CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

MINUTES ● SEPTEMBER 12, 2016

Regular Meeting | **City Council Chamber** | **6:00 PM**

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

Mayor Smith opened the Public Hearing at 6:00 PM.

1. Public Hearing-FY 2016-2017 Budget -

Ms. Filiz Morrow addressed the Mayor and City Council. Ms. Morrow presented three (3) different budget options, A, B, C.

No one came forward to speak about the budget.

2. Chester Street Section Abandonment -

A proposal to close the section of Chester Street between Satilla Street and May Street to allow for the expansion of First Baptist Church.

Many people came forward to state their opposition to the closing of a section of Chester Street. No one came forward to speak in favor of it. The following people came forward to speak lived in the immediate area of Chester Street or owned property.

Ms. Mary Dooley, Ms. Cynthia Moody, Mr. John Wojcik, Mr. Jared Russell, Mr. Vernon Dooley, Ms. Candace Brewer, Mr. Jack Dooley, Ms. Gwendolyn Edenfield, Mr. David Rainer, Mr. Bud Lap.

3. ZONING TEXT AMENDMENT – Soil Erosion & Sedimentation Control -

Amendment adopts the latest state model ordinance to maintain City's status as a Local Issuing Authority.

Mr. Ken Kessler, Planning and Zoning Director addressed the Mayor and City Council regarding this Zoning Text Amendment.

No one came forward to speak.

Mayor Smith called the Public Hearing closed at 6:25 PM.

II. CALL TO ORDER AND WELCOME GUESTS

Mayor Smith called the regular scheduled meeting to order at 6:25 PM.

III. INVOCATION AND PLEDGE TO THE FLAG

Officer Donald Belcher gave the Invocation and led the audience in the Pledge to the Flag.

IV. ROLL CALL

Kenneth E Smith Sr	Mayor
Charles Grayson Day Jr	Mayor Pro Tem
James Ham	City Councilman
Jim McClain	City Councilman
Richard A. Winters	City Councilman

V. CONSENT DOCKET

Mayor Smith added a Proclamation for Constitution Week, September 17 - 23, 2016 under New Business.

RESULT:	**APPROVED AS AMENDED [UNANIMOUS]**
MOVER:	Charles Grayson Day Jr, Richard A. Winters
AYES:	Day Jr, Ham, McClain, Winters

A. Approve the Council Minutes of the last regular Council Meeting

1. City Council - Regular Meeting - Aug 22, 2016 6:00 PM -

B. Approve the Agenda as Presented

C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. RECOGNITION

1. Sergeant Edward Green, Kingsland Police Department, Retirement After 22 Years of Service to City of Kingsland -

Chief Griffis, Kingsland Police Department recognized Sergeant Edward Green for his outstanding work and his dedicated service to the City of Kingsland.

VII. PRESENTATION

1. Walk to End Alzheimer - Ms. Diane Torgersen -

Ms. Torgersen addressed the Mayor and City Council to make them aware of the Walk to End Alzheimer's Disease. Ms. Torgersen stated the walk will start at the Howard Gilman Park on September 17, 2016 - 9:00 AM.

2. Update on Boone Street Signalization - Robbie Cheek -

Mr. Robbie Cheek, Engineer addressed the Mayor and City Council. Mr. Cheek brought the council up to date on the signalization for Boone Street and stated the three solutions were: Re-time, Re-stripe, put in a turning signal. Mr. Cheek stated they were going to conduct a study before going to the Department of Transportation (DOT) with recommendation to alleviate any problems.

3. ESG Utility Infrastructure Conditions Assessment Report - John Eddlemon -

Mr. John Eddlemon of ESG Utility presented to the Mayor and City Council a forecast summary of the infrastructure of the City of Kingsland.

4. Presentation - Fire Department Homeland Security Grant Award -

The Fire Department presented to the Mayor and City Council the information on the $4,165.00 grant money they received from the Homeland Security Grant. The monies will be used to maintain and update the hydrants and other equipment in the Fire Department.

5. Proclamation: Constitution Week, September 17 - September 23, 2016 -

Mayor Smith read a Proclamation for Constitution Week.

VIII. GRANTING AUDIENCE TO THE PUBLIC

No one came forward to speak.

IX. OLD BUSINESS

None

X. PLANNING AND ZONING

1. ZONING TEXT AMENDMENT – Soil Erosion and Sedimentation Control -

Amendment adopts the latest state model ordinance to maintain City's status as a Local Issuing Authority. Ordinance #2016-05

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Charles Grayson Day Jr, Mayor Pro Tem
AYES:	Day Jr, Ham, McClain, Winters

2. APPLICATION FOR HOME OCCUPATION – Heather Vecera -

Heather Vecera, 243 Merriwood Circle is requesting a Home Occupation Permit for "The Chocolate Shop". Sales will be by phone and at markets and festivals. Zoning is R-1. Applicant is certified by the Georgia Department of Agriculture. Phone orders will be delivered by hand. Planning Commission Recommends Approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Charles Grayson Day Jr, Mayor Pro Tem
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

3. APPLICATION FOR HOME OCCUPATION – John M Grajera -

John M Grajera, 105 Tide Water Circle is requesting a Home Occupation Permit for "Portfolio Management and Tracking" a software development company. Zoning is PD/R-1. Applicant has developed software for Lockheed Martin. He has over 500,000 lines of code that he will approach software marketing companies to sell for him. There will be no walk-in customers. Planning Commission Recommends Approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jim McClain, City Councilman
SECONDER:	Charles Grayson Day Jr, Mayor Pro Tem
AYES:	Day Jr, Ham, McClain, Winters

4. APPLICATION FOR HOME OCCUPATION – Nicole Tavernier -

Nicole Tavernier, 110 Lake Wellington Dr is requesting a Home Occupation Permit for "LuLaRoe by Nicole Tavernier" a fashion consultant and online clothing sales business. Zoning is R-1. LuLaRoe is a direct sales company. Applicant will store some inventory at her home. All incoming deliveries will be through the UPS Store. Planning Commission Recommends Approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Charles Grayson Day Jr, Mayor Pro Tem
SECONDER:	James Ham, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

5. APPLICATION FOR HOME OCCUPATION – Edith Cruz -

Edith Cruz, 225 W Johnson Ave is requesting a Home Occupation Permit for "E&J Cleaning" a home cleaning service. Zoning is PR/R-3. Contacts will be by e-mail, phone and Facebook. Vacuum cleaner is largest equipment. Storage will be in backyard shed. Planning Commission Recommends Approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Charles Grayson Day Jr, Mayor Pro Tem
AYES:	Day Jr, Ham, McClain, Winters

XI. NEW BUSINESS

1. Approval Of: Resolution 2016- : Adoption of FY 2016-17 Operating Budget -

Councilman Day made a motion to approve Option B of the FY 2016/17 Budget. Councilman Ham seconded the motion and asked for a discussion.

Councilman Ham stated there are three Options, A, B and C. Councilman Ham suggested eliminating Option A, since there appeared to be no interest in it and allow B and C to be discussed.

Mayor Smith asked for a vote on Councilman Day's motion regarding Option B. The vote was: Councilman Winters - no, Councilman McClain - no, Councilman Ham - no, Councilman Day - yes. This motion did not pass.

Councilman Winters made a motion to approve Option C. Councilman Ham seconded the motion. The Mayor asked for discussion.

Councilman Day asked where the IT Position came from in Option C. He stated he favored moving the administrative vehicle over to the fire department.

Councilman McClain stated the fire chief's vehicle has over 169,000 miles and felt that since law enforcement has received many new vehicles it was time for the fire department to receive one.
Councilman McClain reported that he did some research on IT Positions in other cities the size of Kingsland and the only reason other cities may have more than one position is the fact that they are spread out. Councilman McClain stated that the City Manager has not recommended this position and asked how it was put into Option C.

Mayor Smith stated it was brought up at the mid year budget review and it was agreed that it would be looked at again at the time of budget.

Councilman Day stated that the city agreed to update the TDS System to reduce the workload, plus the New World System, an extremely large project the bulk of it is behind the IT Department now. Councilman Day stated no new computers have been added and he feels the demands on the IT Department will be reduced.

Mayor Smith stated that there is still a lot of work to be done with the 911 Call Center and it requires a lot of IT's time.

Councilman Winters stated that Mr. Carreira has also been tasked to work with the County and without a help desk the employees must wait until someone from the IT Department gets back to them. Councilman Winters stated it cuts into productivity and he felt someone needs to do preventative work.

Councilman McClain expressed concern that if we are sharing such a valuable resource with the County we should be reimbursed for it.

Councilman Day stated we need to focus on what we have and what we need and we should work with the County, but not at the detriment of the City; if the department is being over tasked then it can be addressed at mid-year budget.

Councilman Ham stated he wants what is fair for everyone; and feels concern that the employees are not being supported. Councilman Ham stated he is in favor of keeping the IT position.

Mayor Smith asked for a vote on the motion for Option C. The vote was: Councilman Winters - yes, Councilman McClain - no, Councilman Ham - yes, Councilman Day - no. Mayor Smith voted to break the tie with a yes vote. Option C for the budget passed.

2. Approval Of: 2016 Millage Rate - 7.50 Mills -

In accordance with O.C.G.A. Section 48-5-32.1 final millage rate set by the authority of this taxing jurisdiction for tax year 2016 is 7.50 Mills. This rate reflects a half mill reduction from the 2015 millage rate and does not exceed the rollback rate. Required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Charles Grayson Day Jr, Mayor Pro Tem
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

3. Approval of - Revised EEOC Policy -

Draft policy recommended by GMA, staff recommends approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

4. Approval Of: Resolution 2016-17 :Drinking Water State Revolving Fund in the Amount of $1,600,000 Administered by Georgia Environmental Finance Authority. -

City's obligation to repay the loan is made pursuant to the Loan Agreement evidenced by a Promissory Note as presented. Scope of Project includes: $340,000 Valve Insertion in downtown area, $180,000 Water Line Replacement on Harriett's Bluff Road for improved shutoff control, and $1,070,000 AMR Water Meter project for approximately half of the City's meters. Staff recommends approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

5. Bid Award: Asphalt Resurfacing Project-LMIG 2016 -

To perform asphalt overlay for 1.48 miles of roads as outlined in the 2016 Local Maintenance & Improvement Grant with 30% matching SPLOST funds. Staff recommends low bid, Blackjack Asphalt, Inc for $167,515.

Motion was to approve the low bid Blackjack Asphalt, Inc.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Richard A. Winters, City Councilman
SECONDER:	Charles Grayson Day Jr, Mayor Pro Tem
AYES:	Day Jr, Ham, McClain, Winters

6. Bid Award: Pest Control Services Contract -

The successful contractor shall provide monthly services for 18 City buildings to include pest monitoring and removal for all facilities. Contract term shall be for 12 months. Staff recommends low bid, Yates-Astro Termite Pest Control.

Motion was to approve the low bid, Yates-Astro Termite Pest Control.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

7. Bid Award: Pipe/Slip Lining-Chestnut Court -

Staff recommends low bidder, Southeast Pipe Survey, Inc for $48,870.00

Motion was to approve the low bid, Southeast Pipe Survey, Inc.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Richard A. Winters, City Councilman
SECONDER:	Charles Grayson Day Jr, Mayor Pro Tem
AYES:	Day Jr, Ham, McClain, Winters

8. Appointment - Reappointment of CID Board Members -

Mr. William Brunson, Mr. Darren Harper, Ms. Filiz Morrow

Motion was approved and make Mr. William Brunson, Chairman.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	James Ham, City Councilman
SECONDER:	Richard A. Winters, City Councilman
AYES:	Day Jr, Ham, McClain, Winters

XII. MAYOR AND COUNCIL ANNOUNCEMENT

None

XIII. ADJOURNED

Councilman Winters made a motion to adjourn. Councilman Ham seconded the motion.

The meeting adjourned at 8:02 PM.

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Kenneth E. Smith, Sr., Mayor

ATTEST:

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Selina Bell, Deputy City Clerk