



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

MINUTES • JUNE 13, 2016

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

Mayor Smith called the meeting to order at 6:00 PM.

II. INVOCATION AND PLEDGE TO THE FLAG

Officer Donald Belcher, Kingsland Police Department gave the Invocation and led the audience in the Pledge to the Flag.

III. ROLL CALL

Charles Grayson Day Jr
James Ham
Jim McClain
Richard A. Winters
Kenneth E Smith Sr

Mayor Pro Tem
City Councilman
City Councilman
City Councilman
Mayor

IV. CONSENT DOCKET

Mayor Smith stated the Consent Docket would be amended - Add under New Business, Item 7 - discussion and approval of merger with the Betterment Committee and the Downtown Development Authority (DDA).

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Charles Grayson Day Jr, Mayor Pro Tem
SECONDER:	James Ham, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

1. Life Saving Award to Officer Buck Aldridge -

Chief Smith, Kingsland Fire Department awarded Officer Buck Aldridge, Kingsland Police Department a life saving award. On May 15, 2016 Officer Aldridge was informed that a house was on fire down the road; he immediately went to the home which was in flames and heard voices in the house, with little regard for his safety Officer Aldridge was able to save an elderly man and a young male before the fire equipment arrived.

VI. GRANTING AUDIENCE TO THE PUBLIC

Ms. Mayra Soret, 160 Huntington Drive, Kingsland addressed the Mayor and Council. Ms. Soret has concern about her water meter. Ms. Soret stated she uses very little water and the city has checked the calibration and replaced the water meter, but her bills still remain high. Ms. Soret has concerns that the city will be replacing the meters with Neptune Meters. Ms. Soret stated that she has researched this device and the City of Atlanta is using them and having problems. Ms. Soret said she has been working with Ms. Filiz Morrow, Finance Director who has been wonderful and she will continue to scrutinize her bills.

Mayor Smith stated the city would provide records to anyone and the city is not trying to burden anyone. Mayor Smith reported that the city has the lowest water bills in the area. The Mayor advised Ms. Soret that the city will continue to work with her and monitor her meter.

VII. OLD BUSINESS

Councilman Day made a motion to bring the Old Business Items back to the floor. Councilman Winters seconded the motion. The motion carried unanimously.

1. ZONING TEXT AMENDMENT - Special Use Sawmill in C-2 -

City of Kingsland requests an amendment to the uses allowed in the C-2 (General Commercial District) zone to add portable sawmills and other woodworking activities with restrictions as a special use. Mr. Kessler read the proposed amendment. Stipulations for the use are designed to restrict it to small operations. Planning Commission Recommends Approval.

A discussion ensued regarding the Zoning Text Amendment. Councilman Winters stated anyone investing in their company would be subject to a new Council changing the rules and that is his concern regarding the Special Use Amendment.

Councilman McClain stated he would approve subject to what the City Attorney had specified. Councilman McClain's concern was opening the door for the C-2 zoning was too broad.

Mr. Ken Kessler, Planning and Zoning Director stated there were no complaints from the businesses around the area requested for special use; and added that is why the Planning and Zoning Commission trimmed the wording for the special use to make sure it would not affect anyone else.

Councilman McClain made a motion to approve the Text Amendment. Councilman Winters seconded the motion. The motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim McClain, City Councilman
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

2. APPLICATION FOR SPECIAL USE – Doug Roberts -

Doug Roberts is requesting a special use permit for tax parcel 107 013A (behind Amelia Healthcare) to operate a portable sawmill and drying kiln for wood and other woodworking/processing tools and equipment. Zoning is C-2. Planning Commission Recommends Approval.

The Special Use Application was approved with the stipulation that there is a fence around the area and the hours of operation during daylight are no later than 8:30 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Ham, City Councilman
SECONDER:	Jim McClain, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

VIII. PLANNING AND ZONING

1. APPLICATION FOR HOME OCCUPATION – Christopher Allen Larkin Hill -

Christopher Allen Larkin Hill, 615 Royal Ave is requesting a Home Occupation Permit for “Larkins Home solutions”. Zoning is R-1. Business is home remodeling and inspection. Applicant was reminded that he was responsible for hauling away debris from his projects. There will be no customers coming to the residence. A neighbor complained about boxes around the house. Mr. Hill stated he was just married and merging goods was taking longer than expected. Planning Commission Recommends Approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Grayson Day Jr, Mayor Pro Tem
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

2. APPLICATION FOR HOME OCCUPATION – Shanda Feltman -

Shanda Feltman, 214 Merriwood Cir is requesting a Home Occupation Permit for “Small Town Girl Green Cleaning Services”. Zoning is R-1. Applicant will be doing move in/move out cleaning with all natural products and some chemotherapy patient's cleaning. Planning Commission Recommends Approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jim McClain, City Councilman
SECONDER: Charles Grayson Day Jr, Mayor Pro Tem
AYES: Day Jr, Ham, McClain, Winters

3. Resolution Accepting Brighton Lakes -

Resolution accepting the streets and infrastructure of Brighton Lakes subdivision -
Staff recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Charles Grayson Day Jr, Mayor Pro Tem
SECONDER: Richard A. Winters, City Councilman
AYES: Day Jr, Ham, McClain, Winters

4. Deed to Brighton Lakes -

Warranty deed transferring rights-of-way for Ashton Lane, Bedford Court, Pennington Way, Lexington Lane, Shelton Place in Brighton Lakes Subdivision. -
Staff recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Richard A. Winters, City Councilman
SECONDER: Charles Grayson Day Jr, Mayor Pro Tem
AYES: Day Jr, Ham, McClain, Winters

5. Approval Of: Resolution 2016-14 - Street Renaming - Kenneth Gay Dr to Boone St -

Staff recommends approval.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Charles Grayson Day Jr, Mayor Pro Tem
SECONDER: James Ham, City Councilman
AYES: Day Jr, Ham, McClain, Winters

IX. NEW BUSINESS

1. Mayor and Council Appointment: Mr. Craig Root, Coastal Regional Commission
-

RESULT: **APPROVED [UNANIMOUS]**
MOVER: James Ham, City Councilman
SECONDER: Charles Grayson Day Jr, Mayor Pro Tem
AYES: Day Jr, Ham, McClain, Winters

2. DDA By-Law Update -

New addition to DDA By-Laws: Section 8. Member Removal All members of the Board of Directors must be present and volunteer at events presented by the Program throughout the year. A member who is absent from three consecutive regular meetings shall be subject to removal. Pursuant to written notice of the charge, notice of the time, date, and location of the hearing, and a full opportunity to present evidence which may excuse the conduct of the member and which may otherwise justify his or her action, a member may be removed from office by a majority vote. Reviewed and approved by City Attorney. DDA Board recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Charles Grayson Day Jr, Mayor Pro Tem
SECONDER: James Ham, City Councilman
AYES: Day Jr, Ham, McClain, Winters

3. Approval Of: Statewide Mutual Aid Agreement 2016 -
Staff recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Richard A. Winters, City Councilman
SECONDER: James Ham, City Councilman
AYES: Day Jr, Ham, McClain, Winters

4. Approval Of: GMA HR Express Service Agreement -

Through an arrangement with the Atlanta law firm of Elarbee Thompson, GMA offers access to experts in city-related human resources law and compliance. They will share expert advice and guidance through three regular formats, Monthly Webinars, Quarterly E-newsletter, and Annual HR Seminar. The city will be reimbursed for 50% of the annual membership cost through the LGRMS Grant. The goal is the help administrative staff, supervisors, and department heads stay informed of and compliant with HR laws and regulations. Staff recommends approval.

RESULT: APPROVED [UNANIMOUS]
MOVER: Richard A. Winters, City Councilman
SECONDER: Jim McClain, City Councilman
AYES: Day Jr, Ham, McClain, Winters

5. Approval Of: CastleBranch Service Agreement -

GMA no longer endorses LaborChex background check service due to their rate increase. Staff recommends approval of the CastleBranch background check service. Cost comparison is attached. Staff recommends approval.

RESULT: APPROVED [UNANIMOUS]
MOVER: Charles Grayson Day Jr, Mayor Pro Tem
SECONDER: James Ham, City Councilman
AYES: Day Jr, Ham, McClain, Winters

6. Cancellation of City Council Meeting June 27, 2016 Due to GMA in Savannah -

RESULT: APPROVED [UNANIMOUS]
MOVER: James Ham, City Councilman
SECONDER: Charles Grayson Day Jr, Mayor Pro Tem
AYES: Day Jr, Ham, McClain, Winters

7. Approval Of: Merger of Betterment Committee into the Downtown Development Authority (DDA) -

Ms. Trish Jared, Downtown Development Manager addressed the Mayor and City Council. Ms. Jared spoke on the benefits of the merger. Ms. Jared pointed out that the physical part of the Betterment Committee will be absorbed by the Downtown Development Authority (DDA), but a separate checkbook will be maintained for their funds.

RESULT: APPROVED [UNANIMOUS]
MOVER: James Ham, City Councilman
SECONDER: Charles Grayson Day Jr, Mayor Pro Tem
AYES: Day Jr, Ham, McClain, Winters

X. EXECUTIVE SESSION

1. Litigation - Real Estate -

At 7:02 PM Councilman Day made a motion to enter into Executive Session for discussion on a Real Estate Issue. Councilman Winters seconded the motion. The motion carried unanimously.

At 7:17 PM Councilman Day made a motion to reconvene. Councilman Winters seconded the motion. The motion carried unanimously.

Mayor Smith stated the Executive Session was to discuss a legal issue on land and no decision or vote was taken.

XI. MAYOR AND COUNCIL ANNOUNCEMENT

Councilman Winters stated that June 14, was Flag Day and he encouraged everyone to fly their flags.

Councilman Ham reminded everyone that the Business After Hours was going to be held Thursday, June 16, 2016 at Missions for Camden.

Mayor Smith reminded everyone to pour out standing water and drain ditches to keep mosquitoes from multiplying.

XII. ADJOURNED

Councilman Day made a motion to adjourn. Councilman Ham seconded the motion. The motion carried unanimously.

The meeting adjourned at 7:20 PM.

Kenneth E. Smith, Sr., Mayor

ATTEST:

Linda M. O'Shaughnessy, City Clerk