CITY OF KINGSLAND, GEORGIA
CITY COUNCIL
AGENDA ● JULY 13, 2026
MINUTES

Regular Meeting	**City Council Chamber** 107 South Lee Street - City Hall, Kingsland, GA 31548	**6:00 PM**

I. CALL TO ORDER AND WELCOME GUESTS

Mayor Pro Tem Blount opened the meeting at 6:00 PM.

II. ROLL CALL

Charles Grayson Day Jr., Mayor
Paul Chamberlin, Councilman
Farran Fullilove, Councilman
Kristy Chance, Councilwoman
Alex Blount, Mayor Pro Tem

PRESENT: Councilman Alex Blount
Councilman Paul Chamberlin
Councilwoman Kristy Chance
Councilman Farran Fullilove

ABSENT: Mayor Grayson Day, Jr.

III. INVOCATION AND PLEDGE TO THE FLAG

Councilwoman Chance gave the Invocation and led in the Pledge to the Flag.

IV. CONSENT DOCKET

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilman Paul Chamberlin
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

1. Approve the Council Minutes of the last regular Council Meeting
2. Approve the Agenda as Presented
3. Approve the Payments of Accounts Payable as Due and Funds Available

V. GRANTING AUDIENCE TO THE PUBLIC

1. Rosetta Webster, 1049 Boone Avenue, Kingsland, addressed council regarding missing street signs, the traffic light at Highway 40 and Middle School Road, and a pothole on Boone Avenue.

2. Reece Akins with The Scruggs Company, Valdosta, thanked council and stated that his company was looking forward to coming to Kingsland and that he would address any questions.

VI. OLD BUSINESS

There was no Old Business.

VII. PLANNING AND ZONING

1. Infrastructure Acceptance - Fiddlers Reserve Phase 2

Ron Sawyer, with Laurel Island Holdings LLC has submitted a Quit - Claim Deed requesting the City of Kingsland to accept all sewer, water, and storm drain infrastructure within Fiddler's Reserve Phase 2. This does not include any roads within Phase 2. An inspection of the infrastructure was completed by the Planning Department and Public Works on June 3, 2026, and all infrastructure was in good working order. The submitted Quit Claim Deed is attached to this report. **Planning Commission recommends approval.**

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilman Farran Fullilove
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

2. Lift Station Acceptance - Laurel Preserve

Ron Sawyer with Sawyer Land Development, LLC has submitted a Quit - Claim Deed requesting the City of Kingsland to accept the Lift Station and the tract containing 0.01 acres located at 179 Spyglass. An inspection was completed by Public Works on June 5, 2026, and the lift station was in good working order. **Planning Commission recommends approval.**

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilwoman Kristy Chance
SECONDER:	Councilman Farran Fullilove
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

3. Special Use Permit - Parcel 121 007S

Mitch Clary, with Overkill Land Development LLC. is requesting approval of a Special Use Permit to be able to operate an outside RV/Boat/Truck storage and mini-warehouse storage facility at 1800 Village Drive, containing approximately 9.59 acres. The current zoning is C-2 (General Commercial)

Planning Commission recommends approval with the following conditions.
1) Opaque fencing will be installed along the front and left side of the property.
2) An approved landscape buffer shall be installed along the front and left side of the fencing.
*The parcel has existing fencing and a natural vegetative buffer along the right side and rear property lines.

Councilman Fullilove made a motion to approve the Special Use Permit with the conditions recommended by the Planning Commisison.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilwoman Kristy Chance
SECONDER:	Councilman Paul Chamberlin
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

4. Special Use Permit - Parcel 056 001K

Matt Mitchell, with The Scruggs Company, is requesting approval of a Special Use Permit to be able to operate an asphalt plant on a 63 acre portion of parcel 056 001K located on the west side of Highway 17 North and on the south side of Old Jefferson Highway. The current zoning is I-G (General Industrial)

Planning Commission recommends approval with the following condition:
1) A 30 foot natural vegetative buffer will be required on the east and north side of the property.

Councilman Chamberlin asked questions to Mr. Akins regarding emissions and odor control. Mr. Akins stated that the plant was a drum-style asphalt plant that had a low odor and that they had had no complaints regarding odors from areas surrounding their other drum plants.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilwoman Kristy Chance
SECONDER:	Councilman Paul Chamberlin
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

5. Update for Information Only: Preliminary Plat — Parcels 082 005 and 082 005A

John Willis with BBC Investments Group has submitted a preliminary plat application for Kingsland West Subdivision, consisting of 267 single family lots on approximately 143.93 acres. The developer has agreed to follow the original

PD that was approved by City Council in 2007. The current zoning is PD/R-2.

The Planning Commission Approved with the following conditions:
1) This Preliminary Plat only gives approval of the layout of the plat and does not guarantee approval of the final plat. It also does not give approval for any grading or construction.
2) The Developer must submit Civil Plans and Hydrology reports to the city Planning Department, that are signed and stamped by an engineer. These plans must be reviewed and approved by the City Planning Department and it's third party engineer, Carter & Sloope, confirming that the proposed development will not increase the amount of storm water discharge from the property post development. A staff report, along with a final opinion report from Carter & Sloope will be provided to the Planning Commission and City Council prior to a final plat being submitted or any construction taking place.

VIII. NEW BUSINESS

1. Approval of: Disaster Pay Policy

The proposed Disaster Pay Policy establishes uniform compensation procedures for City employees who are required to work before, during, and after declared emergencies, natural disasters, and other emergency events. The policy is designed to ensure compliance with applicable federal and state labor laws, including reimbursement requirements associated with the Federal Emergency Management Agency (FEMA) and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS).

Staff recommends aporoval.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

2. Approval of: Leave Donation Policy

The proposed Leave Donation Policy allows employees to voluntarily donate accrued leave to coworkers experiencing a qualifying medical condition or family emergency. Adoption of this policy will replace the City's existing Sick Leave Bank Policy in its entirety and provide a more flexible and efficient method for assisting employees during times of need. The policy is intended to provide assistance to employees facing extended hardships while maintaining appropriate administrative controls and compliance with applicable employment regulations.

Staff recommends approval

RESULT:	**PASSED [UNANIMOUS]**

MOVER:	Councilwoman Kristy Chance
SECONDER:	Councilman Farran Fullilove
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

3. Approval of: Lakes Boulevard East Change Order #2

Consider approval of Change Order No. 2 with J.W. Oliver Construction, Inc. in the amount of $25,800 for the Lakes Boulevard East Improvements Project. The change order provides for edge milling along curbing, sidewalks, cross roads, and intersection transitions, as well as milling of two high elevation areas to improve ride quality, create smooth pavement transitions, and reduce the potential for future pavement joint failures. Approval of this change order will increase the contract amount from $1,455,281.49 to $1,481,081.49. All other terms and conditions of the contract remain unchanged.

Staff recommends approval.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilman Farran Fullilove
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

4. Approval of: Kingsland Police Headquarters Change Order #5

A change order to create a new finished doorway opening between the lobby and vestibule for controlled access to the evidence locker. The change order reflects the associated adjustments in project costs of $4,694.00 as detailed in the contractor's proposal.

Staff recommends approval.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

5. Approval of: Kingsland Fire Station #3 Change Order #1

Approval of a change order to replace the originally specified aluminum window blinds with 2-inch vinyl blinds for the project. The change will provide a more durable, cost-effective, and easier-to-maintain product. The contractor will issue a credit of $3,668 for the aluminum blinds and add $6,179 for the 2-inch vinyl blinds. With mark-up, the total proposed CO is $3,014.00.

Staff recommends apporoval.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

6. Approval of: Kingsland Fire Station #3 Change Order #2

The mechanical engineer did not account for the wood construction and therefore utilized the ceiling space as a return air plenum. Revised drawings now include ducted return air systems. The cost associated with this modification is $15,038.20.

Project architect recommends approval.

Councilman Fullilove expressed concern that errors in project planning and design are resulting in additional costs to the City. Mayor Pro Tem Blount stated that the architect and HVAC subcontractor should have identified the issue prior to bidding and noted that, had the ductwork been specified correctly, the original bid amount would have been higher. He further commented that the bids were close in amount and that, if the second-lowest bidder had included the correct ductwork, the City's additional cost could exceed the $15,038.20 change order amount.

Councilman Chamberlin made a motion to approve the change order contingent upon a review of the bids to determine whether the second-lowest bidder had included the correct ductwork specifications and, if so, that the architect be held responsible for the additional cost.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

7. Approval of: Camden Woods Parkway Change Order #1

During construction, the contractor uncovered an existing 8-inch water main located beneath the existing roadway and extending between the VFW property and Camden Woods Subdivision. The existing water main was found to be in conflict with the proposed storm drainage installation between structures ST-6 and ST-7. City staff and the contractor evaluated the conflict in the field and determined that lowering the water main is necessary to accommodate the storm system. The change order includes the additional work required to address the utility conflict and maintain project progress. Total Change Order amount is $13,037.96.

Staff recommends approval.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

8. Bid Award: Police Department Oil Change Services

The Fleet Department solicited sealed quotations from qualified local vendors to provide oil change services for the City's police vehicle fleet. The City currently maintains approximately 60 police vehicles, with services to be performed on an as-needed basis throughout the contract term. The intent of this request is to secure a qualified vendor to perform routine oil change services for a one-year period. No additional repairs, maintenance, parts, fluids, or services are authorized unless approved in writing by the Fleet Director.

Staff recommends awarding contract to Bennett Chrysler as the sole responsive and responsible bidder. The proposed contract term is one (1) year beginning July 14, 2026, with pricing of $64.95 for standard oil changes for police sedan/patrol vehicles and $69.95 for standard oil changes for police SUVs/light trucks, including labor, oil filter, and disposal fee.

Councilwoman Chance asked about how the oil changes were currently being completed. Mayor Pro Tem Blount stated that this service would help get patrol vehicles back on the road more quickly when Fleet staff may be tied up with other repairs because there is not currently a dedicated bay for preventative services. Councilman Fullilove asked if this bid was sent out to everyone as he feels the cost is high. Councilman Chamberlin and Mayor Pro Tem Blount advised that the rates were reasonable.

RESULT:	**PASSED [3]-[0]**
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilman Farran Fullilove
AYES:	Paul Chamberlin, Kristy Chance, Farran Fullilove
ABSTAIN:	Mayor Pro Tem Blount

9. Bid Award: Haddock Road Water & Sewer Facilities Expansion

The City requested competitive sealed proposals from qualified contractors for construction of the Haddock Road Water and Sewer Facilities Expansion. Funding source is Tax Allocation District #1.

City engineers, Carter & Sloope, Inc., recommend the project be awarded to Underground Excavating, Inc., at a total base bid amount of $3,110,365.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilman Paul Chamberlin
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

10. Bid Award: Purchase of Curbside Collection Carts for Residential Trash

Staff recommends purchase of full load, 588 cans, for a total cost of $36,520.68 from Toter, LLC.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Councilman Paul Chamberlin
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

11. Bid Award: Fiber Installation Services- KPD Headquarters to O.F. Edwards Building

Staff recommends low bid, Hull Electrical, for $4,902.10

RESULT:	PASSED [UNANIMOUS]
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilwoman Kristy Chance
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove

IX. MAYOR AND COUNCIL ANNOUNCEMENT

Councilman Chamberlin stated that the new playground equipment had been installed at Little Catfish Creek Park and that he would like to see benches added.
Chief Evans reminded everyone of the police department event on July 18, 2026, from 11AM-1PM. This event will give backpacks and school supplies to children in the community.

X. ADJOURNED

The meeting adjourned at 6:26 PM.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Councilman Farran Fullilove
SECONDER:	Councilman Paul Chamberlin
AYES:	Alex Blount, Paul Chamberlin, Kristy Chance, Farran Fullilove