



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

MINUTES • JULY 27, 2020

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

Mayor Day called the regular scheduled meeting to order at 6:00PM via on-line conference due to the Coronavirus (COVID 19) Declaration of Emergency.

II. INVOCATION AND PLEDGE TO THE FLAG

Mayor Pro Tem Alex Blount gave the Invocation and led in the Pledge to the Flag.

III. ROLL CALL

Alex Blount	Mayor Pro Tem (Remote)
James W Galloway	Councilman (Remote)
Michael J McClain	Councilman (Remote)
LaMar Stokes	Councilman (Remote)
Charles Grayson Day Jr.	Mayor (Remote)

IV. CONSENT DOCKET

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alex Blount, Mayor Pro Tem
SECONDER:	LaMar Stokes, Councilman
AYES:	Blount, Galloway, McClain, Stokes

- A. Approve the Council Minutes of the last regular Council Meeting
 - 1. City Council - Regular Meeting - Jul 13, 2020 6:00 AM -
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

V. PRESENTATION

- 1. Discussion and Presentation on MOU for Providing Onsite Medical Service -

Memorandum of Understanding establishing a cooperative partnership between the Camden County Board of Commissioners and the City of Kingsland for providing onsite clinical medical services by Camden County to employees of the City of Kingsland for the period of July 1, 2020 through June 30, 2021 in the amount of \$62,638.32. This is an increase of \$11,471.71 or 22.4% from prior year's amount of \$51,166.61. Increase is attributed to increases in the overall clinic budget and an increase in Kingsland's usage from 10.5% to 12%. Budget increases are in: salaries (+\$25,651), contract services-practitioners (+\$5,200), software maintenance (+\$1,410), cell phones (+\$480), minor operating expenses (+\$1,500), and computer supplies (+\$1,100).

Mike Spiers and Cindy Popa are available to answer any questions.

Mr. Mike Spiers, Director of Human Resources and Risk Management for Camden County stated this is the eighth (8) renewal of the clinic contract and asked the Council to approve.

Councilman Blount asked if the city was looking at year end or finalized numbers. Mr. Spiers stated that they are waiting on the County's final close out for actual dollar amount.

Councilman Blount stated he is comparing year end totals and tracking numbers up and down to per visit cost and it would be easier to do if year is finally closed out.

Ms. Cindy Popa, Director of Health and Wellness for the clinic addressed the Mayor and City Council. Ms. Popa stated that some increases in the contract were for salary increases, merit increases, insurance, and additional job responsibility taken on by the staff. Ms. Popa reported that there was an increase in software maintenance and cell phones needed for telemedicine and security. Ms. Popa reported the only missing costs were over the month of June.

Councilman Blount asked what the going rate was at other small clinics for pre-employment physicals. It was reported that Apple Care is \$75.00 to \$100.00 and add drug screen at \$150.00.

Ms. Popa stated that all physicals that are for new hires 100% of them are drug screened.

Mayor Day asked if anyone else would like to speak at this time. He stated he noted a decrease in visits this year and was told it was due to the COVID months and there were no further adjustments for Kingsland.

VI. GRANTING AUDIENCE TO THE PUBLIC

Mr. Cliff Harpe, Tax Specialist of Georgia - Southeast, LLC addressed the Mayor and City Council. Mr. Harpe asked to speak about the materials that were submitted to Ms. Filiz Morrow, Finance Director.

Mr. Harpe was asked to speak about this when it is presented under New Business.

No one else asked to speak.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. Approval Of: Tax Specialist of Georgia-Southeast, LLC (TSG) Agreement -

To authorize and engage TSG to conduct a review of the City's records pertaining to any and all Wastewater and Drinking Water Treatment projects for the purpose of determining if any Georgia Sales Tax was paid by any and all general contractors or their sub-contractors on purchases which qualify for Sales Tax exemption. Upon findings, TSG will file all necessary documentation required, contact, and/or meet with representatives of Georgia Department of Revenue for the sales tax refund claim. TSG will bear all costs incurred in the process in exchange for 25% of the total proceeds recovered from all findings. City is under no financial obligation to pay any sum to TSG if the City does not collect any proceeds.

Mr. Cliff Harpe with Tax Specialists of Georgia - Southeast, LLC stated he is on this evening's call along with Mr. Bill Brannon with the same company. Mr. Harpe stated there is very little burden on the City of Kingsland's employees for this program, 2 hours for Sr. level and 4 hours for clerical employees to compile all the information they will need. Mr. Harpe stated there is one such project that is almost complete and that is the water/sewerage project.

Councilman Blount stated the city went through something like this awhile ago and asked if they would consider a smaller project and based on how that goes we can revisit and evaluate going forward. Mr. Bill Brannon with Tax Specialists of Georgia stated that was not something they would typically do and the project is 100% contingent, but a small job would not justify the work; but the Waste Water Project is.

Mayor Day asked after the 4 hours for clerical work and the 2 hours for the director's work what is the general time table once contract is signed. Mr. Brannon stated that an engineer would draw requests for each stage of the contract.

Councilman Blount asked if the city agreed to both projects if the percentage is negotiable. Mr. Cliff stated that 25% is the standard fee.

RESULT: APPROVED [UNANIMOUS]
MOVER: Alex Blount, Mayor Pro Tem
SECONDER: James W Galloway, Councilman
AYES: Blount, Galloway, McClain, Stokes

2. Bid Award: One 2017 Ford Explorer at \$13,500 for Kingsland Police Department
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Due to this item being purchased through surplus property auction from the State of Georgia, no other bids were attained. *Mayor and Council were polled on this item.*

RESULT: APPROVED [UNANIMOUS]
MOVER: LaMar Stokes, Councilman
SECONDER: Michael J McClain, Councilman
AYES: Blount, Galloway, McClain, Stokes

IX. MAYOR AND COUNCIL ANNOUNCEMENT

Mayor Day reminded everyone that return to school date is August 3, 2020 and please keep an eye out for the students at the bus stops.

X. ADJOURNED

Councilman Blount made a motion to adjourn. Councilman Stokes seconded the motion. The Motion carried.

The meeting adjourned at 6:42 PM.

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Linda M. O'Shaughnessy, City Clerk