



**CITY OF KINGSLAND, GEORGIA  
DOWNTOWN DEVELOPMENT AUTHORITY  
AGENDA • DECEMBER 17, 2025  
MINUTES**

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**4:30 PM**

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**I. Granting Audience To The Public**

**II. Call to Order**

- Jolene Andersen, Chair
- Jesse Merck, Vice-Chair
- Nicholas McCoy, Treasurer
- Jessica Spinks, Board Member
- Paul Chamberlin, Board Member
- Theresa Farrell, Board Member
- Amanda Moore, Board Member

Welcome KDDA Board and Staff and Guest

Call to order was made at 4:30 PM

**III. Agenda Amendments**

Andersen proposed the following amendments to the agenda:

- Add New Business D: Golf Carts

McCoy made a motion to accept the amendments to the agenda, seconded by Chamberlin. The motion carried unanimously.

**IV. Approval of Financials**

The September and October 2025 financials were included in the meeting packet and emailed prior to the meeting. A motion to approve the financials was made by Chamberlin, seconded by McCoy. The motion carried unanimously.

**V. Approval of Previous Meeting Minutes**

The October 2025 minutes were included in the meeting packet and emailed prior to the meeting. A motion to approve the October 2025 minutes was made by Chamberlin, seconded by McCoy. The motion carried unanimously.

**VI. Old Business**

**A. 80 Acre Project**

An update was provided by Andersen. A requests has been made for RDL proposal of cost to develop and move forward. This will not be expected until after the first of 2026. No further action is required at this time.

## **VII. New Business**

### **A. Veterans Park**

#### **1. Veterans Day Parade**

Andersen stated there was a great turn out and had positive comments from attendees. No further action is required at this time.

#### **2. Improvements**

Chamberlin has requested a conceptual concept of the new additions to be added to the Veterans Park. Discussion was had about doing the memorial bricks again and Chamberlin has a contact to move that project forward. Andersen also discussed a quarterly volunteer program for groups to keep Veterans Park maintained. No further action is required at this time.

### **B. Define Downtown**

#### **1. Design Guidelines**

A committee will be formed to recommend design ideas. No further action at this time.

#### **2. Business Updates**

Currently there are several downtown buildings listed for sale or lease. No further action at this time.

### **C. Downtown Events and Promotions**

#### **1. Catfish Festival Update**

Andersen stated that Catfish Festival was well received, with positive feedback from guests and from all involved. Thank you to the Lions Club for providing delicious Catfish and their commitment to the festival. Financial reports are being finalized at this time. No further action at this time.

#### **2. Christmas Event Update**

Update was given by Andersen that it was well attended and a great success. No further action at this time.

### **D. Golf Cart**

A RFP has been put out in regards to purchasing a Golf Cart for City Official use only. The RFP time ends December 23rd. No further action at this time.

## **VIII. Announcements**

Mardi Gars is scheduled for February 6th and 7th. No further action at this time.

### **A. Next Regularly Scheduled Meeting | Wednesday, January 21, 2026**

IX. **Adjourn**

Motion to adjourn at 4:55 pm by Farrell; seconded by Merck. Motion carried unanimously.