



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • MARCH 9, 2020

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing Alcohol Beverage License for the Purpose of Considering the Sale of Beer/Wine, Liquor on Premise Consumption with Food; from Kingsland D&M, LLC, Owner Milinkumar Patel. Location of Business is 1301 East King Avenue, Kingsland, Georgia. -
2. Public Hearing for Adoption of Ordinance 2020-02 to Amend Ordinance 2002-08 (Kingsland Zoning and Land Development Ordinance). the Amendment Shall Prohibit Additional Types of Businesses in the C-1 Central Business District. the Amendment Will Also Allow the Inclusion of Multi-Use Dwellings and Eliminate the Allowance of Multi-Family Dwellings in the C-1 Central Business District and C-1A Commercial Corridor District. -
3. Public Hearing on the Adoption of the Expanded C-1A Commercial Corridor District Boundary to Include Parcel 094 039H Which Includes Approximately 80 Acres. -
4. Public Hearing for a Variance Request from William and Pamela Gaitley at 107 Chestnut Court, Kingsland Georgia. a Variance Request to Appendix A, Kingsland Zoning and Land Development Ordinance, , Article V, Sec 58 - Storage and Parking of Trailers and Commercial Vehicles Which Would Allow for the Applicant to Park Their 20' Camper in Their Driveway in Front of Their Home. -
5. Public Hearing on a Variance Request from Andrew and Jackie Lambert at 138 Lake Ashley Drive. the Request is for a Variance to the Kingsland Zoning and Land Development Ordinance, Article V., Sec. 58 - Storage and Parking of Trailers and Commercial Vehicles Which Would Allow for the Applicant to Park an Enclosed Race Car Hauler in Their Driveway in Front of Their Home. -

II. CALL TO ORDER AND WELCOME GUESTS

III. INVOCATION AND PLEDGE TO THE FLAG

1. Dr. Brian Parker, First Baptist Church -
2. Girl Scout Troop 30192 -

IV. ROLL CALL

Charles Grayson Day Jr.	Mayor
Alex Blount	Mayor Pro Tem
James W Galloway	Councilman
Michael J McClain	Councilman
LaMar Stokes	Councilman

V. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

1. Approval Of: Variance, William and Pamela Gaitley, 107 Chestnut Court. Mr. and Mrs. Gaitley Are Requesting a Variance to Kingsland Zoning and Land Development Ordinance, Appendix A, Article V, Sec 58 - Storage and Parking of Trailers and Commercial Vehicles. the Purpose of the Request is for the Applicant to be Able to Park Their 20' Camper in the Driveway in Front of the Home at 107 Chestnut Court (Lakeside Subdivision), Map and Parcel 107F 026, Zoning is PD/R-1. the Gaitley's Also Put an Extension to Their Existing Driveway Without Notifying the City Planning Department and is Using the Space to Park the Camper. -

Planning Commission recommends approval.

VIII. PLANNING AND ZONING

1. Approval Of: Amendment to Ordinance 2002-08 Kingsland Zoning and Land Development, Section 61.1 C-1 Business District. the Amendment Will Prohibit Additional Uses in the Section 61.1, C-1 Business District. the Amendment Will Also Allow the Inclusion of Multi-Use Dwellings and Eliminate the Allowance of Multi-Family Dwellings in the C-1 Central Business District and the C-1A Commercial Corridor District. -

Planning Commission recommends approval with items removed from C-1 are added to C-2.

2. Adoption Of: Ordinance #2020-02 Amend Ordinance #2002-08, Kingsland Zoning and Land Development Ordinance. -
3. Approval Of: Boundary Expansion of C-1A Commercial Corridor District. the Downtown Development Authority (DDA) Has Acquired an 80 Acre Parcel, 094 039H and is Requesting to Include the Parcel in the C-1A Commercial Business Corridor District. This Parcel is Connected to the South End of the Fairground Property that the DDA Owns. -

Planning Commission recommends approval.

4. Approval Of: Variance, Andrew and Jackie Lambert, 138 Lake Ashley Drive. Andrew and Jackie Lambert Are Requesting a Variance to Kingsland Zoning and Land Development Ordinance, Appendix A, Article V, Sec. 58 - Storage and Parking of Trailers and Commercial Vehicles. the Purpose of the Request is for Applicants to be Able to Park Their Enclosed Car Hauler in the Driveway Located in Front of the Home Due to Hardship in the Topography of Their Lot at 138 Lake Ashley Drive (Lake Ashley Subdivision). Parcel Number is 107J 026, Zoning is PD/R-1. -

Planning Commission recommends denial.

5. Approval Of: Home Occupation Permit, Mr. David Purkey, 102 W. Victoria Blvd. Mr. David Purkey Has Filed a Home Occupation Application for "Deep Six Engraving, LLC" at 102 W. Victoria Blvd. on Tax Parcel 082J 002B, Zoning is R-1. the Purpose of the Business Will be to Provide an Engraving Service and the Sale of Handmade Leather Goods. Applicant Has Been Notified and Agrees to Have No Customer Contact on the Property, No Advertisement Material on the Property, and Any Equipment Associated with the Business Must be Stored in an Enclosed Area. -

Planning Commission recommends approval.

6. Approval Of: Home Occupation Permit, Ms. Brittany Goldstein, 268 Daniel Trent Way. Ms. Goldstein Has Filed a Home Occupation Application for Goldecon at 268 Daniel Trent Way on Tax Parcel 107Z 064. Zoning is PD/R-1. the Purpose of the Business Will be to Clean and Decontaminate Crime Scenes & Trauma Events. Applicant Has Been Notified and Agrees to Have No Customer Contact on the Property, No Advertisement Material on the Property, and Any Equipment Associated with the Business Must be Stored in an Enclosed Area. -

Planning Commission recommends approval with the following conditions. Biohazard chemicals and Biohazard waste are not allowed to be stored at the home occupation property.

7. Approval Of: Preliminary Plat, Waters Edge, Phase 5. Mr. Bill Gross Has Applied for a Preliminary Plat for Waters Edge, Phase 5, Parcel Number is 108 071, Zoning is PD/R-1. Number of Proposed Lots is 43, 1 Tract on 10.84 Acres. the Waters Edge Area of the City Continues to be a Popular Place to Live in the City. This Phase of the Waters Edge Development Follows the Same PD (Plan Development) that was Originally Submitted When the Project was First Developed. with This Phase of the Development, the Developer Wishes to be Approved for 43 More Lots on 10.84 Acres. Water and Sewer Service Are Available for the Site at the Right-Of-Way. -

Planning Commission recommends approval.

8. Approval Of: Final Plat, Settlers Hammock, Phase 2. AKM Surveying, Inc., Mr. Jeff Foster Has Applied for a Final Plat on Behalf of LSSD Settlers Hammock, LLC, the Parcel Number is 107 023C001, Zoning is PD/R-1. the Settler's Hammock Development was Started Prior to the Recession of 2008. Building in the Development Picked Up Again in 2015. the Developer Submitted a Preliminary Plat for Development of Phase II that Consisted of 113 Single Family Lots on 113 Acres. that Plat was Approved in January of 2019 and the Phase II was Rezoned to PD/R-1 in February of 2019. in Order to Keep from Having to Bond the Entire Phase II, the Developer Resubmitted a Preliminary Plat in June for Phase IIA-1C Showing 28 Lots on 14.85 Acres. the Preliminary Plat was Approved at City Council on October 15, 2019. the Only Change to the Final Plat is the Numbering of the Lots. the Final Plat for Settler's Hammock Phase IIA-1C Consists of 28 Single Family Lots on 14.85 Acres of the Original Settler's Hammock Plan the Developer Has Followed the Previously Established PD Agreement. -

Planning Commission recommends approval.

IX. NEW BUSINESS

1. Approval Of: Alcohol Beverage License for the Purpose of Considering the Sale of Beer/Wine, Liquor on Premise Consumption with Food, from Kingsland D&M, LLC, Owner, Milinkumar Patel. Location of Business is 1301 East King Avenue, Kingsland, Georgia 31548. -
 2. Joint Proclamation: Declaring Saturday, March 28, 2020, Earth Hour Between 8:30 PM - 9:30 PM -
 3. Approval Of: GDOT Transportation Alternatives Program (TAP) Award Agreement -
- To accept grant funding in the amount of \$353,940 for Phase I of the Boone Street Corridor Pedestrian and Bicycle Improvement Project. Required match funding of 20% (\$70,788) is budgeted in SPLOST funds.
4. Approval Of: Bid Award Hwy 40/I95 Lighting Repairs and Upgrades -

This project is budgeted in SPLOST VII for \$40,964. Additional funds are available in SPLOST pending approval of reallocation. *Staff recommends low bid, Trinity Electrical Services, Inc.*

5. Approval Of: Amendment to the Kingsland Employee Handbook Vacation Policy -

6. Approval Of: Amendments to City of Kingsland Travel Policy -

To allow for employees to utilize a per diem for meals and incidental expenses not to exceed the current rates established by the General Services Administration when traveling on official authorized City business.

7. Adoption Of: Ordinance #2020-03, to Repeal and Replace in Its Entirety Chapter 15, Article III, Section 15-49, Discharge of Firearms and Pellet Guns -

8. Adoption Of: Resolution #2020-03 to Declare the City of Kingsland a Second Amendment Sanctuary City -

X. MAYOR AND COUNCIL ANNOUNCEMENT

XI. ADJOURNED

RED – Remove

YELLOW - Additions

Section 61. Commercial Districts.

61.1. C-1, Central Business District (CBD).

61.1.1. Intent of District. The intent of this district is to allow a more intense use of land within the Downtown Section of the City of Kingsland.

61.1.2. Required Conditions. All business, display, servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, and automobile parking for customers while on the premises. Uses, processes, or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

(1) Any retail business or commercial use in which there is no processing or treatment of material goods or products except as provided for, including:

- (a) Appliance stores, including radio and television service.
- (b) Art and antique shops.
- (c) Retail Bakeries.
- (d) Banks and drive-in banks.
- (e) Bicycle stores.
- (f) Book, stationery, camera or photographic supply stores.
- (g) Confectionery stores.
- (h) Clothing, shoes, millinery, dry-goods and notions.
- (i) Ice Cream Parlors.
- (j) Drug stores.
- (k) Furniture, home furnishings, including office furniture and equipment.
- (l) Florist, nursery and gift shop.
- (m) Grocery, fruit, vegetable, meat market, delicatessen, catering and super markets.
- (n) Hardware and paint stores.
- (o) Jewelry stores.

(2) Any of the following service businesses:

- (a) Barber and beauty shops.
- (b) Cafes, grills, lunch counters, restaurants, brew pubs and **breweries.**

- (c) Dress making and tailoring shops.
- (d) Dry cleaning and laundry establishments, including pick-up stations but not including self-service laundry.
- (e) Shoe repair shops.

(3) Office Building.

(4) Fall-out shelters provided the requirements in Section 83 are met.

(5) Signs as provided in Section 120.

(6) Theaters, but not including drive-in theaters.

(7) Funeral Parlors

(8) Public utility structures and buildings, including electric and natural gas, substations, telephone exchanges, radio and television stations, and similar structures for the storage of supplies, equipment or service operations when properly screened as required in Section 59.

(9) Churches and other places of worship with attendant education and recreational buildings.

(10) Private clubs, fraternal orders or lodges.

(11) Commercial parking garages or lots provided no entrance or exit be on the same side of the street and within the same block as a school and the curb breaks be limited to two for each 100 feet of street frontage, each not to exceed 30 feet in width and not located closer than 20 feet to a street intersection.

(12) Multi-family dwellings provided the requirements in the R-3 Residential multi-use zoning districts are met.

(13) Multi-Use dwellings provided the requirements in Sec. 70.4. MU, Multi-Use District are met.

(13) All uses of a predominantly retail nature, including:

- (a) Electrical supplies.
- (b) Heating and plumbing equipment.
- (c) Dairy products.
- (d) Sporting goods.
- (e) Finance, Insurance, real estate offices and Construction Sales.

(f) Public and private schools and libraries.

(g) Hotels and motels.

(h) Bed and Breakfast Inn

(i) Amusement enterprises including the provision of stage entertainment.

(j) Places of assembly including auditoriums, stadiums, coliseums and dance halls.

(k) Temporary uses, including sale of Christmas trees, carnival, and church bazaars; but not including seasonal sale of fruits and vegetables from roadside stands, but such uses shall not be permitted for a period to exceed two months in any calendar year.

(l) Open air markets.

61.1.3. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

(1) Printing, blue printing, book binding, Photostatting, lithography and publishing establishments.

(2) Columbarium's as an accessory use for fee simple churches

61.1.4. Prohibited Uses

(1) Manufactured Housing

(2) Automobile and motorcycle sales (new and used)

(3) Automobile service stations

(4) Car washes

(5) Building, Plumbing, Electrical and Commercial Contractors vehicle, equipment storage, lay down yards, bulk material storage

(6) Automotive repair shops

(7) Tires, batteries, and other automotive accessories sales and installation.

(8) Automobile rental

61.2. C-1A, Commercial Corridor District.

61.2.1. Intent of District. Within a C-1A Commercial Corridor District, uses are restricted to those which are designed to serve the automobile, its passengers and highway users and to provide community shopping facilities consisting of a wide variety of sales and service facilities while maintaining a welcoming appearance to those approaching downtown

61.2.2. Required Conditions. All business, display, servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, automobile parking for customers while on the premises, miniature golf courses, and the sale of automobiles or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

61.2.3. *Within C-1A Commercial Corridor District*, the following uses are permitted:

- (1) All uses permitted in a C-1 District
- (2) Automobile service stations and convenience stores provided the requirements in Section 85 are met.
- (3) Tires, batteries, and other automotive accessories, provided there is no outdoor storage of new or used merchandise.
- (4) Automobile sales (new and used), which need not be enclosed, but any mechanical or body repair must be conducted entirely within a structure which shall not have any openings, other than windows, when facing a residential district or within 100 feet of a said district and provided that all vehicles on a used car lot be in operating condition at all times.
- (5) Automobile rental, which need not be enclosed, but any mechanical or body repair must be conducted entirely within a structure which shall not have any openings, other than windows, when facing a residential district or within 100 feet of a said district and provided that all vehicles on a used car lot be in operating condition at all times.
- (6) Automobile laundry or car wash provided that a paved area shall be located on the same lot for the storage of vehicles awaiting entrance to the washing process sufficient to contain a number of vehicles (at 200 square feet per vehicle) equal to one-third of the practical hourly capacity of the washing machine and in addition that curb breaks be limited to two (2) each, not to exceed 20 feet to a street intersection and that the washing operation occurs within a semi-enclosed structure equipped with wastewater handling.
- (7) Automobile, travel trailers, and mobile home sales, automobile repair garages, mechanical and body, provided all operations are conducted in a building which shall not have any openings, other than a stationary window, within 100 feet of a residential district and which shall not store or otherwise maintain any parts or waste material outside such building. No commercial or private vehicles shall be stored on the street right-of-way.
- (8) Wrecker, towing and auto transport services, provided all operations and storage are conducted in a secured fenced area. Such fence shall fully obstruct visibility from the street and all surrounding properties and be of wood or masonry materials or chain-link with full vegetative hedge.
- (9) Signs as provided in Section 120.

- (10) Bus stations.
- (11) Boat sales, indoor and outdoor.
- (12) Motorcycle sales.
- (13) Amusement enterprises, such as Miniature and Par-3 golf, golf driving ranges, skating rinks and similar enterprises but excluding “go-kart” type miniature auto racing track.
- (14) Restaurants, including drive-in establishments, provided that where such a drive-in establishment abuts a residential district it shall be separated by a six (6) foot high masonry wall and have no light shining directly into the residential district.
- (15) Accessory buildings and uses when located on the same lot or parcel of land as the main structure and customarily incidental thereto, provided the requirements in Section 82 are met.
- (16) Veterinary hospitals or clinics, provided any structure or open area used for such purpose shall be a minimum of one hundred (100) feet from a residential district.
- (17) Ambulance service.
- (18) Bowling alleys.
- (19) Self-service laundry.
- (20) Shopping centers and/or malls.
- (21) Supermarkets, grocery stores.
- (23) Farm and garden supplies.
- (24) Hospitals, sanitariums, clinics, convalescent centers, funeral homes, or nursing homes.
- (25) Tattoo parlors
- (26) Care facilities, to include (but not limited to) child day care, family day care, group day care, and similar care facilities. This use is conditioned upon (1) the property being properly fenced for the safety of those being cared for, and (2) there is suitable access in and out of the facility so as not to cause a traffic and/or safety hazard.
- (27) Existing single family residential

61.2.4. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

- (1) Mini-warehouse storage provided the following requirements are met:

(a) No wholesale warehouse storage use or retail merchandise storage use shall be permitted.

(b) Site will be buffered from view along public highways and right of ways and where abutting residential area.

(c) General provisions of this Ordinance are met as specified in Article VI.

(2) Columbarium's as an accessory use for fee simple churches.

61.3. C-2, General Commercial District.

61.3.1. Intent of District. Within a C-2 General Commercial District, uses are restricted to those which are designed to serve the automobile, its passengers and highway users and to provide community shopping facilities consisting of a wide variety of sales and service facilities

61.3.2. Required Conditions. All businesses servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, automobile parking for customers while on the premises, miniature golf courses, and the sale of automobiles or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

61.3.3. Within C-2 General Commercial District, the following uses are permitted:

- (1) All uses permitted in a C-1 or C-1A District except single-family residential.
- (2) Travel Trailer Parks, provided the requirements in Section 80 are met.
- (3) Truck Terminals, provided that acceleration and deceleration lanes of at least 200 feet are provided for trucks entering and leaving the site and that the truck traffic so generated will not create a safety hazard or unduly impede traffic movement.
- (4) Theaters, including drive-in theaters, provided acceleration and deceleration lanes of at least 200 feet are provided for the use of vehicles entering or leaving the theater and the volume of concentration of traffic will not constitute a safety hazard or unduly impede highway traffic movements, and provided the screen is not visible from any expressway, freeway, arterial or collector street located within 2,000 feet of such screen.
- (5) Accessory buildings and uses when located on the same lot or parcel of land as the main structure and customarily incidental thereto, provided the requirements in Section 82 are met.

61.2.4. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

- (1) Mini-warehouse storage provided the following requirements are met:
 - (a) No wholesale warehouse storage use or retail merchandise storage use shall be permitted.
 - (b) Site will be buffered from view along public highways and right- of- ways and where abutting residential area.
 - (c) General provisions of this Ordinance are met as specified in Article
- (2) Columbarium's as an accessory use for fee simple churches.

70.2. Commercial Districts

70.2.1. C-1, Central Business District

- (1) Minimum lot area: *3,000 square feet*
- (2) Minimum lot width: *30 feet*
- (3) Minimum front yard setback: *None; however, public walkways shall be accessible.*
- (4) Maximum front yard setback: *25 feet*
- (5) Minimum side yard: *None, unless the parcel is adjacent to a residential district, in which case the minimum side yard shall be 15 feet.*
- (6) Minimum rear yard: *None, unless the parcel is adjacent to a residential district, in which case the minimum rear yard shall be 15 feet.*
- (7) Maximum percentage of lot coverage: *None, except for new construction where setbacks must be presented.*
- (8) Maximum building height: *45 feet*
- (9) Minimum Sidewalk width along street frontage: *5 feet.*
- (10) The main building entrance shall be located on a public street, or shall have a porch and canopy, or other architectural treatment, that announces a side or recessed entrance by extending to the sidewalk or street. Main entrances shall be defined by features such as transom windows, sidelights, recesses, lighting, architectural details, signs, or awnings.

70.2.2. C-1A, Commercial Corridor District

- (1) Minimum lot area: *7,500 square feet*

- (2) Minimum lot width at building line: 75 feet
- (3) Minimum front yard setback from public rights-of-way: 25 feet
- (4) Minimum side yard setback from property line of similar uses: *7 feet from street rights-of-way: 25 feet; From property lines abutting existing residential uses: 15 feet*
- (5) Minimum rear yard setback abutting similar uses: *7 feet; Abutting residential use: 15 feet*
- (6) Maximum building height: *55 feet*
- (7) Maximum percentage of lot coverage by buildings: 35%.
- (8) Minimum Sidewalk width along street frontage: *5 feet*

70.2. 3. C-2, General District

- (1) Minimum lot area: *10,500 square feet*
- (2) Minimum lot width at building line: *75 feet*
- (3) Minimum front yard setback from King Avenue (S.R. 40): *40 feet {from right-of-way}; From other public rights-of-way: 25 feet*
- (4) Minimum side yard setback from property line of similar uses: *7 feet from street rights-of-way: 25 feet; From property lines abutting existing residential uses: 15 feet*
- (5) Minimum rear yard setback abutting similar uses: *7 feet; Abutting residential use: 15 feet*
- (6) Maximum building height: *55 feet*
- (7) Maximum percentage of lot coverage by buildings: *35% except that dwellings shall be subject to provisions of the R-1 district.*

Section 61. Commercial Districts.

61.1. C-1, Central Business District (CBD).

61.1.1. Intent of District. The intent of this district is to allow a more intense use of land within the Downtown Section of the City of Kingsland.

61.1.2. Required Conditions. All business, display, servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, and automobile parking for customers while on the premises. Uses, processes, or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

(1) Any retail business or commercial use in which there is no processing or treatment of material goods or products except as provided for, including:

- (a) Art and antique shops.
- (b) Retail Bakeries.
- (c) Banks and drive-in banks.
- (d) Bicycle stores.
- (e) Book, stationery, camera or photographic supply stores.
- (f) Confectionery stores.
- (g) Clothing, shoes, millinery, dry-goods and notions.
- (h) Ice Cream Parlors.
- (i) Drug stores.
- (j) Furniture, home furnishings, including office furniture and equipment.
- (k) Florist, nursery and gift shop.
- (l) Grocery, fruit, vegetable, meat market, delicatessen, catering and super markets.
- (m) Hardware and paint stores.
- (n) Jewelry stores.

(2) Any of the following service businesses:

- (a) Barber and beauty shops.
- (b) Cafes, grills, lunch counters, restaurants, brew pubs and **breweries**.
- (c) Dress making and tailoring shops.
- (d) Shoe repair shops.

(3) Office Building.

(4) Signs as provided in Section 120.

- (5) Theaters, but not including drive-in theaters.
- (6) Commercial parking garages or lots provided no entrance or exit be on the same side of the street and within the same block as a school and the curb breaks be limited to two for each 100 feet of street frontage, each not to exceed 30 feet in width and not located closer than 20 feet to a street intersection.
- (7) Multi-Use dwellings provided the requirements in [Sec. 70.4. MU, Multi-Use District](#) are met.
- (8) All uses of a predominantly retail nature, including:
 - (a) Electrical supplies.
 - (b) Heating and plumbing equipment.
 - (c) Dairy products.
 - (d) Sporting goods.
 - (e) Finance, Insurance, real estate offices and Construction Sales.
 - (f) Hotels and motels.
 - (g) Bed and Breakfast Inn
 - (h) Amusement enterprises including the provision of stage entertainment.
 - (i) Temporary uses, including sale of Christmas trees, carnival, and church bazaars; but not including seasonal sale of fruits and vegetables from roadside stands, but such uses shall not be permitted for a period to exceed two months in any calendar year.
 - (j) Open air markets.

61.1.3. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

- (1) Printing, blue printing, book binding, Photostatting, lithography and publishing establishments.

61.1.4. Prohibited Uses

- (1) Manufactured Housing
- (2) Automobile and motorcycle sales (new and used)
- (3) Automobile service stations

- (4) Car washes
- (5) Building, Plumbing, Electrical and Commercial Contractors vehicle, equipment storage, lay down yards, bulk material storage
- (6) Automotive repair shops
- (7) Tires, batteries, and other automotive accessories sales and installation.
- (8) Automobile rental

61.2. C-1A, Commercial Corridor District.

61.2.1. Intent of District. Within a C-1A Commercial Corridor District, uses are restricted to those which are designed to serve the automobile, its passengers and highway users and to provide community shopping facilities consisting of a wide variety of sales and service facilities while maintaining a welcoming appearance to those approaching downtown

61.2.2. Required Conditions. All business, display, servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, automobile parking for customers while on the premises, miniature golf courses, and the sale of automobiles or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

61.2.3. Within C-1A Commercial Corridor District, the following uses are permitted:

- (1) All uses permitted in a C-1 District
- (2) Automobile service stations and convenience stores provided the requirements in Section 85 are met.
- (3) Tires, batteries, and other automotive accessories, provided there is no outdoor storage of new or used merchandise.
- (4) Automobile sales (new and used), which need not be enclosed, but any mechanical or body repair must be conducted entirely within a structure which shall not have any openings, other than windows, when facing a residential district or within 100 feet of a said district and provided that all vehicles on a used car lot be in operating condition at all times.
- (5) Automobile rental, which need not be enclosed, but any mechanical or body repair must be conducted entirely within a structure which shall not have any openings, other than windows, when facing a residential district or within 100 feet of a said district and provided that all vehicles on a used car lot be in operating condition at all times.
- (6) Automobile laundry or car wash provided that a paved area shall be located on the same lot for the storage of vehicles awaiting entrance to the washing process sufficient to contain a number of vehicles (at 200 square feet per vehicle) equal to one-third of the

practical hourly capacity of the washing machine and in addition that curb breaks be limited to two (2) each, not to exceed 20 feet to a street intersection and that the washing operation occurs within a semi-enclosed structure equipped with wastewater handling.

(7) Automobile, travel trailers, and mobile home sales, automobile repair garages, mechanical and body, provided all operations are conducted in a building which shall not have any openings, other than a stationary window, within 100 feet of a residential district and which shall not store or otherwise maintain any parts or waste material outside such building. No commercial or private vehicles shall be stored on the street right-of-way.

(8) Wrecker, towing and auto transport services, provided all operations and storage are conducted in a secured fenced area. Such fence shall fully obstruct visibility from the street and all surrounding properties and be of wood or masonry materials or chain-link with full vegetative hedge.

(9) Signs as provided in Section 120.

(10) Bus stations.

(11) Boat sales, indoor and outdoor.

(12) Motorcycle sales.

(13) Amusement enterprises, such as Miniature and Par-3 golf, golf driving ranges, skating rinks and similar enterprises but excluding "go-kart" type miniature auto racing track.

(14) Restaurants, including drive-in establishments, provided that where such a drive-in establishment abuts a residential district it shall be separated by a six (6) foot high masonry wall and have no light shining directly into the residential district.

(15) Accessory buildings and uses when located on the same lot or parcel of land as the main structure and customarily incidental thereto, provided the requirements in Section 82 are met.

(16) Veterinary hospitals or clinics, provided any structure or open area used for such purpose shall be a minimum of one hundred (100) feet from a residential district.

(17) Ambulance service.

(18) Bowling alleys.

(19) Self-service laundry.

(20) Shopping centers and/or malls.

(21) Supermarkets, grocery stores.

(23) Farm and garden supplies.

(24) Hospitals, sanitariums, clinics, convalescent centers, funeral homes, or nursing homes.

(25) Tattoo parlors

(26) Care facilities, to include (but not limited to) child day care, family day care, group day care, and similar care facilities. This use is conditioned upon (1) the property being properly fenced for the safety of those being cared for, and (2) there is suitable access in and out of the facility so as not to cause a traffic and/or safety hazard.

(27) Existing single family residential

61.2.4. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

(1) Mini-warehouse storage provided the following requirements are met:

(a) No wholesale warehouse storage use or retail merchandise storage use shall be permitted.

(b) Site will be buffered from view along public highways and right of ways and where abutting residential area.

(c) General provisions of this Ordinance are met as specified in Article VI.

(2) Columbarium's as an accessory use for fee simple churches.

61.3. C-2, General Commercial District.

61.3.1. Intent of District. Within a C-2 General Commercial District, uses are restricted to those which are designed to serve the automobile, its passengers and highway users and to provide community shopping facilities consisting of a wide variety of sales and service facilities

61.3.2. Required Conditions. All businesses servicing, storage or processing shall be conducted within a completely enclosed building except where the nature of the activity makes it impossible, as for example, off-street loading, automobile parking for customers while on the premises, miniature golf courses, and the sale of automobiles or equipment employed shall be limited to those which are not objectionable by reason of odor, dust, bright lights, smoke, noise or vibration.

61.3.3. Within C-2 General Commercial District, the following uses are permitted:

(1) All uses permitted in a C-1 or C-1A District except single-family residential.

(2) Travel Trailer Parks, provided the requirements in Section 80 are met.

(3) Truck Terminals, provided that acceleration and deceleration lanes of at least 200 feet are provided for trucks entering and leaving the site and that the truck traffic so generated will not create a safety hazard or unduly impede traffic movement.

- (4) Theaters, including drive-in theaters, provided acceleration and deceleration lanes of at least 200 feet are provided for the use of vehicles entering or leaving the theater and the volume of concentration of traffic will not constitute a safety hazard or unduly impede highway traffic movements, and provided the screen is not visible from any expressway, freeway, arterial or collector street located within 2,000 feet of such screen.
- (5) Accessory buildings and uses when located on the same lot or parcel of land as the main structure and customarily incidental thereto, provided the requirements in Section 82 are met.
- (6) Appliance stores, including radio and television service.
- (7) Dry cleaning and laundry establishments, including pick-up stations but not including self-service laundry.
- (8) Fall-out shelters provided the requirements in Section 83 are met.
- (9) Funeral Parlors
- (10) Public utility structures and buildings, including electric and natural gas, substations, telephone exchanges, radio and television stations, and similar structures for the storage of supplies, equipment or service operations when properly screened as required in Section 59.
- (11) Churches and other places of worship with attendant education and recreational buildings.
- (12) Private clubs, fraternal orders or lodges.
- (13) Multi-family dwellings provided the requirements in the R-3 Residential Multi-Use zoning districts are met.
- (14) Public and private schools and libraries.
- (15) Places of assembly including auditoriums, stadiums, coliseums and dance halls.

61.2.4. The following uses may be permitted as special exceptions by the City Council in accordance with the provisions of Article XXIV:

- (1) Mini-warehouse storage provided the following requirements are met:
 - (a) No wholesale warehouse storage use or retail merchandise storage use shall be permitted.
 - (b) Site will be buffered from view along public highways and right- of-ways and where abutting residential area.

(c) General provisions of this Ordinance are met as specified in Article

(2) Columbarium's as an accessory use for fee simple churches.

70.2. Commercial Districts

70.2.1. C-1, Central Business District

(1) Minimum lot area: *3,000 square feet*

(2) Minimum lot width: *30 feet*

(3) Minimum front yard setback: *None; however, public walkways shall be accessible.*

(4) Maximum front yard setback: *25 feet*

(5) Minimum side yard: *None, unless the parcel is adjacent to a residential district, in which case the minimum side yard shall be 15 feet.*

(6) Minimum rear yard: *None, unless the parcel is adjacent to a residential district, in which case the minimum rear yard shall be 15 feet.*

(7) Maximum percentage of lot coverage: *None, except for new construction where setbacks must be presented.*

(8) Maximum building height: *45 feet*

(9) Minimum Sidewalk width along street frontage: *5 feet.*

(10) The main building entrance shall be located on a public street, or shall have a porch and canopy, or other architectural treatment, that announces a side or recessed entrance by extending to the sidewalk or street. Main entrances shall be defined by features such as transom windows, sidelights, recesses, lighting, architectural details, signs, or awnings.

70.2.2. C-1A, Commercial Corridor District

(1) Minimum lot area: *7,500 square feet*

(2) Minimum lot width at building line: *75 feet*

(3) Minimum front yard setback from public rights-of-way: *25 feet*

(4) Minimum side yard setback from property line of similar uses: *7 feet from street rights-of-way: 25 feet; From property lines abutting existing residential uses: 15 feet*

(5) Minimum rear yard setback abutting similar uses: *7 feet; Abutting residential use: 15 feet*

(6) Maximum building height: *55 feet*

(7) Maximum percentage of lot coverage by buildings: 35%.

(8) Minimum Sidewalk width along street frontage: 5 feet

70.2.3. C-2, General District

(1) Minimum lot area: 10,500 square feet

(2) Minimum lot width at building line: 75 feet

(3) Minimum front yard setback from King Avenue (S.R. 40): 40 feet *{from right-of-way}*; From other public rights-of-way: 25 feet

(4) Minimum side yard setback from property line of similar uses: 7 feet from street rights-of-way: 25 feet; From property lines abutting existing residential uses: 15 feet

(5) Minimum rear yard setback abutting similar uses: 7 feet; Abutting residential use: 15 feet

(6) Maximum building height: 55 feet

(7) Maximum percentage of lot coverage by buildings: 35% *except that dwellings shall be subject to provisions of the R-1 district.*

ORDINANCE NO. 2020-02

AN ORDINANCE TO AMEND ORDINANCE NO. 2002-08, "KINGSLAND ZONING AND LAND DEVELOPMENT ORDINANCE"

WHEREAS, the City of Kingsland desires to amend the ordinance to allow a more intense use of land within the Downtown Section of the City of Kingsland and promote the betterment of the C-1 Business District and the C-1A Overlay District.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND, as follows:

Ordinance No. 2011-01, *Kingsland Zoning and Land Development Ordinance*, adopted February 14, 2011, is hereby amended by eliminating the following uses which are included in **Sec. 61.1.2 (1) (a), (2) (d), (4), (7), (8), (9), (10), (12), (13) (f) (j), and Sec. 61.1.3 (2)** and by adding the following uses which will be included in the ordinance as **Sec. 61.1.2 (2) (b), (7), and (8) (i)**.

All ordinances and parts of ordinances in conflict with this ordinance are hereby expressly repealed.

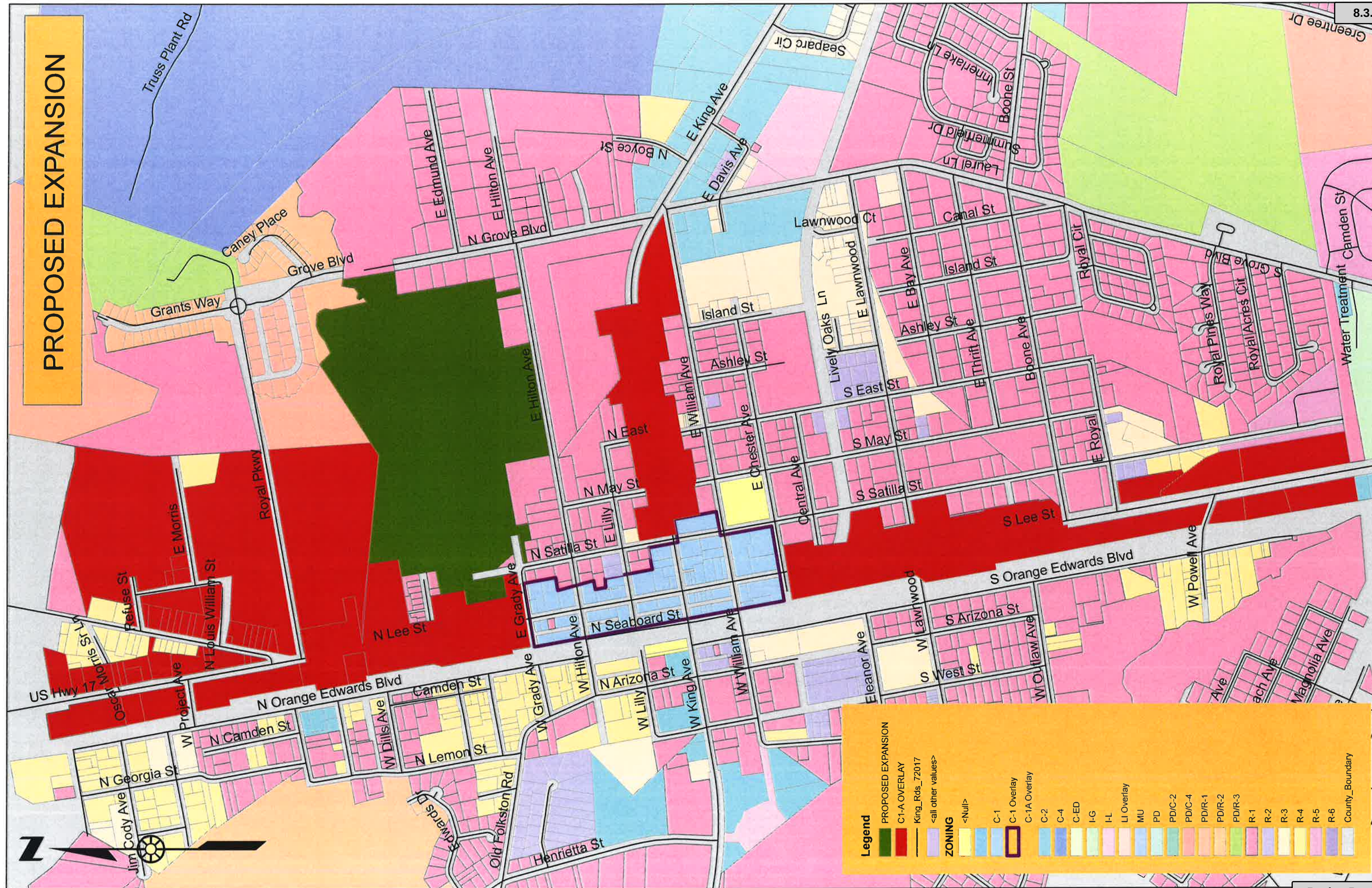
Ordained this 9th day of March, 2020, by the Mayor and Council of the City of Kingsland, Georgia.

CITY OF KINGSLAND, GEORGIA

BY: _____
Dr. C. Grayson Day Jr., Mayor

ATTEST: _____
Linda O' Shaughnessy, City Clerk

PROPOSED EXPANSION



RESERVED FOR RECORDING PURPOSES

PROPERTY OWNED BY:
WATERS EDGE KINGSLAND
PROPERTY HOLDINGS, LLC
P.O. BOX 365
KINGSLAND, GEORGIA 31558
(912) 729-3554
(D.B. 1956, PG. 177)

OWNER'S CERTIFICATE:
STATE OF GEORGIA, COUNTY OF CAMDEN

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, CERTIFIES THAT SAID OWNER HAS CAUSED THE SUBDIVISION OF THE LAND SHOWN HEREON BY AN ACTUAL SURVEY, AND DOES HEREBY IRREVOCABLY DEDICATE TO THE USE OF THE PUBLIC ALL ROADS AND EASEMENTS FOR THE PURPOSES THEY ARE LABELED.

WETLANDS NOTE:
THE WETLAND JURISDICTIONAL LINES SHOWN HEREON WERE FLAGGED OCTOBER 2000 BY DIAL CORDY, INC. AND LOCATED FROM TRAVERSE LINES BY THIS FIRM. LOT OWNERS MAY BE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE AREAS WITHOUT PROPER AUTHORIZATION.
THESE WETLAND JURISDICTIONAL AREAS ARE SHOWN THUS: [Symbol]

CENTERLINE CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	DIRECTION	CHORD
C1	013°35'31"	250.00'	59.31'	29.79'	N78°11'06"W	59.17'
C2	180°00'00"	140.00'	439.82'	-	S05°01'08"W	280.00'
C3	013°35'31"	250.00'	59.31'	29.79'	N78°11'06"W	59.17'

BY: WILLIAM H. GROSS (AGENT) DATE:

NOTES:

- 1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF S18°36'39"W FOR THE CENTERLINE OF CEDAR BREEZE DRIVE, ACCORDING TO WATER'S EDGE PHASE I, P.D. 23, MAP 60, PUBLIC RECORDS OF SAID COUNTY.
- 2.) THE SUBJECT PROPERTY IS FOUND TO BE IN FLOOD HAZARD ZONE "X" (UNSHADED) AS PER F.I.R. MAPS FOR CAMDEN COUNTY, GEORGIA, DATED: DECEMBER 21, 2017, MAP No. 13039C03956, COMMUNITY No. 130238, PANEL No. 395, SUFFIX G.
- 3.) THERE MAY EXIST ADDITIONAL RESTRICTIONS NOT SHOWN HEREON THAT MAY BE FOUND IN THE PUBLIC RECORDS OF SAID COUNTY.
- 4.) SUBJECT PROPERTY IS CURRENTLY ZONED: PD - R1.
- 5.) BUILDING RESTRICTION LINES ARE AS FOLLOWS:
FRONT: 20 FEET
SIDES: 5 FEET FROM PROPERTY; SIDE STREET 20 FEET
REAR: 20 FEET
- 6.) THE OWNER OF THE LANDS PLATTED HEREIN DOES HEREBY DEDICATE AN EASEMENT FOR DRAINAGE AND UTILITIES LYING 10-FEET (AS MEASURED AT RIGHT ANGLES) ADJACENT TO AND OUTSIDE OF ALL ROAD RIGHTS-OF-WAY SHOWN HEREON; UNLESS SHOWN OTHERWISE AND EXCEPTING THEREFROM ANY PORTION OF A RIGHT-OF-WAY LINE THAT ABUTS A WETLAND AREA, MARSH AREA OR BUFFER SHOWN HEREON.
- 7.) LOT NUMBERS SHOWN HEREON ARE BASED ON & CONSECUTIVELY LABELED PER OVERALL LOT DESIGN ACCORDING TO PRELIMINARY SUBDIVISION PLAT OF THE PARENT TRACT BY PRIVETT & ASSOCIATES, DATED MAY, 2006 AND HAVING DRAWING No. SD-2-1876-05-06.
- 8.) FOR FURTHER BOUNDARY INFORMATION SEE SURVEY FOR W.H. GROSS BY PRIVETT & ASSOCIATES, DRAWING No. B-3-40(A)-08-01.
- 9.) SUBJECT PROPERTY TO BE SERVICED BY CITY WATER AND SEPTIC SYSTEM, DEVELOPER TO INSTALL LINES WITHIN SUBDIVISION.
- 10.) ALL ROAD RIGHT-OF-WAY TURNOUT RADI ARE 25 FEET, UNLESS NOTED OTHERWISE.
- 11.) PERMANENT REFERENCE MONUMENTS ESTABLISHED ARE MADE OF CONCRETE 4 INCHES SQUARE AND 24 INCHES LONG WITH A 1 INCH DIAMETER CAP STAMPED L.S.F. 1067 AND ARE SHOWN THUS: SET: □ FOUND: ■
- 12.) LOT CORNERS AND INTERIOR P.C.'S & P.T.'S ARE SET 1/2" REBARS, LSF 1067.
- 13.) SUBJECT PROPERTY CONTAINS 10.84 Ac. (43 LOTS & 1 TRACT).
- 14.) THE WETLAND AREAS SHOWN HEREON ARE UNDER THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS AND ARE BASED ON BOUNDARY & WETLAND SURVEY FOR W.H. GROSS BY PRIVETT & ASSOCIATES, DRAWING No. B-3-40(A)-08-01. LOT OWNERS MAY BE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE AREAS WITHOUT PROPER AUTHORIZATION.

CERTIFICATION OF APPROVAL BY THE COUNCIL:

I HEREBY CERTIFY THAT THE OWNER, OR AGENT, HAS COMPLETED THE CONSTRUCTION AND INSTALLATION OF THE STREETS, DRAINAGE, UTILITIES AND OTHER IMPROVEMENTS IN ACCORDANCE WITH THE LAWS AND SPECIFICATIONS OF THE CITY OF KINGSLAND, GEORGIA, OR HAS POSTED A PERFORMANCE BOND IN LIEU THEREOF.

BY: MAYOR DATE:

CERTIFICATION OF FINAL APPROVAL BY THE COMMISSION:

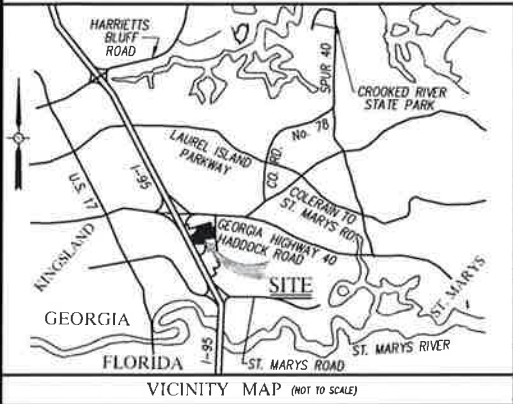
I CERTIFY THAT ALL REQUIREMENTS FOR FINAL APPROVAL OF THIS PLAT HAVE BEEN FULFILLED IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF KINGSLAND, GEORGIA, AND THE REQUIREMENTS OF THE KINGSLAND PLANNING COMMISSION.

BY: CHAIRMAN OF PLANNING COMMISSION DATE:

APPROVAL CERTIFICATE:

THE FOLLOWING GOVERNMENTAL BODY HAS APPROVED THIS PLAT, MAP, OR PLAN FOR FILING OR HAS AFFIRMED THAT APPROVAL IS NOT REQUIRED.

BY: NAME DATE:
PRINTED NAME TITLE:



DWN. BY: J.S. OKD. BY: J.S.F.	
PLAT DATE: 10-26-2019	
DWG. #	SD-2-?-11-19

CLOSURE NOTE:
THE FIELD DATA UPON WHICH THIS MAP IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 65,359 FEET AND AN ANGULAR ERROR OF 02 SECONDS PER ANGLE AND WAS ADJUSTED USING THE COMPASS RULE.
THIS MAP HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 241,567 FEET.

EQUIPMENT USED: ANGULAR: SOKKIA CX
LINEAR: SOKKIA CX

LEGEND:

- = SET 1/2" REBAR LSF 1067
 - = SET 4"x4"x24" CONCRETE MONUMENT, LSF 1067
 - = FOUND CONCRETE MONUMENT IDENTIFICATION AS NOTED
 - = FOUND 1/2" IRON PIPE OR REBAR IDENTIFICATION AS NOTED
 - △ = SET PK NAIL & WASHER IDENTIFICATION AS NOTED
- P.C. = PLAT CABINET
P.B. = PLAT BOOK
P.D. = PLAT DRAWER
D.B. = DEED BOOK
PG. = PAGE
(CH) = CHORD
PC = POINT OF CURVATURE
PT = POINT OF TANGENCY
PRC = POINT OF REVERSE CURVE
B.R.L. = BUILDING RESTRICTION LINE

P.O. BOX 5730
ST. MARYS, GEORGIA 31558
(912) 729-1507 PHONE
(912) 729-1509 FAX
GEORGIA LICENSED
SURVEY FIRM No. 11067

PREPARED BY:

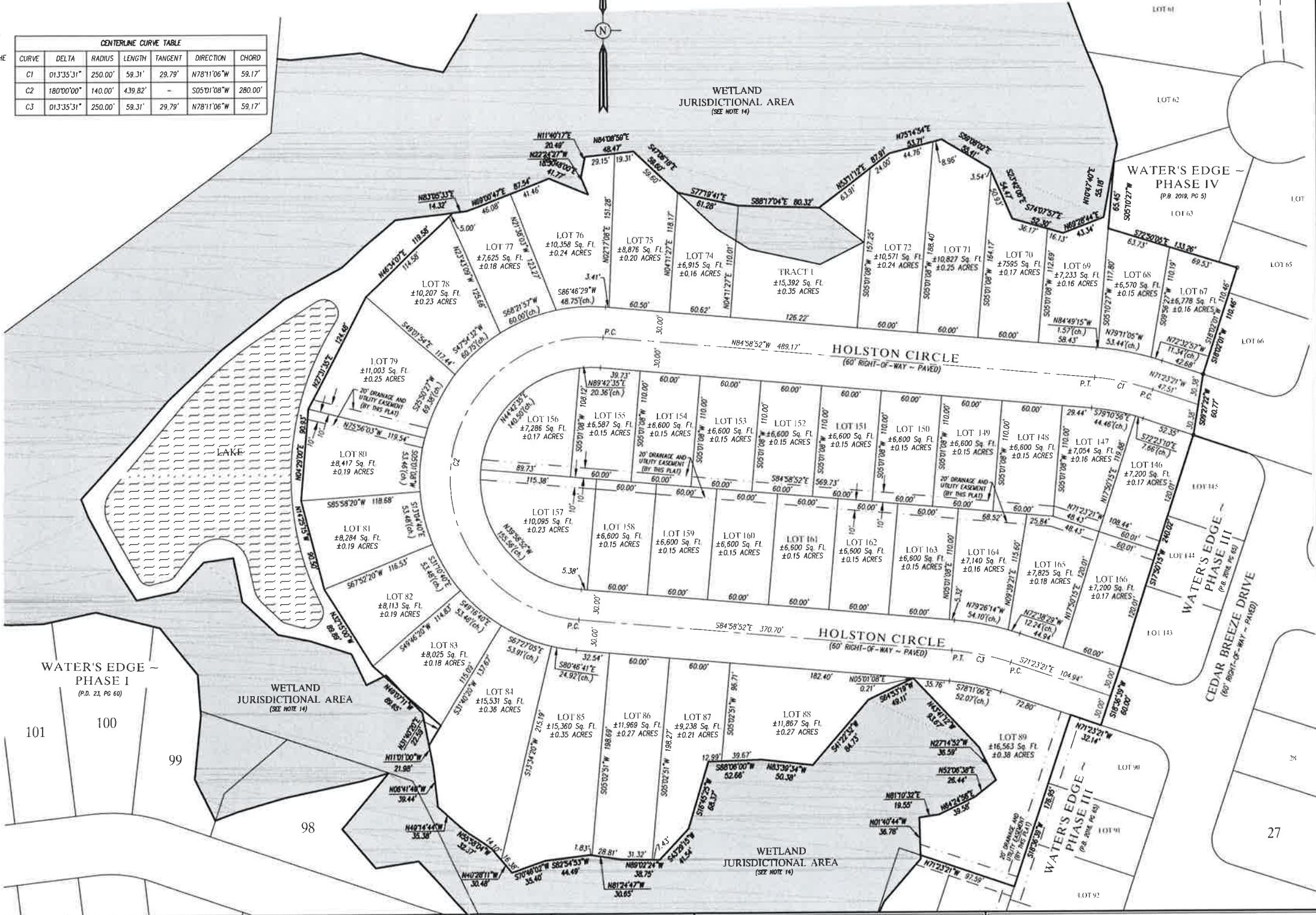
A K M
SURVEYING, INC.
SURVEYORS & LAND PLANNERS

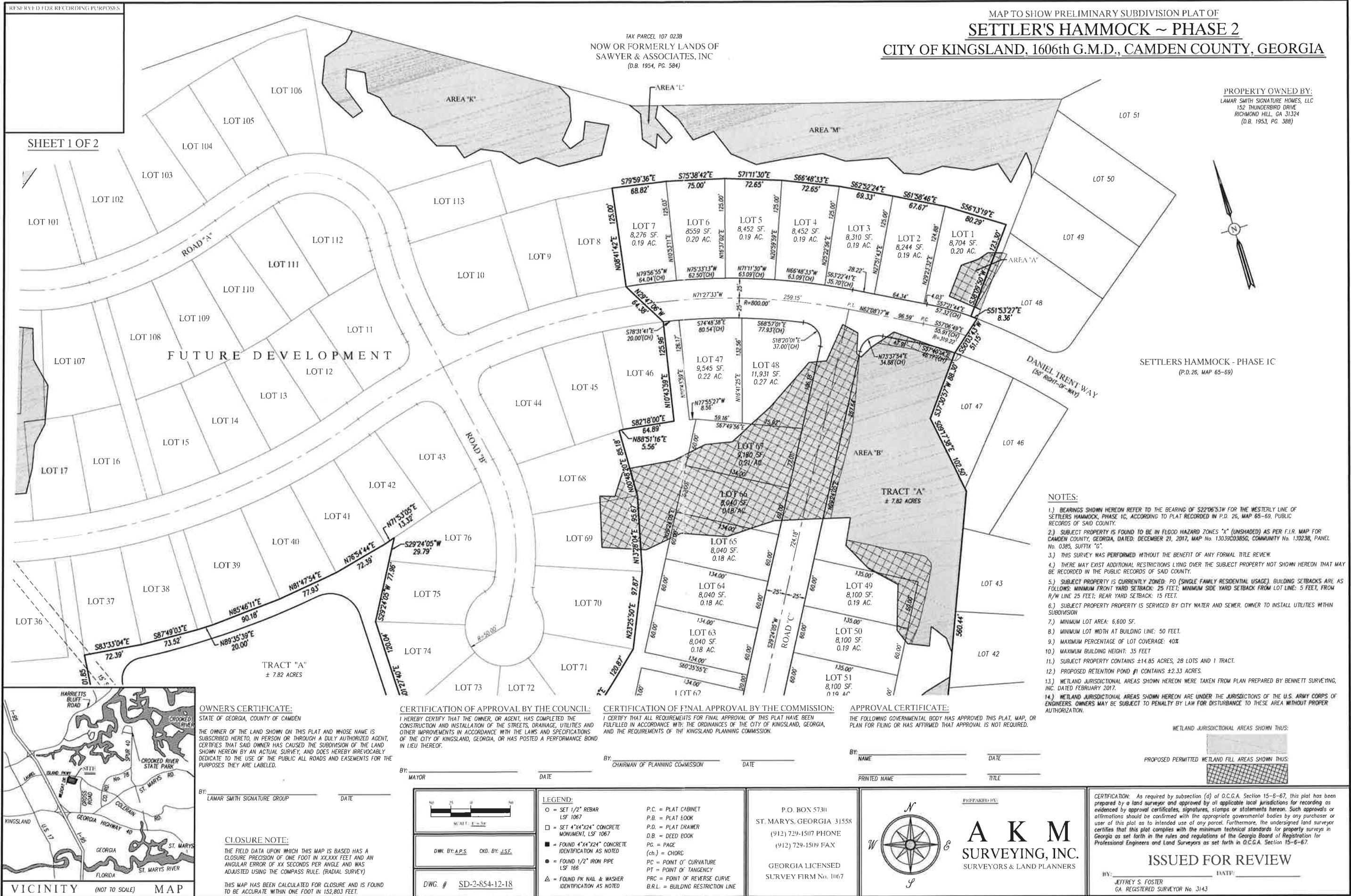
ISSUED FOR REVIEW ONLY

CERTIFICATION: As required by subsection (d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidenced by approval certificates, signatures, stamps or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser or user of this plat as to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors as set forth in O.C.G.A. Section 15-6-67.

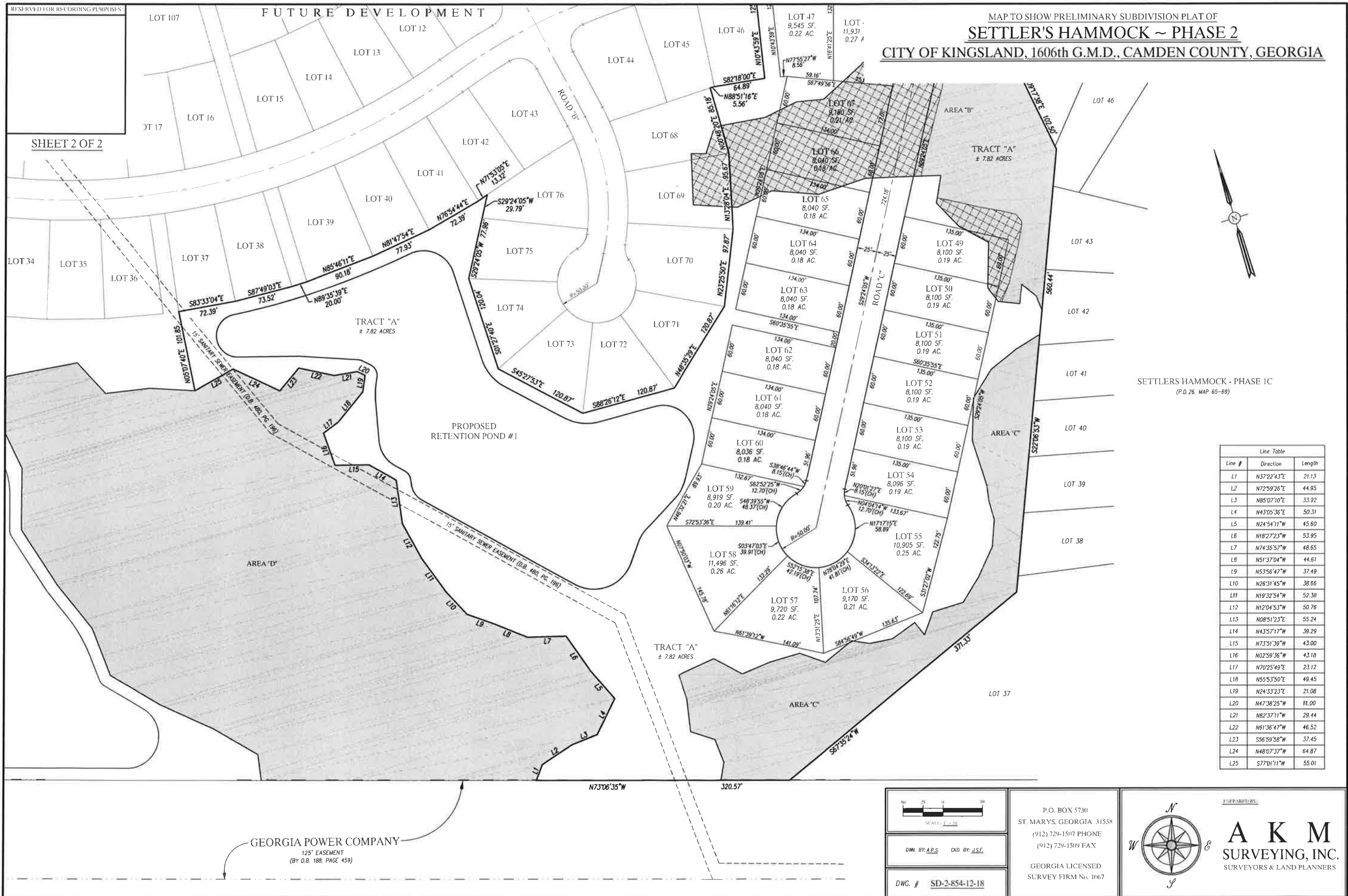
JEFFREY S. FOSTER
GA. REGISTERED SURVEYOR No. 3143

MAP TO SHOW PRELIMINARY SUBDIVISION PLAT OF
WATER'S EDGE ~ PHASE V, CITY OF KINGSLAND,
1606th G.M. DISTRICT, CAMDEN COUNTY, GEORGIA





Attachment: settlers hammock (3033 : Approval Of: Final Plat, Settlers Hammock, Phase 2)





Proclamation
**City of St. Marys, City of Kingsland, City of Woodbine,
Camden County Board of Commissioners & St. Marys EarthKeepers**

Declaring Saturday, March 28, 2020, Earth Hour 2020,
Between 8:30 p.m. – 9:30 PM

WHEREAS, Earth Hour is a global call to action to every individual, every business and every community; it is a call to stand up, to take responsibility, and to get involved in working towards a sustainable future; and

WHEREAS, our community is deeply concerned about the impact of climate change and the future health and wellbeing of our planet and believes energy efficiency and natural resource conservation are crucial tools for combating climate change; and

WHEREAS, Earth Hour is both an international and local symbolic event organized by World Wildlife Fund to raise awareness about climate change issues, to encourage businesses, individuals and government to take actions to reduce their carbon emissions and their impact on the environment in their daily lives and operations; and

WHEREAS, Earth Hour asks all citizens, businesses, government agencies, and commercial and non-commercial establishments to turn off all non-essential lighting for one hour beginning at 8:30 pm on March 28, 2020 and to encourage citizens and businesses to commit to actions they can take in the coming year to reduce their carbon footprints and conserve energy.

NOW, THEREFORE, BE IT RESOLVED that the City of Kingsland, City of St. Marys, City of Woodbine, the Camden County Board of County Commissioners and the St. Marys EarthKeepers hereby declare by Joint Proclamation:

Earth Hour as March 28, 2020, beginning at 8:30 pm, for one hour.

Together, we can make a difference.

BOARD OF COMMISSIONERS

James H. Starline, Chairman

Date Kathryn A. Bishop, County Clerk

CITY OF KINGSLAND

Dr. C. Grayson Day, Mayor

Date Linda O’ Shaughnessy, City Clerk

CITY OF ST. MARYS

John F. Morrissey, Mayor

Date Deborah Walker-Reed, City Clerk

CITY OF WOODBINE

Kizziler Knight, Mayor

Date M. Lynn Courson, City Clerk

St. Marys EarthKeepers

Date Chair

Bid Tabulation
 RFP COK #20-024
 Hwy. Lighting Repairs and Upgrades
 Tuesday, March 3, 2020 @ 2:00 PM

Vendor	Cost of North Bound	Cost of South Bound	Total Project Cost	Time of Completion
Trinity Electrical Services, Inc.	\$69,260.00	\$68,770.00	\$138,030.00	20 Days
Georgia Power Company	\$77,423.00	\$70,463.00	\$147,886.00	90 Days

Request for Proposal was advertised on City of Kingsland and GMA website.

Time of completion is estimated after the Contractor receives the material for the project.

Vacation

In order to be effective in an employee's job, the City has established vacation days to ensure that employees have rest and relaxation which contributes to his/her quality of life. It is important to maintain a balance between work and family/personal time.

Annual leave time is calculated as a function of the hours that are assigned on a regularly scheduled basis. Annual leave does accrue on duly authorized annual leave, sick leave, military leave, and other compensated leave categories. In compliance with the Fair Labor Standards Act, annual leave is not used for the purpose of calculating overtime.

Annual leave is calculated so that the following amounts are accrued by years of continuous service.

First Year through Fifth Year of Employment:	Two Weeks
After The Fifth Year:	Three Weeks

Under the provision of the Fair Labor Standards Act:

Fire-fighters may be assigned a maximum of 212 standard duty hours during each 28 day cycle for a total of 2922 standard duty hours per year, and

Police officers may be assigned a maximum of 171 standard duty hours each 28 day cycle for a maximum of 2223 standard duty hours per year, and

All other employees may be assigned a maximum of 40 standard duty hours during each 7-day cycle for a total of 2080 standard duty hours per year.

One week of leave time equates to the following:

Fire Fighters working the 28-day cycle:	56 hours
Police Officers working the 28-day cycle:	42 hours
Other Employees	40 hours

Monthly Accrual Rates are as follows:

Position	Length of Service 0-5 Years	Length of Service Over 5 Years
Fire Fighters/EMT	9.37 hours	14.05 hours
Police Officers	7.13 hours	10.69 hours
Other Employees	6.67 hours	10.00 hours

Annual leave may not be taken during any probationary period. When the probationary period is completed, an employee may use accrued annual leave with the approval of the Department Head or the City Manager. A Department Head or the City Manager shall not refuse requests for accrued annual leave without just cause necessary for the orderly operation of the City. Payment in lieu of personal leave is authorized only when an employee is separated from the City employment in good standing by resignation, death or disability and further provided that the employee has completed at least six months of satisfactory services.

The City of Kingsland realizes there may be extenuating circumstances in which the employee may need or want to receive payment in lieu of accrued annual leave. It may be possible to accommodate an employee's request and to do so will require the approval of the Department Head, Finance Director and City Manager. Each case will be considered on its own merits and no one case will set a precedent for any future case that may arise. For purposes of this policy, payment in lieu of annual leave is only permitted for one or more of the following severe financial hardships:

1. A sudden and unexpected illness or accident of the employee or the employee's spouse or dependent.
2. Loss of the employee's property due to casualty.
3. Funeral expenses of the employee's spouse or dependent.
4. Similar extraordinary and unforeseeable circumstances arising from events beyond the employees control.

-In any event, the maximum amount of leave to be considered for payment is one (1) weeks leave during any 12 month period. Authorized payment of annual leave will be paid at a rate of one hour for every hour of leave accrued.

Annual Leave Scheduling

Annual leave shall be scheduled with particular regard to seniority of employees, departmental operating requirements, and in so far as possible, the requests of the employees. Employees shall submit in writing a request for annual leave to their Department Head at least two weeks prior to the desired date. Annual leave may not be taken in increments of less than fifteen minutes.



City of Kingsland Travel, Training, and Reimbursement Policy

Purpose

The purpose of this policy is to provide guidance on authorized travel, training, lodging, ~~and meal~~ and other incidental expenses and to document the allowable business expenses eligible for reimbursement. It is the policy of the City of Kingsland, Georgia to reimburse any employee or elected official for any expenses incurred in the performance of their official City duties or scope of services, which have not otherwise been paid, through an "accountable plan." Authorization is required to be obtained prior to engaging in any activity requiring reimbursement. An accountable plan is defined by the Internal Revenue Service as follows:

1. Employee or elected official must have paid or incurred deductible expenses while performing services for the City or conducting official City business as authorized by the City;
2. Employee or elected official must adequately account to the City for these expenses; and
3. Employee or elected official must return any excess reimbursement or allowance.

When Internal Revenue Service guidelines are met employees may be eligible for per diem rates for meals and incidental expenses (M&IE) not to exceed the current U.S. General Services Administration published rates found at www.GSA.org.

This policy applies to all departments under the authority of the city manager as well as elected and appointed officials. This policy also addresses restrictions regarding those costs incurred for travel and meal expenditures by any elected official, city employee, or appointed board member (users) who travel on city related business. Additionally, this policy includes reference information that may be useful to the user in submitting City travel expense reports in order to receive timely reimbursement. If the user is not sure how to classify a certain expense, please contact the Finance Department.

Appropriation

In conjunction with the annual budget process, the city council shall authorize department appropriations for travel, training, and meal expenditures consistent with the annual adopted operating budgets. Departments shall not incur travel related expenditures unless an appropriation is available or budget amendment has been approved.

All expenditures relating to travel, training, and meals shall be processed consistent with procurement/purchasing guidelines. Once the Finance department receives the proper and required documentation from the incurring departments, the execution of payment shall occur. The finance department shall only

process transactions for payment that are supported by the required departmental approval(s) for the dollar amount of the expenditure, including adequate documentation justifying the expenditure(s).

All training must be preapproved prior to travel. Training must be directly related to the user's current City position and training shall be utilized to improve the performance of the user's current position and/or to meet continuing education requirements under certain certifications, as approved by the City Manager or his/her designee. The City Manager or his/her designee must approve all training requests for department heads, department heads must approve all training requests for their employees, and the Mayor or his/her designee must approve all travel requests for the City Manager. All procurement related to travel, training, and meals using public funds, including state and federal funds, must be necessary and a justifiable purchase to carry out the basic needs of the government.

Required Documentation

Itemized claims for travel, training, and meal expenditures resulting from an official business trip shall be submitted on a travel expense statement and approved by the appropriate Department Head, City Manager, or Official. Itemized receipts for food, supplies, etc. must be attached to the expense statement and must be submitted within three (3) days of returning.

General Travel Guidelines

When four (4) employees or less are traveling as a group, in an effort to be as cost effective as possible, the City requires carpooling, using a City vehicle when available, and reasonable lodging that is conveniently located to the hosting place of the function. Also, please utilize any and all available coupons, discounts (Government Rates, AARP, etc.) and/or travel clubs, when applicable.

City Credit Cards

Use of a City credit card is provided as a convenience to employees and should be treated as such. Anyone not following this procedure may have their City credit card privileges suspended.

Itemized receipts must be submitted for any transaction charged to a City credit card. A credit card receipt that is unaccompanied by the itemized receipt is not acceptable. If an itemized receipt is misplaced, a detailed description of the items purchased must be requested from the vendor. If a detailed receipt cannot be produced, the user must list a detailed description of the items purchased to accompany the credit card receipt. Reproduced receipts are subject to additional approval based on items purchased and vendor type.

To obtain a City credit card for travel purposes, the Finance Department must receive approval from the appropriate Department Head or their designee.

Travel Mode

When traveling by vehicle a city vehicle is presumed to be the most advantageous method of transportation and should be used when available. If a city vehicle is not available, travel by personal vehicle shall be reimbursed at the current IRS rate. This rate is subject to change. Whenever possible, city

vehicles should utilize the fuel depot. This includes fueling prior to departure and upon return from the trip.

An employee shall be reimbursed only for travel related to the purpose of the trip at the shortest route available from either (1) place of work or (2) employee's/official's residence, whichever place of origin is closest to the travel destination. Any travel incidental to a business trip shall also be included in the total number of miles traveled. Non related travel shall not be included in mileage reimbursement or fuel, etc. No reimbursement shall be allowed for any employee/official receiving a car allowance. Also, any employee/official receiving mileage reimbursement for travel using a personal vehicle forfeits reimbursement for fuel receipts, etc.

Vehicles may be rented for official business, if a City vehicle is not available, subject to prior approval by the City Manager or his/her designee. In general, vehicles rented should not exceed the mid-size classification unless prior approval is received.

The City Manager or his/her designee must approve all air travel prior to purchasing tickets. Air travel must be arranged at the earliest possible time in order to avoid excess, last minute fares.

Subsistence

Expenses incurred for personal meals and lodging shall be reimbursed based on the following guidelines. If meals are included in registration fees daily limits must be approved by the appropriate Department Head or their designee. If meals are not included a limit of \$40 per day (including gratuities) is placed on meals, unless travel is to a high cost of living area (Atlanta, Savannah, etc.) In this case, the Department Head may recommend a daily limit not to exceed \$60 (including gratuities) per day, with final approval given by the City Manager or his/her designee.

Note: These daily limits are NOT cumulative over the length of the trip and gratuity is not to exceed 15% with the exception of automatic charges for large parties.

When multiple meals are purchased on one City credit card all individuals in attendance must be mentioned by name. If an individual is not a City employee/official, the individual must be identified by name and title.

While the consumption of alcoholic beverages is left up to the individual, the charge is under NO circumstance to be on the City's credit card. If alcoholic beverages are purchased they should be paid for by a personal credit card, cash, etc. This policy also applies to personal amenities i.e. in-room movie rentals, dry cleaning, spa services, etc.

Hotel

Expenses incurred for lodging shall be reimbursed and the City shall pay single, basic room occupancy. When traveling within 60 miles of the city lodging will not be reimbursed or provided. When the function is scheduled before 9:00 a.m. and the distance traveled is over 60 miles but less than 150 miles lodging will be reimbursed or provided the night before the function. When traveling to functions farther than 150 miles lodging will be reimbursed or provided the night before and the last day of attendance at the

function. If traveling by a mode of transportation other than vehicle, lodging will be left to the discretion of the appropriate Department Head or the City Manager or his/her designee.

Should a non-employee accompany an employee, but not for business purposes, the reimbursement for lodging will be limited to the expense which would have been incurred if the employee had traveled alone.

When booking lodging, please remember to ask for the lowest possible rate. Occasionally the government rate is lower than the group or conference rate and vice versa, therefore always be certain to verify both rates. Additionally, lodging shall be booked at the lowest, basic rate conveniently located near or at the hosting place of the function in a reasonable class hotel. The difference for any upgrades above the basic rate shall be paid by the user. Taking all factors into consideration, when lodging at the hosting hotel provides a greater overall cost benefit the expenditure shall be considered reasonable.

Any person traveling on business overnight for the City of Kingsland must carry the appropriate Sales Tax and Hotel/Motel Occupancy Tax Exemption Forms and must present them upon check-in in order to avoid being charged these taxes. These forms are only applicable in the State of Georgia.

Per Diem

Employees will be authorized a per diem not to exceed the current rate established by the General Services Administration for meals and incidental expenses (M&IE). The rate per day is for both in-state and out-of-state travel. The daily per diem is intended to cover the costs of meals and incidental expenses including all gratuities given while traveling. Per diem for the first and last day of travel will be calculated at 75% of the published rate. No receipts will be required for M&IE when utilizing the per diem policy outlined herein. Employees on official business may elect to submit qualifying itemized receipts for meal reimbursements not exceeding rates and per guidelines established for itemized receipts in this policy in lieu of receiving a per diem allowance. A combination of both per diem for M&IE and reimbursement per itemized meal receipts will not be authorized for the same business trip. No per diem will be given for lodging, actual lodging expenses will be charged on the City credit card or reimbursed in accordance with the limits and guidelines of this policy.

A per diem allowance for M&IE will be given for conferences/seminars that do not include meals as a part of the registration fee. If meals are included, the per diem will be reduced accordingly for each meal provided in accordance with the chart below:

<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>
<u>20%</u>	<u>30%</u>	<u>50%</u>

Group functions with a consolidated overall billing (i.e. when all employee expenses are combined into one bill) to the City are not eligible for per diem allowance; rather, participating employees traveling to a group function shall use a City credit card for their actual additional costs not to exceed policy stated herein regarding itemized receipts.

In order to appropriately account to the City in accordance with rules for accountable plans, employees must submit proof of travel as to time, place, and purpose, when requesting the per diem reimbursement, lodging, or mileage reimbursement. All information requested should be filled out on the approved form. After department head approval, this form should be turned in the Finance Department with any requests for registrations, meals in advance, etc. no later than two weeks in advance of the travel start day, and a final form must be submitted to substantiate the completion of the approved travel and request for any additional expenses within three (3) business days of the travel completion. The Finance Department should be immediately notified if for any reason the employee is unable to attend the event, so that registration may be refunded if possible and per diem amounts returned to the City, if applicable.

The following items must always be completed on the form:

1. Time- the dates the employee left and returned home for each trip and the number of days spent on business while travelling away from home.
2. Place-the destination of the area of employee travel, described by the name of the city, state or similar designation.
3. Purpose-the business reason for travel or the business benefit gained from the travel.

Miscellaneous

Tips, parking and toll fees, taxi, and shuttle, expenses associated with local transportation shall be deemed eligible expenses as long as receipts (including digital receipts) are provided with explanations for these modes of transportation related to the business expense. Such documentation should accompany receipts. An employee shall be authorized to make reasonable personal calls; however, since there are usually significant surcharges and fees associated with the use of hotel telephones the use of cellular phones is strongly encouraged for any calls made while on city business. All telephone charges shall be reasonable.

Non-Reimbursable Expenses

Non-reimbursable expenses include, but are not limited to the following:

- Alcohol
- Car repair
- Credit card interest charges
- Day care for children or pets
- Fees for upgrades of air, hotel or auto
- Golfing or green fee
- Golfing cart rental
- Grooming, nail or hair salon expenses
- Headphones on airlines
- Health club fees

- Laundry
- Massage
- Medicines
- Movies (either in-room or at the cinema)
- Personal bar bills
- Personal books, magazines, or other entertainment
- Personal travel portion during business travel
- Pet hotel stays or pet transportation
- Political or charitable contributions
- Sporting events
- Spouse or guest expenses if accompanying City employee/official on trip
- Tobacco
- Toiletries
- Traffic Citations

The employee/official must fill out and submit a travel expense statement and trip summary upon return. The statement shall include the date, purpose, destination, and all itemized receipts for meals, lodging, parking, and, if traveling by personal vehicle, actual mileage of each trip.

It is the responsibility of the city employee/official to complete and submit the travel expense statement and return the city credit card to the appropriate Department Head for approval within three (3) business days upon return. The Department Head must then indicate if approved or not (state reasons for disapproval), sign the statement and submit it promptly to the Finance Department. All travel expense statements are subject to review for accuracy and compliance by the City Manager or his/her designee. It is imperative that the statement is accurate, complete, and includes all necessary documentation.

In addition, a trip summary report must also be completed. The intent of this report is to share useful knowledge with co-workers. This report should include an overview of the training session, and any other relevant information that may be beneficial to others within the department. The trip summary report must be completed in memorandum form and submitted to the Department Head with the travel expense statement.

As employees of the City of Kingsland, each employee has a responsibility to be good stewards of the taxpayers' dollars. Please remember to be conscientious of this fact and be as economical and conservative as possible when traveling on business for the City.

This policy shall take effect from and after the date of its passage and ratification by the Mayor and City council of the City of Kingsland, Georgia unless otherwise indicated in ordinance.

All policies and parts of policies in conflict herewith are hereby repealed.

THIS POLICY AMENDED and ADOPTED by the Mayor and City Council of the City of Kingsland, Georgia at a Meeting of the City Council of Kingsland, Georgia on the 9th day of March 2020.

THE CITY OF KINGSLAND

BY: _____
Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Linda O'Shaughnessy, City Clerk

ORDINANCE #2020-03

AN ORDINANCE TO REPEAL AND REPLACE IN ITS ENTIRETY CHAPTER 15, ARTICLE III, SECTION 15-49, DISCHARGE OF FIREARMS AND PELLET GUNS

Whereas, the City of Kingsland desires to replace in its entirety Chapter 15, Article III, Section 15-49, Discharge of Firearms and Pellet Guns.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND all of Chapter 15, Article III, Section 15-49, Discharge of Firearms and Pellet Guns be replaced with:

Sec. 15-49. - Discharge of firearms and pellet guns.

- (a) Except as provided below, it shall be unlawful to discharge firearms or pellet guns within the limits of the city.
- (b) Any person who shall violate or fail to comply with the provisions of this section shall be charged with such violation and tried in mayor's court, and, upon being found guilty, shall be punished in accordance with the provisions of the Charter of the city.
- (c) This section shall be deemed and construed to be an exercise of the police power of the city, for the preservation and protection of the public safety.
- (d) Exceptions:
 - (1) Nuisance Beaver Situations:
 - a. Nuisance beaver situations may cause an impoundment threatening downstream property, upstream flooding of land, trees or other vegetation killed by flooding, flooding of homes, flooding of highways, and impairment of drainage systems or landowner distress.
 - b. When a nuisance beaver situation has been identified, that person shall notify the Public Works Director (PWD) for the city or his/her designee. The PWD or his/her designee will inspect the identified area and render a decision that conditions exists as delineated in subparagraph (a) above.
 - c. If conditions exist, the PWD is authorized to remove the beaver by any means necessary, including trapping or shooting the nuisance beaver.
 - d. The PWD may, at his discretion, authorize anyone to discharge a weapon to facilitate the removal of the nuisance beaver.
 - e. A .22 LR caliber rifle and pellet rifle will be the only authorized firearm.
 - f. The PWD may authorize such removal of a nuisance beaver upon easements and rights-of-way owned by the city.
 - g. The PWD and any person authorized by the PWD shall comply with the laws of the State of Georgia, including but not limited to O.C.G.A. Section 27-3-62.
 - (2) Hunting Preserves and Hunting Clubs:
 - a. The prohibitions of this ordinance shall not apply to the discharge of a firearm or pellet gun while lawfully hunting on land owned or operated by a hunting club or hunting preserve.

- b. As used herein, the terms “hunting club” and “hunting preserve” mean a business or organization that allows the general public the privilege of hunting animals in a designated area for a charge or fee.
- (3) Defense of Habitation, Property, Self, or Others: The prohibitions of this ordinance shall not apply to the discharge of a firearm or pellet gun to the extent that state law allows such discharge as a lawful use of force in defense of self or others, in defense of a habitation, or in defense of other property.
- (4) Law Enforcement: The prohibitions of this ordinance shall not apply to any duly sworn law-enforcement officer authorized by law to use firearms in the course of his/her duties
- (5) Firing Ranges: The prohibitions of this ordinance shall not apply to the discharge of a firearm or pellet gun at a lawfully operated target range or shooting gallery, provided that such range or gallery complies with all zoning requirements and further provided that such facility is constructed, equipped, and safeguarded to adequately prevent any bullet, pellet, or other projectile from being projected beyond the confines of such range or gallery.

All ordinances and parts of ordinances in conflict with this ordinance are hereby expressly repealed.

Adopted this 9th day of March 2020 by the Mayor and City Council of the City of Kingsland, Georgia.

CITY OF KINGSLAND

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Linda M. O’Shaughnessy, City Clerk

**A RESOLUTION TO DECLARE THE CITY OF KINGSLAND, GEORGIA TO
BE A "SECOND AMENDMENT SANCTUARY CITY"**

#2020-03

WHEREAS, the Mayor and Council of Kingsland, Georgia being elected to represent the People of the City of Kingsland, Georgia and being duly sworn by oath to uphold the United States Constitution and the Constitution of the State of Georgia, and;

WHEREAS, the Second Amendment to the Constitution of the United States reads as follows: "A well-regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed," and;

WHEREAS, the United States Supreme Court has affirmed an individual's right to possess firearms, unconnected with service in the militia, for traditionally lawful purposes, such as self- defense within the home (District of Columbia v. Heller 554 U.S. 570 (2008)), and;

WHEREAS, the United States Supreme Court has affirmed that the right of an individual to "keep and bear arms," is protected under the Second Amendment and is incorporated by the Due Process Clause of the Fourteenth Amendment against the states (McDonald v. Chicago (2010)), and;

WHEREAS, the United States Supreme Court has affirmed that the federal government of the United States cannot compel state law enforcement officers to enforce federal laws (Prinz v. United States 521 U.S. 898 (1997)), and;

WHEREAS, Article I, Section I, Paragraph VIII of the Constitution of the State of Georgia, entitled "Arms, right to keep and bear," provides that, "[t]he right of the people to keep and bear arms shall not be infringed, but the General Assembly shall have power to prescribe the manner in which arms may be borne," and;

WHEREAS, O.C.G.A § 1-2-6 (a)(9) lists the right to keep and bear arms among the rights of the citizens of the State of Georgia that are without limitation, and;

WHEREAS, the citizens of Kingsland, Georgia regard the right of people to keep and bear arms for defense of life, liberty and property as an inalienable right of the people, and;

WHEREAS, the citizens of Kingsland, Georgia derive economic and social benefit from all safe forms of firearms recreation, hunting and shooting conducted within jurisdictional boundaries of the City of Kingsland, and;

WHEREAS, it is the desire of the Mayor and Council of the City of Kingsland, Georgia to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Constitution of the State of Georgia that protect Kingsland Citizens' individual, inalienable rights to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Kingsland, Georgia, duly assembled this 9th day of March 2020 that the City of Kingsland be, and hereby is, declared to be a "Second Amendment Sanctuary City."

BE IT FURTHER RESOLVED that the Mayor and Council of the City of Kingsland, Georgia affirms its support for the Chief of the Kingsland Police Department in the exercise of his sound discretion to not infringe upon the lawful and constitutional exercise of rights under the Second Amendment and Article I, Section I, Paragraph VIII of the Constitution of the State of Georgia.

BE IT FURTHER RESOLVED that no agent, employee or official of the City of

Kingsland, Georgia, or any corporation providing services to Kingsland, Georgia, shall provide material support or participate in any way with the implementation of federal acts, orders, rules, laws or regulations in violation of the Second Amendment to the United States Constitution.

BE IT FURTHER RESOLVED that the Mayor and Council of the City of Kingsland, Georgia will not authorize or appropriate funds, resources, employees, agencies, contractors, buildings, or offices for the purpose of enforcing or assisting in the enforcement of any element of any acts, laws, orders, mandates, rules or regulations that infringe on the right by the people to keep and bear arms, and;

BE IT FURTHER RESOLVED, that all federal acts, laws, orders, rules, regulations that violate the Second Amendment to the Constitution of the United States or Article I, Section I, Paragraph VIII of the Constitution of the State of Georgia, violate the true meaning and intent of those constitutions and are hereby declared to be invalid and are specifically rejected in Kingsland, Georgia and shall be considered null and void and of no effect in Kingsland, Georgia.

Adopted by the Mayor and Council of the City of Kingsland, Georgia this 9th day of March 2020.

MAYOR: _____
Dr. C. Grayson Day, Jr.

ATTEST:

CITY CLERK: _____
Linda M. O’Shaughnessy