



**CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
AGENDA • OCTOBER 15, 2025
MINUTES**

4:30 PM

I. Granting Audience To The Public

II. Call to Order

- Jolene Andersen, Chair
- Jesse Merck, Vice-Chair
- Nicholas McCoy, Treasurer
- Jessica Spinks, Board Member
- Paul Chamberlin, Board Member
- Theresa Farrell, Board Member
- Amanda Moore, Board Member

Welcome KDDA Board and Staff and Guest

Call to order was made at 4:31 PM

III. Agenda Amendments

Andersen proposed the following amendments to the agenda:

- Add New Business F: Changes in staff

Chamberlin made a motion to accept the amendments to the agenda, seconded by McCoy. The motion carried unanimously.

IV. Approval of Financials

The August 2025 financials were included in the meeting packet and emailed prior to the meeting. A motion to approve the financials was made by McCoy, seconded by Chamberlin. The motion was carried unanimously.

V. Approval of Previous Meeting Minutes

The September 2025 minutes were included in the meeting packet and emailed prior to the meeting. A motion to approve the September 2025 minutes was made by Chamberlin, seconded by Moore. The motion was carried unanimously.

VI. New Business

A. Veterans Park

1. Veterans Day Parade

McCoy and Farrell have been working with the VFW on the Veterans Day Parade ideas. No further action is required at this time.

2. Improvements

T. Harvey updated the Board with status on new statues that will be placed and a memorial pond that will be installed with the Battle Cross to be included. There will also be new benches placed around the pond. Motion was made to approve up to \$3000.00 for Veterans Park memorial pond by McCoy; seconded by Moore. The motion was carried. No further action is required at this time.

B. Define Downtown

1. Design Guidelines

A committee will be formed to recommend design ideas. No further action at this time.

2. Business Updates

Family Dollar has closed and the building is for sale. Pet Crematory has been closed. No further action at this time.

C. Downtown Events and Promotions

1. Catfish Festival

Entertainment has been finalized. Catfish dinner pre-sale tickets will be available next week for \$15.00. No further action at this time.

2. Christmas Event

KPD will be providing pizzas to give away to families during the event. Still scheduling and planning for this event. Local downtown businesses to be joining will be confirmed. Holiday lights and decoration contest in the works. No further action at this time.

D. Committee Appointments

a. Community engagement Lawn and 80 Acres
Rebecca Shannon

b. Veterans Memorial Park
Paul and Paula Chamberlin, Justin Shannon, Nick McCoy, Theresa Farrell

c. Design Committee
Rebecca Shannon, Amanda Moore, Paul Chamberlin, Theresa Farrell

d. Events & Festival

e. Defining Downtown
Paul Chamberlin, Amanda Moore

These committees are open to the community to be a part of and joining a committee is ongoing. No further action at this time.

E. **Cancellation of November 2025 Board Meeting**

A motion to cancel the November Board Meeting was made by Chamberlin, seconded by McCoy. The motion was carried unanimously.

F. **Changes in Staff**

Beginning January 1, 2026 Executive Director duties will be assigned to the Camden County Chamber of Commerce. No further action required at this time.

VII. **Miscellaneous**

VIII. **Adjourn**

Motion to adjourn at 5:10 pm by McCoy; seconded by Moore. Motion carried unanimously.