CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA ● APRIL 10, 2023

Regular Meeting	City Council Chamber	6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. ROLL CALL

Charles Grayson Day Jr.	Mayor
James W Galloway	Councilman
Farran Fullilove	Councilman
Kristy Chance	Councilwoman
Alex Blount	Mayor Pro Tem

III. INVOCATION AND PLEDGE TO THE FLAG

IV. CONSENT DOCKET

A. Approve the Council Minutes of the last regular Council Meeting
B. Approve the Agenda as Presented
C. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

1. Recognition of: Civilian of the Year and Officer of the Year - Rickey Evans

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. PLANNING AND ZONING

1. Approval of Variance - Parcel 093 054C - 251 Commercial Drive -

Guy Reid with AGLOGIC Chemical, LLC is requesting a variance to Ordinance Article VII. Sec. 7.3.2, #4 (a) Minimum side yard setbacks. The purpose of the request is to reduce the required side yard setback on the east side of the property from the required 40' to 21' to accommodate for a new building and loading dock to be built on the property. Zoning is I-G (General Industrial).

Planning Commission recommends approval.

2. Preliminary Plat - Lake Juniper Phase 5 -

Soncel, Inc. has submitted an application for a preliminary plat approval for Lake Juniper Phase 5 that will consist of 32 lots on approximately 15.46 acres. Zoning is PD/R-1.

Planning Commission recommends approval.

3. Approval of Home Occupation - 109 Lakefield Drive - Map & Parcel 107M 015A -

Karl Bell has applied for a Home Occupation Permit for a business known as "Ragnorak Interactive, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is PD/R-1.

Planning Commission recommends approval.

IX. NEW BUSINESS

1. Approval Of: City of Woodbine Building Services IGA- Update -

The cities of Kingsland and Woodbine entered into agreement for building services in 2013. Rates for cost reimbursements are being updated based on current rates for employees providing the services.

Staff recommends approval.

2. Approval Of: Travel Policy Updated -

With increasing prices it is necessary to increase the daily allowance for meals as outlined in our travel policy.

Staff recommendation is to increase daily meal allowance from $40 to $59 per day for standard areas and $60 to $69 for high cost areas (Savannah, Atlanta). These limits include gratuities and are not cumulative over the length of the trip. If meals are included in registration fees, daily allowances will be allocated by breakfast 25%, lunch 25%, and dinner 50% for any meal(s) not provided.

X. MAYOR AND COUNCIL ANNOUNCEMENT

XI. ADJOURNED

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 04/10/23 06:00 PM
Department: City Clerk
Category: Recognition
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors: Rickey Evans

AGENDA ITEM (ID # 4127)

DOC ID: 4127

Recognition of: Civilian of the Year and Officer of the Year

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 04/10/23 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4144

AGENDA ITEM (ID # 4144)

Approval of Variance - Parcel 093 054C - 251 Commercial Drive

Guy Reid with AGLOGIC Chemical, LLC is requesting a variance to Ordinance Article VII. Sec. 7.3.2, #4 (a) Minimum side yard setbacks. The purpose of the request is to reduce the required side yard setback on the east side of the property from the required 40' to 21' to accommodate for a new building and loading dock to be built on the property. Zoning is I-G (General Industrial).
Planning Commission recommends approval.

Kingsland
GEORGIA | EST 1908

The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: April 3, 2023

City Council Meeting Date: April 10, 2023

Agenda Item: Variance for Parcel 093 054C located at 251 Commercial Drive.

Background: Guy Reid with AGLOGIC Chemical, LLC is requesting a variance to Ordinance Article VII, Sec. 70.3.2, #4 (a) Minimum side yard setbacks. The purpose of the request is to reduce the required side yard setback on the east side of the property from the required 40' to 21' to accommodate for a new building and loading dock to be built on the property.

Summary: When the parcel was subdivided several years ago, the required side set backs were not taken into consideration and now has caused a hardship due to the lot only being 155' wide. The applicant is proposing to build a 113' x 200'warehouse behind the existing building on the property that will be in line with the existing building. A previous variance request to reduce the west side setback of the property to 17.5' was approved by the Planning Commission and City Council in August of 2021 for the same reasoning. If granted, the variance should not adversely affect any adjacent properties.

Zoning: I-G (General Industrial)

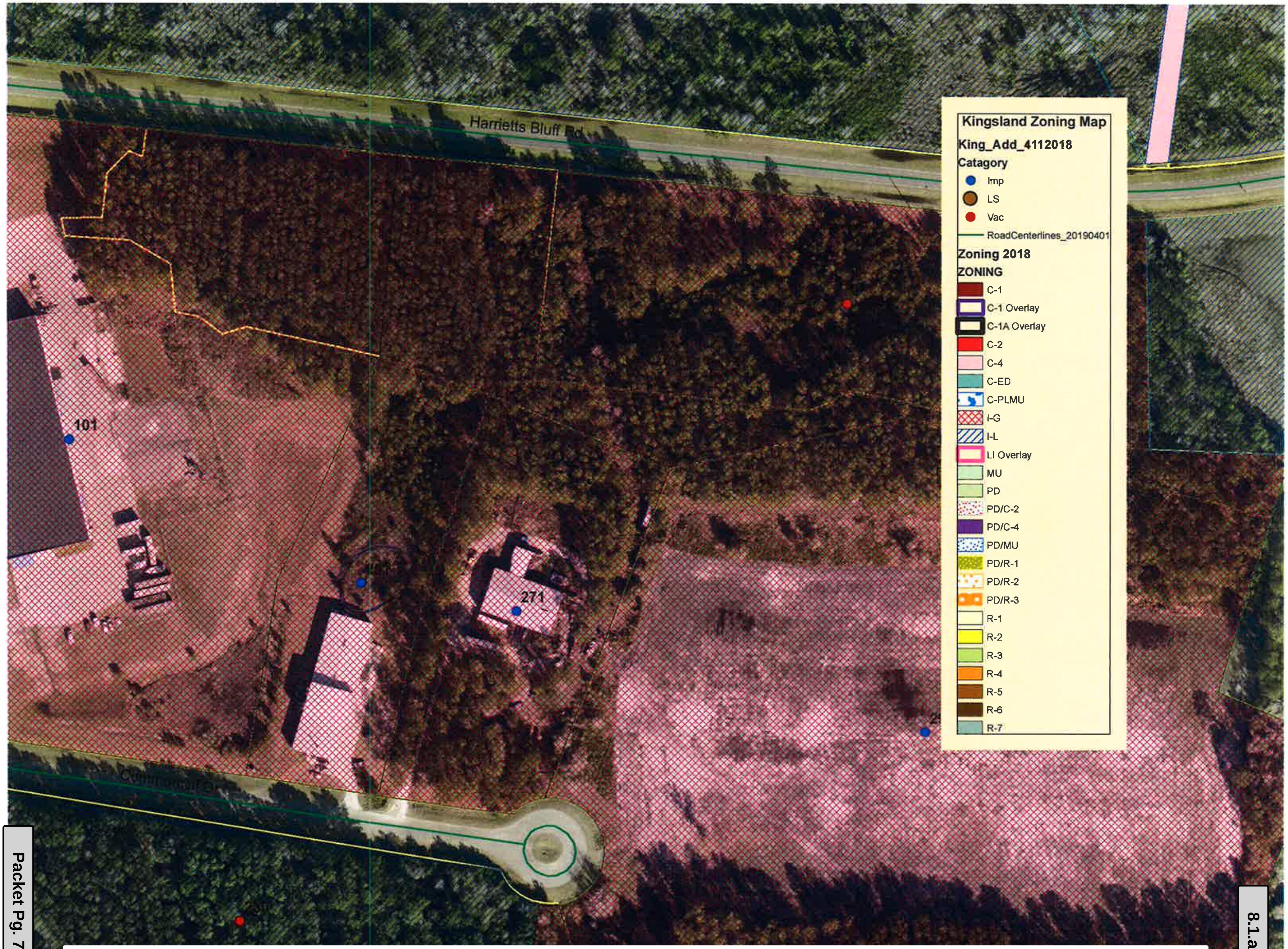
Is Proposal Consistent with the Comprehensive Plan? N/A

Staff Recommendation: Staff recommends approval of the variance request.

Scott L. Kimball

Planning & Zoning Director

Attachment: CC-April 2023-Variance-Parcel 093 054C-251 Commercail Dr (4144 : Approval of Variance - Parcel 093 054C - 251 Commercail


Kingsland Zoning Map
King_Add_4112018
Catagory
Imp
LS
Vac
RoadCenterlines_20190401
Zoning 2018
ZONING
C-1
C-1 Overlay
C-1A Overlay
C-2
C-4
C-ED
C-PLMU
I-G
I-L
LI Overlay
MU
PD
PD/C-2
PD/C-4
PD/MU
PD/R-1
PD/R-2
PD/R-3
R-1
R-2
R-3
R-4
R-5
R-6
R-7
Harrietts Bluff Rd
101
271

qPublic.net™ Camden County, GA

Overview

Legend

- Parcels
- Roads
- USA Major Highways
- Limited Access
- Highway
- Major Road
- Local Road
- Minor Road
- Other Road
- Ramp
- Ferry
- Pedestrian Way
- City Labels

Parcel ID	093 054C
Class Code	Commercial
Taxing District	KINGSLAND KINGSLAND
Acres	2

(Note: Not to be used on legal documents)

Owner	AGLOGIC CHEMICAL LLC 121 SOUTH ESTES DRIVE CHAPEL HILL, NC 27514
Physical Address	251 COMMERCIAL DR
Assessed Value	Value $374495

Last 2 Sales

Date	Net Price	Reason	Qual
9/1/2015	$280000	BN	U
11/3/2009	0	FI	U

Date created: 3/15/2023
Last Data Uploaded: 3/14/2023 7:49:09 PM

Developed by Schneider GEOSPATIAL

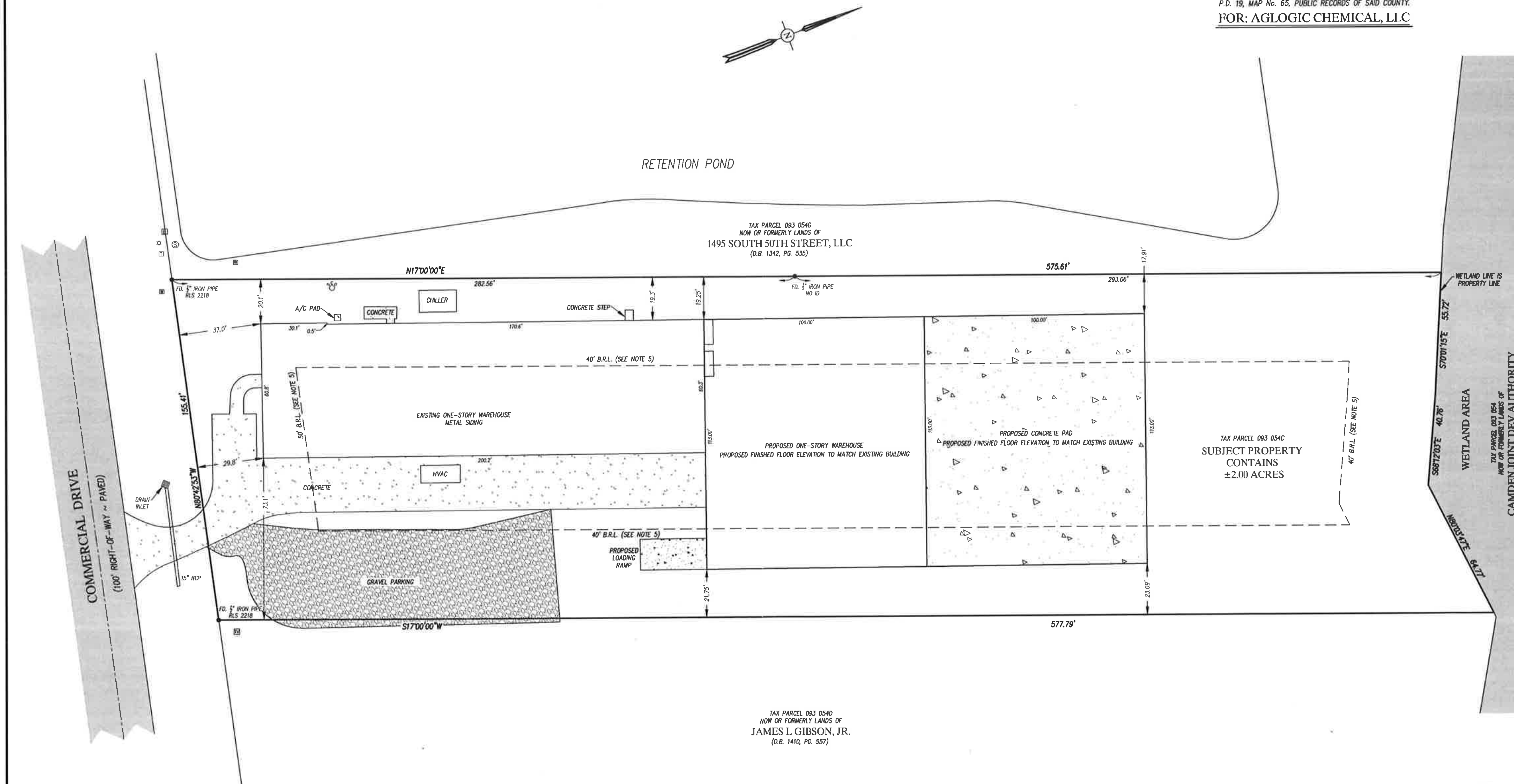
Attachment: CC-April 2023-Variance-Parcel 093 054C-251 Commercail Dr (4144 : Approval of Variance - Parcel 093 054C - 251 Commercail

MAP TO SHOW SURVEY OF

A PARCEL OF LAND LYING IN THE CAMDEN COUNTY INDUSTRIAL PARK, CITY OF KINGSLAND, 31st G.M.D., CAMDEN COUNTY, GEORGIA

(ACCORDING TO DEED RECORDED IN D.B. 1774, PG. 622 & AS SHOWN ON PLAT RECORDED IN P.D. 19, MAP No. 65, PUBLIC RECORDS OF SAID COUNTY.

FOR: AGLOGIC CHEMICAL, LLC



MAP AMENDED 3/6/2023 TO REVISE SITE PLAN; NO OTHER CHANGES AT THIS TIME.

NOTES:

1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF N80°42'53"W FOR THE N'LY RIGHT-OF-WAY LINE OF COMMERCIAL DRIVE, ACCORDING TO PLAT RECORDED IN P.D. 19, MAP No. 65, PUBLIC RECORDS OF SAID COUNTY.

2.) SUBJECT PROPERTY IS FOUND TO BE IN FLOOD HAZARD ZONE "X" (UNSHADED) AS PER F.I.R. MAP FOR CAMDEN COUNTY, GEORGIA, DATED: DECEMBER 21, 2017, MAP No. 13039C0480G, COMMUNITY No. 130027, PANEL No. 0480, SUFFIX "G".

3.) THIS SITE PLAN WAS PERFORMED WITHOUT THE BENEFIT OF A FORMAL TITLE REVIEW.

4.) THERE MAY EXIST ADDITIONAL RESTRICTIONS LYING OVER THE SUBJECT PROPERTY NOT SHOWN HEREON THAT MAY BE RECORDED IN THE PUBLIC RECORDS OF SAID COUNTY.

5.) SUBJECT PROPERTY IS CURRENTLY ZONED: I-G (INDUSTRIAL GENERAL USAGE). BUILDING SETBACKS ARE AS FOLLOWS: (AS PER CITY OF KINGSLAND ZONING REGULATIONS) MINIMUM FRONT YARD SETBACK FROM RIGHT-OF-WAY: 50 FEET; MINIMUM SIDE YARD SETBACK FROM PROPERTY LINE: 40 FEET; MINIMUM REAR YARD SETBACK: 40 FEET.

6.) THE WETLAND AREA SHOWN HEREON IS BASED ON SUBDIVISION PLAT. LOT OWNERS MAY BE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE AREAS WITHOUT PROPER AUTHORIZATION.

LEGEND

- T = TELEPHONE PEDESTAL
- W = WATER METER
- ☼ = WOOD LIGHT POLE
- S = SANITARY SEWER MANHOLE
- E = ELECTRIC TRANSFORMER
- TV = CABLE TV PEDESTAL
- CO = SANITARY CLEAN-OUT

EQUIPMENT USED: ANGULAR: SOKKIA CX
LINEAR: SOKKIA CX

LEGEND

- ○ = SET 1/2" REBAR LSF 1067
- ■ = FOUND CONCRETE MONUMENT IDENTIFICATION AS NOTED
- ● = FOUND REBAR OR IRON PIPE IDENTIFICATION AS NOTED
- (ch.) = CHORD
- B.R.L. = BUILDING RESTRICTION LINE
- PC = POINT OF CURVATURE
- PT = POINT OF TANGENCY
- △ = FOUND P.K. NAIL

FIELD BOOK 71, PAGE 15
SURVEY DATE: 06-24-2021
DWN. BY: J.S.
CKD. BY: J.S.F.

P.O. BOX 5730
ST. MARYS, GEORGIA 31558
(912) 729-1507 PHONE
(912) 729-1509 FAX
GEORGIA LICENSED
SURVEY FIRM No. 1067
EMAIL: AKM_SURVEYING@TDS.NET

DWG. No. S-2-1427-07-21

N W E S

PREPARED BY:

A K M
SURVEYING, INC.
SURVEYORS & LAND PLANNERS

SCALE: 1" = 20'

APPROVED BY:

GEORGIA REGISTERED No. 3143 LAND SURVEYOR JEFFREY S. FOSTER

BY: DATE: 03/06/2023
JEFFREY S. FOSTER
GA. REGISTERED SURVEYOR No. 3143

\\VPN-SERVER\Drafting\CAD & PDF FILES\2020\Camden\Camden County Indusrial Park\Tax Parcel 093 054C\SITE PLAN.dwg

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 04/10/23 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4145

AGENDA ITEM (ID # 4145)

Preliminary Plat - Lake Juniper Phase 5

Soncel, Inc. has submitted an application for a preliminary plat approval for Lake Juniper Phase 5 that will consist of 32 lots on approximately 15.46 acres. Zoning is PD/R-1.
Planning Commission recommends approval.

The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: April 3, 2023

City Council Meeting Date: April 10, 2023

Agenda Item: Preliminary Plat- Lake Juniper Phase 5

Background: Soncel, Inc. has submitted an application for a preliminary plat approval for Lake Juniper Phase 5 that will consist of 32 lots on approx. 15.46 acres. In November 2020 the City Council approved a re-plat of Phase I and II and a change to the original PD in which the side setback requirements would be reduced from 7.5' to 5', which would apply to any future phases of the subdivision.

Summary: All engineering and planning reviews have been completed and approved for phase 5. The developer will follow the previously amended PD with the reduced setbacks.

Zoning: PD-R1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends Approval

Scott L. Kimball

Planning & Zoning Director

Attachment: April 2023-Preliminary Plat-Lake Juniper Phase 5 (4145 : Approval of Preliminary Plat - Lake Juniper Phase 5)

APPLICATION FOR PRELIMINARY SUBDIVISION PLAT—KINGSLAND, GA

APPLICANT: Read **Part A** completely, then answer each item in **Part B**. Please print or type. Do not write in **Part C**. The Planning Department will help you, if necessary. Failure to supply complete information will result in plat disapproval. You must file this application and all required materials with the Planning Department at least 26 days before the Planning Commission meeting at which it will be considered.

Part A—General Information

You are encouraged to read articles XII through XIV of the Kingsland Zoning and Land Development Ordinance. These articles describe the standards each subdivision must meet and explain the procedures the City will follow to review your proposed plat. The sketch below shows these steps for a typical plat. See Section 122 for filing fees and Section 129 for exceptions.

Application, fee, and required materials filed with Planning Department

Planning Commission Reviews Preliminary Plat (recommends action)

City Council Reviews Preliminary Plat (approves/disapproves)

Planning Commission Reviews Final Plat (recommends action)

City Council Reviews Final Plat (approves/disapproves)

Mayor/Commission Chairman Sign Approved Final Plat

Superior Court Clerk Records Approved Final Plat

You should be aware of these important requirements:

- No work may begin on the proposed subdivision (with the exception of clearing underbrush for surveying or engineering purposes) until the preliminary plat has been approved and any required permits obtained.
- No lots shall be sold until the final plat has been approved.
- The final plat shall be approved only after all applicable requirements of the subdivision regulations and other regulations have been met.

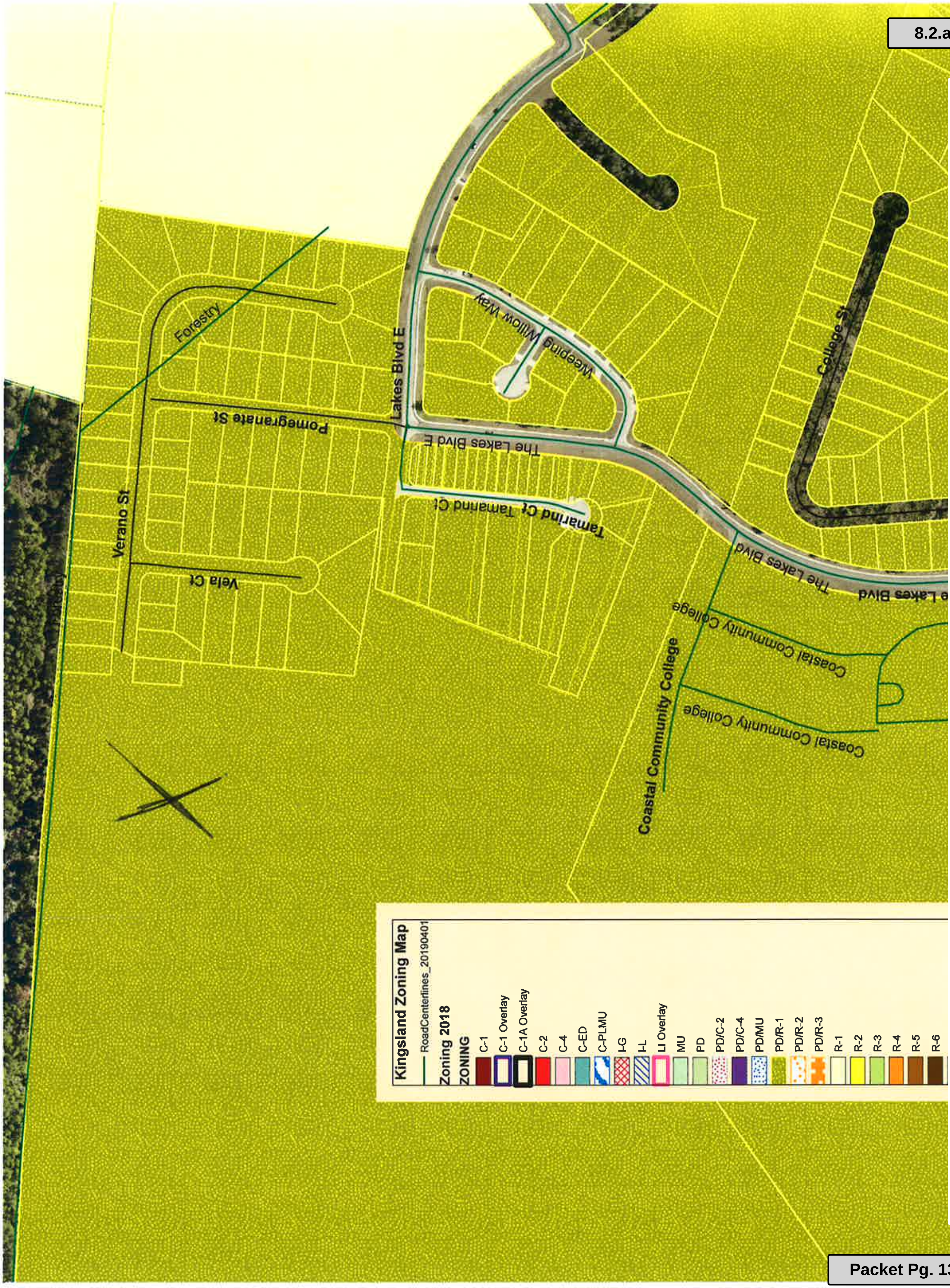
Part B — Applicant Only

1. **Your Name:** BENNETT SURVEYING, INC. **Phone:** 912-673-8940
   Address: 102 MARSH HARBOUR PKWY, UNIT 103 KINGSLAND, GA. 31548
2. **Owner, if not same:**
   Name: SONCEL, INC.
   Address: 140 LAKES BLVD, KINGSLAND, GA 31548
3. **What is your interest if you are not the owner?**
   AGENT
4. **Name of proposed subdivision:** LAKE JUNIPER, PH V
5. **Location of subdivision: Neighborhood:** THE LAKES
   Street: VERANO ST.
   Parcel Number: 107 005 **Lot Number:** ____
6. **Present zoning:** PD (R-1)
7. **Number of proposed lots:** 32 LOTS, 1 TRACT
8. **Area of proposed subdivision:** 15.46 ACRES
9. **Please attach the following items to this application.** This application will NOT be considered complete and cannot be processed until you have done so.
   - X Preliminary Plat (Original and 9 copies)
   - X - Vicinity Map
   - - PD (if applicable)
   - X - Proof of ownership

Part C - Planning Official Only

1. Date application was filed: 3/6/2023
2. Was this at least 26 days before the Planning Commission meeting at which it will be reviewed? (✓) Yes ( ) No
3. Checked by: Scott L James
4. Are Preliminary Plat and application complete? (✓) Yes ( ) No
5. Correct fee paid? (✓) Yes ( ) No ( ) Not applicable
6. Date preliminary plat reviewed by Planning Commission: 4/3/2023
   ( ) Approved ( ) Disapproved

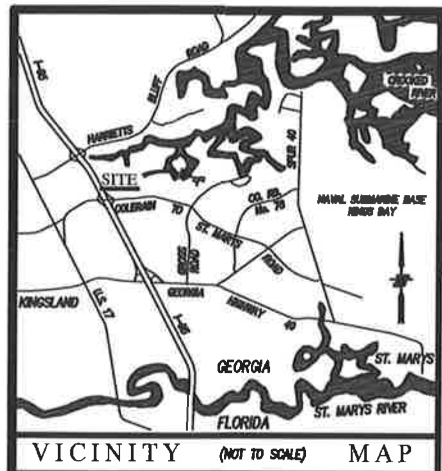
   Conditions of approval or reasons for disapproval: ____



Attachment: April 2023-Preliminary Plat-Lake Juniper Phase 5 (4145 : Approval of Preliminary Plat - Lake Juniper Phase 5)

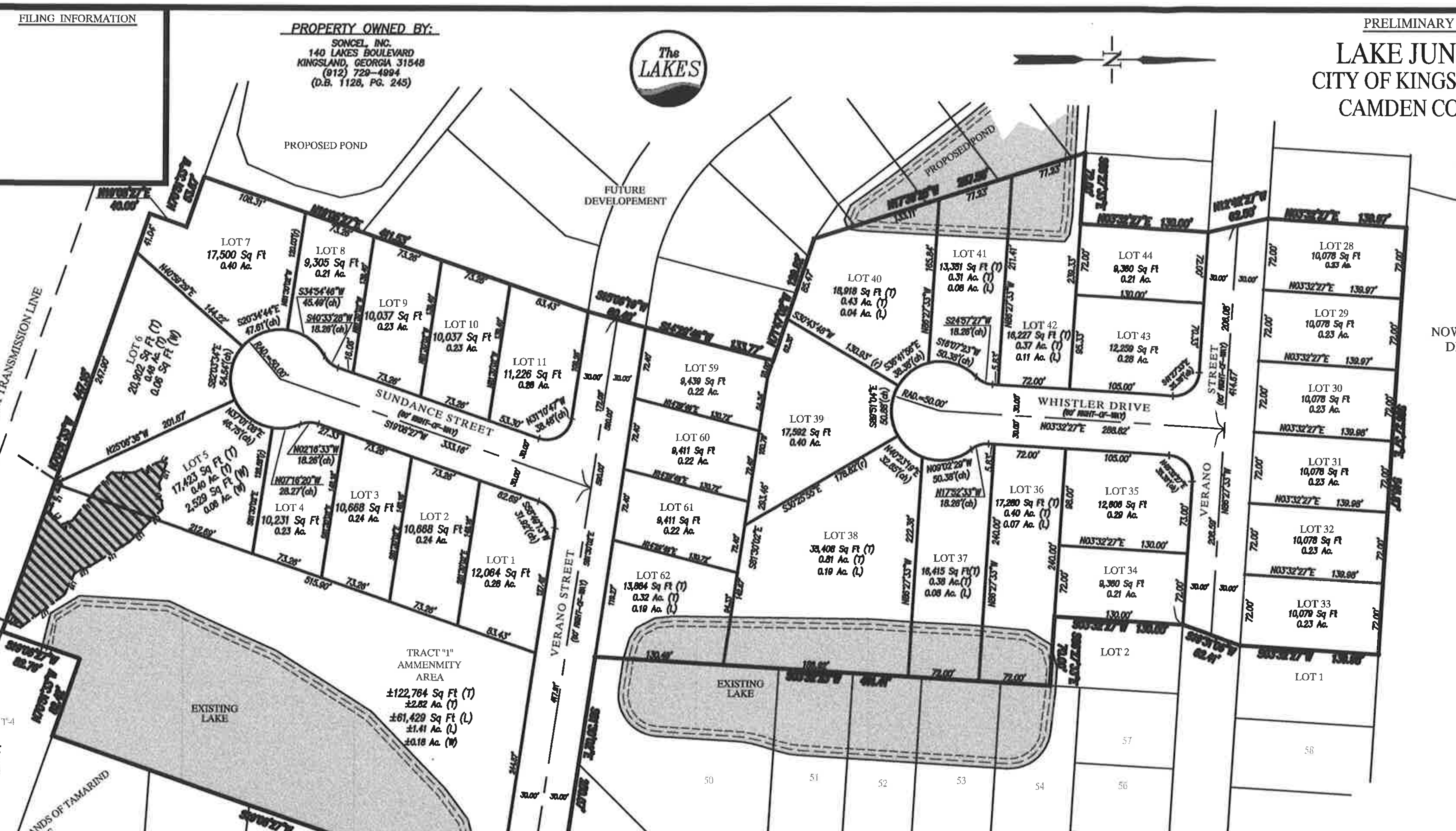
PRELIMINARY SUBDIVISION PLAT OF

LAKE JUNIPER, PHASE V,
CITY OF KINGSLAND, 1606th G.M.D., CAMDEN COUNTY, GEORGIA



FILING INFORMATION

PROPERTY OWNED BY:
SONCEL, INC.
140 LAKES BOULEVARD
KINGSLAND, GEORGIA 31548
(912) 729-4994
(D.B. 1128, PG. 245)



LEGEND

- ● DENOTES FD. 1/2" REBAR (UNLESS NOTED OTHERWISE)
- ▩ DENOTES FD. CONC. MON.
- ○ DENOTES SET 1/2" REBAR
- R/W = RIGHT-OF-WAY
- P.C. = POINT OF CURVATURE
- P.T. = POINT OF TANGENCY
- P.R.C. = POINT OF REVERSE CURVATURE
- RAD = RADIUS
- (r) = RADIAL
- (ch) = CHORD
- B.R.L. = BUILDING RESTRICTION LINE
- D.B. = DEED BOOK
- PG. = PAGE
- P.B. = PLAT BOOK
- P.D. = PLAT DRAWER
- P.C.C. = POINT OF COMPOUND CURVATURE
- ARC = ARC LENGTH
- ID = IDENTIFICATION
- FD. = FOUND
- L.B. = LICENSED BUSINESS
- CONC. = CONCRETE
- MON. = MONUMENT
- ID = IDENTIFICATION
- ORB = OFFICIAL RECORDS BOOK
- (T) = TOTAL
- (W) = WETLAND
- SQ. FT. = SQUARE FEET
- (L) = LAKE

CLOSURE STATEMENT:

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 23,154 FEET AND AN ANGULAR ERROR OF 04 SECONDS PER ANGLE POINT AND WAS ADJUSTED USING THE COMPASS RULE.

THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 333,213 FEET.

EQUIPMENT USED FOR FIELD MEASUREMENTS:
LINEAR: SOKKIA IX ANGULAR: SOKKIA IX

WETLAND LINE TABLE		
LINE	LENGTH	BEARING
L1	6.63	[illegible]
L2	30.39	[illegible]
L3	16.69	[illegible]
L4	13.76	[illegible]
L5	38.14	[illegible]
L6	24.10	[illegible]
L7	22.98	[illegible]
L8	29.17	[illegible]
L9	6.13	[illegible]
L10	21.64	[illegible]
L11	25.58	[illegible]
L12	24.51	[illegible]
L13	22.38	[illegible]
L14	48.24	[illegible]
L15	17.61	[illegible]
L16	24.18	[illegible]
L17	55.10	[illegible]
L18	16.15	[illegible]

NOTES:

1.) BEARINGS SHOWN HEREON REFER TO THE BEARING OF S03°32'2923"W FOR THE WESTERLY LINE OF LAKE JUNIPER PHASE 3, ACCORDING TO PLAT BOOK 2022, PAGE 35.

2.) SUBJECT PROPERTY IS FOUND TO BE IN FLOOD HAZARD ZONES "X"(UNSHADED), AS PER F.I.R. MAPS FOR CAMDEN COUNTY, DATED: 12-21-17, MAP No. 13039C0385G, COMMUNITY No. 130238, PANEL No. 0385, SUFFIX G. AND MAP No. 13039C0395G, COMMUNITY No. 130238, PANEL No. 0395, SUFFIX G.

3.) BUILDING RESTRICTION LINES ARE AS FOLLOWS:
FRONT: 20 FEET
SIDES: 5 FEET; SIDE STREET 20 FEET
REAR: 10 FEET; REAR STREET 20 FEET

4.) SUBJECT PROPERTY IS CURRENTLY ZONED : PD (R-1, SINGLE FAMILY RESIDENTIAL USAGE).

5.) SUBJECT PROPERTY CONTAINS 15.46 ACRES, (32 LOTS & 1 TRACT)

6.) TOTAL ROADWAY AREA WITHIN SUBDIVISION: 2.97 ACRES.

7.) THIS PLAT RESERVES A 5' WIDE EASEMENT FOR DRAINAGE AND UTILITIES TO THE CITY OF KINGSLAND ALONG ALL UNRESTRICTED FRONT, SIDE AND REAR LOT LINES, UNLESS SHOWN OTHERWISE.

8.) THERE MAY EXIST ADDITIONAL RESTRICTIONS LYING OVER THE SUBJECT PROPERTY THAT ARE NOT SHOWN ON THIS SURVEY WHICH MAY BE RECORDED IN THE PUBLIC RECORDS OF SAID COUNTY.

9.) SUBJECT PROPERTY TO BE SERVICED BY CITY WATER & SEWER; DEVELOPER TO INSTALL UTILITY LINES WITHIN SUBDIVISION.

10.) LOT CORNERS AND BOUNDARY CORNERS ARE 1/2" REBARS CAPPED "L.B. 1287", UNLESS SHOWN OTHERWISE AND ARE TO BE SET UPON COMPLETION OF CONSTRUCTION.

11.) THE OWNER OF THE LANDS PLATTED HEREON DOES HEREBY DEDICATE AN EASEMENT FOR THE INSTALLATION AND MAINTENANCE OF THE ELECTRICAL DISTRIBUTION SYSTEM TO OKEFENOKE ELECTRIC MEMBERSHIP CORPORATION (O.R.E.M.C.) OVER ALL ROAD RIGHTS-OF-WAY AND 10 FEET OUTSIDE OF SAID RIGHTS-OF-WAY.

12.) LOTS SHOWN HEREON ARE CONSECUTIVELY NUMBERED PER OVERALL SITE PLAN FOR THE LAKE JUNIPER DEVELOPMENT.

13.) ALL TURNOUT RADII ARE 25', UNLESS NOTED OTHERWISE.

TAMARIND COURT

LAKE JUNIPER - PHASE 1 REPLAT (P.B. 2020, PG. 123)

THE LAKES BOULEVARD EAST (80' R/W ~ PAVED)

CERTIFICATION OF APPROVAL BY THE COUNCIL:

I HEREBY CERTIFY THAT THE OWNER, OR HIS AGENT, HAS COMPLETED THE CONSTRUCTION AND INSTALLATION OF THE STREETS, DRAINAGE, UTILITIES AND OTHER IMPROVEMENTS IN ACCORDANCE WITH THE LAWS AND SPECIFICATIONS OF THE CITY OF KINGSLAND, GEORGIA, OR HAS POSTED A PERFORMANCE BOND IN LIEU THEREOF.

BY: ____________________ DATE: ____________
MAYOR

CERTIFICATION OF FINAL APPROVAL BY THE COMMISSION:

I CERTIFY THAT ALL REQUIREMENTS FOR FINAL APPROVAL OF THIS PLAT HAVE BEEN FULFILLED IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF KINGSLAND, GEORGIA, AND THE REQUIREMENTS OF THE KINGSLAND PLANNING COMMISSION.

BY: ____________________ DATE: ____________
CHAIRMAN OF PLANNING COMMISSION

WETLANDS NOTE:

WETLAND AREAS SHOWN HEREON ARE UNDER THE JURISDICTION OF STATE AND FEDERAL AGENCIES. OWNER MAY BE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE WETLAND AREAS WITHOUT PROPER AUTHORIZATION. WETLAND AREAS ARE SHOWN THUS:

SCALE: 1" = 60'

OWNER'S CERTIFICATE:

STATE OF GEORGIA, COUNTY OF CAMDEN

SUBSCRIBED HERETO, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, CERTIFIES THAT SAID OWNER HAS CAUSED THE SUBDIVISION OF THE LAND SHOWN HEREON BY AN ACTUAL SURVEY, AND DOES HEREBY IRREVOCABLY DEDICATE TO THE USE OF THE PUBLIC ALL ROADS AND EASEMENTS FOR THE PURPOSES THAT THEY ARE LABELED.

BY: ____________________ DATE: ____________
CELSO GONZALEZ FALLA, OWNER/AGENT

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND ACCURATE AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY DONE UNDER MY DIRECT SUPERVISION AND THAT ALL MONUMENTATION SHOWN HEREON HAS BEEN SET OR FOUND. I FURTHER CERTIFY, AS REQUIRED BY SUBSECTION (C) OF O.C.G.A. SECTION 15-6-67 THAT THIS MAP OR PLAT HAS BEEN APPROVED FOR FILING IN WRITING BY ANY AND ALL APPLICABLE GOVERNING AUTHORITIES OR THAT SUCH GOVERNING AUTHORITIES HAVE AFFIRMED IN WRITING THAT APPROVAL IS NOT REQUIRED.

THIS SURVEY WAS PREPARED IN CONFORMITY WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, THE GEORGIA SUPERIOR COURT OF CLERKS COOPERATIVE AUTHORITY AND AS SET FORTH IN THE GEORGIA PLAT ACT O.C.G.A. 15-6-67.

BY: ____________________ DATE: ____________
ERNEST R. BENNETT, JR.
GEORGIA REG. SURVEYOR No. 2893

DWN. BY: G.D. CKD. BY: R.B.

BENNETT SURVEYING, INC.
Surveyors and Land Planners
102 MARSH HARBOUR PARKWAY, UNIT 103
KINGSLAND, GEORGIA 31548
LICENSED SURVEY FIRM No. 1287
(912) 673-6940
(912) 258-5888
DWG. No. SD-2-

F.B. ___ PG. ___ PLAT DATE: 02-04-2023 S:\CAD\CAMDEN\KINGSLAND\LAKESDEVELOPMENT\LAKESJUNIPERPHASE4.DWG

Attachment: April 2023-Preliminary Plat-Lake Juniper Phase 5 Map (4145 : Approval of Preliminary Plat - Lake Juniper Phase 5)

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4142)

Meeting: 04/10/23 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4142

Approval of Home Occupation - 109 Lakefield Drive - Map & Parcel 107M 015A

Karl Bell has applied for a Home Occupation Permit for a business known as "Ragnorak Interactive, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is PD/R-1.
Planning Commission recommends approval.

The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: April 3, 2023

City Council Meeting Date: April 10, 2023

Agenda Item: Home Occupation for 109 Lakefield Drive., Map & Parcel 107M 015A

Summary:

Karl Bell has applied for a Home Occupation Permit for a business known as "Ragnorak Interactive, LLC". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO.

Zoning: PD/R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval

Scott L. Kimball
Planning & Zoning Director

Attachment: CC-April 2023-Home Occ-109 Lakefield Dr (4142 : Approval of Home Occupation - 109 Lakefield Drive - Map & Parcel 107M 015A)


Kingsland Zoning Map
King_Add_4112018
Catagory
Imp
LS
Vac
RoadCenterlines_20190401
Zoning 2018
ZONING
C-1
C-1 Overlay
C-1A Overlay
C-2
C-4
C-ED
C-PLMU
I-G
I-L
LI Overlay
MU
PD
PD/C-2
PD/C-4
PD/MU
PD/R-1
PD/R-2
PD/R-3
R-1
R-2
R-3
R-4
R-5
R-6
R-7
Lakefield Dr
Aloe Ct
Lake Crest Dr
Oleander Dr
Palm Tree Ct
Gross Rd
109

qPublic.net™ Camden County, GA

Overview

Legend

- Parcels
- Roads
- USA Major Highways
- Limited Access
- Highway
- Major Road
- Local Road
- Minor Road
- Other Road
- Ramp
- Ferry
- Pedestrian Way
- City Labels

Parcel ID	107M 015A	**Owner**	BELL KARL T
Class Code	Residential		109 LAKEFIELD DRIVE
Taxing District	KINGSLAND		KINGSLAND, GA 31548
	KINGSLAND	**Physical Address**	109 LAKEFIELD DR
Acres	n/a	**Assessed Value**	Value $167911

Last 2 Sales

Date	Net Price	Reason	Qual
1/27/2016	$149900	FM	Q
12/22/2004	$123000	FM	Q

(Note: Not to be used on legal documents)

Date created: 3/15/2023
Last Data Uploaded: 3/14/2023 7:49:09 PM

Developed by Schneider GEOSPATIAL

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 04/10/23 06:00 PM
Department: Finance
Category: Agreement
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:

AGENDA ITEM (ID # 4141)

DOC ID: 4141

Approval Of: City of Woodbine Building Services IGA-Update

The cities of Kingsland and Woodbine entered into agreement for building services in 2013. Rates for cost reimbursements are being updated based on current rates for employees providing the services.
Staff recommends approval.

STATE OF GEORGIA
COUNTY OF CAMDEN

INTERGOVERNMENTAL AGREEMENT FOR
BUILDING SERVICES

This Intergovernmental Services Agreement for Building Services is entered into this ____ day of ________, 2023, by and between the CITY OF KINGSLAND, hereinafter called "Kingsland" and the CITY OF WOODBINE, hereinafter called "Woodbine".

WITNESSETH:

WHEREAS, Kingsland operates and maintains a Planning and Building Department for the purpose of reviewing building plans, issuing building permits, making inspections, and other related services to do with building; and

WHEREAS, Kingsland operates a Code Enforcement Division to regulate the rules adopted as ordinances by the City of Kingsland; and

WHEREAS, Woodbine desires to contract with Kingsland to provide certain building services, code enforcement services and planning services in Woodbine as are agreed to within this agreement; and

WHEREAS, Kingsland and Woodbine, as governments, are authorized by §O.C.G.A. 36-34-2(5) to enter into intergovernmental services agreements; and

NOW THEREFORE, in consideration of the mutual conditions, covenants, and performances called for herein, the parties hereto agree:

1. Kingsland will provide to Woodbine, and Woodbine will receive from Kingsland, building services, code enforcement services and planning services within the City Limits of Woodbine to include, but not necessarily be limited to, the following:

   Kingsland will review building plans and report its findings in writing, to Woodbine. Woodbine will certify that the projects meet all zoning regulations.

2. Kingsland will issue building permits, with fees assessed in accordance with Woodbine's fee structures. Woodbine will collect and retain all such fees.

3. Kingsland will perform building inspections as requested. Under normal circumstances, inspections will be conducted within 24-48 hours after receiving an inspection request, excluding weekends and holidays. However, the parties acknowledge that the response time

Attachment: IGA-Woodbine Building Services_updated 040323 (4141 : Approval Of: City of Woodbine Building Services IGA- Update)

will be delayed according Kingsland's then current obligations.

4. All necessary forms for such services will be provided by Kingsland.

5. Kingsland will perform duties as requested by the City of Woodbine for code enforcement, more specifically the position of City Marshall.

6. All necessary form for City Marshall citations will be provided by the City of Woodbine.

7. Kingsland will provide planning services, such as review of City of Woodbine zoning requests, as requested by Woodbine.

B. Woodbine agrees to pay to Kingsland, as compensation for providing the building, code enforcement and planning services described in Section A above, and Kingsland agrees to accept the payment as total compensation for providing to Woodbine the building, code enforcement and planning services described in Section A above, except as to the Indemnification and Hold Harmless provisions herein.

Billing for services described in Section A above shall be on an hour by hour basis in accordance with the staff hourly rates as shown on Exhibit A, which is attached and incorporated by reference in this agreement.

Travel shall be reimbursed by Woodbine to Kingsland at the IRS Travel Reimbursement Rate for all mileage accrued by Kingsland for services performed under this agreement.

Kingsland will provide Woodbine with a monthly statement for services rendered, to include any accrued mileage and other expenses for providing the services herein. Woodbine will submit payment to Kingsland in a timely manner, but in any case, not greater than 35 days after receipt of Kingsland invoices. It is understood that compensation and IRS Travel Reimbursement Rates as called for in this paragraph may change on annual basis, to be agreed upon by both parties; and that the IRS Travel Reimbursement Rate shall change based upon changes published by the IRS.

C. It is further understood that there will be times when the Kingsland inspector will be unavailable to make said building inspections due to vacation and sick days, or an unforeseen circumstance. If such an event occurs, Kingsland will make every effort to have a qualified substitute inspector available, though response time may be longer than 24-48 hours as called for in paragraph A.3 above, but in any event no longer than three (3) working days from the time of the request.

D. This agreement may be terminated by either party upon the following terms and conditions:

1. Notice must be provided in writing, and

2. Notice must include a termination date of no less than ninety (90) days from the date of notification.

E. Indemnification and Hold Harmless: The parties understand and agree that risks of liability are associated with the provision of services as contemplated herein: and that Woodbine would assume the risks associated with their own inspections; and such risk is to remain with Woodbine, as stated herein. Woodbine, in consideration of minimal reimbursements referred to herein, and in consideration of the favorable conditions granted by Kingsland to Woodbine, Woodbine agrees to Indemnify and to Hold Harmless Kingsland against any and all claims, judgements, costs, expenses, attorney fees, and costs of litigation incurred by Kingsland as a result of Kingsland's performance of services for Woodbine and as referred to herein.

F. Time is of the essence in the performance of the obligations imposed in this agreement.

G. This instrument contains the entire agreement between the parties and no modifications, release, discharge or waiver of any provisions hereof shall be of any force, effect, or value unless in writing and duly approved and executed by the parties hereto.

APPROVED by the Mayor and Council of the City of Kingsland on the _____day of ____________,2023.

FOR THE CITY OF KINGSLAND:

ATTEST: _________________________________ BY: ___________________________________
City Clerk Mayor

APPROVED by the Mayor and Council of the City of Woodbine on the _____day of ____________,2023.

FOR THE CITY OF WOODBINE:

ATTEST: _________________________________ BY: ___________________________________
City Clerk Mayor

Attachment: IGA-Woodbine Building Services_updated 040323 (4141 : Approval Of: City of Woodbine Building Services IGA- Update)

EXHIBIT A

Kingsland Staff Hourly Rates (Effective ~~12/1/13~~04/03/2023)

Name/Position	Salary/Benefits Hourly Rate
Planning Director	$~~41.81~~45.69
Asst Director/Building Official	$~~34.59~~42.46
Building Inspector 1	$~~21.97~~36.89
Building Inspector 2	$34.31
Code Enforcement Officer	$~~31.63~~33.99

Travel

IRS Travel Reimbursement Rate	(rate as published in IRS regulations)

Attachment: IGA-Woodbine Building Services_updated 040323 (4141 : Approval Of: City of Woodbine Building Services IGA- Update)

City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 04/10/23 06:00 PM
Department: Finance
Category: Policy
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4140 A

AGENDA ITEM (ID # 4140)

Approval Of: Travel Policy Updated

With increasing prices it is necessary to increase the daily allowance for meals as outlined in our travel policy.

Staff recommendation is to increase daily meal allowance from $40 to $59 per day for standard areas and $60 to $69 for high cost areas (Savannah, Atlanta). These limits include gratuities and are not cumulative over the length of the trip. If meals are included in registration fees, daily allowances will be allocated by breakfast 25%, lunch 25%, and dinner 50% for any meal(s) not provided.

City of Kingsland
Travel, Training, and Reimbursement Policy

Purpose

The purpose of this policy is to provide guidance on authorized travel, training, lodging, meal and other incidental expenses and to document the allowable business expenses eligible for reimbursement. It is the policy of the City of Kingsland, Georgia to reimburse any employee or elected official for any expenses incurred in the performance of their official City duties or scope of services, which have not otherwise been paid, through an "accountable plan." Authorization is required to be obtained prior to engaging in any activity requiring reimbursement. An accountable plan is defined by the Internal Revenue Service as follows:

1. Employee or elected official must have paid or incurred deductible expenses while performing services for the City or conducting official City business as authorized by the City;
2. Employee or elected official must adequately account to the City for these expenses; and
3. Employee or elected official must return any excess reimbursement or allowance.

When Internal Revenue Service guidelines are met employees may be eligible for per diem rates for meals and incidental expenses (M&IE) not to exceed the current U.S. General Services Administration published rates found at www.GSA.org.

This policy applies to all departments under the authority of the city manager as well as elected and appointed officials. This policy also addresses restrictions regarding those costs incurred for travel and meal expenditures by any elected official, city employee, or appointed board member (users) who travel on city related business. Additionally, this policy includes reference information that may be useful to the user in submitting City travel expense reports in order to receive timely reimbursement. If the user is not sure how to classify a certain expense, please contact the Finance Department.

Appropriation

In conjunction with the annual budget process, the city council shall authorize department appropriations for travel, training, and meal expenditures consistent with the annual adopted operating budgets. Departments shall not incur travel related expenditures unless an appropriation is available or budget amendment has been approved.

All expenditures relating to travel, training, and meals shall be processed consistent with procurement/ purchasing guidelines. Once the Finance department receives the proper and required documentation from the incurring departments, the execution of payment shall occur. The finance department shall only

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

process transactions for payment that are supported by the required departmental approval(s) for the dollar amount of the expenditure, including adequate documentation justifying the expenditure(s).

All training must be preapproved prior to travel. Training must be directly related to the user's current City position and training shall be utilized to improve the performance of the user's current position and/or to meet continuing education requirements under certain certifications, as approved by the City Manager or his/her designee. The City Manager or his/her designee must approve all training requests for department heads, department heads must approve all training requests for their employees, and the Mayor or his/her designee must approve all travel requests for the City Manager. All procurement related to travel, training, and meals using public funds, including state and federal funds, must be necessary and a justifiable purchase to carry out the basic needs of the government.

Required Documentation

Itemized claims for travel, training, and meal expenditures resulting from an official business trip shall be submitted on a travel expense statement and approved by the appropriate Department Head, City Manager, or Official. Itemized receipts for food, supplies, etc. must be attached to the expense statement and must be submitted within three (3) days of returning.

General Travel Guidelines

When four (4) employees or less are traveling as a group, in an effort to be as cost effective as possible, the City requires carpooling, using a City vehicle when available, and reasonable lodging that is conveniently located to the hosting place of the function. Also, please utilize any and all available coupons, discounts (Government Rates, AARP, etc.) and/or travel clubs, when applicable.

City Credit Cards

Use of a City credit card is provided as a convenience to employees and should be treated as such. Anyone not following this procedure may have their City credit card privileges suspended.

Itemized receipts must be submitted for any transaction charged to a City credit card. A credit card receipt that is unaccompanied by the itemized receipt is not acceptable. If an itemized receipt is misplaced, a detailed description of the items purchased must be requested from the vendor. If a detailed receipt cannot be produced, the user must list a detailed description of the items purchased to accompany the credit card receipt. Reproduced receipts are subject to additional approval based on items purchased and vendor type.

To obtain a City credit card for travel purposes, the Finance Department must receive approval from the appropriate Department Head or their designee.

Travel Mode

When traveling by vehicle a city vehicle is presumed to be the most advantageous method of transportation and should be used when available. If a city vehicle is not available, travel by personal vehicle shall be reimbursed at the current IRS rate. This rate is subject to change. Whenever possible, city

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

vehicles should utilize the fuel depot. This includes fueling prior to departure and upon return from the trip.

An employee shall be reimbursed only for travel related to the purpose of the trip at the shortest route available from either (1) place of work or (2) employee's/official's residence, whichever place of origin is closest to the travel destination. Any travel incidental to a business trip shall also be included in the total number of miles traveled. Non related travel shall not be included in mileage reimbursement or fuel, etc. No reimbursement shall be allowed for any employee/official receiving a car allowance. Also, any employee/official receiving mileage reimbursement for travel using a personal vehicle forfeits reimbursement for fuel receipts, etc.

Vehicles may be rented for official business, if a City vehicle is not available, subject to prior approval by the City Manager or his/her designee. In general, vehicles rented should not exceed the mid-size classification unless prior approval is received.

The City Manager or his/her designee must approve all air travel prior to purchasing tickets. Air travel must be arranged at the earliest possible time in order to avoid excess, last minute fares.

Subsistence

Expenses incurred for personal meals and lodging shall be reimbursed based on the following guidelines. If meals are included in registration fees daily limits must be approved by the appropriate Department Head or their designee. If meals are not included a limit of $~~40~~ 59 per day (including gratuities) is placed on meals, unless travel is to a high cost of living area (Atlanta, Savannah, etc.) In this case, the Department Head may recommend a daily limit not to exceed $~~60~~ 69 (including gratuities) per day, with final approval given by the City Manager or his/her designee.

Note: These daily limits are NOT cumulative over the length of the trip and gratuity is not to exceed 15% with the exception of automatic charges for large parties. If meals are provided by the conference/event then the daily allowance will be allocated by breakfast 25%, lunch 25%, and dinner 50% for any meal(s) not provided.

When multiple meals are purchased on one City credit card all individuals in attendance must be mentioned by name. If an individual is not a City employee/official, the individual must be identified by name and title.

While the consumption of alcoholic beverages is left up to the individual, the charge is under NO circumstance to be on the City's credit card. If alcoholic beverages are purchased they should be paid for by a personal credit card, cash, etc. This policy also applies to personal amenities i.e. in-room movie rentals, dry cleaning, spa services, etc.

Hotel

Expenses incurred for lodging shall be reimbursed and the City shall pay single, basic room occupancy. When traveling within 60 miles of the city lodging will not be reimbursed or provided. When the function is scheduled before 9:00 a.m. and the distance traveled is over 60 miles but less than 150 miles lodging will be reimbursed or provided the night before the function. When traveling to functions farther than

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

150 miles lodging will be reimbursed or provided the night before and the last day of attendance at the function. If traveling by a mode of transportation other than vehicle, lodging will be left to the discretion of the appropriate Department Head or the City Manager or his/her designee.

Should a non-employee accompany an employee, but not for business purposes, the reimbursement for lodging will be limited to the expense which would have been incurred if the employee had traveled alone.

When booking lodging, please remember to ask for the lowest possible rate. Occasionally the government rate is lower than the group or conference rate and vice versa, therefore always be certain to verify both rates. Additionally, lodging shall be booked at the lowest, basic rate conveniently located near or at the hosting place of the function in a reasonable class hotel. The difference for any upgrades above the basic rate shall be paid by the user. Taking all factors into consideration, when lodging at the hosting hotel provides a greater overall cost benefit the expenditure shall be considered reasonable.

Any person traveling on business overnight for the City of Kingsland must carry the appropriate Sales Tax and Hotel/Motel Occupancy Tax Exemption Forms and must present them upon check-in in order to avoid being charged these taxes. These forms are only applicable in the State of Georgia.

Per Diem

Employees will be authorized a per diem not to exceed the current rate established by the General Services Administration for meals and incidental expenses (M&IE). The rate per day is for both in-state and out-of-state travel. The daily per diem is intended to cover the costs of meals and incidental expenses including all gratuities given while traveling. Per diem for the first and last day of travel will be calculated at 75% of the published rate. No receipts will be required for M&IE when utilizing the per diem policy outlined herein. Employees on official business may elect to submit qualifying itemized receipts for meal reimbursements not exceeding rates and per guidelines established for itemized receipts in this policy in lieu of receiving a per diem allowance. A combination of both per diem for M&IE and reimbursement per itemized meal receipts will not be authorized for the same business trip. No per diem will be given for lodging, actual lodging expenses will be charged on the City credit card or reimbursed in accordance with the limits and guidelines of this policy.

A per diem allowance for M&IE will be given for conferences/seminars that do not include meals as a part of the registration fee. If meals are included, the per diem will be reduced accordingly for each meal provided in accordance with the chart below:

Breakfast	Lunch	Dinner
20%	30%	50%

Group functions with a consolidated overall billing (i.e. when all employee expenses are combined into one bill) to the City are not eligible for per diem allowance; rather, participating employees traveling to a group function shall use a City credit card for their actual additional costs not to exceed policy stated herein regarding itemized receipts.

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

In order to appropriately account to the City in accordance with rules for accountable plans, employees must submit proof of travel as to time, place, and purpose, when requesting the per diem reimbursement, lodging, or mileage reimbursement. All information requested should be filled out on the approved form. After department head approval, this form should be turned in the Finance Department with any requests for registrations, meals in advance, etc. no later than two weeks in advance of the travel start day, and a final form must be submitted to substantiate the completion of the approved travel and request for any additional expenses within three (3) business days of the travel completion. The Finance Department should be immediately notified if for any reason the employee is unable to attend the event, so that registration may be refunded if possible and per diem amounts returned to the City, if applicable.

The following items must always be completed on the form:

1. Time- the dates the employee left and returned home for each trip and the number of days spent on business while travelling away from home.

2. Place-the destination of the area of employee travel, described by the name of the city, state or similar designation.

3. Purpose-the business reason for travel or the business benefit gained from the travel.

Miscellaneous

Tips, parking and toll fees, taxi, and shuttle, expenses associated with local transportation shall be deemed eligible expenses as long as receipts (including digital receipts) are provided with explanations for these modes of transportation related to the business expense. Such documentation should accompany receipts. An employee shall be authorized to make reasonable personal calls; however, since there are usually significant surcharges and fees associated with the use of hotel telephones the use of cellular phones is strongly encouraged for any calls made while on city business. All telephone charges shall be reasonable.

Non-Reimbursable Expenses

Non-reimbursable expenses include, but are not limited to the following:

- Alcohol
- Car repair
- Credit card interest charges
- Day care for children or pets
- Fees for upgrades of air, hotel or auto
- Golfing or green fee
- Golfing cart rental
- Grooming, nail or hair salon expenses
- Headphones on airlines
- Health club fees
- Laundry
- Massage

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

- Medicines
- Movies (either in-room or at the cinema)
- Personal bar bills
- Personal books, magazines, or other entertainment
- Personal travel portion during business travel
- Pet hotel stays or pet transportation
- Political or charitable contributions
- Sporting events
- Spouse or guest expenses if accompanying City employee/official on trip
- Tobacco
- Toiletries
- Traffic Citations

The employee/official must fill out and submit a travel expense statement and trip summary upon return. The statement shall include the date, purpose, destination, and all itemized receipts for meals, lodging, parking, and, if traveling by personal vehicle, actual mileage of each trip.

It is the responsibility of the city employee/official to complete and submit the travel expense statement and return the city credit card to the appropriate Department Head for approval within three (3) business days upon return. The Department Head must then indicate if approved or not (state reasons for disapproval), sign the statement and submit it promptly to the Finance Department. All travel expense statements are subject to review for accuracy and compliance by the City Manager or his/her designee. It is imperative that the statement is accurate, complete, and includes all necessary documentation.

In addition, a trip summary report must also be completed. The intent of this report is to share useful knowledge with co-workers. This report should include an overview of the training session, and any other relevant information that may be beneficial to others within the department. The trip summary report must be completed in memorandum form and submitted to the Department Head with the travel expense statement.

As employees of the City of Kingsland, each employee has a responsibility to be good stewards of the taxpayers' dollars. Please remember to be conscientious of this fact and be as economical and conservative as possible when traveling on business for the City.

This policy shall take effect from and after the date of its passage and ratification by the Mayor and City council of the City of Kingsland, Georgia unless otherwise indicated in ordinance.

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

All policies and parts of policies in conflict herewith are hereby repealed.

THIS POLICY AMENDED and ADOPTED by the Mayor and City Council of the City of Kingsland, Georgia at a Meeting of the City Council of Kingsland, Georgia on the 9th day of March 2020.

THE CITY OF KINGSLAND

BY:____

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

____

Linda O'Shaughnessy, City Clerk

Attachment: City of Kingsland Travel Policy_UPDATED 040323 (4140 : Approval Of: Travel Policy Updated)

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