the deed from **John S. Myers, as Administrator C.T.A. of the Estate of Winona Gay Myers and as Executor of the Estate of Gerald R. Myers, Jr., Vicky Lynn Phillips a/k/a Vicky Lynn Patterson, Dennis J. Patterson, Leslie Amerine f/k/a Leslie Simpson**, to the City of Kingsland, Georgia, conveying the aforesaid Al Gay Road within the City of Kingsland, dated _____, 2024 is hereby accepted by the City of Kingsland. Said Al Gay Road is being conveyed and dedicated to the City of Kingsland, and accepted by the City of Kingsland, for use as a public right-of-way.

THIS _____ day of _____, 2024.

CITY OF KINGSLAND, GEORGIA

By: _____ (SEAL)
Its Mayor

Attest: _____ (SEAL)
Its Clerk

CLERK'S CERTIFICATE

I, Jo Seigler, the duly appointed, qualified and acting Clerk of the City of Kingsland, Georgia, do hereby certify that the attached resolution was duly adopted by the Mayor and Council of the City of Kingsland, Georgia, at its regular meeting held on _____, 2024, and I do further certify that the copy of the resolution is a true and correct copy of said resolution adopted at said meeting and on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said City this _____ day of _____, 2024.

Jo Seigler



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 11/12/24 06:00 PM
Department: City Clerk
Category: Deed
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4599

AGENDA ITEM (ID # 4599)

**Acceptance of: Quit Claim Deed from SawDawg, LLC for
Map/Parcel 120 008M**

Acceptance of a Quit Claim Deed for a 20.74 Acre Parcel 120 008M.
Staff recommends approval.

Please return to:
 City of Kingsland
 City Clerk
 PO Box 250
 Kingsland, Georgia 31548

**STATE OF GEORGIA
 COUNTY OF CAMDEN**

QUITCLAIM DEED

THIS INDENTURE, made this 23 day of October, 2024, between **SAWDAWG, LLC**, party of the first part, and the **CITY OF KINGSLAND**, a municipal corporation of the State of Georgia, party of the second part:

WITNESSETH that the said party of the first part, for and in consideration of TEN DOLLARS, the receipt whereof is acknowledged, has bargained, sold and by these present does remise, release and forever quitclaim to the said party of the second part, its heirs and assigns, all the right, title, interest, claim or demand the said party of the first part has or may have had in and to the following described property, to-wit:

All that lot, tract or parcel of land lying and being in the City of Kingsland, 29th G. M. District, Camden County, Georgia, more particularly described as follows:

Parcel 109 (containing 20.74 acres, more or less) on that plat of survey prepared for MARSH HARBOUR DEVELOPMENT COMPANY by Privett & Associates, Inc., Georgia Registered Land Surveyors, dated December 16, 1998, and amended on January 5, 1999, as Drawing No. B-2-1022-(E)-12-98, which is recorded in Plat Drawer 12, Map no. 98, Camden County, Georgia, records. Reference is hereby made to said plat and to the record thereof for all further purposes of location and description. Subject property is identified as Camden County Tax Parcels 120 008M.

This being a portion of the same and identical properties as conveyed to Grantor and John W. Ramsey in that certain Limited Warranty Deed dated January 15, 1999, recorded in Deed Book 705, page 285, Camden County, Georgia, records. John W. Ramsey having previously executed Warranty Deed in favor of Grantee dated June 10, 2003, recorded in Deed Book 959, page 745, aforementioned records.

SUBJECT, NEVERTHELESS, to easements of record, if any.

TO HAVE AND HOLD the said described premises unto the said party of the second part, its heirs and assigns, so that the said party of the first part nor his heirs, nor any other person or persons claiming under him shall at any time, by any means or ways have, claim, or demand

Attachment: SawDawg LLC 120 008M (4599 : Acceptance of: Quit Claim Deed from SawDawg, LLC for Map/Parcel 120 008M)

any right, title or interest in or to the aforesaid described premises or its appurtenances, or any rights thereof.

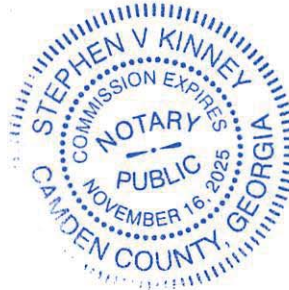
IN WITNESS WHEREOF, the said party of the first part has hereunto set his hand and affixed his seal the day and year first above written.

SAWDAG, LLC
 By: Ronald H. Sawyer (SEAL)
~~For SAWDAG, LLC~~
 Ronald H. Sawyer, Its Manager

Signed, sealed and delivered in the presence of:

Sam K. Brown
 Witness

AK
 Notary Public



WITNESSES:
[Signature]
[Signature]
[Signature]



[Signature]

KINNEY & HENDRIX, LLC

Writer's Email:
skinney@khfirmga.com

Post Office Box 7050
1815 Osborne Road
St. Marys, Georgia 31558
www.kklawga.com

Tel. (912) 882-5678
Fax (912) 882-3758

October 25, 2024

Mr. Lee H. Spell
City Manager
City of Kingsland
P. O. Box 250
Kingsland, GA 31548

Re: Parcel 109

Dear Lee:

With regard to the above, enclosed is the signed deed from Sawdawg, LLC to the City of Kingsland.

Please let me know if you need anything further from us at the moment.

Very truly yours,

KINNEY & HENDRIX, LLC



Stephen V. Kinney

SVK/
enclosure as noted

Attachment: SawDawg LLC 120 008M (4599 : Acceptance of: Quit Claim Deed from SawDawg, LLC for Map/Parcel 120 008M)

RESOLUTION ACCEPTING PROPERTY

WHEREAS, SawDawg, LLC, have tendered to the City of Kingsland a deed conveying the following property:

Parcel 109 (containing 20.74 acres, more or less) on that plat of survey prepared for MARSH HARBOUR DEVELOPMENT COMPANY by Privett & Associates, Inc., Georgia Registered Land Surveyors, dated December 16, 1998, and amended on January 5, 1999 as Drawing No. B-2-1022(E)-12-98, which is recorded in Plat Drawer 12, Map no. 98, Camden County, Georgia, records. Reference is hereby made to said plat and to the record thereof for all further purposes of location and description. Subject property is identified as Camden County Tax Parcels 120 008M

which deed is acceptable to the City of Kingsland;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND, GEORGIA, that the deed from **SAWDAG, LLC.**, to the City of Kingsland, Georgia, conveying the aforesaid parcel 120 008M within the City of Kingsland, dated _____, 2024 is hereby accepted by the City of Kingsland. Said parcel is being conveyed and dedicated to the City of Kingsland.

THIS _____ day of _____, 2024.

CITY OF KINGSLAND, GEORGIA

By: _____ (SEAL)
Its Mayor

Attest: _____ (SEAL)
Its Clerk

Attachment: SawDawg LLC 120 008M (4599 : Acceptance of: Quit Claim Deed from SawDawg, LLC for Map/Parcel 120 008M)

CLERK'S
CERTIFICATE

I, Jo Seigler Horne, the duly appointed, qualified and acting Clerk of the City of Kingsland, Georgia, do hereby certify that the attached resolution was duly adopted by the Mayor and Council of the City of Kingsland, Georgia, at its regular meeting held on November 12, 2024, and I do further certify that the copy of the resolution is a true and correct copy of said resolution adopted at said meeting and on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said City this 12th day of November, 2024.
