



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • DECEMBER 9, 2024

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing for the Consideration of an Alcohol License for Krab N Go -

Eric Ly with Krab N Go, LLC has applied for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises. The business is located at 1390 Boone Street.

II. CALL TO ORDER AND WELCOME GUESTS

III. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

IV. INVOCATION AND PLEDGE TO THE FLAG

V. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. RECOGNITION

1. Recognition of Kingsland Police Department -

The City of Kingsland Police Department has earned State Certification from the Georgia Association of Chiefs of Police. This achievement reflects the department's commitment to excellence, professionalism, and community trust and is a testament to the hard work, diligence, and dedication of the entire team. Being among the few agencies that have achieved this certification is truly commendable.

VII. GRANTING AUDIENCE TO THE PUBLIC

VIII. OLD BUSINESS

IX. PLANNING AND ZONING

1. Approval of Re-Zoning - Map & Parcel K25 04 003 -

Austin Sawyer is requesting that Parcel K25 04 003 located on the west side of South Orange Edwards Boulevard and on the north side of West Outlaw Avenue be re-zoned to R-7 (Townhouse Residential District) for a residential project consisting of 16 townhomes. The parcel contains approximately 1.2 acres. **Planning Commission recommends approval.**

2. Approval of Home Occupation - 114 Fiddler's Cove Drive - Map & Parcel 120H 018 -

Heather Groom has applied for a Home Occupation Permit for an on-line Mental Health Counseling business known as (Heather Groom, LLC). The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1. **Planning Commission recommends approval.**

3. Approval of Re-Zoning - Map and Parcel K15 01 003 and K15 01 004B -

Holley Capital, LLC is requesting that Parcels K15 01 003 and K15 01 004B be re-zoned to C-2 (General Commercial). The parcels are located at 180 North West Street and 411 West King Avenue containing a total of approximately 1.37 acres. **Planning Commission recommends approval.**

X. NEW BUSINESS

1. Approval of: Contract Renewal with CSRA Probation Services, Inc. for Kingsland Municipal Court -

CSRA Probation Services, Inc. coordinates and provides direct probation and program services to misdemeanor offenders sentenced under the jurisdiction of the Court.

2. Approval of: Alcohol License for Krab N Go -

Eric Ly with Krab N Go, LLC has applied for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises. The business is located at 1390 Boone Street.

3. Approval of: 2025 Alcohol License Renewals -

4. Approval of: Ordinance 2024-13 - Municipal Utilities Protection -

An Ordinance to promote the safety and protection of Municipal Utilities in compliance with the Georgia Utilities Protection Act, providing for penalties, restitution, and suspension of building permits for violations. **Staff recommends approval.**

5. Resolution #2024-15: FY2023-2024 Year End Budget Revisions -

A resolution to amend the Fiscal Year 2023-2024 budget.

Staff recommends approval.

6. Approval Of: Resolution #2024-17 : GEFA LSL2023093 Loan Agreement -

To authorize execution of loan documents and borrow up to \$120,000 from the Drinking Water State Revolving Fund, administered by Georgia Environmental Finance Authority. Up to \$30,000 is available for principal forgiveness. The funds will be used to conduct an inventory to identify existing lead service lines in the City's drinking water system through investigation activities and potholing.

Staff recommends approval.

7. Approval of: Ordinance 2024-12 to Amend Section 3-19.1 - Issuance of Temporary Permit for Sale of Alcoholic Beverages -

An amendment to add provisions related to "for-profit" business organizations and to require background checks before a permit is issued.

Staff recommends approval.

XI. MAYOR AND COUNCIL ANNOUNCEMENT

XII. ADJOURNED



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4620)

DOC ID: 4620

Public Hearing for the Consideration of an Alcohol License for Krab N Go

Eric Ly with Krab N Go, LLC has applied for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises. The business is located at 1390 Boone Street.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: Recognition
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4626)

DOC ID: 4626

Recognition of Kingsland Police Department

The City of Kingsland Police Department has earned State Certification from the Georgia Association of Chiefs of Police. This achievement reflects the department's commitment to excellence, professionalism, and community trust and is a testament to the hard work, diligence, and dedication of the entire team. Being among the few agencies that have achieved this certification is truly commendable.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4618)

DOC ID: 4618

Approval of Re-Zoning - Map & Parcel K25 04 003

Austin Sawyer is requesting that Parcel K25 04 003 located on the west side of South Orange Edwards Boulevard and on the north side of West Outlaw Avenue be re-zoned to R-7 (Townhouse Residential District) for a residential project consisting of 16 townhomes. The parcel contains approximately 1.2 acres. **Planning Commission recommends approval.**



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 2, 2024

City Council Meeting Date: December 9, 2024

Agenda Item: Rezoning

Background:

The surrounding parcels are mostly residential with a mix of single family homes, duplexes and apartments. The proposed project will consist of 3 buildings containing a total of 16 townhomes. The entrance will be off of S. Arizona St. The applicant has stated that this type of housing is needed and will enhance this area of the city. Planning Department staff agrees.

Summary:

Austin Sawyer has applied for a rezoning of parcel K25 04 003 containing approx. 1.2 acres located on the west side of S. Orange Edwards Blvd. and the east side of S. Arizona St. The applicant is requesting the parcel be rezoned to R-7 (Townhouse Residential District) for a proposed 16-unit townhouse community.

Current Zoning: R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends Approval

Scott L. Kimball
Planning Director

Attachment: Dec 2024-Re-Zoning-Parcel K25 04 003 (4618 : Approval of Re-Zoning - Map & Parcel K25 04 003)

Dec. 2024
240090CITY OF KINGSLAND ZONING APPLICATION

Please attach to this application a plot plan/survey showing the location and dimensions of the property to be rezoned. Also attach a list of surrounding land owners (names and addresses). Please further attach the appropriate fee for this request (fee schedule attached). If paid by check make payable to "City of Kingsland".

REQUEST

EXISTING
ZONING R-1EXISTING
USE Raw landREQUESTED
ZONING R-7REQUESTED
USE Town homes

PROPERTY OWNER(S)

Name(s) Austin SawyerAddress 213 Azalea Court Kingsland GA 31548Phone No. 919-616-4781 (Work and/or home); Fax No. _____

☐ Individual ☐ Partnership ☒ Sole Proprietor ☐ Firm ☐ Corporation
☐ Association

Corporation: Submit list of officers, directors and major stockholders with name, address and title.

Partnership: Submit list of all partners with name, address and title.

GENERAL INFORMATION

Location or Legal

Property Description: corner of S Arizona St and W Outlaw Ave
parcel ID # K25 04 003

Property

Address: West side of S. Orange Edwards - North side of Outlaw AveTax Map Reference Number K25 04 003 Zoning Map R-1

City of Kingsland Zoning Application
Page Two

Property Size 1.2 Acre Property Frontage 294' Feet

Check One: ☒ Paved Road or ☐ Unpaved
☒ Public Water or ☐ Individual Well
☒ Public Sewer or ☐ Individual Septic Tank

REASON FOR REQUEST

Would be in harmony with the character of the neighborhood because There are several quad plex's down the road, section 8 houses, other town homes and rentals.

Would not be detrimental to property or persons in the area because I intend to bring up property values, build something the area can use and appreciate.

Other
Comments: _____

DISCLOSURE

Identify all members of the City Council of the City of Kingsland, City of Kingsland Planning Commission and Employees of the City of Kingsland Community Development who

- (1) Have a property interest in the real property affected by this request

- (2) Have a financial interest (direct ownership interest of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

City of Kingsland Zoning Application
Page Three

(3) Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

CAMPAIGN CONTRIBUTION

List below the names of local government officials of the City of Kingsland to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Officials Name	Amount of Description of Gift
------------------------	-------------------------------

_____	_____
_____	_____

SIGNATURE(S) OF OWNER(S)

I/We, the owner(s), submit this application and certify that the information is correct and true to the best of my knowledge.

Austin Sawyer
Owner

Owner

Owner

HEARING DATE

This application is scheduled to be heard by the City of Kingsland Planning Commission

Attachment: Dec 2024-Re-Zoning-Parcel K25 04 003 (4618 : Approval of Re-Zoning - Map & Parcel K25 04 003)

City of Kingsland Zoning Application
Page Four

at their meeting of 12/2/24, 2024, at 6:00 P.M. in the Council Chambers of Kingsland City Hall, 107 S. Lee St., Kingsland, Georgia.

Owner or agent must be present in order for the request to be heard.

RECEIPT

Submission fee for rezoning received from Austin Sanger
 in the amount of \$ 200.00.

City of Kingsland

BY: [Signature]
 Planning & Zoning Administrator

Date: 10/22/24





Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels**

Parcel ID	K25 04 003	Owner	HAND WENDELL EDWARD &	Last 2 Sales			
Class Code	Residential		EDWARD WILSON BRUCE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		668 GRIFFIN BLUFF ROAD	7/12/2021	\$15000	LM	Q
	KINGSLAND		KINGSLAND, GA 31548	4/6/2020	\$15000	LM	Q
Acres	1.2	Physical Address	n/a				
		Assessed Value	Value \$50625				

(Note: Not to be used on legal documents)

THE PARCEL LINES SHOWN ON THIS SITE ARE NOT LEGAL BOUNDRIES AND MUST NOT BE USED FOR LEGAL DOCUMENTS. THE PARCEL LINEWORK ARE FOR LOCATING PARCELS FOR TAX PURPOSES ONLY. THEY ARE NOT SURVEYS DUE TO THE NATURE OF HOW THE ARE PRODUCED. LEGAL BOUNDRIES SHOULD BE TAKEN FROM LEGALLY DOCUMENTED PLATS AND DEEDS.

Date created: 10/24/2024

Last Data Uploaded: 10/23/2024 7:45:05 PM

Developed by SCHNEIDER
GEOSPATIAL

Attachment: Dec 2024-Re-Zoning-Parcel K25 04 003 (4618 : Approval of Re-Zoning - Map & Parcel K25 04 003)

FILING INFORMATION

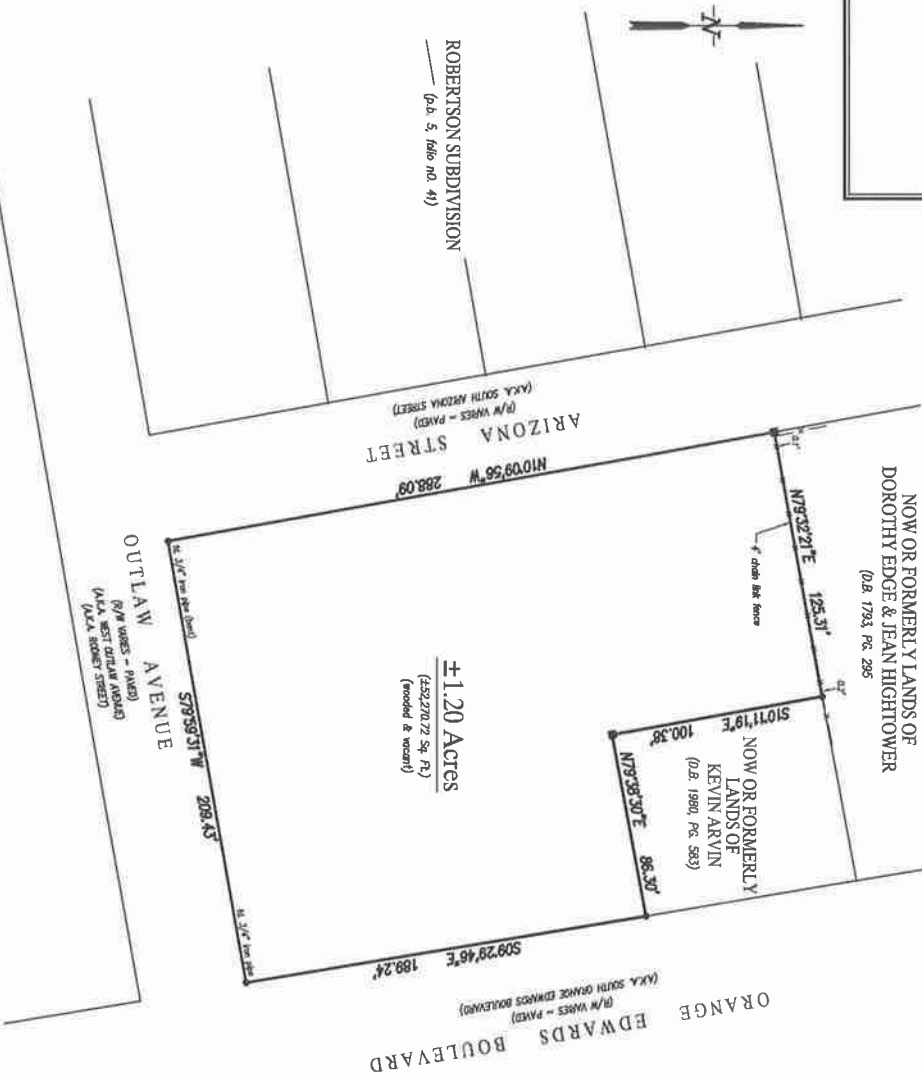
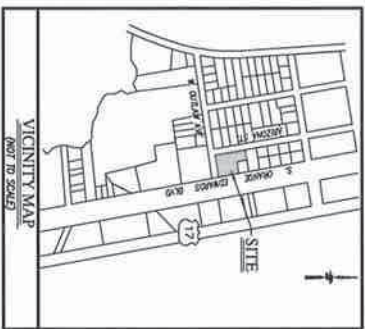
CLOSURE STATEMENT:

THE FIELD DATA UPON WHICH THIS MAP OR PLAN IS BASED WAS OBTAINED BY MEASUREMENTS MADE IN THE FIELD BY THE SURVEYOR OR HIS ASSISTANT. THE FIELD DATA WAS CHECKED BY MEASUREMENTS MADE IN THE FIELD BY THE SURVEYOR OR HIS ASSISTANT. THIS MAP OR PLAN HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 80,753 FEET. EQUIPMENT USED FOR FIELD MEASUREMENTS: LINEAR: CHAINON 8007 ANGULAR: CHAINON 8007

MAP TO SHOW SURVEY OF
A PARCEL OF LAND LYING IN THE CITY OF
KINGSLAND, 1606th G.M.D.,
CAMDEN COUNTY, GEORGIA
(BEING A PORTION OF LANDS INTENDED TO BE DESCRIBED IN DEED RECORDED IN D.B. 2025, P.C. 526, PUBLIC RECORDS OF CAMDEN COUNTY)

FOR: SOUTHERN REALTY & CUSTOM HOMES

CAMDEN COUNTY TAX PARCEL No. K25 04 003



ROBERTSON SUBDIVISION
(p.b. 5, folio no. 4)

±1.20 Acres
(549,270.72 Sq. Ft.)
(rounded to nearest)

NOTES:

- 1) BEARINGS SHOWN HEREON ARE BASED ON GRID NORTH-NAVD83 COORDINATE DATA FOR THE GEORGIA EAST ZONE UTILIZING THE GCS SOLUTIONS REAL TIME NETWORK.
- 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A FORMAL TITLE REVIEW.
- 3) THERE MAY EXIST ADDITIONAL RESTRICTIONS Lying OVER THE SUBJECT PROPERTY THAT ARE NOT SHOWN HEREON WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF CAMDEN COUNTY.
- 4) NO ATTEMPT TO DETERMINE WETLAND ISSUES OR OTHER ENVIRONMENTAL ISSUES, IF ANY, IS MADE OR IMPLIED BY THIS SURVEY.
- 5) PROPERTY IS CURRENTLY ZONED R-1 (SINGLE FAMILY RESIDENTIAL USAGE).
- 6) BUILDING SETBACKS ARE AS FOLLOWS:
FRONT: 25'
SIDES: 10' (25' SIDE STREET)
REAR: 15' (25' REAR STREET)

SURVEY DATE: 10-25-2024

SURVEYOR'S CERTIFICATION:

THIS PLAT IS A RESTATEMENT OF AN EXISTING PLAT OR PARCELS OF LAND AND DOES NOT SUBDIVIDE OR CREATE A NEW PARCEL OR MAKE ANY CHANGES TO ANY REAL PROPERTY BOUNDARIES. RECOGNITION OF THIS PLAT IS LIMITED TO THE PURPOSES OF THE SURVEY AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE LOCAL REGULATIONS OR REQUIREMENTS, OR SUFFICIENCY FOR ANY USE OR PURPOSE OF THE LAND. FURTHERMORE, THE SURVEYING LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLETS WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF SURVEYING FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA EDITION 15-4-40.



F.B. 825.92, P.C. 21
CHD. No. B-1-2470-10-24

THIS SURVEY WAS PERFORMED IN COMPLIANCE WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 150-7 OF THE RULES OF THE GEORGIA BOARD OF SURVEYING FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, THE GEORGIA SURVEYOR BOARD OF ETHICS, AND THE GEORGIA EDITION 15-4-40.

LEGEND

- DENOTES 1/4" RAIL PIPE (UNLESS NOTED OTHERWISE)
- DENOTES 1/4" CONC. MON.
- DENOTES SET 1/2" REBAR
- R/W = RIGHT-OF-WAY
- P.C. = POINT OF CURVATURE
- P.T. = POINT OF TANGENCY
- P.L. = POINT OF LONGEST CURVATURE
- RD = ROAD
- L.S.F. = LICENSED SURVEY FIRM
- ▲ DENOTES SET 1/4" CONC. MON.
- ▲ DENOTES 1/4" CONC. MON.
- DEL. = DEED RESTRICTION LINE
- DL = DEED BOX
- PC = POINT
- (W) = WETLAND
- (TH) = THICK
- (S) = SLOPE
- BLN = BLENDED
- P.B. = PLAT BOOK
- P.C. = PLAT CORNER
- P.D. = PLAT DIMENSION
- P.L.C. = POINT OF LONGEST CURVATURE
- ARC = ARC LENGTH
- D = DISTANCE
- R.L. = ROAD
- L.B. = LICENSED BUSINESS
- CONC. = CONCRETE
- MON. = MONUMENT
- D = DISTANCE
- OB = OFFICIAL RECORDS BOOK
- (T) = TOTAL
- (W) = WETLAND
- 50 FT. = SQUARE FEET
- (S) = SLOPE

FLOOD CERTIFICATE: THIS IS TO CERTIFY THAT THE SUBJECT PROPERTY IS SHOWN TO BE IN FLOOD HAZARD ZONE "X" (UNSHADDED). PARCEL NO. 1606TH G.M.D., CAMDEN COUNTY, GEORGIA. DATE: 12-21-2017 FOR: CAMDEN COUNTY, GEORGIA.

LIBERTY CERTIFICATE: THAT THE ABOVE PROPERTY WAS SURVEYED UNDER MY DIRECT SUPERVISION AND THAT THE CONVEYANCE ARE LOCATED UPON SAME AS SHOWN AND THAT THERE ARE NO ENCUMBRANCES UPON SAME (LIBERTY). EXCEPT AS SHOWN.

THIS MAP NOT VALID UNLESS THIS PRINT BEARS THE SEAL OF THE SIGNING SURVEYOR.

CAD FILE: B-1-2470-10-24.DWG

DNA: B-1
C.D.
R.B.



BENNETT SURVEYING, INC.
102 WASH. HARBOR PARKWAY, UNIT 103
KINGSLAND, GEORGIA 31548
(912) 551-5500
FAX: (912) 551-5501
RENEWED 12/21/2017

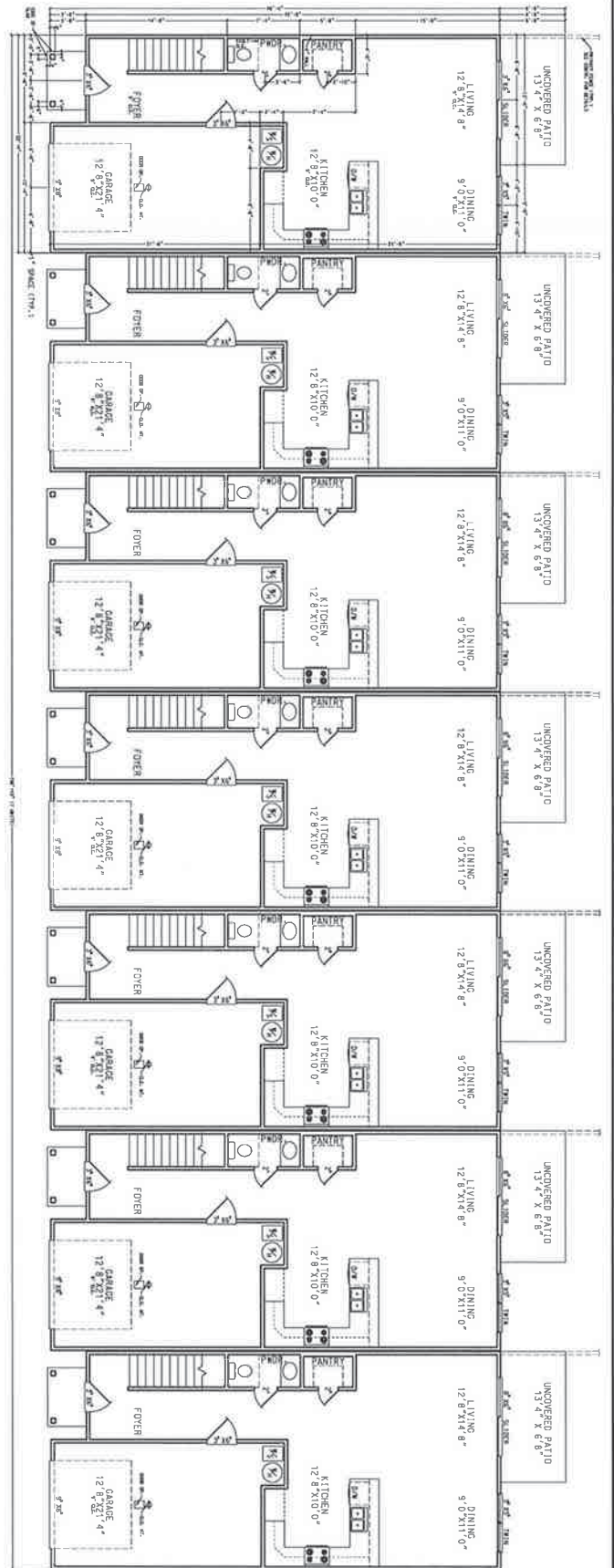




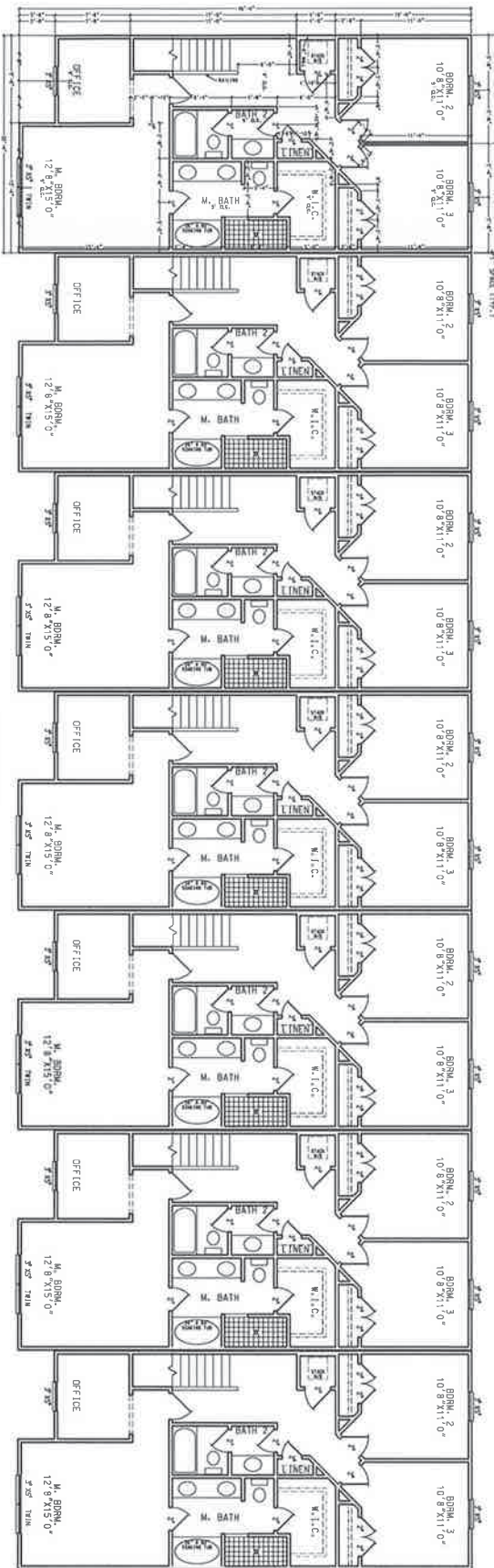
(R/W VARIES PAVED)

 $\theta = 20^\circ - 0^\circ$

SHEET NO.	SITE PLAN	KINGSLAND TOWNHOMES	PLAN
1 OF 1	MAILED 11/26/2014	PARCEL K25 04 003	THP-001
	FLOOR NO.	CAMDEN COUNTY, GEORGIA	



1ST FLOOR PLAN



2ND FLOOR PLAN

SHEET NO.	FLOOR PLAN		PLAN
	DATE	SCALE	
1 OF 4	10/25/24	1/8" = 1'-0"	THP-001
KINGSLAND TOWNHOMES PARCEL K25 04 003 CAMDEN COUNTY, GEORGIA			
1ST FLOOR FTD:		1717 SQ.FT.	
2ND FLOOR FTD:		1717 SQ.FT.	
TOTAL FTD:		3434 SQ.FT.	
TOTAL LOT AREA:		1171 SQ.FT.	
TOTAL LOT AREA:		1171 SQ.FT.	



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4619)

DOC ID: 4619

Approval of Home Occupation - 114 Fiddler's Cove Drive - Map & Parcel 120H 018

Heather Groom has applied for a Home Occupation Permit for an on-line Mental Health Counseling business known as (Heather Groom, LLC). The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1.

Planning Commission recommends approval.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

Planning Commission Meeting Date: December 2, 2024

City Council Meeting Date: December 9, 2024

Agenda Item: Home Occupation- 114 Fiddler's Cove Drive- Parcel # 120H 018

Summary:

Heather Groom has applied for a home occupation permit for an on-line Mental Health Counseling business known as "Heather Groom, LLC.". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO.

Zoning: PD/R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval

Scott L. Kimball
Planning & Zoning Director



240095

December Agenda -

CITY OF KINGSLAND
APPLICATION FOR HOME OCCUPATION PERMIT

This application is based on the requirements of Section 110 of the KLADO and must be filed with the planning and Zoning Administrator at least 4 weeks before the Planning Commission meeting at which it will be heard. Your presence or that of your representative is encouraged at the Planning Commission public hearing.

APPLICANT: Heather Groom PHONE: 843-513-4935
ADDRESS: 114 Fiddlers Cove Dr. Kingland, GA 31548
FAX: _____ E-MAIL: heathergroom11c@icloud.com

Type of use you are requesting:

- ☐ **Home Office:** (requires planning director & city manager approval. Permit is valid for as long as the Home Office is located at the address stated herein.)
- ☒ **Home Occupation:** (requires planning commission recommendation & city council approval. Renewal maybe required if complaints are filed.)
- ☐ **Residential Business:** (requires planning commission recommendation & city council approval. Renewal maybe required if complaints are filed.)

GROUP/BUSINESS YOU REPRESENT: Heather Groom, LLC
STREET ADDRESS WHERE THIS USE IS TO BE LOCATED: 114 Fiddlers Cove Dr. Kingland GA 31548
TAX MAP & PARCEL NUMBER: 120H018 ZONING: PD/R-1
OWNER OF SITE, IF NOT APPLICANT: Heather Groom
ADDRESS: _____
CITY: N/A STATE: _____ ZIP: _____

PLEASE COMPLETE AND ATTACH THE REQUIRED AFFIDAVIT FOR THE PARTICULAR TYPE HOME OCCUPATION YOU ARE APPLYING FOR. (THIS WILL BE FURNISHED BY THE PLANNING & ZONING DEPARTMENT.)

ATTACH REQUIRED HOME OCCUPATION PERMIT FEE TO THIS APPLICATION:

HOME OFFICE	\$50.00
HOME OCCUPATION	\$50.00
RESIDENTIAL BUSINESS	\$50.00

I UNDERSTAND THAT I AND/OR THE GROUP I REPRESENT CARRY THE BURDEN OF PROVING THE NEED FOR THIS PERMIT. FURTHER, I/WE AM/ARE RESPONSIBLE FOR THE CONDITION OF THE SITE WHILE THE PERMIT IS IN EFFECT.

SIGNED: Heather Groom DATE: 11/1/24



CITY OF KINGSLAND
AFFIDAVIT FOR A HOME OCCUPATION

APPLICANT: Heather Groom
 ADDRESS: 114 Fiddlers Cove Dr
 CITY: Kingsland STATE: GA ZIP: 31548
 PHONE: 87513-4935 FAX: () E-MAIL: heathergroomllc@gmail
 PROPOSED BUSINESS: Mental health counseling LOCATION: Same as above
 TAX PARCEL: 120 H018 ZONING: PD/R-1

A Home Occupation Business is a conditional use that can only be approved subject to the recommendation of the Planning Commission and approval by the City Council. The Planning Commission can recommend approval and the City Council can approve your application subject to it meeting the specific conditions listed below. Either, or both the Planning Commission and City Council may also add any reasonable conditions they deem necessary to insure the orderly operation of the proposed business and its compatibility with the surrounding properties.

HOME OCCUPATION: *An occupation or profession conducted entirely within a dwelling and which is carried on by an occupant thereof and which is clearly incidental and secondary to the use of the dwelling for residential dwelling purposes. There is no access by the public. A Home Occupation is designed to be less restrictive than a Home Office but more than a Residential Business in regard to access by the public, size, visibility, number of employees and types of business.*

HOME OCCUPATION SHALL MEET THE FOLLOWING CONDITIONS:

- If the applicant is not the owner of the property, a letter from the property owner must be attached to the application giving permission for the applicant to conduct a home occupation in the premises.
- Home occupations shall not include the repair and/or maintenance of motor vehicles or boats, nor shall it allow manufacturing or any other use which will create noise, noxious odors, or any other hazard that may endanger the health, safety, or welfare of the neighborhood.
- Home occupations shall not allow customers or the public to come to the premises.
- The occupation or profession must be conducted entirely within the dwelling.
- The dwelling must be the bona fide residence of the principal practitioner at the time of the application and the home occupation shall be valid only as long as the original principal practitioner resides in the dwelling, is conducting the business and has a current business license.
- Home occupations shall be limited to no more than twenty-five percent (25%) of the total heated floor area of the residence, or five hundred (500) square feet, whichever is less. The size of the home occupation shall be specified at the time of the application. Please complete: 150 Business area sq. ft. 2519 Home heated floor area sq. ft.
- The portion of the residence in which the business is conducted shall be completely enclosed in a manner that the business is not visible from the surrounding property.
- No other employees other than family members residing on the premises shall be permitted.
- There shall be no exterior evidence of a business being conducted on the premises. No outside storage or display shall be allowed.
- No more than one home occupation or residential business is allowed in a residence at one time.
- One business vehicle used exclusively by the resident is permitted. The vehicle shall be no larger in size than a pick-up truck, panel truck, or van and is limited in size to a one-ton carrying capacity. The vehicle may have reasonable business identification (signs) on it when it is parked at the premises and will not have any equipment used in the business left on the vehicle in a manner that can be seen from the surrounding property.
- Any pickups from and deliveries to the site in regard to the business shall be restricted to vehicles having no more than two axles and shall be restricted to no more than two pickups or deliveries per day. Such pickups and/or deliveries, if any, are to be during daylight hours.

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE CONDITIONS AND AGREE TO COMPLY WITH EACH REQUIREMENT AS LONG AS THE BUSINESS IS CONDUCTED AT THIS LOCATION.

Heather Groom
 SIGNATURE OF APPLICANT

11/8/24
 DATE



CITY OF KINGSLAND
APPLICATION FOR HOME OCCUPATION PERMIT

TO BE COMPLETED BY PLANNING & ZONING ADMINISTRATOR

1. DATE COMPLETE APPLICATION FILED: 11/8/24

2. DATE APPLICANT NOTIFIED THAT COMPLETE APPLICATION HAD BEEN RECEIVED: 11/6/24

3. DATE PERMIT FEE PAID: 11/8/24 AMOUNT PAID: \$ 50.00

4. PLANNING COMMISSION REVIEW:

() APPROVAL RECOMMENDED () DENIAL RECOMMENDED

DATE THIS APPLICATION WAS REVIEWED BY THE PLANNING COMMISSION: 12/2/24

CONDITIONS OF APPROVAL/REASONS FOR DENIAL: _____

5. CITY COUNCIL ACTION:

() APPROVED () DENIED

DATE THIS APPLICATION WAS REVIEWED BY CITY COUNCIL: 12/9/24

CONDITIONS OF APPROVAL/REASONS FOR DENIAL: _____

6. DATE APPLICANT NOTIFIED OF FINAL ACTION: 12/10/24

THIS APPLICATION FOR HOME OCCUPATION HAS BEEN APPROVED AND A BUSINESS LICENSE (WHEN COMPLETED APPLICATION HAS BEEN RECEIVED BY THE CITY) MAY BE ISSUED SHOWING A Home occupation PERMIT HAS BEEN ISSUED.

[Signature]
 PLANNING DIRECTOR
 CITY OF KINGSLAND

11/8/24
 DATE

 CITY MANAGER
 CITY OF KINGSLAND

 DATE

Kingsland Zoning Map

Zoning 2024

ZONING	
C-1	
C-1 Overlay	
C-1A Overlay	
C-2	
C-4	
C-8	
C-ED	
C-PLMU	
FT- Forest	
I-G	
I-L	
LI Overlay	
MU	
PD	
PD/C-2	
PD/C-4	
PD/MU	
PD/R-1	
PD/R-2	
PD/R-3	
R-1	
R-2	
R-3	
R-4	
R-5	
R-6	
R-7	





Camden County, GA



Overview

Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels

Parcel ID	120H 018	Owner	GROOM NATHAN	Last 2 Sales			
Class Code	Residential		114 FIDDLERS COVE DRIVE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		KINGSLAND, GA 31548	8/20/2023	0	QC	U
	KINGSLAND	Physical Address	114 FIDDLERS COVE DR	9/24/2019	\$305000	FM	Q
Acres	0.24	Assessed Value	Value \$392755				

(Note: Not to be used on legal documents)

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Date created: 11/8/2024

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GEOSPATIAL



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4616)

DOC ID: 4616

Approval of Re-Zoning - Map and Parcel K15 01 003 and K15 01 004B

Holley Capital, LLC is requesting that Parcels K15 01 003 and K15 01 004B be re-zoned to C-2 (General Commercial). The parcels are located at 180 North West Street and 411 West King Avenue containing a total of approximately 1.37 acres. **Planning Commission recommends approval.**



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 2, 2024

City Council Meeting Date: December 9, 2024

Agenda Item: Rezoning

Background:

The surrounding parcels are a mixture of commercial and residential. The proposed project will sit on a combination of 4 parcels, two of which are already zoned C-2 (General Commercial) The main entrance to the project will be off of N West St and the existing buildings on the property will be used as the main customer service center. The other areas will be used for storage of inventory.

Summary:

Marcus Holley, with Holley Capital, LLC has applied for a rezoning of parcels K15 01 003 & K15 01 004B containing approx. 1.37 acres located on the west side of 180 N. West St. and 411 W King Ave. The applicant is requesting the parcels be rezoned to C-2 (General Commercial) for a proposed Polaris Dealership.

Current Zoning: R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends Approval

Scott L. Kimball
 Planning Director

Dec. 240094

CITY OF KINGSLAND ZONING APPLICATION

Please attach to this application a plot plan/survey showing the location and dimensions of the property to be rezoned. Also attach a list of surrounding land owners (names and addresses). Please further attach the appropriate fee for this request (fee schedule attached). If paid by check make payable to "City of Kingsland".

REQUEST

EXISTING ZONING R-1EXISTING USE R-2REQUESTED ZONING C-2REQUESTED USE C-2

PROPERTY OWNER(S)

Name(s) Holley Capital LLCAddress P.O. Box 940 Hilliard, FL 32046Phone No. 904-707-8937 (Work and/or home); Fax No. 904-845-7880

☐ Individual ☐ Partnership ☐ Sole Proprietor ☐ Firm ☒ Corporation
☐ Association

Corporation: Submit list of officers, directors and major stockholders with name, address and title.

Partnership: Submit list of all partners with name, address and title.

GENERAL INFORMATION

Location or Legal Property Description: K15 01 003 +180 N. WEST ST. KINGSLAND, GA 3154Property Address: 180 N. WEST ST. KINGSLAND, GA 31548Tax Map Reference Number K15 01 003 Zoning Map GIS Dept
August 2020
R-1

Dec 24 240094

CITY OF KINGSLAND ZONING APPLICATION

Please attach to this application a plot plan/survey showing the location and dimensions of the property to be rezoned. Also attach a list of surrounding land owners (names and addresses). Please further attach the appropriate fee for this request (fee schedule attached). If paid by check make payable to "City of Kingsland".

REQUEST

EXISTING ZONING R-1

EXISTING USE R-1

REQUESTED ZONING C-2

REQUESTED USE C-2

PROPERTY OWNER(S)

Name(s) Holley Capital LLC

Address P.O. Box 940 Hillnd, GA 32046

Phone No. 904-707-0937 (Work and/or home); Fax No. 904-845-7880

☐ Individual ☐ Partnership ☐ Sole Proprietor ☐ Firm ☒ Corporation
☐ Association

Corporation: Submit list of officers, directors and major stockholders with name, address and title.

Partnership: Submit list of all partners with name, address and title.

GENERAL INFORMATION

Location or Legal Property Description: K1501 004B

411 W. King Ave

Property Address: 411 W. King Ave Kingsland, GA 31548

Tax Map Reference Number K15 01 004B Zoning Map GIS Dept
August 2020
R-1

City of Kingsland Zoning Application
Page Two

Property Size 0.97 Acre Property Frontage 360 Feet

Check One: ☒ Paved Road or ☐ Unpaved
☒ Public Water or ☐ Individual Well
☒ Public Sewer or ☐ Individual Septic Tank

REASON FOR REQUEST

Would be in harmony with the character of the neighborhood because _____

Mostly surrounded by C-2

Would not be detrimental to property or persons in the area because _____

Property is being upgraded to benefit community.

Other
Comments: _____

DISCLOSURE

Identify all members of the City Council of the City of Kingsland, City of Kingsland Planning Commission and Employees of the City of Kingsland Community Development who

(1) Have a property interest in the real property affected by this request

NONE

(2) Have a financial interest (direct ownership interest of the total assets or capital stock of a business entity where such ownership interest is more than 10% in any business entity which has a property interest in the real property affected by this request

NONE

City of Kingsland Zoning Application
Page Three

(3) Have a member of the family (spouse, mother, father, brother, sister, son or daughter) having a property financial interest as herein defined, in the real property affected by this request

NONE

CAMPAIGN CONTRIBUTION

List below the names of local government officials of the City of Kingsland to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

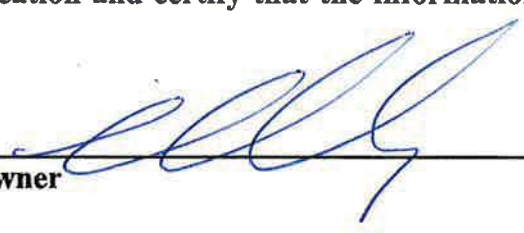
Elected Officials Name

Amount of Description of Gift

NONE

SIGNATURE(S) OF OWNER(S)

I/We, the owner(s), submit this application and certify that the information is correct and true to the best of my knowledge.


Owner

Owner

Owner

HEARING DATE

This application is scheduled to be heard by the City of Kingsland Planning Commission

City of Kingsland Zoning Application
Page Four

at their meeting of 12/2/2024, 200²⁴, at 6:00 P.M. in the Council
Chambers of Kingsland City Hall, 107 S. Lee St., Kingsland, Georgia.

Owner or agent must be present in order for the request to be heard.

RECEIPT

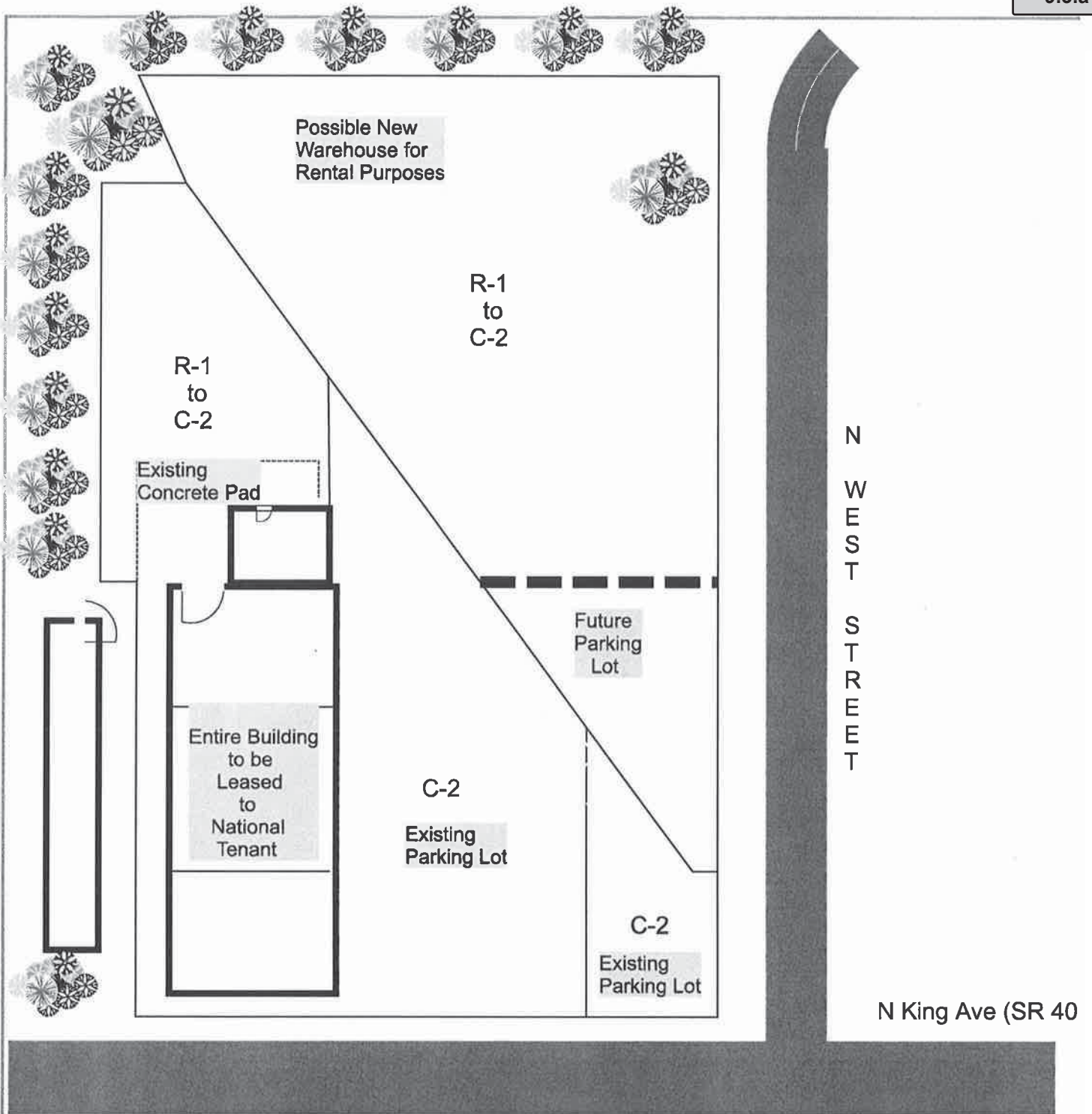
Submission fee for rezoning received from MR. Holly
in the amount of \$ 220..

City of Kingsland

BY: [Signature]

Planning & Zoning Administrator

Date: 11/7/24



Site: 411 West King Avenue

Holley Capital LLC
P.O. Box 940
Hilliard, FL 32046

Conceptual Master Plan

11-12-2024





Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways
- Limited Access
- Highway
- Major Road
- Local Road
- Minor Road
- Other Road
- Ramp
- Ferry
- Pedestrian Way
- City Labels

Parcel ID	K15 01 003	Owner	HOLLEY CAPITAL LLC	Last 2 Sales			
Class Code	Residential		17671 HOLLEY OAKS LANE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		HILLIARD, FL 32046	2/6/2024	\$51500	NQ	U
	KINGSLAND	Physical Address	180 N WEST ST	3/6/1999	0	FY	U
Acres	0.97	Assessed Value	Value \$132467				

(Note: Not to be used on legal documents)

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GEOSPATIAL

Attachment: Dec 2024-Re-Zoning-Parcels K15 01 003 & K15 01 004B (4616 : Approval of Re-Zoning - Map & Parcel K15 01 003 and K15 01 004B)



Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels

Parcel ID	K15 01 004B	Owner	HOLLEY CAPITAL LLC	Last 2 Sales			
Class Code	Commercial		17671 HOLLEY OAKS LANE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		HILLIARD, FL 32046	5/2/2023	0	NM	U
	KINGSLAND	Physical Address	411 A&D W KING AVE	6/1/2018	\$7200	NM	U
Acres	0.4	Assessed Value	Value \$53722				

(Note: Not to be used on legal documents)

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GEOSPATIAL

Attachment: Dec 2024-Re-Zoning-Parcels K15 01 003 & K15 01 004B (4616 : Approval of Re-Zoning - Map & Parcel K15 01 003 and K15 01 004B)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: Contract
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4614

AGENDA ITEM (ID # 4614)

Approval of: Contract Renewal with CSRA Probation Services, Inc. for Kingsland Municipal Court

CSRA Probation Services, Inc. coordinates and provides direct probation and program services to misdemeanor offenders sentenced under the jurisdiction of the Court.



November 20, 2024

City of Kingsland
P.O. Box 250
Kingsland, GA 31548

RE: Contract for Probation Services – Kingsland Municipal Court

Greetings,

Please be advised that the Contract for Probation Services for the Municipal Court is coming up for renewal. Judge Sweatt has signed an updated contract, which I have attached. I would respectfully request this contract be placed on an agenda for approval by the Mayor and Council as required by Georgia law.

Please note that all provisions of the new contract remain the same as those contained within the current contract, which is expiring December 31, 2024.

Please don't hesitate to reach out if there are any questions or further inquiries regarding the new contract. We look forward to continuing to serve the City of Kingsland.

Best Regards,

Ginny Kent

Ginny Kent
CSRA Probation Services, Inc.

Enc: Contract for Probation Supervision Services

CONTRACT FOR PROBATION SUPERVISION SERVICES

Pursuant to O.C.G.A. 42-8-101(a)(1), the City of Kingsland, Georgia (hereinafter referred to as the "City"), the Municipal Court of Kingsland, Georgia (hereinafter referred to as "Court"), and CSRA Probation Services, Inc. (hereinafter referred to as the "Contractor") do hereby agree and contract that:

1. SCOPE OF SERVICES

The Contractor shall provide the following probation services and programs for the Municipal Court of Kingsland, Georgia to-wit:

- A. Comply with the uniform contract standards (O.C.G.A. 42-8-107) and all standards and qualifications as set forth by the Misdemeanor Probation Oversight Unit.
- B. Staff Qualifications for probation officers will meet or exceed uniform professional standards set forth in O.C.G.A. 42-8-107. Staff qualifications for administrative, intern, or volunteer staff will meet or exceed the requirements set forth in Department of Community Supervision Board Rule 105-2-.09.
- C. Criminal records checks will be completed on all staff as set forth in O.C.G.A. 35-3-34.
- D. All newly hired probation officers will receive a 40-hour initial orientation and all probation officers will receive 20 hours of annual in-service continuing education. (Probation/Parole officers who have previously completed a basic course of training certified by the Georgia Peace Officers Standards and Training Council or private probation officers employed by a private probation company for at least six months as of July 1, 1996, are exempt from the 40-hour initial orientation). All newly hired administrative employees, agents, interns, or volunteers will complete a 16-hour initial orientation program within 6 months of appointment and 8 hours of annual in-service continuing education training program.
- E. Maintain individual files for each offender participating in the Contractor's programs. The files will be maintained in a secured area, in a locked file cabinet or safe.
- F. Provide timely and prompt reports as are, or may be, required by the Court during the period of the contract, which include but are not limited to statistical reports, caseload data, and other records documenting the types of program services provided and the identity of the offenders receiving such services.
- G. Make fiscal and program records available within ten (10) working days for review of procedures and the maintaining of financial records reflective of good business practices.
- H. Bill the offender for program services provided on such forms and in such a manner to conform to acceptable business practices. The accuracy of billing is to be confirmed by providing a copy of the services and attending costs to the offender.
Current program services/costs are outlined in Exhibit A, Cost/Fee Schedule.
- I. Submit monthly reports to the Court and City on the amount of Court fines, costs and restitution Court ordered and collected from the Offender. The report

includes the services provided, the total dollar amount applied to Court ordered fines, restitution, and other conviction-related costs. The monthly reports shall be provided to the Court and City by the tenth (10th) day of the following month.

- J. Tender all Court fines, costs, and restitution ordered and collected during the month from the offender to the City by the 10th day of the following month. Collect and tender all GCVEF payments to the state as mandated by law.
- K. Comply with all laws regarding the confidentiality of offender's records.
- L. Not attempt to profit from any fines, restitution, or court costs collected from the offenders.
- M. Collect all fines, costs, and restitution as sentenced and the amount is to be paid at a date later than the date of sentencing provided the Court orders the amount to be collected by CSRA Probation Services, Inc. A probation fee of fifty (\$50.00) dollars per month may be assessed against the offender, to be collected by CSRA Probation Services, Inc. for each month of probation until that case expires or is terminated. Payment of said fees shall conform with O.C.G.A. 42-8-103 (pay-only probation) which states that fees shall be capped at three (3) months of ordinary fees unless other named statutory circumstances exist.
- N. Provide an ongoing monitoring program that accounts for activities of offenders serving their sentence and provide delinquency reports to the Court advising of violations and proceed with revocation procedures based on the direction of the Court.
- O. Indigent offenders may apply to be exempted from paying a supervision fee if the offender claims that such fee will cause unreasonable or undue hardship. The exempting authority shall be the sentencing Judge based on the ability to pay per O.C.G.A. 42-8-102.
- P. Shall maintain bonding levels and insurance as required by law, to include a surety/fidelity bond in the amount of not less than one hundred thousand dollars (\$100,000.00) as security for the satisfactory performance of the Contract and provide general liability insurance coverage in the amount of not less than one million dollars (\$1,000,000.00).
- Q. Caseload Levels: actively supervised caseloads will not exceed 250 per probation officer. All probationers are required to report in person a minimum of once per month with exceptions being per Court order, out of state, or out of area with the Court's approval. Out-of-area reporting shall report by telephone, Smartphone App, online or written report a minimum of once per month.
- R. Violations of Probation shall be reported to the Court by Delinquency Report, Warrant, or as designated by the Court and shall be handled in a manner as directed by the Court.
- S. Consecutive cases: Per O.C.G.A. 42-8-103.1(b), each case will be reviewed after twelve (12) consecutive months of probation as required by statute, and every four (4) months thereafter for the possibility of early termination recommendation.

2. CONTRACT TERMS

The Court shall designate CSRA Probation Services, Inc. as the exclusive private entity to coordinate and provide direct probation and program services to misdemeanor offenders sentenced under the jurisdiction of the Court during the term of this Agreement. The provisions enumerated in this Contract shall be deemed valid in so far as they do not violate any county, state, or federal laws.

This agreement shall be binding on the parties hereto for a period of one year commencing on January 1, 2025 and shall expire on December 31, 2025.

Notwithstanding the date of the expiration of the Contract, this Contract shall automatically renew under the same terms and conditions as provided for herein unless written notice by certified mail (return receipt requested) to the contrary is directed to the other party thirty (30) days prior to the date of expiration. This Agreement is limited to a maximum of three (3) annual renewals and will expire on December 31, 2029.

The Court may terminate this agreement if CSRA Probation Services, Inc. becomes insolvent or files for protection under any chapter of the U.S. Bankruptcy Code. Either party may terminate this contract for default by giving the other party written notice by certified mail (return receipt requested) thereof, specifying each particular default. If the party in fault fails to cure or take reasonable steps to cure the default within thirty (30) days after receipt of notice, the other party may declare the Contract terminated effective upon receipt of notice thereof.

Neither the Court nor the Governing Authority shall be liable to CSRA Probation Services nor to anyone who may claim a right resulting from any relationship with CSRA Probation Services, for any acts of CSRA Probation Services, its employees, agents or participants in the performance of services. CSRA Probation Services shall indemnify and hold harmless the Court and Governing Authority, from any claims, demands, actions, proceedings, expenses, damages, liabilities or losses (including but not limited to attorney's fees and court costs) and any causes of action arising from any acts or omissions arising out of or in connection with the services performed by CSRA Probation Services or its employees and agents under the terms of this Agreement.

No amendment or modification to this Contract or any waiver of any provision hereof shall be effective unless made in writing and signed by all parties hereto.

All notices under the Agreement will be in writing and will be delivered by personal service, facsimile or certified mail postage prepaid, or overnight courier to such address as may be designated from time to time by the relevant party, which initially shall be the address set forth below:

Kingsland Municipal Court
P.O. Box 250
Kingsland, Georgia 31548

CSRA Probation Services, Inc.
802D Oakhurst Dr.
Evans, GA 30809

IN WITNESS THEREOF, the parties hereto have executed this contract on this the _____ day
of _____, 20____.

ATTEST:

BY:
Dr. C Grayson Day
Mayor
Kingsland, Georgia

BY: 
Judge Robert C. Sweatt, Jr.
Kingsland Municipal Court

BY: 
Ginny D. Kent
Chief Executive Officer
CSRA Probation Services, Inc.

Exhibit "A"**Program Fee Schedule**

(All program fees are the sole responsibility of the offender.)

Court Service/ Offender Orientation (\$25.00 one-time fee):

Staff attends court, completes offender personal history document, prepares Order of Probation, and instructs the offender on all terms and conditions of probation and initiates the collection of court and program costs.

Community Supervision (\$50.00 per month):

An ongoing offender monitoring program which accounts for the activities of offenders sentenced to probation. Individual files are established, and records are maintained for reports of program participation as ordered by the Court. The offender supervision may vary in intensity and type of contact required.

Pretrial Diversion (\$50.00 per month):

An ongoing offender monitoring program which accounts for the activities of offenders entering a pretrial diversion. Individual files are established, and records are maintained for reports of program participation as ordered by the Court. The offender supervision may vary in intensity and type of contact required.

Coordinate Special or Additional Conditions (\$10.00 per month):

Staff will coordinate all activities for those offenders who are ordered to perform or comply with special/additional conditions. This fee shall be assessed on offender cases for arranging, monitoring compliance, and verification of community service work, mandatory jail time, attendance at court ordered counseling (including but not limited to, AA/NA, FVIP, Mental Health, and Substance Abuse Counseling). Records of program participation and completion will remain in the offenders file. This fee will only be incurred until such time as proof of completion of the condition is provided to the Contractor.

Drug/Alcohol Testing or Screening (\$25.00 per test):

As a condition of probation, random or monthly drug/alcohol screening or testing may be required for individuals on probation or as ordered by the Court. Test results may constitute change in the frequency and type of testing/screening.

Rev/War Fee (\$20.00 per revocation/modification petition or violation of probation warrant):

A revocation/warrant preparation fee shall be assessed to an offender's case at such time that a probation revocation/modification hearing date is set by the Court (hearing date scheduled), or violation of probation warrant is issued by the Court. All documents shall be prepared by Contractor. Each new petition or warrant will incur this fee. Postponements and review hearings will not incur this fee.

Additional costs and fees collected and forwarded to agencies by the 10th of the month following collection:**Victim Compensation Supervision Probation Fees (\$9.00 per month):**

A nine dollar (\$9.00) fee shall be collected for each month in which a fee for supervision services has been collected.

Fines and Restitution: Fines, costs, surcharges, and restitution shall be collected when ordered by the Court.

Warrant/Sheriff Service Fee (\$25.00 per warrant):

When so requested by the Court, a warrant service fee may be assessed to the offender each time a warrant is issued by the Court payable to such agency as determined by the Court.

Contempt Fee:

The Court may require a Contempt of Court fee in the amount of \$ _____. This fee, when collected from the offender, is forwarded to the Court by the 10th day of the month following collection.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4621

AGENDA ITEM (ID # 4621)

Approval of: Alcohol License for Krab N Go

Eric Ly with Krab N Go, LLC has applied for an alcohol license for the sale of beer/wine by the drink to be consumed on the premises. The business is located at 1390 Boone Street.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: December 9, 2024

Agenda Item: Alcohol License

Summary:

Eric Ly with Krab N Go, LLC, has applied for an alcohol license for the KRAB N' GO restaurant located at 1390 Boone St.–Suite 16. The purpose of the alcohol license is for the sale of beer/wine by the drink to be consumed on the premises. No issues were found during the background and fingerprint checks.

Zoning: C-2 (General Commercial)

Staff Recommendation: Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director

Attachment: Krab N Go Application_Redacted (4621 : Approval of: Alcohol License for Krab N Go)



Rick Evans, Chief of Police

Kingsland Police Department
111 South Seaboard Street
P.O. Box 250
Kingsland, GA 31548
Phone: 912-729-8254
Fax: 912-729-8628
www.KingslandGeorgia.com

Jason Seaward, Deputy Chief

To: Scott Kimball,

November 11, 2024

A background investigation was conducted for the Alcohol Beverage License application submitted by Eric Ly for Krab N Go at 207 Royal Palms Ave, Kingsland GA. The findings are:

A local criminal background check was conducted for Eric Ly and no criminal history was located. There is no record of Eric Ly having any negative contact with law enforcement with the Kingsland Police Dept. or any law enforcement in the region. An internet/social media search for Eric Ly was done and I did not locate any information that would disqualify Eric Ly from licensing.

I spoke with the three persons listed below as references on the application.

On 11/13/2024, I spoke with Carrie Paulk-Gay, 912-674-9388. Carrie stated she has known Eric for approximately 28 years from working knowing when his family moved from California when he was just a kid. Carrie stated she knows of no reason why Eric should not be granted this application.

On 11/13/2024, I spoke with Michael Lokuta, 912-467-8056. Michel stated he has known Eric for approximately 1 years from being a family friend. Mark stated he knows of reason why Paul should not be granted this application.

On 11/13/2024, I spoke with Sanothai Souvanrath, 912-409-0719. Sanothai stated that he has known Eric since 1999 from him being his brother in law. Sanothai stated he know of no reason why Eric should not be granted this application.

Based on the above information I believe Eric Ly is qualified for this alcohol license.
Respectfully,

Sergeant Kevonn McKenzie
Criminal Investigations Division
Office of Professional Standards
Kingsland Police Dept.
912-729-8260

Attachment: Krab N Go Application_Redacted (4621 : Approval of: Alcohol License for Krab N Go)



Dec. 9th
CC Mtg.

License # 6081

City of Kingsland

Post Office Box 250, Kingsland, Georgia 31548
Phone: (912) 729-5613 Fax: (912) 729-7618

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Application will not be accepted unless filled out completely.
(An investigation fee of \$250.00 is due upon submittal.)

NOTE: For on-premise sales and consumption of alcoholic beverages, you **MUST** meet the following requirements:

- (1) Must be located within the proper zoning district;
- (2) Eating establishments;
- (3) Lounges located within hotels or motels where food is served and consumed:
Must have a seating capacity of at least 50 people;
- (4) Private Clubs or association of individuals organized for fraternal or charitable purposes, must have a membership of at least 25 members.

The above requirements are more clearly defined in Sec. 3-3 of Ordinance 2003-23, as amended.

TYPE OF LICENSE APPLYING FOR: (Initial all that applies):

Malt Beverage (Beer) Retail

Packaged to Go:

Consumed on Premises:

EL

Wine Retail

Packaged to Go:

Consumed on Premises:

EL

Complimentary Beer/Wine Consumed on Premises _____

Intoxicating Liquor (distilled/Spirituos Liquors) By the Drink
Consumed on Premises _____

Type of Business (Check one):



Restaurant

☐ Retail Store

☐ Private Club

☐ Hotel Lounge

☐ Hotel In-Room Service

☐ Bowling Alley

☐ Golf Course/Club House

☐ Temporary-Daily

Seating Capacity: 28

Zoning District: C-2

Before the undersigned attesting officer, duly authorized by law to administer oaths, personally appeared the undersigned applicant for a license or permit for the sale of alcoholic beverages in the City of Kingsland, Georgia, and, being first duly sworn, on oath, states that the information given, statements made, and questions answered in this application are true and correct:

1. State the official name under which the business or establishment to be licensed will be conducted:

Krab N Go LLC

(ERIC LY)

Address of Applicant:

Phone Number:

Applicant's Date of

2. State the business name under which the business or establishment to be licensed:

Krab N Go LLC dba: Krab n' Go

Address: 1390 Boone Ave STE 16, Kingsland, Ga 31548

3. If applicant is a partnership of any kind, state the names, Social Security numbers, telephone Number and mailing addresses of all members of the partnership:

Eric Ly, 6

Tien Dan

Vinh Dao

4. Attached a copy of partnership Agreement or Articles of Partnership to this Application.

5. If Applicant is a corporation, state the following:

(a) Shareholders' names, Social Security numbers, telephone numbers, and addresses:

(b) Officers' names, Social Security numbers, telephone numbers, and addresses:

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____

6. If applicant is a corporation, attach a copy of the Articles of Incorporation:

7. State the name(s), Social Security number(s), telephone number(s), and mailing address (es) of any Persons or entities, other than those named above, who have any financial interest or beneficial ownership interest in the establishment or business to be licensed:

8. State the name(s), Social Security number(s), and mailing address(es) and birth date(s) of each Manger the establishment or business licensed:

Eric Ly,

Tien Dan

Vinh Dao

9. State whether or not the above-named manager(s) has ever been convicted of a crime or has been the subject of an alcoholic beverage license suspension or revocation by the State of Georgia or any other city or jurisdiction:

No

10. If the response to the preceding was in the affirmative, state the date, nature, and name of said revoking or suspending body or agency:

Attachment: Krab N Go Application_Redacted (4621 : Approval of: Alcohol License for Krab N Go)

11. State whether or not the applicant and/or any of the officials, entities, or persons named above have ever been convicted of violating any ordinance, regulation, or law of any jurisdiction with regard to the sale or distribution of alcoholic beverages:

No

12. If your response to the preceding was in the affirmative, give a detailed description of such violation, including the name of the jurisdiction where the violation occurred:

13. State whether or not any of the individuals or entities identified above have been convicted of any crime and, if so, state a detailed description which includes the nature of the offense, date of conviction, and name of the jurisdiction:

No

14. If applicant or any of the individuals or entities named above holds an alcohol beverage license from any other jurisdiction or from the State of Georgia, state the name of each such jurisdiction and of the licensed location for any State license or attach a copy of each such license to this application.

N/A

15. If the location for which the license is sought has been or is now licensed, state the name of the Business or establishment and the name of the license:

N/A

16. IF MY APPLICATION IS APPROVED, I CERTIFY:
(Please initial each of the following)

EL That I will abide by all the requirements of the City of Kingsland Code, law of the State of Georgia, and regulations of the State Department of Revenue.

EL That I will abide by the opening and closing hours and days on which sales are prohibited as set forth in the Kingsland Code.

EL That I will not attempt to transfer any license granted except under the terms and conditions as set forth in the City of Kingsland Code.

EL That the business in which I propose to sell alcoholic beverages to be consumed on the premises is not within 600 feet of any church, school ground, college campus, any business catering primarily to teenage persons, or any city-owned or city operated recreational facility (except as approved by council).

EL That if a license, as applied for, is granted, I will allow my business premises to be open to inspection at any time by City Officials authorized to conduct inspections of business premises.

EL That if I fail to comply with the City of Kingsland code, laws of the State of Georgia, or regulations of the Department of revenue, I understand that my license may be suspended and that no license fee paid shall be refundable.

CL That if a license for Malt Beverage or Wine Packaged to Go is issued to me, I will sell only in the original, unbroken packaged and will not allow alcoholic beverages to be consumed on premises.

CL That the building in which alcoholic beverages are to be sold has been completed according to the Southern Standard Building Code and evidence of ownership or a copy of the lease to said premises is attached hereto.

CL That I have never been convicted of any felony involving moral turpitude.

CL That I or any proposed employee have not been convicted for the violation of any law involving alcoholic beverages, gambling, or tax law violations. If yes, please list the names, type of conviction, and job title below.

17. List three references who are not family/relatives or current or future employees:

1. Carrie Paulk-Gay

Name

2. Michael Alan Lokuta

Name

3. Sanothai Souvanrath

Name

18. If at current address for less than three years, list previous address:

19. Have you ever been convicted of any felony? No If so please describe:

20. List any Alcoholic Beverages License currently held, include address and state):

21. List any Alcoholic Beverages Licenses previously held, include address and state):

22. Have you had any administrative sanctions brought against you by any state regulatory agency regarding alcohol sales? No

The undersigned hereby stipulates and states that all statements given in this application are true and correct and made for the purpose of inducing aforesaid City to issue or renew said alcoholic beverage license(s). Applicant further states this document is sworn to and subscribed hereto with the full knowledge that any statement herein, given falsely shall constitute perjury and may result in the revocation of the license granted or the refusal to grant such license. The applicant agrees to comply and abide by the City's Alcoholic Beverage Ordinance.

Applicant further acknowledges that application must be fully completed at the time of filing and that applications may not be supplemented, amended, or revised after filing with the Clerk, except to correct misspelling or names.

APPLICANT HEREBY AGREES AND CONSENTS PURSUANT TO PUBLIC LAW 93-579 OF THE PRIVACY ACT OF 1974, THE DISCLOSURE OF INFORMATION OBTAINED IN THIS APPLICATION MAY BE SUBMITTED TO ANY AGENCY OF THE CITY, COUNTY, STATE, AND FEDERAL GOVERNMENT FOR THE PURPOSES OF OBTAINING THE NECESSARY INFORMATION TO PROCESS THE APPLICATION.

INITIAL

EL I have read, understand, and will comply with all rules and regulations set forth in Ordinance No. 2003-23. (Available for viewing at City Hall, Kingsland Community Planning & Development Building, or online at www.kingslandgeorgia.com)

Sworn to and subscribed to this 28th day of October, 2024

[Signature]
ERIC LY
912 227-0584
 APPLICANT (S)

[Signature]
 WITNESS
[Signature]
 NOTARY PUBLIC
 (SEAL)



.....

To be completed by City Officials

Recommendation of Planning Dir.	<u>[Signature]</u> Approve	_____ Disapprove	<u>[Signature]</u> Initials
Recommendation of Police Chief	<u>[Signature]</u> Approve	_____ Disapprove	<u>[Signature]</u> Initials
Recommendation of Building Insp.	<u>[Signature]</u> Approve	_____ Disapprove	<u>[Signature]</u> Initials
Date of Publication	<u>11/7</u> & <u>11/14/24</u>		
Dates of Reading by Council	<u>12/9/24</u>		
Council Voted to:	_____ Approve	_____ Disapprove	_____ Initials
Date License Issued (subject to Council Approval):	<u>12/10/24</u>		

Notice of the public hearing on the application for the license shall be published once a week for two weeks in the official newspaper of the city wherein legal advertisement are published. After the application is complete and all information is received by the license officer, a public hearing will be scheduled on the application by the council. In addition, if the proposed location does not have an existing license, a sign shall be posted by the license officer on premises at least 15 days prior to the public hearing.



COGENT  SYSTEMS
Georgia Applicant Processing Services

Acknowledgement

I authorize Cogent Systems, Inc. to conduct a fingerprint based criminal history record check of me.

I understand that Cogent Systems, Inc. will send my fingerprints to the Georgia Crime Information Center for a search of criminal history information in its files and to the Federal Bureau of Investigation for a search of its files when a federal record check is so authorized.

I understand that the electronic results of this fingerprint check will be received by Cogent Systems, Inc. and forwarded to the agency responsible for determining my suitability for the position for which I have applied.

I further understand that Cogent Systems, Inc. will not maintain a copy of my record and that Cogent Systems, Inc. meets all confidentiality and security requirements for handling and dissemination of state and federal criminal history record information.

By: _____



Date: _____

10/28/2014



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4625)

10.3

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4625

Approval of: 2025 Alcohol License Renewals



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

2025 ALCOHOL LICENSE RENEWALS

RETAIL- BEER & WINE

0636	CNR Inc. dba Chevron Food Mart – 130 Boone Ave.
0782	Exit 1 BP – 2574 Scrubby Bluff Rd.
0795	Georgia Exit 1 Properties, Inc. – 2600 Scrubby Bluff Rd.
0799	Nimi Enterprises Inc. – 1315 Ga. Hwy 40 E
0802	Publix Supermarket Inc. #455 – 1601 Hwy. 40 E
0817	Winn Dixie Stores #0166 – 1390 Boone St.
1417	S P Food Mart Inc. – 301 N Lee St.
2313	TA Operating LLC dba Petro Stopping Centers – 1105 E King Ave.
2416	CVS Pharmacy #5737 – 1402 Boone St.
2539	A B C Food mart, Inc.- 100 Maycreek Drive
2713	Gope Food Mart Inc. – 500 S Lee St.
2888	Walgreens #10856 – 2060 Hwy. 40 E
3101	Shri Krishna Associates Inc. – 1355 E King Ave. Suite B
3361	Tobacco and Beverage Mart – 800 E King Ave.
3874	R A Nelson Enterprises LLC dba Raceway #983 – 1155 E King Ave.
4116	Gtrac Express Inc. – 5289 Laurel Island Pkwy.
4282	Flash Foods LLC dba Circle K – 1211 E King Ave.
4283	Flash Foods LLC dba Circle K – 790 E King Ave.



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

- 4284 *Flash Foods LLC #2745029 – 490 S Lee St.*
- 4285 *Flash Foods LLC #188 – 1351 Hwy. 40*
- 4625 *Atlantic Travel Center – 1098 Cone Blvd.*
- 4853 *Circle K Stores Inc. #2745100 – 1877 Harriet’s Bluff Rd.*
- 4961 *Race-Trac - 168 Kings Bay Road*
- 5209 *Kings Lake Petroleum Inc. dba South Link 02 – 1371 Hwy. 40*
- 5297 *Friendly Express #86 – 1310 Boone Ave*
- 5535 *M & A Seafood Market – 100 N. Lee St.*
- 5577 *King travel Plaza-Woodbine Trading Company- 1409 Harriet’s Bluff Rd.*
- 5578 *Family Dollar Store- 649 S. Lee St.*
- 5620 *Laurel Food Mart, dba Meer LLC- 7550 Laurel Island Pkwy.*
- 5885 *SHREE DAVISH, LLC – 495 W. King Ave.*
- 5909 *Kingsland Bay RV Resort- 2970 Scrubby Bluff Rd.*
- 6013 *Gregory M. Parker/Parker’s Kitchen- 1215 E. King Ave*

BEER & WINE BY DRINK

- 1675 *Ship To Shore Seafood & Steaks – 1947 Commerce Drive*
- 2637 *Angelo’s of Kingsland Inc. – 1371 Hwy. 40 E Suite A*
- 5408 *Cracker Barrel Old Country Store – 1200 Boone Ave.*
- 5574 *Outside The Box Event Center- 801 E. king Ave. Unit B*



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

- 5681 Osaka Ichiban 2, Inc. - 1390 E. Boone Ave. (Winn Dixie Shopping Center)
- 5877 Walkabout Camp & RV Park- 742 Old Still Rd.
- 5908 NY Nails- 1379 E. King Ave. Suite G

BEER / WINE / LIQUOR BY DRINK

- 0135 VFW Post 8385 – 150 Camden Woods Pkwy.
- 0830 Kings Bay Moose Lodge #2418 – 610 S. Lee St.
- 2921 Rare Hospitality Inc. dba Longhorn Steakhouse – 121 Crowne Point Pkwy.
- 3879 Tekin Enterprises LLC dba OPS Pizza Kitchen & Café – 1378 Boone St.
- 5319 Outer Banks Seafood & Steaks – 140 The Lakes Blvd. Suite H
- 5446 Kingsland BBQ LLC dba Sonny's BBQ – 1380 Boone Ave.
- 5482 Ruby Tuesday #4509- 100 Crowne Point Pkwy.
- 5602 Tequila & Sazon Restaurant – 1301 E. King Ave.
- 5629 Fla.-Ga. Railway Heritage Museum – 440 S. Lee St.
- 5637 VCREATZE LLC, dba Laurel Links Golf Course – 233 Marsh Harbour Pkwy.
- 5833 Unleashed Camden, LLC- 258 Haddock Rd.

50 Total Alcohol License Renewals



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: Ordinance
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4622

AGENDA ITEM (ID # 4622)

Approval of: Ordinance 2024-13 - Municipal Utilities Protection

An Ordinance to promote the safety and protection of Municipal Utilities in compliance with the Georgia Utilities Protection Act, providing for penalties, restitution, and suspension of building permits for violations. **Staff recommends approval.**

City of Kingsland, Georgia
Municipal Utilities Protection Ordinance

Ordinance No. 2024-13

AN ORDINANCE OF THE CITY OF KINGSLAND, GEORGIA, TO PROMOTE THE SAFETY AND PROTECTION OF MUNICIPAL UTILITIES IN COMPLIANCE WITH THE GEORGIA UTILITIES PROTECTION ACT, PROVIDING FOR PENALTIES, RESTITUTION, AND SUSPENSION OF BUILDING PERMITS FOR VIOLATIONS.

WHEREAS, the Georgia Utilities Protection Act (O.C.G.A. § 25-9-1, et seq.) requires individuals and contractors to request line locates prior to conducting excavation activities to prevent damages to underground utilities; and

WHEREAS, the City of Kingsland, Georgia, maintains critical municipal utility infrastructure, including but not limited to water, sewer, and stormwater lines; and

WHEREAS, damage to municipal utilities caused by failure to comply with the Georgia Utilities Protection Act poses significant risks to public safety, property, and the financial resources of the City;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Kingsland, Georgia, as follows:

Section 1: Purpose

This Ordinance is enacted to protect municipal utilities, ensure compliance with the Georgia Utilities Protection Act, and establish penalties for individuals or contractors who fail to request line locates as required by law and cause damage to municipal utility infrastructure.

Section 2: Definitions

For the purposes of this Ordinance, the following terms shall have the meanings set forth below:

- **Excavation:** Any operation in which earth, rock, or other materials on or below the ground are moved or otherwise displaced by means of tools, equipment, or explosives.
- **Line Locate Request:** A notification made to the Georgia 811 system to identify and mark underground utility lines prior to excavation activities, as required by O.C.G.A. § 25-9-6.
- **Municipal Utilities:** Publicly owned and maintained utility infrastructure, including water, sewer, stormwater, and any other underground utilities within the City's jurisdiction.

Section 3: Prohibited Acts

1. It shall be unlawful for any individual or contractor to engage in excavation activities within the City of Kingsland without first requesting line locates in accordance with the Georgia Utilities Protection Act.
2. Any act or omission resulting in damage to municipal utilities due to a failure to exercise due diligence, including but not limited to the failure to request utility line locates as required, shall be deemed a violation of this Ordinance.

Section 4: Penalties for Violations

A. Restitution:

1. Any individual or contractor found to have violated this Ordinance shall be responsible for the full cost of repairing any damage to municipal utilities, including labor, materials, and administrative expenses.

B. Fines:

1. Violators shall be subject to a civil penalty of up to \$1,000, or six (6) month incarceration, or both for each violation, in addition to restitution for damages.
2. Each day that the violation continues shall constitute a separate offense.

C. Suspension of Building Permits:

1. In addition to restitution and fines, the City may impose a temporary suspension of any building permits associated with the violating party for up to 90 days.
2. The suspension shall remain in effect until the violator demonstrates compliance with this Ordinance and the Georgia Utilities Protection Act.

D. Indemnification:

1. Any person who violates the requirements of O.C.G.A. Code Section § 25-9-6 and whose subsequent excavating or blasting damages utility facilities or sewer laterals shall also indemnify the affected facility owner or operator against all claims or costs incurred, if any, for personal injury, property damage, or service interruptions resulting from damaging the utility facilities and sewer laterals.
2. Such obligation to indemnify shall not apply to any county, city, town, or state agency except as permitted by law.

E. Reporting to the Georgia Public Service Commission:

1. Any violation of this Ordinance shall be reported to the Georgia Public Service Commission, which may assess additional penalties in accordance with state law.

Section 5: Enforcement

1. The City Manager, or their designee, shall enforce this Ordinance.

2. Any violation may be referred to the Municipal Court of Kingsland for adjudication.

Section 6: Appeals

Any party aggrieved by a penalty or suspension imposed under this Ordinance may appeal to the Kingsland City Council within 15 days of notice. The City Council's decision shall be final.

Section 7: Severability

If any provision of this Ordinance is determined to be invalid or unconstitutional by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Section 8: Effective Date

This Ordinance shall become effective immediately upon adoption by the Mayor and Council of the City of Kingsland, Georgia.

Adopted this 9th day of December, 2024.

Mayor

Dr. C Grayson Day, Jr.

Attest:

Jean O. Seigler-Horne



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4606)

Meeting: 12/09/24 06:00 PM
Department: Finance
Category: Budget
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4606

10.5

Resolution #2024-15: FY2023-2024 Year End Budget Revisions

A resolution to amend the Fiscal Year 2023-2024 budget.
Staff recommends approval.

**A RESOLUTION TO AMEND THE FISCAL YEAR 2023/24
BUDGET RESOLUTION FOR THE CITY OF KINGSLAND
Resolution # 2024-15**

BE IT ORDAINED by the Mayor and Council of the City of Kingsland, Georgia in regular session lawfully assembled for City purposes:

Account Name	Budget Account	Current Budget	Revenue Increases (Decreases)	Expense Increases (Decreases)	Proposed
That it is necessary to amend the budget in the General Fund (100) for an increase in expenditures of the Court department.					
That the above transaction can be fulfilled by changing the following budget accounts:					
Fines	100-00-0000-350000	\$925,000	\$102,500		\$1,027,500
I.D.F.	100-49-2100-573102	\$84,000		\$18,300	\$102,300
D.E.T. Fund	100-49-2100-573104	\$14,000		\$14,200	\$28,200
Camden County Jail	100-49-2100-573300	\$82,000		\$21,000	\$103,000
Police A & B	100-49-2100-573400	\$90,000		\$17,200	\$107,200
Victim's Assistance	100-49-2100-573500	\$45,000		\$6,100	\$51,100
Peace Officer's Training	100-49-2100-573600	\$80,000		\$18,200	\$98,200
Brain/Spinal Injury	100-49-2100-573700	\$7,000		\$400	\$7,400
CSI Fee	100-49-2100-573800	\$62,000		\$7,100	\$69,100
			<u>\$102,500</u>	<u>\$102,500</u>	

That it is necessary to amend the budget in the General Fund (100) and Capital Projects Fund (350) for an increase in expenditures of the Police department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Fines	100-00-0000-350000	\$1,027,500	\$471,000		\$1,498,500
Salaries	100-50-3210-511100	\$2,331,174		\$84,000	\$2,415,174
Group Insurance	100-50-3210-512100	\$327,160		\$72,000	\$399,160
Workers Compensation	100-50-3210-512700	\$75,000		\$32,000	\$107,000
Insurance- Liability	100-50-3210-523100	\$145,587		\$42,000	\$187,587
Transfer Out CPF (radios)	100-50-3210-611350	\$1,000,000		\$241,000	\$1,241,000
Transfer In from GF	350-00-0000-391110	\$2,160,000	\$241,000		\$2,401,000
Mobile Equipment	350-00-3210-542600	\$300,000		\$241,000	\$541,000
			<u>\$712,000</u>	<u>\$712,000</u>	

That it is necessary to amend the budget in the General Fund (100) and Capital Projects Fund (350) for an increase in expenditures of the Fire department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Building Permits	100-00-0000-322100	\$450,000	\$81,000		\$531,000
Transfer Out CPF (radios & FS3)	100-55-3510-611350	\$0		\$81,000	\$81,000
Transfer In from GF	350-00-0000-391110	\$2,401,000	\$81,000		\$2,482,000
Buildings	350-00-3510-541300	\$0		\$30,000	\$30,000
Mobile Equipment	350-00-3510-542600	\$140,000		\$51,000	\$191,000
			<u>\$162,000</u>	<u>\$162,000</u>	

That it is necessary to amend the budget in the General Fund (100) for an increase in expenditures of the Public Works department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Building Permits	100-00-0000-322100	\$531,000	\$149,000		\$680,000
Supplies	100-60-4100-531100	\$52,000		\$21,000	\$73,000
Automobile parts	100-60-4100-531101	\$70,000		\$36,000	\$106,000
Gasoline	100-60-4100-531270	\$85,000		\$25,000	\$110,000
Electricity-streets	100-60-4260-531230	\$375,000		\$25,000	\$400,000
machinery/Equipment	100-60-4100-542100	\$24,000		\$42,000	\$66,000
			<u>\$149,000</u>	<u>\$149,000</u>	

That it is necessary to amend the budget in the General Fund (100) to account for year-end accounting entries for retirement contributions.

That the above transaction can be fulfilled by changing the following budget accounts:					
Transfers In WS	100-00-0000-391160	\$0	\$81,384		\$81,384

Account Name	Budget Account	Current Budget	Revenue Increases (Decreases)	Expense Increases (Decreases)	Proposed
Transfers In SW	100-00-0000-391165	\$0	\$15,792		\$15,792
W/S Retirement Contr.	100-45-1500-512450	\$0		\$81,384	\$81,384
S/W Retirement Contr.	100-45-1500-512454	\$0		\$15,792	\$15,792
			<u>\$97,176</u>	<u>\$97,176</u>	

That it is necessary to amend the budget in the Infrastructure Grant Fund (231) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Interest Revenues	231-00-0000-361000	\$70,000	\$44,500		\$114,500
Transfer Out to Water/Sewer	231-00-0000-611505	\$0		\$44,500	\$44,500
			<u>\$44,500</u>	<u>\$44,500</u>	

That it is necessary to amend the budget in the Multiple Grant Fund (250) and SPLOST VIII Fund (322) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

LMIG Revenues	250-00-0000-334311	\$256,051	\$317,096		\$573,147
Transfer Out to Splost	250-00-0000-611321	\$256,051		\$317,096	\$573,147
Transfer In from Grant	322-00-0000-391126	\$256,051	\$317,096		\$573,147
Resurfacing	322-43-4200-522222	\$350,000		\$317,096	\$667,096
Health & Wellness Grant Revenue	250-00-0000-334138	\$9,000	\$5,008		\$14,008
Health & Wellness Grant Expenditure	250-00-0000-531738	\$9,000		\$5,008	\$14,008
GA Power Grant Revenues	250-00-0000-371001	\$0	\$10,000		\$10,000
GA Power Grant Expenditures	250-00-0000-531764	\$0		\$10,000	\$10,000
			<u>\$649,200</u>	<u>\$649,200</u>	

That it is necessary to amend the budget in the Hotel/Motel Tax Fund (276) to account for increases in hotel/motel tax revenues and related transfers to General Fund, CVB Fund, and Revenue Bond Fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Hotel/motel Tax Revenues	276-00-0000-314100	\$1,350,000	\$55,000		\$1,405,000
Transfer Out to General Fund	276-00-0000-611100	\$526,500		\$21,450	\$547,950
Transfer Out to CVB	276-00-0000-611275	\$594,000		\$24,200	\$618,200
Transfer Out to Revenue Bond	276-00-0000-611500	\$229,500		\$9,350	\$238,850
Transfer In from H/M Tax Fund	100-00-0000-391190	\$526,500	\$21,450		\$547,950
Transfer In from H/M Tax Fund	275-00-0000-391190	\$594,000	\$24,200		\$618,200
Transfer In from H/M Tax Fund	420-00-0000-391190	\$229,500	\$9,350		\$238,850
General Fund Contingency	100-45-1500-574000	\$0		\$21,450	\$21,450
CVB Contingency	275-75-7540-579000	\$719,067		\$24,200	\$743,267
Revenue Bond Fund Contingency	420-00-0000-574000	\$48,780		\$9,350	\$58,130
			<u>\$110,000</u>	<u>\$110,000</u>	

That it is necessary to amend the budget in the Downtown Development Fund (278) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Contingency	278-68-7550-574000	\$86,500		(\$12,710)	\$73,790
Furniture & Fixtures	278-68-7550-542300	\$0		\$12,710	\$12,710
			<u>\$0</u>	<u>\$0</u>	

THEREFORE, BE IT RESOLVED, that the City of Kingsland does hereby ordain, resolve, and enact the foregoing budget amendments for the City of Kingsland, Georgia.

Adopted this 9th day of December 2024.

CITY OF KINGSLAND, GEORGIA

Dr. C. Grayson Day, Jr., Mayor

Attest:

Jean Seigler, City Clerk

**A RESOLUTION TO AMEND THE FISCAL YEAR 2023/24
BUDGET RESOLUTION FOR THE CITY OF KINGSLAND
Resolution # 2024-15**

BE IT ORDAINED by the Mayor and Council of the City of Kingsland, Georgia in regular session lawfully assembled for City purposes:

Account Name	Budget Account	Current Budget	Revenue Increases (Decreases)	Expense Increases (Decreases)	Proposed
That it is necessary to amend the budget in the General Fund (100) for an increase in expenditures of the Court department.					
That the above transaction can be fulfilled by changing the following budget accounts:					
Fines	100-00-0000-350000	\$925,000	\$102,500		\$1,027,500
I.D.F.	100-49-2100-573102	\$84,000		\$18,300	\$102,300
D.E.T. Fund	100-49-2100-573104	\$14,000		\$14,200	\$28,200
Camden County Jail	100-49-2100-573300	\$82,000		\$21,000	\$103,000
Police A & B	100-49-2100-573400	\$90,000		\$17,200	\$107,200
Victim's Assistance	100-49-2100-573500	\$45,000		\$6,100	\$51,100
Peace Officer's Training	100-49-2100-573600	\$80,000		\$18,200	\$98,200
Brain/Spinal Injury	100-49-2100-573700	\$7,000		\$400	\$7,400
CSI Fee	100-49-2100-573800	\$62,000		\$7,100	\$69,100
			<u>\$102,500</u>	<u>\$102,500</u>	

That it is necessary to amend the budget in the General Fund (100) and Capital Projects Fund (350) for an increase in expenditures of the Police department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Fines	100-00-0000-350000	\$1,027,500	\$471,000		\$1,498,500
Salaries	100-50-3210-511100	\$2,331,174		\$84,000	\$2,415,174
Group Insurance	100-50-3210-512100	\$327,160		\$72,000	\$399,160
Workers Compensation	100-50-3210-512700	\$75,000		\$32,000	\$107,000
Insurance- Liability	100-50-3210-523100	\$145,587		\$42,000	\$187,587
Transfer Out CPF (radios)	100-50-3210-611350	\$1,000,000		\$241,000	\$1,241,000
Transfer In from GF	350-00-0000-391110	\$2,160,000	\$241,000		\$2,401,000
Mobile Equipment	350-00-3210-542600	\$300,000		\$241,000	\$541,000
			<u>\$712,000</u>	<u>\$712,000</u>	

That it is necessary to amend the budget in the General Fund (100) and Capital Projects Fund (350) for an increase in expenditures of the Fire department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Building Permits	100-00-0000-322100	\$450,000	\$81,000		\$531,000
Transfer Out CPF (radios & FS3)	100-55-3510-611350	\$0		\$81,000	\$81,000
Transfer In from GF	350-00-0000-391110	\$2,401,000	\$81,000		\$2,482,000
Buildings	350-00-3510-541300	\$0		\$30,000	\$30,000
Mobile Equipment	350-00-3510-542600	\$140,000		\$51,000	\$191,000
			<u>\$162,000</u>	<u>\$162,000</u>	

That it is necessary to amend the budget in the General Fund (100) for an increase in expenditures of the Public Works department.

That the above transaction can be fulfilled by changing the following budget accounts:					
Building Permits	100-00-0000-322100	\$531,000	\$149,000		\$680,000
Supplies	100-60-4100-531100	\$52,000		\$21,000	\$73,000
Automobile parts	100-60-4100-531101	\$70,000		\$36,000	\$106,000
Gasoline	100-60-4100-531270	\$85,000		\$25,000	\$110,000
Electricity-streets	100-60-4260-531230	\$375,000		\$25,000	\$400,000
machinery/Equipment	100-60-4100-542100	\$24,000		\$42,000	\$66,000
			<u>\$149,000</u>	<u>\$149,000</u>	

That it is necessary to amend the budget in the General Fund (100) to account for year-end accounting entries for retirement contributions.

That the above transaction can be fulfilled by changing the following budget accounts:					
Transfers In WS	100-00-0000-391160	\$0	\$81,384		\$81,384

Account Name	Budget Account	Current Budget	Revenue Increases (Decreases)	Expense Increases (Decreases)	Proposed
Transfers In SW	100-00-0000-391165	\$0	\$15,792		\$15,792
W/S Retirement Contr.	100-45-1500-512450	\$0		\$81,384	\$81,384
S/W Retirement Contr.	100-45-1500-512454	\$0		\$15,792	\$15,792
			<u>\$97,176</u>	<u>\$97,176</u>	

That it is necessary to amend the budget in the Infrastructure Grant Fund (231) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Interest Revenues	231-00-0000-361000	\$70,000	\$44,500		\$114,500
Transfer Out to Water/Sewer	231-00-0000-611505	\$0		\$44,500	\$44,500
			<u>\$44,500</u>	<u>\$44,500</u>	

That it is necessary to amend the budget in the Multiple Grant Fund (250) and SPLOST VIII Fund (322) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

LMIG Revenues	250-00-0000-334311	\$256,051	\$317,096		\$573,147
Transfer Out to Splost	250-00-0000-611321	\$256,051		\$317,096	\$573,147
Transfer In from Grant	322-00-0000-391126	\$256,051	\$317,096		\$573,147
Resurfacing	322-43-4200-522222	\$350,000		\$317,096	\$667,096
Health & Wellness Grant Revenue	250-00-0000-334138	\$9,000	\$5,008		\$14,008
Health & Wellness Grant Expenditure	250-00-0000-531738	\$9,000		\$5,008	\$14,008
GA Power Grant Revenues	250-00-0000-371001	\$0	\$10,000		\$10,000
GA Power Grant Expenditures	250-00-0000-531764	\$0		\$10,000	\$10,000
			<u>\$649,200</u>	<u>\$649,200</u>	

That it is necessary to amend the budget in the Hotel/Motel Tax Fund (276) to account for increases in hotel/motel tax revenues and related transfers to General Fund, CVB Fund, and Revenue Bond Fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Hotel/motel Tax Revenues	276-00-0000-314100	\$1,350,000	\$55,000		\$1,405,000
Transfer Out to General Fund	276-00-0000-611100	\$526,500		\$21,450	\$547,950
Transfer Out to CVB	276-00-0000-611275	\$594,000		\$24,200	\$618,200
Transfer Out to Revenue Bond	276-00-0000-611500	\$229,500		\$9,350	\$238,850
Transfer In from H/M Tax Fund	100-00-0000-391190	\$526,500	\$21,450		\$547,950
Transfer In from H/M Tax Fund	275-00-0000-391190	\$594,000	\$24,200		\$618,200
Transfer In from H/M Tax Fund	420-00-0000-391190	\$229,500	\$9,350		\$238,850
General Fund Contingency	100-45-1500-574000	\$0		\$21,450	\$21,450
CVB Contingency	275-75-7540-579000	\$719,067		\$24,200	\$743,267
Revenue Bond Fund Contingency	420-00-0000-574000	\$48,780		\$9,350	\$58,130
			<u>\$110,000</u>	<u>\$110,000</u>	

That it is necessary to amend the budget in the Downtown Development Fund (278) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:

Contingency	278-68-7550-574000	\$86,500		(\$12,710)	\$73,790
Furniture & Fixtures	278-68-7550-542300	\$0		\$12,710	\$12,710
			<u>\$0</u>	<u>\$0</u>	

THEREFORE, BE IT RESOLVED, that the City of Kingsland does hereby ordain, resolve, and enact the foregoing budget amendments for the City of Kingsland, Georgia.

Adopted this 9th day of December 2024.

CITY OF KINGSLAND, GEORGIA

Dr. C. Grayson Day, Jr., Mayor

Attest:

Jean Seigler Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4624)

Meeting: 12/09/24 06:00 PM
Department: Finance
Category: Resolution
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4624

10.6

Approval Of: Resolution #2024-17 : GEFA LSL2023093 Loan Agreement

To authorize execution of loan documents and borrow up to \$120,000 from the Drinking Water State Revolving Fund, administered by Georgia Environmental Finance Authority. Up to \$30,000 is available for principal forgiveness. The funds will be used to conduct an inventory to identify existing lead service lines in the City's drinking water system through investigation activities and potholing.

Staff recommends approval.

EXHIBIT F

**EXTRACT OF MINUTES
RESOLUTION OF GOVERNING BODY**

Recipient: CITY OF KINGSLAND

Loan Number: DWLSL2023093

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the _____ day of _____, the following resolution was introduced and adopted.

WHEREAS, the governing body of the Borrower has determined to borrow but not to exceed **\$120,000** from the **DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender") to finance a portion of the costs of acquiring, constructing, and installing the environmental facilities described in Exhibit A to the hereinafter defined Loan Agreement (the "Project"), pursuant to the terms of a Loan Agreement (the "Loan Agreement") between the Borrower and the Lender, the form of which has been presented to this meeting; and

WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement will be evidenced by a Promissory Note (the "Note") of the Borrower, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Loan Agreement and the Note are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Loan Agreement and the Note (including the interest rate provisions, which shall be as provided in the Note) are in the best interests of the Borrower for the financing of the Project, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Loan Agreement, the Note, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

(Signature of Person to Execute Documents)

(Print Title)

(Signature of Person to Attest Documents)

(Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Dated: _____

(SEAL)

Secretary/Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4623)

Meeting: 12/09/24 06:00 PM
Department: City Clerk
Category: Ordinance
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4623

10.7

Approval of: Ordinance 2024-12 to Amend Section 3-19.1 - Issuance of Temporary Permit for Sale of Alcoholic Beverages

An amendment to add provisions related to "for-profit" business organizations and to require background checks before a permit is issued.

Staff recommends approval.

Sec. 3-19.1. Issuance of Temporary Permit for Sale by Nonprofit Civic Organizations and Profit-Oriented Business Organizations

The issuance of temporary permits for the sale of alcoholic beverages shall adhere to the following provisions:

1. Nonprofit Civic Organizations

- o A bona fide nonprofit civic organization may apply for a temporary permit by filing an application and paying a non-refundable fee of \$75.00 to the city.
- o Upon approval by the council, the permit authorizes the sale of alcoholic beverages for consumption on the premises for a period not exceeding three days.
- o The issuance is subject to compliance with relevant provisions of this ordinance and state laws regulating the time of alcohol sales.
- o The fee covers administrative costs, including advertisement and processing.
- o Applicants are subject to a local background check conducted by the Kingsland Police Department.

2. Annual Permit Limitations

- o No more than six temporary permits may be issued to any single nonprofit civic organization within a calendar year.
- o The organization must also obtain the appropriate permit from the state revenue commissioner.

3. Restrictions on Permit Location and Conditions

- o Temporary permits are valid only at the location specified in the permit.
- o For festivals or benefits hosted by nonprofit civic organizations:
- o Beverages must be served exclusively in paper or plastic containers.
- o Permits will not be issued for locations where the sale of distilled spirits, malt beverages, or wine is otherwise unlawful.

4. Permits for Profit-Oriented Business Organizations

- o A for profit business or organization may apply for a temporary permit by filing an application and paying a non-refundable fee of \$180.00 to the city.
- o The applicant must comply with all rules and application procedures outlined for nonprofit civic organizations, including the fee and background check requirements.

Sec. 3-19.1. Issuance of temporary permit for sale by nonprofit civic organizations and profit for business organizations.

The temporary permit may be issued as hereinafter set out:

- (1) Upon the filing of an application and payment of a fee of \$180.00 by a bona fide nonprofit civic organization to the city, the council may issue a permit authorizing the organization to sell alcoholic beverages for consumption on premises for a period not to exceed three days, subject to any provision of the ordinance from which this section was derived or state law regulating the time for the selling of such beverages. The fee is for the city's administrative costs, including advertising, in processing the application. The applicant will also be subject to a local background check conducted by the Kingsland Police Department.

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- (2) ~~No more than six permits may be issued to an organization in any one calendar year pursuant to the ordinance from which this section was derived. The organization must also obtain a permit from the state revenue commissioner.~~
- (3) ~~The permit issued to this section shall be valid only for the place specified in the permit. All permits for festivals and benefits conducted by nonprofit civic organizations shall specify that all sales and consumption shall be within a predefined controlled area enclosed by a tent or fencing, and that all beverages are served in paper or plastic containers. No permit may be issued unless sale of distilled spirits, malt beverages or wine is lawful in the place for which the permit is issued.~~
- (4) ~~A temporary permit will be issued to (1) one profit for business for the Kingsland Catfish Festival and the Kingsland Mardi Gras Festival only. The applicant must follow the same rules and application procedures as noted above.~~

(Ord. No. 2012-06, 8-27-2012)