



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • NOVEMBER 28, 2016

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. INVOCATION AND PLEDGE TO THE FLAG

III. ROLL CALL

Kenneth E Smith Sr
Charles Grayson Day Jr
James Ham
Jim McClain
Richard A. Winters

Mayor
Mayor Pro Tem
City Councilman
City Councilman
City Councilman

IV. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

V. GRANTING AUDIENCE TO THE PUBLIC

VI. OLD BUSINESS

- 1. Adoption Of: Ordinance 2016-06 - an Ordinance to Amend Ordinance 2015-07 -
For establishing Water and Sewer Remote Read Opt-Out Program, Connection Fees
for 5" and 6" Meters, Clarifying Water and Sewer Charges for Various Business
Types, and for other purposes. Staff recommends approval.

VII. NEW BUSINESS

- 1. Bid Award: Two 2016-17 Police Pursuit Sedans -

Staff recommends Akin Ford, LLC for two 2017 Dodge Chargers (V8) at \$22,749 each plus delivery fee.

2. Bid Award: 2016-17 SUV for Tourism (Admin Package) -

Staff recommends the 2017 Ford Expedition due to more passenger and cargo room needed to perform essential duties. Staff recommends the low bid for the Ford Expedition quotes received, Wade Ford, for \$30,599.

3. Bid Award: 2016-17 SUV for Fire Chief (Police Package) -

Staff recommends low bid from Wade Ford for one (1) 2017 Ford Expedition (V6, Eco Boost) at \$27,835.

4. Approval Of: GEFA 2017 Clean Water SRF Loan Part-1 Application - City Manager Lee Spell

The first "non-binding" step in the application process for GEFA SRF loan and grant to rehabilitate the old water treatment plant. Staff recommends approval.

5. Reappointment to Joint Development Authority (JDA) Post 4 - Term to Expire December 31, 2020 - Ms. Rachel Baldwin -

VIII. MAYOR AND COUNCIL ANNOUNCEMENT

IX. ADJOURNED



City of Kingsland
Smart Meter Technology
OPT-OUT PROGRAM FORM

City of Kingsland Water & Sewer Department is offering customers an opt-out alternative to its standard smart meter technology under the terms and conditions below and as outlined in the City of Kingsland Water/Sewer Ordinance. Customers have the option to opt-out of having a transmitting unit on the meter.

Manual meter reading service charge is an additional \$_____ per month.

Customer Information:

Customer Name: _____

Service Address: _____

City: _____ State: _____ Zip Code: _____

Terms & Conditions

To opt-out of the standard installation of AMR's smart meter technology, the customer must adhere to the following:

☐

By checking the box the customer acknowledges that by opting out of having the radio read meter installed they accept they will be charged an opt out fee as stated in the water and sewer ordinance. *Recurring monthly charge will begin once the City completes phase I & II of the smart meter technology project.*

☐

The Opt-Out Program is applicable to current property owners only. By checking the box the customer acknowledges that they are the current property owner listed on City tax records at the time of invoking this option.

Property Owner Signature

Date

Completed forms can be faxed to (912)729-8827 or mailed to City of Kingsland, Attn: Opt-Out, PO Box 250, Kingsland, GA 31548. Forms can also be emailed to jopearson@kingslandgeorgia.com.

ORDINANCE 2016-06
CITY OF KINGSLAND, GEORGIA
TO AMEND WATER AND SEWER ORDINANCE – 2015-07

Deleted: 2015-07

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AN ORDINANCE TO AMEND AN ORDINANCE ESTABLISHING WATER AND/OR SEWER REMOTE READ OPT-OUT PROGRAM, CONNECTION FEES FOR 5” AND 6” METERS, CLARIFYING WATER AND SEWER CHARGES FOR VARIOUS BUSINESS TYPES, AND FOR OTHER PURPOSES:

Deleted: RATE SCHEDULES, DEPOSIT SERVICE RULES, CUT-ON AND CUT-OFF PROCEDURES FOR LOCATIONS WITHIN AND OUTSIDE THE CITY LIMITS OF KINGSLAND, GEORGIA

BE IT ORDAINED by the Mayor and City Council of the City of Kingsland, and it is here ordained by authority of same, as follows:

SECTION 1. RATE SCHEDULE:

Section 1 of that certain water and/or sewer ordinance of the City of Kingsland duly passes and adopted September 8, 1982 as same appears of file and on record in the minute book of said city and as subsequently amended, is hereby amended and consolidated by changing rate schedules as follows:

From and after the passage of this ordinance there be and is hereby the following water and sewer rate schedules for the City of Kingsland, Georgia:

WATER RATE SCHEDULE INSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 12.65 - minimum
1 gallon	6,000 gallons	\$ 2.13 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 - per 1,000 gals

COMMERCIAL WATER RATE SCHEDULE INSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 14.21 - minimum
1 gallon	6,000 gallons	\$ 2.30 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.65 - per 1,000 gals

WATER RATE SCHEDULE OUTSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 18.65 - minimum
1 gallon	6,000 gallons	\$ 2.95 - per 1,000 gals
Over 6,000 gallons-----		\$ 3.29 - per 1,000 gals

COMMERCIAL WATER RATE SCHEDULE OUTSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 23.52 - minimum
1 gallon	6,000 gallons	\$ 3.50 - per 1,000 gals
Over 6,000 gallons-----		\$ 3.85 - per 1,000 gals

WATER RATE SCHEDULE FOR CHURCHES:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 12.65 - minimum
1 gallon	6,000 gallons	\$ 2.13 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47- per 1,000 gals

UNIT RATE HOTEL/MOTEL WATER RATE SCHEDULE:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 10.35 - minimum
1 gallon	6,000 gallons	\$ 2.13 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 - per 1,000 gals

An additional Surcharge of \$5.00 per month shall be added to the normal billing of all customers that apply for and receive a permit to use a shallow well in the City Limits of Kingsland, Said Surcharge shall be applicable for each and every month that the permit to use shall be in force.

Sewer usage is based on water metered.

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SEWER RATE SCHEDULE INSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 12.65 - minimum
1 gallon	6,000 gallons	\$ 2.13 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 - per 1,000 gals

SEWER RATE SCHEDULE COMMERCIAL INSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 14.21 - minimum
1 gallon	6,000 gallons	\$ 2.30 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.65 - per 1,000 gals

SEWER RATE SCHEDULE OUTSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 17.15 - minimum
1 gallon	6,000 gallons	\$ 3.45 - per 1,000 gals
Over 6,000 gallons-----		\$ 3.79 - per 1,000 gals

SEWER RATE SCHEDULE COMMERCIAL OUTSIDE CITY:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 19.38 - minimum
1 gallon	6,000 gallons	\$ 3.50 - per 1,000 gals
Over 6,000 gallons-----		\$ 3.85 - per 1,000 gals

UNIT RATE HOTEL/MOTEL SEWER RATE SCHEDULE:

CONSUMPTION	Up to--	MONTHLY CHARGE
0 gallon	0 gallon	\$ 10.35 - minimum
1 gallon	6,000 gallons	\$ 2.13 - per 1,000 gals
Over 6,000 gallons-----		\$ 2.47 - per 1,000 gals

SEPTIC TANK WASTE DISPOSAL FEE SCHEDULE:

Connection Fee		Rate
\$5 – per tank	+	\$.04 – per gallon

- (a) The rate schedule set forth above contemplates a single user, such as a one-family dwelling, one-farm dwelling with appurtenances, or a one-commercial operation.
- (b) Master Meter users such as multiple dwelling units, hotels/motels, office complexes, shopping centers, and trailer parks shall pay user fees based on Master Meter Billing computed as follows:

1. Minimum charges as outlined herein for each unit.

2. Normal consumption charges as outlined above for all usage over 0 gallons per unit.
- (c) Extraordinary circumstances, such as, industrial users, and fire protection shall be governed by special contract agreements made by the Mayor and City Council on recommendations of the City's engineer.

(d) Remote Read Opt-Out Program

1. An Opt-Out Program is available to customers for the Meter Transmitting Unit (MTU) only; the installation/replacement of water meters is mandated as outlined in the Water/Sewer Ordinance and cannot be opted out of.
2. The Opt-Out Program is applicable to current property owners only. Current property owners are those listed on City tax records at the time of the opt-out election. Upon the sale or transfer of a property, a MTU must be installed as part of the remote read program unless the new owner elects to opt out under these guidelines.
3. A customer may, at his/her discretion, opt out of the remote read program. In order to do so, the customer must complete and submit the Opt-Out form provided by the Department.

- 4. The customer can enter into agreement with the City by completing the required Opt-Out form. The agreement will include conditions of participation and an acknowledgement of the additional fees and charges that will be assessed due to the election to opt-out.
- 5. By opting out the customer acknowledges and accepts that they will be charged an additional opt-out fee in the amount of \$ _____ for manual reading service (monthly) which will be added to the customer's utility bill.
- 6. Recurring monthly charge will begin once the City completes phase I & II of the smart meter technology project. Completion date to be determined by the City Manager.

SOLID WASTE COLLECTION FEE SCHEDULE INSIDE CITY:

RESIDENTIAL:	MONTHLY PER CAN	\$ 12.25
COMMERCIAL:	MONTHLY REGULAR PER CAN	\$200.00
	MONTHLY LIGHT COMMERCIAL PER CAN	\$ 75.00
	MONTHLY ULTRA LIGHT COMMERCIAL PER CAN	\$ 38.00

A wheeled garbage container (solid waste receptacle) will be delivered to new customers within 3-5 business days of opening the account. The garbage container will be picked up by the City at the same time the final water meter reading is taken upon account closure by the customer. The current replacement cost of the container will be deducted from the customer's security deposit when the customer fails to return the garbage container to the City in a serviceable condition.

SECTION 2. APPLICATION FOR WATER AND SEWER SERVICE:

The consumer shall make application for water and sewer service and at the same time shall make a security deposit as follows:

DEPOSIT INSIDE CITY:

RESIDENTIAL:	3/4"	Meter	\$100.00
COMMERCIAL:	3/4"	Meter	\$125.00
	1"	Meter	\$200.00
	1 1/2"	Meter	\$300.00
	2"	Meter	\$400.00

DEPOSIT OUTSIDE CITY

RESIDENTIAL:	3/4"	Meter	\$100.00
COMMERCIAL:	3/4"	Meter	\$150.00
	1"	Meter	\$250.00
	1 1/2"	Meter	\$350.00
	2"	Meter	\$450.00

Deposits for consumers requiring meters larger than 2 inch shall be determined by estimating two months usage and applying current rate schedules.

The security deposit required inside/outside the City shall be refunded to the customer when the wheeled garbage container is returned to the City in a serviceable condition, and all water & sewer bills are paid in full or when twenty-four (24) consecutive timely payments are made on the customer's account, whichever occurs first. To qualify for deposit refund account cannot have any late fees, disconnect fees, penalties, or returned check fees in the 24 months preceding the issuance of the refund. (Effective date shall be July 1, 2015).

All applicants for water and/or sanitary sewer who desire to not supply the City of Kingsland with a Social Security Number, which is to be used for collection purposes only shall submit a deposit for service in the amount of \$250.00.

SECTION 3. CHARGES FOR INITIAL WATER AND SEWER SERVICE:

Section 3 of that certain water and/or sewer ordinance of the City of Kingsland duly passed and adopted September 8, 1982, and subsequently amended as appears office and on record in the minute books of said City, is hereby amended by changing fees as follows:

Each consumer subscribing to use the water and/or sewer service of the City of Kingsland shall execute a water and/or sewer users agreement and shall pay basic connection fees as follows:

(a) FOR WATER SERVICE:

<u>CONNECTION FEE INSIDE CITY:</u>	<u>FEE PLUS METER:</u>
3/4" Meter	\$ 600.00 + Meter
1" Meter	\$ 1,520.00 + Meter
1 1/2" Meter	\$ 2,500.00 + Meter
2" Meter	\$ 3,820.00 + Meter
3" Meter	\$10,595.00 + Meter
4" Meter	\$17,532.00 + Meter
5" Meter	\$26,000.00 + Meter
6" Meter	\$36,600.00 + Meter

<u>CONNECTION FEE OUTSIDE CITY:</u>	<u>FEE PLUS METER:</u>
3/4" Meter	\$ 600.00 + Meter
1" Meter	\$ 2,273.00 + Meter
1 1/2" Meter	\$ 3,694.00 + Meter
2" Meter	\$ 5,731.00 + Meter

Consumers requiring water connections larger than 2" in size shall pay a proportionately higher connection fee based on current costs of labor and materials.

In all cases of new multiple type users subscribing for water and/or sewer service, the City will make the determination as to the installation of either a master meter(s) or individual meters for each unit.

(b) FOR SEWER SERVICE:

The following Average Daily Flow shall be utilized to determine the indicated connection fee:

<u>TYPE OF INSTALLATION</u>	<u>FLOW GPD</u>	<u>\$ PER UNIT</u>	
CLUB BUILDING	500	\$3,000.00	
BAR			
PER SEAT	50 (minimum \$3,000)	\$ 120.00	
EMPLOYEE (FTE)	25 (minimum \$3,000)	\$ 60.00	Deleted: 1
BEAUTY/BARBER SHOP			Deleted:
PER WET CHAIR	333 (minimum \$3,000)	\$ 799.00	Deleted:
BOWLING ALLEY			Deleted:
PER LANE	125 (minimum \$3,000)	\$ 300.00	
CAR WASH			
PER BAY-SELF OPERATED	100 (minimum \$3,000)	\$ 240.00	
AUTOMATIC	166	\$ 398.00	
CHURCH			
PER SEAT (in largest assembly)	5 (minimum \$1,000)	\$ 12.00	Deleted:
COIN LAUNDRY			Deleted:
PER MACHINE	400	\$ 800.00	Deleted:
COMMERCIAL LAUNDRY			Deleted:
PER MACHINE	640	\$1,536.00	
COUNTRY CLUB			
PER 100 Square feet	250	\$ 600.00	Deleted: PER MEMBER . . 100 \$ 240.00
HOSPITAL			
PER BED	200	\$ 500.00	
INDUSTRIAL			
PER EMPLOYEE	35 (minimum \$3,000)	\$ 84.00	
MOBILE HOME PARK			
SINGLE OR DOUBLE WIDE	300	\$ 1,200.00	

MOTEL, HOTEL, RV PARK, & Apts. PER UNIT			Deleted: & apts.
w/o washer/dryer hook up**	225	\$ 1,080.00	
Apts. with washer/dryer Hook up** per unit	300	\$1,200.00	
NURSING HOME PER BED	125	\$ 300.00	
OFFICE PER 1000 SQ FT	175 (minimum \$3,000)	\$ 420.00	
Medical per 1000 SQ FT	500	\$1,500.00	
RESIDENCE PER UNIT-INCLUDES CONDO/T.HOMES	400	\$ 1,200.00	
MULTI-FAMILY* PER UNIT 1-2 BEDROOM	300	\$1,200.00	
3 BEDROOM	400	\$1,200.00	
*Includes duplex, triplex, quadra-plex			
RESTAURANT WITH DRIVE-IN	55 (minimum \$3,000)	\$ 132.00	Deleted:
PER SEAT W/O DRIVE-IN	25 (minimum \$2,000)	\$ 50.00	Deleted:
			Deleted:
			Deleted:
SERVICE STATION/FUEL CTR. REGULAR PUMP		\$ 500.00	
TRUCK PUMP		\$5,000.00	
OTHERWISE PER PUMP	75	\$ 180.00	
SCHOOL* PER STUDENT	17 (minimum \$1,000)	\$ 41.00	Deleted:
WITH GYM	21 (minimum \$1,500)	\$ 50.00	Deleted:
*Includes Day Care Centers			
STORES, SHOPPING CENTER PER 1000 SQ FT	100 (minimum \$3,000)	\$ 240.00	
THEATER Per seat	5 (minimum \$3,000)	\$ 10.00	
AUDITORIUM CONVENTION CENTER, ASSEMBLY HALL (NO FOOD SERVICE) PER CAPITA	10 (minimum \$3,000)	\$ 24.00	
WAREHOUSE PER 1000 SQ FT	25 (minimum \$3,000)	\$ 60.00	
** Apartments are defined as a building designed for residential occupancy by 3 or more families living in separate units without firewalls separating the units and containing less than 1500 square feet of living space per dwelling unit.			

FOR CAPITAL RECOVERY FEE:

The following Average Daily Flow shall be utilized to determine the indicated connection fee:

TYPE OF INSTALLATION	FLOW GPD	\$ PER UNIT	
CLUB BUILDING	500	\$3,000.00	
BAR			
PER SEAT	50 (minimum \$3,000)	\$ 120.00	
EMPLOYEE (FTE)	25 (minimum \$3,000)	\$ 60.00	Deleted:
			Deleted:
BEAUTY/BARBER SHOP PER WET CHAIR	333 (minimum \$3,000)	\$ 799.00	Deleted:

BOWLING ALLEY PER LANE	125 (minimum \$3,000)	\$ 300.00	
CAR WASH PER BAY-SELF OPERATED AUTOMATIC	100 (minimum \$3,000) 166	\$ 240.00 \$ 398.00	
CHURCH PER SEAT <u>(in largest assembly)</u>	5 <u>(minimum \$1,000)</u>	\$ 12.00	Deleted: Deleted: Deleted: Deleted:
COIN LAUNDRY PER MACHINE	400	\$ 800.00	
COMMERCIAL LAUNDRY PER MACHINE	640	\$1,536.00	
COUNTRY CLUB PER 100 Square feet	250	\$ 600.00	Deleted: PER MEMBER . . . 100 - \$ 240.00 ¶
HOSPITAL PER BED	200	\$ 500.00	
INDUSTRIAL PER EMPLOYEE	35 (minimum \$3,000)	\$ 84.00	
MOBILE HOME PARK SINGLE OR DOUBLE WIDE	300	\$ 6,000.00	
MOTEL, HOTEL, <u>RV Park</u> & Apts. <u>PER UNIT</u> <u>w/o washer/dryer hook up**</u>	225	\$ 1,080.00	Deleted: Deleted: w/o Deleted: washer/dryer hook ups ¶
Apts. with washer/dryer <u>Hook up** per unit</u>	300	\$ 1,200.00	Deleted: PER UNIT . Deleted: h Deleted: s Deleted:
NURSING HOME PER BED	125	\$ 300.00	
OFFICE PER 1000 SQ FT Medical per 1000 SQ FT	175 (minimum \$3,000) 500	\$ 420.00 \$1,500.00	
RESIDENCE PER UNIT-INCLUDES CONDO/T.HOMES	400	\$ 6,000.00	
MULTI-FAMILY* PER UNIT 1-2 BEDROOM 3 BEDROOM	300 400	\$6,000.00 \$6,000.00	
*Includes duplex, triplex, quadra-plex			
RESTAURANT WITH DRIVE-IN PER SEAT W/O DRIVE-IN	55 <u>(minimum \$3,000)</u> 25 <u>(minimum \$2,000)</u>	\$ 132.00 \$ 50.00	Deleted: . Deleted: Deleted:
SERVICE STATION/FUEL CTR. REGULAR PUMP TRUCK PUMP OTHERWISE PER PUMP	75	\$ 500.00 \$5,000.00 \$ 180.00	
SCHOOL* PER STUDENT WITH GYM	17 <u>(minimum \$1,000)</u> 21 <u>(minimum \$1,500)</u>	\$ 41.00 \$ 50.00	Deleted: . Deleted:
*Includes Day Care Centers			
STORES, SHOPPING CENTER PER 1000 SQ FT	100 (minimum \$3,000)	\$ 240.00	
THEATER Per seat	5 (minimum \$3,000)	\$ 10.00	

AUDITORIUM CONVENTION CENTER, ASSEMBLY HALL (NO FOOD SERVICE)		
PER CAPITA	10 (minimum \$3,000)	\$ 24.00
WAREHOUSE		
PER 1000 SQ FT	25 (minimum \$3,000)	\$ 60.00

**Apartments are defined as a building designed for residential occupancy by 3 or more families living in separate units without firewalls separating the units and containing less than 1500 square feet of living space per dwelling unit.

- NOTES:
- (1)

Minimum sewer system treatment fee for commercial/industrial buildings: \$800.00 + \$100.00 = \$900.00. All other tap fees will be computed on an individual basis by city engineer/city manager.
- (2)

These fees are for within the City connections.
- (3)

Customer must pay all expenses to bring water/sewer service to the point on the property line where the customer & the city agree that service will be provided. This includes the cost of a wet or dry tap of the lines. Mayor & Council may negotiate this issue.
- (4)

Fee's for outside the city service will be 50% higher.
- (5)

Flow GPD are determined by the City Engineer and may vary or differ from the above in unusual cases. All variance from this ordinance must be substantiated by a study.
- (6)

Any use not covered by this ordinance will be computed by the Engineer.
- (7)

Flow GPD will be computed to the nearest 1000 where applicable.
- (8)

All applicants for water and/or sewer service for existing one-family residential structures located within the City of Kingsland are eligible for service based on a payment plan. All fees shall be paid within 36 months of service.
- (9)

Connection to City of Kingsland sewer system shall only be permitted to those residents and businesses lying within the city limits.

In the case of new multi-family or other large user type projects where the owner/developer installs all water and sewer facilities in accordance with City approved plans, including mains, trunk lines, taps, and meters, the City may establish a special assessment fee in lieu of the normal connection fee(s).

Based on an assessment of the direct impact the development will have on water and sewer facilities, the special assessment fee may be less or greater than the normal connection fee.

The special assessment fee shall be established by the Mayor and Council upon recommendation of the City engineer and in accordance with the agreement between the City of Kingsland and the Georgia Department of Natural Resources dated June 30, 1981.

SPRINKLER SYSTEM:

\$240.00 per inch of pipe diameter. Each private line shall be equipped with an approved detector meter at customer's expense.

- Notes:
1.

In all cases of new multiple type users subscribing for water and/or sewer service, the City will make the determination as to the installation of either a master meter(s) or individual meters for each unit.
2.

Customer must pay the full cost of compound or other meters as determined by the City plus shipping cost.
3.

Fee's for outside the city limits are to be 50% higher.

SECTION 4. MINIMUM CHARGES:

The minimum charge, as provided in the rate schedule, shall be made for such connection subscribed for. Water furnished for a given lot shall be used on that lot only, and except for fire protection, the City of Kingsland shall not under any condition furnish water or sewer service free of charge to anyone.

SECTION 5. TIME LIMITATION FOR CONNECTIONS

When basic water and/or sewer connection fees have been paid by an individual type user, the subscriber shall have (12) twelve months to connect to the system without additional charges, except as hereinbefore provided.

If actual connection occurs during the following (12) twelve months, the subscriber shall be required to pay any increase in the basic fee or fees that may have been adopted by the Mayor and Council by amendment to this ordinance.

At the end of twenty-four (24) months, the total amount of connection fee(s) paid shall be reimbursed to the applicant minus an administrative fee of \$100.00 if service tap(s) to the system have not been provided by the City of Kingsland and the connection to the tap has not been made by the applicant.

If a tap service to the system has been made for a location(s), the total amount of connection fee(s) paid shall be forfeited by the subscriber as service rendered even if actual connection by the applicant/subscriber has not been made.

Both Water and Sewer Connection fees shall be transferable if requested and approved by the Mayor and Council, but additional assessment fees shall be assessed and payable to the City based on increased service demand as provided for in SECTIONS 1, 2, and 3 contained herein.

Subscribers for multiple type users shall also be required to comply with this section, however a detailed schedule for development and connection shall be agreed to by written instrument by the owner/developer and adopted by official action by the Mayor and Council of the City of Kingsland.

SECTION 6. CITY'S RESPONSIBILITY AND LIABILITY

The City of Kingsland, Georgia shall run a service line from its distribution line to the property line where the distribution line exists or is to be constructed and runs immediately adjacent and parallel to the property to be served. The basic connection fee shall be for a service line not exceeding one hundred (100) feet.

- (a) The City may make connections to service other properties not adjacent to its lines upon payment of reasonable costs for the extension of its distribution lines as may be required to render such service.
- (b) The City may install its meter at or near the property line or, at the City's option, on the consumer's property within three (3) feet of the property line.
- (c) The City reserves the right to refuse service unless the consumer's line or pipings are installed in such a manner as to prevent cross-connection or back-flow.
- (d) Under normal conditions the consumer will be notified of any anticipated interruptions of service by the City of Kingsland.
- (e) The City of Kingsland, Georgia shall run a sewer service line from its collection line to the property line where the collection line exists and runs immediately adjacent and parallel to the property to be served. The basic connection fee shall be for a service line not exceeding one hundred (100) feet.
- (f) The City may make connections to service other properties not adjacent to its lines upon payment of reasonable costs for the extensions of its collection lines as may be required to render such service.
- (g) Residential water meters (3/4 inch) and small commercial water meters (3/4 inch) remain the property of the City of Kingsland. The City of Kingsland is responsible for making repairs to the water meters when necessary.
- (h) Commercial water meters are provided by the customer. Occasionally upon request, commercial water meters are ordered by the City and the customer reimburses the City at cost. Either way, commercial water meters, except small commercial (3/4 inch) water meters, are the property of the customer, and the customer is responsible for maintaining and repairing the water meter to City standards.

SECTION 7. CONSUMER'S RESPONSIBILITY AND LIABILITY:

Water furnished by the City of Kingsland, Georgia shall be used for consumption by the consumer, members of his household and employees only. The consumer shall not sell water to any other person or permit any other person to use said water. Water shall not be used for irrigation, fire protection, nor other purposes, except when water is available in sufficient quantity without interfering with the regular domestic consumption in the area served. Disregard for this rule shall be sufficient cause for refusal and/or discontinuance of service.

- (a) Where meter or meter box is placed on the premises of a consumer, a suitable place shall be provided by the consumer therefore, unobstructed and accessible at all times to the meter.
- (b) The consumer shall furnish and maintain a private cut-off valve on the consumer's side of the meter. Should the City be called out after 4:30p.m. and/or after the City's normal operating hours to turn on or off a water meter because there is no such cut-off valve for consumer's repairs or maintenance, it will be subject to a \$25.00 service charge.
- (c) The consumer's piping and apparatus shall be installed and maintained by the consumer's expense, in a safe and efficient manner and in accordance with the sanitary regulations of the State Health Department.
- (d) In order to be received as a consumer and entitled to receive water from the City's water system, all applicants must offer proof that any private wells located on their property are not physically connected to the lines of the City's water system and all applicants by becoming consumers of the City covenant and agree that, so long as they continue to be consumers of the City, they will not permit the connection of any private wells on their property to the City's water system, by any piping permanent or temporary.
- (e) Sanitary sewer service furnished by the City of Kingsland, Georgia shall be for wastewater generated only by the Kingsland water system. No wastewater from private wells, storm drains, roof drains or similar sources shall be discharged into the system.
- (f) The consumer's sewer piping and apparatus shall be installed and maintained at the consumer's expense. All contractors or plumbers installing water/or sewer system service lines shall be registered at City Hall and approved by the City. All such connections and service line work shall be done in accordance with City specifications, and all work shall be inspected and approved by the City prior to the piping being covered with earth.

SECTION 8. ACCESS TO PREMISES AND EXTENSIONS OF SYSTEM:

Duly authorized agents of the City of Kingsland shall have access at all hours to the premises of the consumer for the purpose of installing or removing City property, inspecting piping, reading and testing meters, or for any other purpose in connection with the water service and its facilities and the sewer service and its facilities.

Extensions to the system, outside of existing right-of-way shall be made only when the consumer shall grant or convey, or shall cause to be granted or conveyed to the City of Kingsland a permanent easement of right-of -way across any property traversed by the water and sewer lines.

SECTION 9. CHANGE OF OCCUPANCY:

Notice during normal business hours must be given to the City of Kingsland to discontinue water and sewer service or to change occupancy. The outgoing party shall be responsible for all water consumed up to the time of departure or the time specified for departure, whichever period is longer. The new occupant shall apply for water and sewer service prior to occupying the premises, and failure to do so will make him liable for paying for the water consumed since the last meter reading.

SECTION 10. METER READING-BILLING-COLLECTIONS

Bills to customers for water and sewer service shall be mailed out on such day or days of each month as may be determined as desirable by the City. Bills shall be paid according to payment options listed on the bill, and a failure to receive bills or notices shall not prevent such bills from becoming delinquent nor relieve the consumer from payment of same. The failure of water and/or sewer users to pay charges duly imposed shall result in the automatic imposition of the following penalties:

- (a) Nonpayment after the due date will be subject to a penalty of 10% of the delinquent account. City of Kingsland must receive payment no later than 5:00p.m. on the due date to avoid penalties. Postmarks and check dates are not honored.
- (b) Nonpayment within 15 days from the due date will result in the water being shut off from the water user's property. (Effective date shall be July 1, 2015).

- (c) Nonpayment for 20 days after the due date will allow the City, in addition to all other rights and remedies, to terminate agreement, and in such event the water and sewer user shall not be entitled to receive, nor the City obligated to supply any water or sewer service under this ordinance. (Effective date shall be July 1, 2015).
- (d) When consumers have paid by check for services, and the check has been returned by the bank for insufficient funds (NSF), a \$30.00 service charge will be added to the total due. If there was a bank error, upon notification from the bank in writing, the NSF fee will be waived. All NSF checks must be picked up and replaced with cash or a money order. We will not send an NSF check back through the bank for a second approval. If the NSF check was for the customer's security deposit, the water will be disconnected and in addition to the NSF fee an additional service charge of \$25 will be charged.
- (e) Two (2) NSF checks on the same account written within 12 months of each other will result in the City not accepting any checks on that account for a minimum of 24 months from the date of the second check.
- (f) Service disconnected for nonpayment of account will be restored only after account is paid in full, an additional security deposit may be required and a service charge of \$25.00 will be applied to each utility account if it appears on the cut off list. If service is reconnected after 4:30pm, there will be an additional fee of \$25.00 added to each account. If the garbage container has been removed by the City, an additional \$25.00 service charge will be applied to return the garbage container to the customer's residence.
- (g) The consumer shall furnish and maintain a private cut-off valve on the consumer's side of the meter. A service charge of \$25 will be charged for service requested after 4:30p.m. and/or after business hours.

SECTION 11. SUSPENSION OF SERVICE:

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When water and sewer service is discontinued by the customer, the security deposit shall be refunded to the customer by the City provided (1) the wheeled garbage container is returned to the City in a serviceable condition, and (2) all water & sewer bills are paid in full.

- (a) Upon discontinuance of service for nonpayment, the customer's water meter will be turned off and the garbage container picked up by the City. The security deposit will be applied by the City toward settlement of the account and any balance will be refunded to the customer. However, if the security deposit is insufficient to cover the outstanding balance, the City may proceed to collect the balance in the usual manner provided by law for collection of debts.
- (b) As stated in SECTION 10 above, service disconnected for nonpayment of bills will be restored only after bills and service charges (to reconnect water and to return the garbage container) are paid in full and an additional security deposit as may be required is made.
- (c) The City reserves the right to discontinue its service without notice for the following additional reasons:
 - 1. To prevent fraud or abuse.
 - 2. Consumer's willful disregard of the City's rules.
 - 3. Emergency repairs.
 - 4. Insufficiency of water supply due to circumstances beyond the control of the City.
 - 5. Legal Processes.
 - 6. Direction of Public authorities.
 - 7. Strike, riot, fire, flood, or unavoidable accident.
 - 8. Incomplete water/sewer or tap application.
 - 9. Non-Sufficient Funds (NSF) check given to City.

Deleted: Non Sufficient

There is a transfer fee of \$20.00 for transferring from one address to another within the City's water system. This will be added to the customer's bill at the time the transfer occurs.

SECTION 12. COMPLAINTS/ADJUSTMENTS

If the consumer believes his bill to be in error, he shall present his claim to the City of Kingsland before the bill becomes delinquent. Such claim, if made after the bill has become delinquent, shall not be effective in preventing discontinuance of service as heretofore provided. The consumer may pay such bill under protest, and said payment shall not prejudice his claim.

- (a) The City will make a special water meter reading at the request of a consumer for a fee of \$20.00 provided, however, that if such special reading discloses that the meter was over-read, no charge will be made.
- (b) Water meters will be tested at the request of the consumer upon payment to the City of a fee of \$20.00 provided, however, that if the meter is found to over-register beyond 3% of the correct volume, no charge will be made.
- (c) If the seal of a meter is broken by other than the City’s representative, or if the meter fails to register correctly or is stopped for any cause, the consumer shall pay an amount estimated from the record of his previous bills and/or from other proper data. If the meter is tampered or broken by other than the City’s representative, cost of damages will be charged on consumer’s account.
- (d) The statute of limitations applicable to refunding water/sewer/garbage service overpayments, whether due to a billing error, meter reading error or a faulty meter, etc, shall be three (3) years from the date the error was discovered. If the utility billing department discovers that it has been undercharging a customer, the billing department shall require the customer to render the amount of any underpayment up to the preceding three (3) years from the date the underpayment was discovered, if applicable.

Deleted: statue

SECTION 13. EFFECTIVE DATE:

This ordinance shall take effect from and after the date of its passage and ratification by the Mayor and City council of the City of Kingsland, Georgia unless otherwise indicated in ordinance.

SECTION 14. CONFLICTING ORDINANCE:

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE AMENDED and ADOPTED by the Mayor and City Council of the City of Kingsland, Georgia at a Meeting of the City Council of Kingsland, Georgia on the 24th day of October 2016.

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Deleted: May
Deleted: 5

THE CITY OF KINGSLAND

BY: _____
Kenneth E. Smith, Sr, Mayor

ATTEST:

Linda O’Shaughnessy, City Clerk

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City of Kingsland
BID TABULATION
Two (2) 2016 or 2017 POLICE PURSUIT SEDANS
Thursday November 17, 2016 @ 2:00 PM

Vendor	Year	Make	Model	V6	V6 Eco Boost	V8	Cost	Delivery Fee
*Jacky Jones	2017	Dodge	Charger	X			\$21,750.00	\$125.00 Each
Akin Ford LLC	2017	Dodge	Charger	X			\$21,831.00	\$125.00 Each
Wade Ford	2017	Ford	Taurus	3.7 L			\$22,499.00	Included
Akin Ford LLC	2017	Dodge	Charger			X	\$22,749.00	\$125.00 Each
*Jacky Jones	2017	Dodge	Charger			X	\$22,850.00	\$125.00 Each
*Jacky Jones	2017	Ford	Taurus	X			\$22,930.00	\$125.00 Each
Allan Vigil	2017	Ford	Taurus	X			\$23,529.00	Included
Brannen Motor Company	2016	Ford	Taurus	X			\$23,910.00	NONE
Ginn Motor Company	2017	Dodge	Charger			X	\$24,089.00	\$ 180.00 Each
Wade Ford	2017	Ford	Taurus	3.5 L-Twin Turbo	X		\$24,999.00	Included
Bennett Chevrolet	2017	Chevrolet	Caprice	X			\$28,668.00	N/A
Bennett Chevrolet	2017	Chevrolet	Caprice			X	\$28,668.00	N/A

Note: RFP was also advertised on the City of Kingsland and GMA websites.

Staff recommends Akin Ford, LLC for two 2017 Dodge Chargers (V8) at \$22,749 each plus delivery fee.

*Received late on Friday November 18, 2016

City of Kingsland
BID TABULATION
2016-2017 SUV-Tourism (Admin Package)
Thursday November 17, 2016 @ 2:30 PM

Vendor	Year	Make	Model	V6	V6 Eco Boost	V8	Cost	Delivery Fee
Ginn Chrysler-Jeep-Dodge	2017	Dodge	Durango			X	\$29,669.00	\$180.00
Wade Ford	2017	Ford	Expedition	X	X		\$30,599.00	Included
*Jacky Jones Ford	2017	Ford	Expedition				\$31,175.00	\$125.00
Allan Vigil	2017	Ford	Expedition	X			\$31,586.00	Included
Brannen Motor Co.	2017	Chevrolet	Tahoe				\$38,261.00	N/A
Walker Jones Chrysler	2017	Dodge	Durango			X	\$39,100.00	N/A
Walker Jones Chrysler	2016	Chevrolet	Tahoe			X	\$44,500.00	N/A

Note: RFP was also advertised on the City of Kingsland and GMA websites.

*Received late on Friday November 18, 2016

City of Kingsland
BID TABULATION
2016-2017 SUV-Fire (Police Package)
Thursday November 17, 2016 @ 2:30 PM

Vendor	Year	Make	Model	V6	V6 Eco Boost	V8	Cost	Delivery Fee
Wade Ford	2017	Ford	Expedition	3.5 L	X		\$27,835.00	Included
*Jacky Jones Ford	2017	Ford	Expedition				\$28,500.00	\$125.00
Brannen Motor Company	2017	Chevrolet	Tahoe			X	\$33,928.00	N/A
Bennett Chevrolet	2017	Chevrolet	Tahoe	X			\$35,365.00	N/A
Ginn Motor Company	2017	Chevrolet	Tahoe			5.3L	\$36,819.86	\$180.00
Bennett Chevrolet	2017	Chevrolet	Tahoe			X	\$39,997.00	N/A

Note: RFP was also advertised on the City of Kingsland and GMA websites.

Staff recommends low bid from Wade Ford for one (1) 2017 Ford Expedition (V6, Eco Boost) at \$27,835.

*Received late on Friday November 18, 2016

For GEFA and EPD use:

Project number:

GEFA amount requested:

Date received by GEFA:

Date received by EPD:

EPD initial approval:



Applicant: Please select the appropriate program.

- ☐ Georgia Fund (State Funds)
☒ State Revolving Fund (SRF - Federal Funds)
☐ Water Supply Loan (State Funds)
☐ Water Supply Planning Only Loan (State Funds)
☐ Environmental Emergency (State Funds)
☐ Solid Waste Loan (State Funds)
☐ Interim Financing (State Funds)

GEFA LOAN APPLICATION FORM PART I

PROJECT DESCRIPTION

*Please fill out completely. Items left blank may cause delays in the review and approval process.

Applicant Name	City of Kingsland		
Contact Person	Lee Spell	Title	City Manager
Street Address OR Post Office box 1			
Street Address 2	107 S. Lee Street		
City and Zip Code + 4	Kingsland (City)	31548 (Zip Code+4)	County Camden
Telephone Number	912-729-5613	Fax Number	912-729-2953
E-Mail Address	lspell@kingslandgeorgia.com (Primary Email)		
	(Secondary Email)		
Federal EIN		DUNS No.	
Congressional District			
Project Place of Performance (where the work will occur)	City of Kingsland's existing Wastewater Treatment Facility		
Congressional District (Of Project)			

(FOR SRF Applicants Only) Has the applicant initiated or completed the State Environmental Review Process with Georgia EPD for this project?

☒ YES ☐ NO ☐ N/A

Metro North Georgia Water Planning District Is your community in the MNGWPD?

☐ YES ☒ NO

If **yes**, are you in compliance with district plan requirements?

☐ YES ☐ NO ☒ N/A

Consent Order Will this project eliminate a Notice of Violation (NOV), Administrative Order, Consent Order, Court Order, etc.? If **yes**, provide a copy of the violation.

☐ YES ☒ NO

WaterFirst or Community of Opportunity Designation If your community has been designated a WaterFirst Community or Community of Opportunity by the Georgia Department of Community Affairs (DCA). If **yes**, provide documentation of the award(s).

☐ YES ☒ NO

Service Delivery Strategy (SDS) Is the proposed project consistent with or at least not inconsistent with your HB489 Service Delivery Strategy?

☒ YES ☐ NO

(Please attach a copy of the one or two pages from your SDS that document this).

NOTE: if you checked yes, you are certifying that the proposed project is consistent with your HB 489 SDS.

Plumbing Code Compliance (for cities and counties only) In order to qualify for financing, you must have adopted the high-efficiency plumbing code requirements outlined in O.C.G.A § 8-2-3. Please provide GEFA a copy of the relevant section of your local code.

Please provide the basic information for each of the following questions:

- 1) **Project Name and Project Description** You must provide a **short description** of the proposed project in the "**box below**." Attach a separate sheet if necessary along with a copy of the preliminary engineering report.

Project Name: WWTF Improvements

Description: rehabilitation/replacement of existing mechanical equipment; addition of small equalization basin

Please place a check mark in the space(s) next to the project type(s) which best describes your project:

WATER SUPPLY (water)		WATER QUALITY (sewer)	
☐ Plant Construction	☐ Emergency Project	☒ Plant Construction	☐ Pump Station
☐ Plant Rehabilitation	☐ Water Tank	☒ Plant Rehabilitation	☐ Emergency Project
☐ Line Construction	☐ Well	☐ Line Construction	☐ CSO Tunnel
☐ Line Rehabilitation	☐ Reservoir	☐ Line Rehabilitation	☐ Non-Point Source
☐ Other: _____		☐ Other: _____	

2) Easements

Does this project require an easement?

☐ YES ☒ NO

If yes, please indicate how many easements?

How many has been acquired?

3) Project Cost Give an estimated cost outline for the entire project by line item.

Construction Cost:	\$ 1,650,000
Engineering Cost:	\$ 150,000
Contingency Cost:	\$ 200,000
	\$
	\$
Total:	\$ 2,000,000

4) Early Project Costs Engineering and design costs incurred prior to the execution of a loan agreement are eligible for reimbursement with a GEFA loan as long as these costs are necessary for the completion of the project and consistent with the final budget. Does your community anticipate seeking reimbursement of engineering or design costs incurred prior to the execution of the loan agreement?☐ YES ☒ NOIf **yes**, approximately how much in early costs does your community anticipate submitting for reimbursement under the proposed loan?

\$

5) Funding sources Please list all funding sources which are proposed to be utilized to complete this project. List each source and funding amount. (If a commitment has been secured from any of these funding sources, list the commitment date and attach a copy of the commitment letter.)

Amount being requested from the Georgia Environmental Finance Authority:			\$ 2,000,000
Other funding source(s):	Date available:	Amount:	
		\$	
		\$	
		\$	
		Total Project Funding: \$ 2,000,000	

- 6) **Schedule** What is the proposed project schedule? If actual dates are available, please include them in the appropriate column.

ACTION	ACTUAL DATE(S)	PROPOSED DATE(S)
Complete project planning	Click here to enter a date.	5/1/2017
Initiated design	Click here to enter a date.	5/15/2017
Plans & specs submitted to EPD	Click here to enter a date.	6/15/2017
Bid opening	Click here to enter a date.	7/26/2017
Notice of award	Click here to enter a date.	8/9/2017
Notice to proceed with construction	Click here to enter a date.	8/22/2017
Initiation of construction	Click here to enter a date.	9/1/2017
Completion of construction	Click here to enter a date.	4/1/2018

- 7) **Emergency Loan** Will this project assist the community in meeting an emergency public health or safety need? If yes, please explain the nature of the emergency and facilities that have failed and what repairs or additions are needed to protect the local health or environment.

NO

- 8) **Project Engineer** Provide the following information:

Firm Name	Carter & Sloope, Inc.		
Address	6310 Peake Road		
City, State & Zip	City: Macon	State: GA	Zip Code+4 31210
Engineer Name	Trey Gavin		
Telephone Number	(478) 477-3923	Fax Number	(478) 477-4691
Primary E-Mail Address	tgavin@cartersloope.com	Secondary E-Mail	

How you heard about GEFA (check all that apply)

- ☐ Applicant is a returning customer ☐ GEFA website – www.gefa.org
 Conference: ☐ ACCG ☐ GRWA ☐ GMA ☐ GAWP ☐ GEDA
☐ EPD representative
☒ Consulting engineer
☐ Other: _____

I certify that I am authorized to sign this application on behalf of our governing body.

Authorized Official	
I certify that I am authorized to sign this application on behalf of our governing body.	YES (Enter YES)
Title	
Date	

☒ **Note:** Submit this application for a GEFA loan. Mail to:

Water Resources Division
 Georgia Environmental Finance Authority
 233 Peachtree Street, NE, Harris Tower, Suite 900
 Atlanta, Georgia 30303-1506

Rev. 6-7-2013