



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

MINUTES • OCTOBER 22, 2018

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

Mayor Smith called the meeting to order at 6:00 P.M.

II. INVOCATION AND PLEDGE TO THE FLAG

1. Pastor Matthew Pettus -
2. Cub Scout Pack 218 -

Pastor Matthew Pettus gave the Invocation and Cub Scout Pack 218 performed the colors ceremony and led the audience in the Pledge to the Flag.

III. ROLL CALL

Kenneth E Smith Sr
James McClain
Charles Grayson Day Jr.
James W Galloway
Michael J McClain

Mayor
Mayor Pro Tem
Councilman
Councilman
Councilman

IV. CONSENT DOCKET

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Grayson Day Jr., Councilman
SECONDER:	James W Galloway, Councilman
AYES:	McClain, Day Jr., Galloway, McClain

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

1. Proclamation: November 4, 2018 Retired Educator's Day -

Mayor Smith presented a Proclamation to Ms. Janice Casey, Ms. Cynthia Roberts and Ms. Ann Weston in recognition of Retired Educators Day.

V. GRANTING AUDIENCE TO THE PUBLIC

Ms. Dori Brink, 106 Kingston Place addressed the Mayor and City Council Members. Ms. Brink stated that Cub Scout Pack 218 has been performing community service and the pack has adopted May Creek Drive. Ms. Brink stated the cubs do a quarterly clean up of both sides of May Creek Drive. Ms. Brink asked if the city could put a barrier on the dirt road because people use it as a dump and dump large household items there. Mayor Smith Asked Chief Griffis and Mr. Bill Coleman to look into this.

Mr. Nelson Cummings, 233 Woodbridge Road addressed the Mayor and City Council Members. Mr. Nelson asked if the city planned on extending the review board so the citizens can have their concerns addressed. Mayor Smith stated that the city is currently looking into it.

Mr. Renaldo Baker, 4323 Laurel Island Parkway addressed the Mayor and City Council Members. Mr. Baker commended the board for their Ordinance regarding the possession of marijuana. He stated that everyone makes mistakes and sometimes mistakes cannot be rectified. Mr. Baker was happy to see the city moving forward to help people.

VI. OLD BUSINESS

None

VII. PLANNING AND ZONING

1. Approval Of: Residential Business License, Ms. Angela Adams Request for a Home Business Day Care at 1201 the Lakes Boulevard. Area is Zoned R-1. -

Planning Commission recommends approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Grayson Day Jr., Councilman
SECONDER:	James W Galloway, Councilman
AYES:	McClain, Day Jr., Galloway, McClain

VIII. NEW BUSINESS

1. Approval Of: Human Resource Management Software for Police Department to Track Employee Record of an Observation, Event, Conversation, Incidents of Good or Bad Performance, Rewards and Recognition, Evaluations or Any Other Work-Related Happenings. -

Benefits include: positive recognition, early intervention, consistent feedback, and employee retention. Software provides a complete Employee Performance Management tool. Police department staff recommends Guardian Tracking Software for a recurring annual cost of \$2,100 and a one-time implementation fee and training cost of \$735. Current year expense of \$2,835 is budgeted in court technology line item. IT department has verified software compatibility. *Staff recommends approval.*

Chief Griffis addressed the Mayor and Council Members. Chief stated that this is an employee tracking software and it will provide staff members positive and negative information on individuals. This software will enable staff to decide what data should be tracked. The software will put an emphasis on tracking good events as well as early intervention if needed within the chain of command.

Councilman Day asked if it interacted with New World, Bill Carreira, IT Director stated it did not.

Mayor Smith stated that the City of Kingsland is recognized for their state and national technology.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles Grayson Day Jr., Councilman
SECONDER:	Michael J McClain, Councilman
AYES:	McClain, Day Jr., Galloway, McClain

2. Approval Of: Resolution and Agreement with GMA for Telecommunication and Right of Way Management Services Associated with Southern Light's Application for Use of City Right of Way -

Agreement between City of Kingsland and Georgia Municipal Association to provide management services in response to Southern Light's application and to determine any past due fees. *Staff recommends approval.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael J McClain, Councilman
SECONDER:	Charles Grayson Day Jr., Councilman
AYES:	McClain, Day Jr., Galloway, McClain

3. Approval Of: Georgia Gateway Community Improvement District 2018 Millage Rate -

Georgia Gateway CID Board met on Tuesday, October 9, 2018. At the scheduled meeting the Board unanimously approved the CID millage to be set at 10 mills. This will generate \$10,802 for the CID Fund. *Staff recommends approval.*

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Charles Grayson Day Jr., Councilman
SECONDER: James W Galloway, Councilman
AYES: McClain, Day Jr., Galloway, McClain

4. Approval Of: Camden County Public Service Authority FY18-19 Operating Budget & Funding -

Camden County PSA Budget for FY 2018-2019 was adopted by the PSA Board on September 26, 2018. The local government funding amount is \$1,638,294 which funds Recreation net of revenue generated and reimbursements received from other agencies. Until such time that the intergovernmental agreement is finalized, the PSA is requesting local government entities continue to remit monthly funding at the percent they have been using, based on the new budget amount. Additionally, it is requested that each government retroactively fund back to 7/1/18 to fund the difference based on the new increased budget amount. A new IGA to decide on the allocation method will be forthcoming.

At this time, approval is being requested to fund the new FY 2019 budget based on our current allocation method using our proportional share of the tax digest. Increase from prior year budget by \$129,852 or 8.6%. As advised by PSA interim finance director, increases are related to:

Rec Center (local government funded)

- salary adjustments
- new program manager position
- staffing in parks +2.25 FTE
- contracted services
- propane to heat pool
- electricity

Using the current Tax Digest Allocation Method:

- a. Additional share from Kingsland for July - Sept 2018 for the PSA's FY 2018-19 increased budget amounts to \$41,026.68.
- b. Kingsland's new monthly contribution beginning Oct 2018 based on PSA's FY 2018-19 Operating Budget is \$39,548,17.

Staff recommends approval.

Councilman Day made a motion to increase the budget amount from the current Tax Digest Allocation Method. Councilman Mike McClain seconded the motion. The motion carried.

Councilman Day made a motion to approve the new monthly contribution beginning October 2018. Councilman Mike McClain seconded the motion. The motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James W Galloway, Councilman
SECONDER:	James McClain, Mayor Pro Tem
AYES:	McClain, Day Jr., Galloway, McClain

5. Approval Of: Bid Award for Trapping Services -

One bid received from Darrell Shedd for Trapping Services on an as needed basis. Fees outlined as follows: trapping services \$400/week and obstruction geo-location and removal \$300/week.

Staff does not recommend approval.

Councilman Day made a motion for discussion. Councilman Galloway seconded the motion. The motion carried. Councilman Day stated that he has had a discussion with Mr. Lee Spell, City Manager and Bill Coleman, Public Works Director to see if it was possible to use internal staff. Mr. Coleman and Mr. Spell said it was.

Councilman McClain stated that this work needed to be constant, traps need to be checked daily, the employee would need to be licensed and the waterways need to be kept cleared.

Councilman Mike McClain stated he would like to take a better look at a contract and appreciated all of the citizen's help.

Councilman Galloway mentioned an incentive to staff by how many beavers are removed.

Councilman Jim McClain expressed concern about the health rise and workers compensation consideration.

Mayor Smith stated the beavers have been a thorn to our citizens and the board needs to figure out a way to remove these critters.

Councilman Galloway asked if Bill Coleman would update the City Manager twice a week and the City Manager advise Council Members in the weekly report about the beavers.

Councilman Day stated he would like to see an employee trained on staff and licensed to do this and he made a motion to put the RFP back out to bid with Bill Coleman monitoring the situation. Councilman Mike McClain seconded the motion. The motion carried.

RESULT: DENIED [UNANIMOUS]
MOVER: Charles Grayson Day Jr., Councilman
SECONDER: James W Galloway, Councilman
AYES: McClain, Day Jr., Galloway, McClain

6. Discussion - Ordinance #2018-10 - an Ordinance to Regulate the Offense of Possession of Less Than One Ounce of Marijuana, to Provide Penalties for Possession of Marijuana -

Discussion on the previously approved ordinance for clarification purposes.

Councilman Galloway stated he asked to have a discussion for clarification on this recently passed Ordinance. Councilman Galloway stated he wants to be certain that this Ordinance gives the police officer the discretion he needs at the traffic stop to decide on a penalty or not. Each stop is a different circumstance, and we need clarification if someone does not appear in court that the judge has a right to issue a failure to appear warrant.

Councilman McClain stated he felt that the fees were becoming a burden and asked if it could be lowered to \$75.00. Mayor Smith stated he did not want the citizens to think they could do what they want.

Councilman Galloway reiterated the Police Department will have discretion on enforcement.

7. Discussion - Funding and Permitting for Kingsland West Sidewalk - Councilman James W Galloway

Councilman Galloway had asked if this could be done with SPLOST money.

Mr. Lee Spell, City Manager and Mr. Bill Coleman, Director of Public Works stated they would get together with the Department of Transportation and get back to Council.

8. Discussion: City Council Meeting, November 12, 2018 -

RESULT: MEETING CANCELLED

IX. MAYOR AND COUNCIL ANNOUNCEMENT

Mayor Smith congratulated Councilman "Dr." Day on his honor of earning a Doctorate Degree in Leadership and Education.

X. ADJOURNED

Councilman Jim McClain made a motion to adjourn. Councilman Day seconded the motion. The motion carried.

The meeting adjourned at 7:02 PM.

Kenneth E. Smith, Sr., Mayor

ATTEST:

Linda M. O'Shaughnessy, City Clerk