



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • JANUARY 23, 2023

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

III. INVOCATION AND PLEDGE TO THE FLAG

IV. CONSENT DOCKET

- A.** Approve the Council Minutes of the last regular Council Meeting
- B.** Approve the Agenda as Presented
- C.** Approve the Payments of Accounts Payable as Due and Funds Available

V. PRESENTATION

- 1. Presentation: BRACE Grant Award - Julie Haigler -

The purpose of the BRACE Grant Program is to reduce litter, blight, and illegal dumping on public property and encourage code enforcement efforts. Funded through the Solid Waste Trust Fund (SWTF), the grant program is designed to provide assistance to Georgia communities to address these challenges. Kingsland received a \$2,500.00 award for litter abatement projects (no-littering signs, marketing/public notice materials, clean-up supplies etc.) for Royal Parkway and each of the I-95 Interchanges within Kingsland city limits.

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

1. Approval of: Temporary Alcohol License for Wee Pub for the 2023 Mardi Gras Festival -

Daniel Black, acting agent for Wee Pub, has applied for a two (2) day temporary alcohol license for the purpose of selling beer/wine/liquor by the drink at the 2023 Mardi Gras Festival to be held on February 24-25, 2023 in downtown Kingsland.

2. Approval Of: Telecommunications Audit Agreement with SpyGlass Group, LLC -

Auditor is an independent contractor that will analyze the City's primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Auditor will deliver the recommendations to the City at a Summary of Findings meeting and deliver a complete telecommunications inventory. Auditor will implement recommendations that the City elects.

Fees are based on success:

- If no savings are discovered or if city chooses not to implement anything, cost is zero
- Fees only pertain to the recommendations the city selects
- 50% of Cost Recovery (refunds or credits that come back to the city) (one-time)
- 12 times any monthly service elimination and cost reduction savings, which ensures that the city's ROI will be realized within 12 months of the engagement.

The City contracted with this group in 2018 and implemented recommendations producing an annual savings of \$18,687.

3. Bid Award: CDBG-DR-HRRP Manufactured Housing Unit (MHU) Replacement Services -

The City requested bids under the Community Development Block Grant Disaster Recovery Homeowner Rehabilitation and Reconstruction Program to assist individuals affected by Hurricane Irma.

Staff recommends low bidder, Timberline Construction Group, LLC. Price includes removal of existing and set up of new MHU.

2 bedroom/2 bath single wide \$113,674

3 bedroom/2 bath single wide \$118,572

4 bedroom/2 bath double wide \$164,155

4. Kingsland Downtown Development Authority (KDDA) Board of Directors Appointment -

On January 12, 2023, the KDDA Board approved the nominations below. As per Section 7 of the KDDA bylaws, the nominations are being submitted to Mayor and Council for their consideration as the official appointment. Additionally, Council should make an appointment of one of it's members to serve on the KDDA board.

Seat 1 - Council Member Appointment -

Seat 3 - Jesse Robert Merck - Term to expire December 31, 2025

Seat 7 - Theresa Farrell - Term to expire December 31, 2026

5. Mayor and Council Appointments to the Kingsland Convention and Visitors Bureau (KCVB) Authority Board -

According to the KCVB Authority legislation, *"New appointments shall be made when there is a new mayor or councilperson. Appointment of the members of the authority shall be made within 30 days of the date the councilperson or mayor takes office or within 30 days of the first meeting of the mayor and city council in January."*

a.) Mayor Day - Incumbent Mr. Justin Whitfield

b.) Councilwoman Chance - Incumbent Mr. C.B. Yadav

c.) Councilman Blount - Incumbent Ms. Alison Shores

6. Mayor and Council Appointment to the Public Service Authority Board (PSA) -

Council was polled on January 10, 2023 and Mr. Terry Landreth was re-appointed to the PSA Board.

IX. MAYOR AND COUNCIL ANNOUNCEMENT

X. ADJOURNED



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/23/23 06:00 PM
Department: City Manager
Category: Presentation
Prepared By: Lee Spell
Initiator: Lee Spell
Sponsors:
DOC ID: 4106

AGENDA ITEM (ID # 4106)

Presentation: BRACE Grant Award - Julie Haigler

The purpose of the BRACE Grant Program is to reduce litter, blight, and illegal dumping on public property and encourage code enforcement efforts. Funded through the Solid Waste Trust Fund (SWTF), the grant program is designed to provide assistance to Georgia communities to address these challenges. Kingsland received a \$2,500.00 award for litter abatement projects (no-littering signs, marketing/public notice materials, clean-up supplies etc.) for Royal Parkway and each of the I-95 Interchanges within Kingsland city limits.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4103)

Meeting: 01/23/23 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4103

Approval of: Temporary Alcohol License for Wee Pub for the 2023 Mardi Gras Festival

Daniel Black, acting agent for Wee Pub, has applied for a two (2) day temporary alcohol license for the purpose of selling beer/wine/liquor by the drink at the 2023 Mardi Gras Festival to be held on February 24-25, 2023 in downtown Kingsland.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: January 23, 2023

Agenda Item: Temporary Alcohol License for Daniel Black, acting agent for Wee Pub.

Summary: The applicant has applied for a 2-day temporary alcohol license for the purpose of selling beer/wine/liquor by the drink at the Mardi Gras Festival to be held on February 24th and 25th, 2023. The applicant currently has a State Alcohol License and also was granted a temporary alcohol license for this same event in 2022.

Zoning: C-1 (Downtown Business District)

Staff Recommendation: Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director



CITY OF KINGSLAND TEMPORARY PERMIT FOR SALE BY NONPROFIT CIVIC ORGANIZATIONS

Temporary/Special Event Alcohol Beverage Permit Application

☐ Non-Profit: 501(c) ☐ Non-Profit: 501(d) ☐ Non-Profit: 501(e) ☒ Other Mardi Gras Festival

☒ Beer ☒ Wine ☒ Distilled Spirits

Organization Name: Wee Pub

Location of Event: intersection w. Williams & Lee St. (Mardi Gras)

Set-Up Date(s) of Event: Feb. 24th 2023 Ending Date(s) Feb 25th 2023

Event Start-time: 6:00 am Event End-time: 8pm

Applicant's Name: Daniel Black

Mailing Address: 2603 OSBORNE RD ST MARIS GA 31558

Physical Address: 2603 OSBORNE RD ST MARIS GA 31558

Federal Tax ID #: 45-4147767

Contact's Person Name: Daniel Black

Applicant's Phone #: 912-399-4882 Contact's Phone #: 912-399-4882

Alcohol Provided By: Wee Pub

How will alcohol be dispensed? ☒ For Sale/Sold ☐ Give-away Will There Be Entertainment at the Event? ☒ Yes ☐ No

Business catering food: N/A Estimated # of Attendees: 5k-10k

Will the Event Be Open to the Public? ☒ Yes ☐ No Will There Be Security at The Event? ☒ Yes ☐ No

Copy of 501 designation attached? ☐ Yes ☐ No ☒ Not Applicable

Please sign and date this application acknowledging your responsibilities as the license holder to ensure all state and local laws governing the dispensing of alcohol, including the prohibition against serving to minors, are strictly enforced. By signing below, you agree that you have read, understand & acknowledge your responsibilities as outlined in City of Kingsland Ord. No. 2012-06, 8-27-2012 / Sec. 3-19.1, - Issuance of Temporary Permit for Sale by Nonprofit Civic Organizations.

Daniel V. Black Daniel V. Black 1/6/22
Print Name Signature Date

Office Use		
Permitting Office:	Approved ☒ Disapproved ☐	Authorized Signature <u>[Signature]</u>
Police Department:	Approved ☒ Disapproved ☐	<u>[Signature]</u>
City Manager Office:	Approved ☒ Disapproved ☐	<u>[Signature]</u>
Comments:		



CITY OF KINGSLAND TEMPORARY PERMIT FOR SALE BY NONPROFIT CIVIC ORGANIZATIONS

HOW TO OBTAIN A TEMPORARY/SPECIAL EVENT ALCOHOL PERMIT

Please submit the completed application and payment no earlier than 90 days prior to the event, and no later than 14 days (holidays & weekends included) prior to your event date.

Upon application to the Permitting Department and payment of an application fee as provided below, the City Manager (CM) shall be authorized to approve issuing a permit under the following conditions:

Any temporary event for which dispensing of alcoholic beverages is requested must be:

1. All applications for a temporary/special permit must be submitted to the City of Kingsland Permitting Office at least **two** weeks prior to the date of the event, unless waived by the City Manager.
2. Any licensee holding an annual City Alcohol Beverage License for on premises consumption is strictly prohibited from serving alcoholic beverages purchased from a state wholesaler for sale on their licensed premises under the issuance of a special alcoholic beverage permit.
3. All applicants and permit holders must comply with all state statutes governing the sale of alcoholic beverages and all sections of this ordinance governing such sale.
4. The permit granted under this section shall be deemed to be a privilege permit. The application shall be processed in accordance with this Code and shall be presented to the City Manager, who will take such action as deemed appropriate.
5. No such event shall exceed three (3) days, including Sunday, for which the City Manager shall have authority to waive normal Sunday regulations if circumstances warrant such waiver.
6. The fee for such permit shall be \$180.00 per permit and shall be paid at the time of application. The City Manager shall be authorized to waive all or any portion of license fees for temporary dispensing of alcoholic beverages if the permit application and event is sponsored by a 501(c), 501(d), 501(e) non-profit organization or local government authority as classified by the Internal Revenue Service, and the event/sales benefits create a greater economic impact/value to the city than the value of the permit fee.

SPECIAL EVENT ALCOHOL PERMIT CHECKLIST

Copy of 501 *Non-PROFIT STATUS

Copy of contract for event

Copy of photo ID of applicant

Check/cash or money order payable to City of Kingsland for \$180.00

Required for ALL non-profit organizations

Letter of consent from property owner

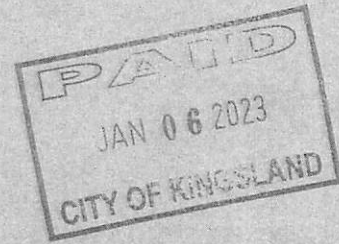
Government issued photo identification

Required payment for permit

(Ord. No. 2012-06, 8-27-2012) **Sec. 3-19.1. - Issuance of temporary permit for sale by nonprofit civic organizations.**

The temporary permit may be issued as hereinafter set out:

- (1) Upon the filing of an application and payment of a fee of \$180.00 by a bona fide nonprofit civic organization to the city, the council may issue a permit authorizing the organization to sell alcoholic beverages for consumption on premises for a period not to exceed three days, subject to any provision of the ordinance from which this section was derived or state law regulating the time for the selling of such beverages. The fee is for the city's administrative costs, including advertising, in processing the application.
- (2) No more than six permits may be issued to an organization in any one calendar year pursuant to the ordinance from which this section was derived. The organization must also obtain a permit from the state revenue commissioner.
- (3) The permit issued to this section shall be valid only for the place specified in the permit. All permits for festivals and benefits conducted by nonprofit civic organizations shall specify that all sales and consumption shall be within a predefined controlled area enclosed by a tent or fencing, and that all beverages are served in paper or plastic containers. No permit may be issued unless sale of distilled spirits, malt beverages or wine is lawful in the place for which the permit is issued.



City of Kingsland Payment Form

Return to Cashier's Window 105 W William Avenue, Kingsland, GA 31548

Department Generated:

- ☐ Accounting/Finance
☐ Administration
☐ Court
☐ Police
☐ Fire

- ☐ Human Resources
☐ Planning & Zoning
☐ Public Works
☐ Water Operations
☐ Other: _____

Description: (Please give detailed description for charge)

Temp Alcohol Lic. #5755

Payment Code: (Circle payment code)

61	Business License	115	Demolition of Structure	152	Police Misc.
106	Misc. Building & Zoning	120	Fines	525	Water Fund Misc.
110	Cemetery Fees	125	General Fund Misc.		
104	Permit for: _____ (Electrical, Re-Inspection, Etc.)				
135	Specific Line Item Reimbursement – GL #: _____				

Payment Amount: \$ *180*

Date: *1/6/23*

Paid by: *Daniel Black*

Business Name (if applicable):

Wee Pub

Form Completed by:

Natalie Mendenhall



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/23/23 06:00 PM
Department: Finance
Category: Contract
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4104

AGENDA ITEM (ID # 4104)

Approval Of: Telecommunications Audit Agreement with SpyGlass Group, LLC

Auditor is an independent contractor that will analyze the City's primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Auditor will deliver the recommendations to the City at a Summary of Findings meeting and deliver a complete telecommunications inventory. Auditor will implement recommendations that the City elects.

Fees are based on success:

- If no savings are discovered or if city chooses not to implement anything, cost is zero
- Fees only pertain to the recommendations the city selects
- 50% of Cost Recovery (refunds or credits that come back to the city) (one-time)
- 12 times any monthly service elimination and cost reduction savings, which ensures that the city's ROI will be realized within 12 months of the engagement.

The City contracted with this group in 2018 and implemented recommendations producing an annual savings of \$18,687.

SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **City of Kingsland** ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

1. Primary Audit Services. Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services and Mobility/Cellular) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company. Upon completion of implementation, Auditor will conduct an Industry Benchmark Analysis ("IBA") Meeting to compare Company's spending and audit results against industry peers as well as all SpyGlass clients, officially bringing closure to the engagement.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

2. Fees. Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

3. Invoicing and Payment. Fees for Cost Recovery are due as a one-time payment within 30 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. However, fees for Service Elimination Savings and Cost Reduction Savings are due in two (2) installments, the first of which is due within thirty (30) days after verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed, and the second of which is due within thirty (30) days after October 1st, 2023. The amount of the first installment will be equal to the amount of Service Elimination Savings or Cost Reduction Savings, as applicable, that Company will realize after implementation through September 30, 2023. The amount of the second installment will be equal to the remainder of fees owed to Auditor as calculated under this Agreement. In no event, will both installments together be greater than 12 times the Service Elimination Savings and Cost Reduction Savings as provided for in Section 2 hereof.

4. Miscellaneous. This agreement is governed by the laws of the State of Georgia, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the Effective Date.

COMPANY

City of Kingsland

Signature: _____

Print Name: _____

Date: _____

AUDITOR

The SpyGlass Group, LLC

Signature: _____

Print Name: Edward M. DeAngelo

Date: _____

Attachment: City of Kingsland Agreement (4104 : Approval Of: Telecommunications Audit Agreement)

SpyGlass

Challenging the Technology Cost Status Quo

Our highly-personalized technology cost audits educate and empower you with innovative, industry-specific insight and valuable cost saving recommendations across voice, data, Internet, cloud services, and mobility.

Recommendation Category	Savings Potential (Total)	Savings Potential (Elimination)
Excessive Lines	\$2,568.00	\$0.00
Landline Features	\$300.00	\$300.00
Advertising & Listings	\$144.00	\$144.00
Excessive Internet	\$3,300.00	\$0.00
Unused Wireless Devices	\$2,148.00	\$1,332.00
Wireless Features	\$180.00	\$90.00
Cost Reduction		
Excessive Line Pricing	\$2,160.00	\$2,160.00
Excessive PRI Pricing	\$7,200.00	\$7,200.00
Excessive Data Pricing	\$6,000.00	\$6,000.00
Excessive Long Distance Pricing	\$900.00	\$900.00
Excessive Wireless Pricing	\$1,200.00	\$1,200.00

20+

Years of Experience

13,000+

Clients in the U.S. & Canada

99%

Audit Savings Success



We're a Technology Cost Audit Firm - NOT a Telecom Provider

We work exclusively for you to decipher billing systems designed by the providers to maximize revenue at your expense. Our technology expense management audits provide answers for surprising savings - and we only get paid when we succeed.



We Work Behind the Scenes to Reduce Your Telecom Expenses

Our technology cost audit is all about you – not about taking up your time. After learning about your needs, most of our cost recovery and reduction work is completed in coordination with your providers. We do all the heavy lifting, without added stress and responsibility for you.



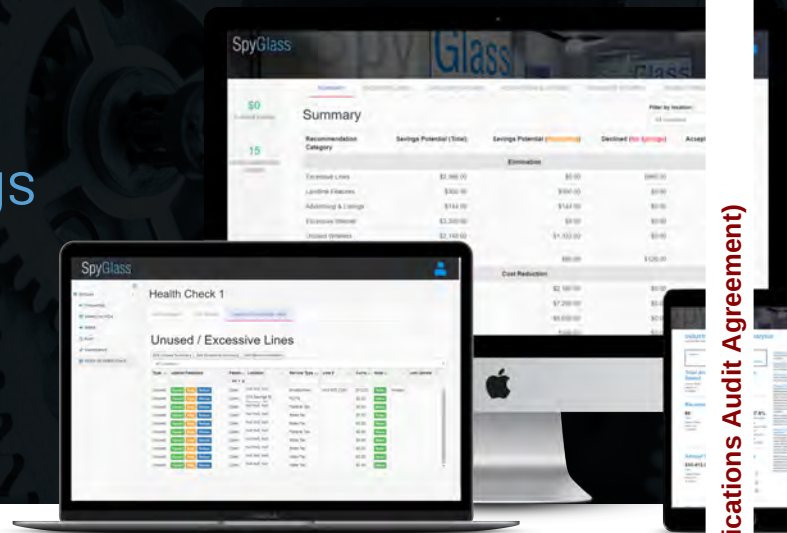
Technology Expense Management Experts at Your Service

Your IT staff is talented, but they're also busy keeping your systems running and on the cutting edge. Our technology expense auditing team uncovers where your telecom providers are not taking care of you. Very simply, our personalized technology audits deliver surprising savings.

SpyGlass

Our SnapShot Audit Spots Technology Service Savings

With a comprehensive technology expense SnapShot Audit from SpyGlass, you'll gain technology expense clarity and an average savings of **20%** monthly.



Get Started with Our Proven, Simple Steps



Contact

Contact SpyGlass to start your technology expense SnapShot Audit.



Submit

Submit **technology billing** from your most recent two-month period of all services.



Meet

Meet with our team of experts to review your SnapShot Audit results.



Choose

Choose the savings recommendations you want SpyGlass to implement.



Payment

Pay only for the implemented and verified savings SpyGlass executed on your behalf.

Guaranteed ROI in One Year or Less

Our compensation is success-based, so you only pay if we save you money. There are no up-front costs and you will always be in control of what's implemented. After your selected recommendations are implemented, you pay us a portion of what you've saved while being guaranteed to recoup our fee in one year or less. It's that simple.





City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4105)

Meeting: 01/23/23 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4105

8.3

Bid Award: CDBG-DR-HRRP Manufactured Housing Unit (MHU) Replacement Services

The City requested bids under the Community Development Block Grant Disaster Recovery Homeowner Rehabilitation and Reconstruction Program to assist individuals affected by Hurricane Irma.

Staff recommends low bidder, Timberline Construction Group, LLC. Price includes removal of existing and set up of new MHU.

2 bedroom/2 bath single wide \$113,674

3 bedroom/2 bath single wide \$118,572

4 bedroom/2 bath double wide \$164,155

Bid Tabulation
 CDBG-DR Manufactured Housing Replacement Services
 RFP #COK 23-004
 December 29, 2022

Standard MHU

Contractor	2 Bedroom/2 Bath	3 Bedroom/2 Bath	4 Bedroom/2 Bath
Timberline Construction Group, LLC Macon, GA	\$113,674.00 13.6X60 Single Wide	\$118,572.00 13.6X66 Single Wide	\$164,155.00 27X56 Double Wide
HAMVIS Properties, Inc. Goldsboro, NC 27534	\$142,780.00 13X60 Single Wide	\$155,760.00 13X66 Single Wide	\$213,760.00 26X56 Double Wide
		\$189,760.00 26X44 Double Wide	\$225,760.00 26X68 Double Wide

Handicap Accessible MHU

Contractor	2 Bedroom/2 Bath	3 Bedroom/2 Bath	4 Bedroom/2 Bath
HAMVIS Properties, Inc. Goldsboro, NC 27534	\$158,780.00 13x60 Single Wide	\$171,760.00 13x66 Single Wide	\$229,760.00 26X56 Double Wide
		\$205,760.00 26X44 Double Wide	\$241,760.00 26x68 Double Wide



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/23/23 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4101)

DOC ID: 4101

Kingsland Downtown Development Authority (KDDA) Board of Directors Appointment

On January 12, 2023, the KDDA Board approved the nominations below. As per Section 7 of the KDDA bylaws, the nominations are being submitted to Mayor and Council for their consideration as the official appointment. Additionally, Council should make an appointment of one of it's members to serve on the KDDA board.

Seat 1 - Council Member Appointment -

Seat 3 - Jesse Robert Merck - Term to expire December 31, 2025

Seat 7 - Theresa Farrell - Term to expire December 31, 2026

January 17, 2023

Kingsland Downtown Development Authority Board of Directors Vacancies

There are several vacancies on the Kingsland Downtown Development Authority (KDDA).

- (1) On January 12, 2023, the KDDA Board approved the nominations listed below. As per Section 7 of the KDDA bylaws, the nominations below are being submitted to the City of Kingsland Mayor and Council for their consideration as the official appointment to the Kingsland Downtown Development Authority Board of Directors.
- (2) Additionally, the City Council should make an appointment of one of its members to the serve on the KDDA Board:
O.C.G.A. 36-42-4 ... *The governing body of the municipal corporation may appoint one of its elected members as a member of the downtown development authority. ... The term of a director who is also a member of the governing body of a municipal corporation shall end when such director is no longer a member of the governing body of the municipal corporation.*

Seat / Term Exp. Seat 3, Term Expiration: 12/31/2025
Name, **Jesse Robert Merck,**
Business: Property Manager for Hooks Business Group / IFC Kingsland / PEMB-USA
 (Owner/Successor of Merck Farms, Camden County)

Address: [REDACTED]

Phone / Email: [REDACTED]

Note: As per O.C.G.A. 36-42-7. *Qualifications and reimbursement of directors; election of officers; training*

(a) Directors shall be:

- (1) Taxpayers residing in the municipal corporation for which the authority is created;
- (2) Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or
- (3) Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection; provided, however, that one of such directors may be a member of the governing body of the municipal corporation.

Seat / Term Exp. Seat 7, Term Expiration: 12/31/2026
Name, **Theresa Farrell,**
Business: Sr. Account Manager – Commercial Business, TDS Telecommunications LLC
Address: [REDACTED]
Phone / Email: [REDACTED]

Note: As per O.C.G.A. 36-42-7. *Qualifications and reimbursement of directors; election of officers; training*

(a) Directors shall be:

- (1) Taxpayers residing in the municipal corporation for which the authority is created;
- (2) Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or
- (3) Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection; provided, however, that one of such directors may be a member of the governing body of the municipal corporation.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4102)

Meeting: 01/23/23 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4102

Mayor and Council Appointments to the Kingsland Convention and Visitors Bureau (KCVB) Authority Board

According to the KCVB Authority legislation, *"New appointments shall be made when there is a new mayor or councilperson. Appointment of the members of the authority shall be made within 30 days of the date the councilperson or mayor takes office or within 30 days of the first meeting of the mayor and city council in January."*

- a.) Mayor Day - Incumbent Mr. Justin Whitfield
- b.) Councilwoman Chance - Incumbent Mr. C.B. Yadav
- c.) Councilman Blount - Incumbent Ms. Alison Shores



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/23/23 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4100

AGENDA ITEM (ID # 4100)

**Mayor and Council Appointment to the Public Service
Authority Board (PSA)**

Council was polled on January 10, 2023 and Mr. Terry Landreth was re-appointed to the PSA Board.