



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • MARCH 27, 2023

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing: Joint Camden County Comprehensive Plan Update -

A public hearing to announce the 40-day public review for the Joint Camden County Comprehensive Plan Update. The purpose of this hearing is to brief the community on the process that was used to develop the Plan and to inform the public on the remaining participation opportunities.

II. CALL TO ORDER AND WELCOME GUESTS

III. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

IV. INVOCATION AND PLEDGE TO THE FLAG

V. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

1. Bid Award: Waste Water Treatment Facility (WWTF) Programmable Logic Controller (PLC) Equipment and Supervisory Control and Data Acquisition (SCADA) Upgrades -

Competitive bids were requested for WWTF PLC equipment and SCADA upgrade work for the AquaSBR process. This will bring the internal equipment and SCADA monitoring up to current standards for that system.

Staff recommends Aqua-Aerobic Systems, Inc, sole bidder, for \$108,504.

2. Approval of: 2023 Section 125 Premium Only Plan Adoption Agreement -

The City of Kingsland Premium Only Plan (POP) enables employees to save an average of 30% on insurance the pay through payroll deduction because the POP allows those premiums to be deducted on a pre-tax basis. The city also saves about \$80 in taxes (the FICA match) on every \$1,000 our employees deduct on their paychecks.

Staff recommends approval.

3. Approval of: Resolution 2023-01 Section 125 Premium Only Plan -

Resolution of Amended Section 125 Cafeteria Plan effective April 1, 2023.

Staff recommends approval.

IX. MAYOR AND COUNCIL ANNOUNCEMENT

X. ADJOURNED



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4126)

Meeting: 03/27/23 06:00 PM
Department: City Manager
Category: Public Hearing
Prepared By: Lee Spell
Initiator: Lee Spell
Sponsors:
DOC ID: 4126

1.1

Public Hearing: Joint Camden County Comprehensive Plan Update

A public hearing to announce the 40-day public review for the Joint Camden County Comprehensive Plan Update. The purpose of this hearing is to brief the community on the process that was used to develop the Plan and to inform the public on the remaining participation opportunities.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 03/27/23 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:

AGENDA ITEM (ID # 4128)

DOC ID: 4128

Bid Award: Waste Water Treatment Facility (WWTF) Programmable Logic Controller (PLC) Equipment and Supervisory Control and Data Acquisition (SCADA) Upgrades

Competitive bids were requested for WWTF PLC equipment and SCADA upgrade work for the AquaSBR process. This will bring the internal equipment and SCADA monitoring up to current standards for that system.

Staff recommends Aqua-Aerobic Systems, Inc, sole bidder, for \$108,504.

City of Kingsland
Bid Tabulation
PLC Replacement SCADA Upgrades
RFP #COK 23-008
Friday, January 27, 2023 @ 2:00 PM

Contractor	Grand Total for Complete Job
Aqua-Aerobic Systems, Inc.	\$108,504.00

Request for Proposal was advertised on the City, GMA websites and Georgia Procurement Registry



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 03/27/23 06:00 PM
Department: City Clerk
Category: Agreement
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4134)

DOC ID: 4134

Approval of: 2023 Section 125 Premium Only Plan Adoption Agreement

The City of Kingsland Premium Only Plan (POP) enables employees to save an average of 30% on insurance the pay through payroll deduction because the POP allows those premiums to be deducted on a pre-tax basis. The city also saves about \$80 in taxes (the FICA match) on every \$1,000 our employees deduct on their paychecks.

Staff recommends approval.

Adoption Agreement (2023)

For City of Kingsland

Section 125 Premium Only Plan

The undersigned Employer amends the Premium Only Plan for those Employees who shall qualify as Participants hereunder. It shall be effective as of the date specified below. The Employer hereby selects the following Plan specifications:

1. **Name of Employer:** City of Kingsland
2. **Effective Date:** This Amended Premium Only Plan shall be effective as of **April 1, 2023**.
3. **Effective Date of Original Plan:** This Premium Only Plan was originally effective April 1, 2008.
4. **Plan Year:** The Amended Plan year shall begin on **April 1, 2023**, and end on **March 31, 2024**. Future plan years will be based on the same twelve-month period beginning each **April 1** and ending each **March 31**.
5. **Plan number:** 520
6. **Employer's Principal Office:** This Premium Only Plan shall be governed under the laws of the:
 - a. ☒ (X) State of Georgia
 - b. ☐ () Commonwealth of
7. **Benefits:** All the benefits listed below are included in this plan whether or not you currently offer them:
 - **Health Insurance and Voluntary Plans.** Premiums that are payroll deducted on a pre-tax basis may include low-deductible or high-deductible medical insurance, dental insurance, vision care, critical illness insurance, accidental death/dismemberment (ADD) insurance, hospital indemnity and/or cancer insurance. Individually-owned insurance policy premiums may not be paid with pre-tax dollars through the Premium Only Plan.
 - **Group-Term Life Insurance up to \$50,000.** The \$50,000 limit must include any employer-provided group-term life insurance coverage. For example, if the employer provides \$20,000 of group-term life insurance for employees, then participants in the POP can payroll deduct premiums on a pre-tax basis for up to \$30,000 of additional coverage. However, employees may not pay premiums that cover spouses or dependents on a pre-tax basis, even if the amount is de minimis.
 - **Disability Plan.** Short-term and long-term disability policies. If payroll deducted on a pre-tax basis, any future benefits received will be taxable to the employee.
 - **Health Savings Account (HSA).** Allows employees to make contributions by pre-tax payroll deduction to their individually-owned HSA. Employers may also make contributions to the employee's HSA plan on each employee's behalf, in the manner set forth in the Plan.

by _____
City of Kingsland

AFFILIATES:NONE



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 03/27/23 06:00 PM
Department: City Clerk
Category: Resolution
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4135)

DOC ID: 4135

Approval of: Resolution 2023-01 Section 125 Premium Only Plan

Resolution of Amended Section 125 Cafeteria Plan effective April 1, 2023.
Staff recommends approval.

Certificate of Resolution 2023-01

For City of Kingsland

Section 125 Premium Only Plan

Plan Year Ending March 31, 2024

The undersigned Secretary or Principal of **City of Kingsland** (the Employer) hereby certifies that the following resolutions were duly adopted by the board of directors of the Employer on **March 27, 2023**, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Amended Section 125 Cafeteria Plan effective **April 1, 2023**, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that true copies of the Adoption Agreement, Plan Document, and the Summary Plan Description, approved and adopted in the foregoing resolutions, are attached herewith.

By _____
Secretary/Principal

Attachment: 2023 POP Resolution (4135 : Approval of: Resolution 2023-01 Section 125 Premium Only Plan)