



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

MINUTES • FEBRUARY 13, 2023

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

Mayor Day called the regularly scheduled meeting to order at 6:00 PM.

II. ROLL CALL

James W Galloway	Councilman
Farran Fullilove	Councilman (Remote)
Kristy Chance	Councilwoman
Alex Blount	Mayor Pro Tem (Remote)
Charles Grayson Day Jr.	Mayor

III. INVOCATION AND PLEDGE TO THE FLAG

Councilwoman Chance gave the Invocation and led in the Pledge to the Flag.

IV. CONSENT DOCKET

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James W Galloway, Councilman
SECONDER:	Farran Fullilove, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

Mayor Day presented the plaque for the GFOA Certificate of Achievement for Excellence in Financial Reporting to Finance Director Filiz Morrow.

- 1. Certificate of Achievement for Excellence in Financial Reporting -

The City of Kingsland's comprehensive annual financial report for the fiscal year ended September 30, 2021 qualifies for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This achievement has been received by the Finance Department for 18 consecutive years.

VI. GRANTING AUDIENCE TO THE PUBLIC

No one came forward to speak.

VII. OLD BUSINESS

1. Council Appointment to the Kingsland Convention and Visitors Bureau (KCVB) Authority Board -

According to the KCVB Authority legislation, *"New appointments shall be made when there is a new mayor or councilperson. Appointment of the members of the authority shall be made within 30 days of the date the councilperson or mayor takes office or within 30 days of the first meeting of the mayor and city council in January."*

- a.) Councilwoman Chance - Incumbent Mr. C.B. Yadav

Councilwoman Chance re-appointed Mr. C.B. Yadav.

VIII. PLANNING AND ZONING

1. Approval of Home Occupation - 221 West Jacobs Avenue - Map & Parcel K10 01 003 -

Taurus Gibbs has applied for a Home Occupation Permit for a handyman business known as "Gibbs Pressure Washing, Paint & Trim, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1.

Planning Commission recommends approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kristy Chance, Councilwoman
SECONDER:	James W Galloway, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

2. Approval of Home Occupation - 102 Willow Lake Drive - Map & Parcel 108B 002 -

Mark Tovey has applied for a Home Occupation Permit for a pressure washing business known as "Affordable Home Services". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1.

Planning Commission recommends approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kristy Chance, Councilwoman
SECONDER:	Farran Fullilove, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

IX. NEW BUSINESS

1. Approval of: Annual Contract for CivicPlus -

This contract covers Full Service Supplementation, Municode Administrative Support and OrdBank Subscriptions for City Ordinance's.

Staff recommends approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Farran Fullilove, Councilman
SECONDER:	James W Galloway, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

2. Bid Award: Purchase of Compact Track Loader -

This equipment is budgeted in the public works department of the general fund.

Staff recommends low bid, Sapelo Equipment Co., \$79,790. This includes compact track loader with brush cutter and delivery.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alex Blount, Mayor Pro Tem
SECONDER:	James W Galloway, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

3. Approval Of: CDBG-DR-HRRP Timberline Manufactured Homes Delivery and Installation -

A contract between Timberline Construction Group and the City of Kingsland for the repair or replacement of mobile homes units damaged as a result of hurricane Irma. Competitive bid was awarded by council on January 23, 2023. Funding source - CDBG-DR-HRRP Grant Funds.

Staff recommends approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James W Galloway, Councilman
SECONDER:	Farran Fullilove, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

4. Bid Award: CDBG-DR-HRRP Request for Pre-Qualifications (RFPQ) - Construction Contractors -

The City is seeking to qualify highly skilled prime construction contractors to perform, or cause to be performed, rehabilitation, reconstruction, mitigation, elevation and/or new construction of single-family residential structures that have been damaged by the 2017 Hurricane Irma, or future disasters that may occur while they remain qualified under this engagement. A RFPQ was advertised. Two submissions for pre-qualification were received.

The City's contracted grant management group, GMC, recommends DSW Homes, LLC based on the company's experience with CDBG home replacement and rehabilitations.

Councilman Blount asked if staff agreed with the recommendation of GMC. City Manager Lee Spell stated that they did agree.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alex Blount, Mayor Pro Tem
SECONDER:	James W Galloway, Councilman
AYES:	Galloway, Fullilove, Chance, Blount

5. Approval Of: Agreement for Reimbursement of Fees and Expenses of KB Advisory Group -

An Agreement between the City of Kingsland and W. H. Gross Construction Company for Reimbursement of Fees and Expenses for a Due Diligence Analysis of Revenue Forecast for Georgia Florida Sports Park by KB Advisory Group.

Staff recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Alex Blount, Mayor Pro Tem
SECONDER: James W Galloway, Councilman
AYES: Galloway, Fullilove, Chance, Blount

6. Approval Of: Due Diligence Analysis of Key Revenue Forecast for Georgia Florida Sports Park -

An agreement with KB Advisory Group to provide an independent due diligence analysis of the key revenue assumptions underlying the future development of the Georgia Florida Sports Park. Based on the results, KB Group will prepare a report summarizing the findings regarding the reasonableness of the key revenue assumptions provided by the developer for the Georgia Florida Sports Park mixed use development. The fee for this assignment will be \$18,500, inclusive of all professional fees and expenses, reimbursable by the project developer under a separate agreement.

Staff recommends approval.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Alex Blount, Mayor Pro Tem
SECONDER: Kristy Chance, Councilwoman
AYES: Galloway, Fullilove, Chance, Blount

X. MAYOR AND COUNCIL ANNOUNCEMENT

Councilwoman Chance invited everyone to attend the Mardi Gras festival on February 24-25, 2023 in downtown Kingsland.

Mayor Day stated that Lonestar would be the headliner for the festival and gave appreciation to KBAY for hosting the festival in Kingsland.

XI. ADJOURNED

Councilman Galloway made a motion to adjourn the meeting.

Councilman Blount seconded the motion.

The motion passed unanimously.

The meeting adjourned at 6:14 PM.