



CITY OF KINGSLAND, GEORGIA
KINGSLAND AREA CONVENTION & VISITORS
BUREAU AUTHORITY
AGENDA • APRIL 8, 2026
MINUTES

Regular Meeting

Kingsland Welcome Center
PB Box 250, Kingsland, GA 31548

8:00 AM

I. CALL TO ORDER & WELCOME

The meeting was called to order at 8:00 AM by Chairman Yadav. Staff members present were Tonya Harvey, Sarah Beard and Jessica Herrin.

II. AGENDA AMENDMENTS & AGENDA APPROVAL

Chairman Yadav presented the agenda with no amendments. A motion was made to approve the agenda as presented by Shores; seconded by Whitfield. Motion carried unanimously.

III. APPROVE MINUTES FROM FEBRUARY 2026

Minutes from the February 2026 meeting were presented. Motion to approve the minutes as presented was made by Shores; seconded by Whitfield. Motion carried unanimously.

IV. FINANCIAL SUMMARY REPORT

Harvey reviewed the FY 25/26 Financial Summary through February 2026 with the board. She noted that we are 40% through the budget year. A motion to approve the Financials through February 2026 was made by Whitfield; seconded by Shores. Motion carried unanimously.

V. OLD BUSINESS

A. None

VI. NEW BUSINESS

A. Election of Officers

A discussion was held about electing officers for FY 26 and we reviewed who is currently serving. All present have decided to stay in their positions and are as follows:

Chairman - CB Yadav

Vice-Chair - Katherine Dixon

Secretary/Treasurer - Alison Shores

A motion was made to accept the slate as presented above by Whitfield; seconded by Shores. Motion carried unanimously.

B. 2026 Authority Meeting Schedule

Harvey went over the meeting schedule for 2026 and asked if there would be any conflicts. There were no conflicts with the present board members. No further action was required at this time.

C. GIRMA Certificate of Coverage & Georgia DCA Authority Registration

Harvey reviewed the insurance coverage provided by the City of Kingsland for the KCVB board. She also went over the DCA Registration showing our compliance. No further action was required at this time.

D. Annual Audit Information

Harvey read over the audit information provided by Finance Director, Filiz Morrow. No further action was required at this time.

VII. MISCELLANEOUS DISCUSSION AND/OR ANNOUNCEMENTS

Harvey reviewed the Board Report from January - February 2026. Next, Harvey reviewed the 5-year graph comparisons of the Hotel/Motel Tax statistics and Ember's Agency Contract Reports. No further action was required at this time.

A. Next Regularly Scheduled Meeting | Wednesday, June 10th at 8 AM

The next KCVB meeting will be held on Wednesday, June 10, 2026, at 8:00 AM.

VIII. ADJOURNED

A motion was made by Shores to adjourn at 8:26 AM; seconded by Whitfield. Motion carried unanimously.