



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • DECEMBER 19, 2023

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER AND WELCOME GUESTS

II. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

III. INVOCATION AND PLEDGE TO THE FLAG

IV. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

V. RECOGNITION

- 1. Certificate of Achievement for Excellence in Financial Reporting -

The City of Kingsland comprehensive annual financial report for the fiscal year ended September 30, 2022 qualifies for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This achievement has been received by the Finance Department for 19 consecutive years.

VI. PRESENTATION

- 1. Steven Sainz - Teen Club House -

VII. GRANTING AUDIENCE TO THE PUBLIC**VIII. OLD BUSINESS****IX. NEW BUSINESS**

1. Approval of: 2024 Alcohol License Renewals -
2. Approval of: Lease Agreement with Camden Connection for Teen Club House -
3. Approval of: Performance Incentive -
4. Approval Of: Contract Services Between City of Kingsland and Camden Community Crisis Center, Inc -

The City is in need of a safe shelter to provide food, lodging, clothing and other valuable services for victims and potential victims of family violence when the Police Department finds it necessary to remove these persons from an unsafe environment for their safety. This service contract shall be for an initial period of one (1) year commencing on January 1, 2024 and terminating on December 31, 2024. The City shall pay to the Center for its services to victims of family violence the sum of \$7,500.

5. Resolution #2023-08: FY2022-2023 Year End Budget Revisions -

A resolution to amend the Fiscal Year 2022-2023 budget.

Staff recommends approval.

X. MAYOR AND COUNCIL ANNOUNCEMENT**XI. ADJOURNED**



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/19/23 06:00 PM
Department: City Clerk
Category: Recognition
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4354)

DOC ID: 4354

Certificate of Achievement for Excellence in Financial Reporting

The City of Kingsland comprehensive annual financial report for the fiscal year ended September 30, 2022 qualifies for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This achievement has been received by the Finance Department for 19 consecutive years.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

12/8/2023

Lee Spell
Manager
City of Kingsland, Georgia

Dear Lee:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended September 30, 2022 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4316)

6.1

Meeting: 12/19/23 06:00 PM

Department: City Clerk

Category: Presentation

Prepared By: Jean Seigler

Initiator: Jean Seigler

Sponsors:

DOC ID: 4316

Steven Sainz - Teen Club House



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4353)

9.1

Meeting: 12/19/23 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4353

Approval of: 2024 Alcohol License Renewals



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

2024 ALCOHOL LICENSE RENEWALS

RETAIL- BEER & WINE

0636	CNR Inc. dba Chevron Food Mart – 130 Boone Ave.
0768	Chooses #1 – 113 Scrubby Bluff Rd.
0782	Exit 1 BP – 2574 Scrubby Bluff Rd.
0795	Georgia Exit 1 Properties, Inc. – 2600 Scrubby Bluff Rd.
0799	Nimi Enterprises Inc. – 1315 Ga. Hwy 40 E
0802	Publix Supermarket Inc. #455 – 1601 Hwy. 40 E
0817	Winn Dixie Stores #0166 – 1390 Boone St.
1417	S P Food Mart Inc. – 301 N Lee St.
2313	TA Operating LLC dba Petro Stopping Centers – 1105 E King Ave.
2416	CVS Pharmacy #5737 – 1402 Boone St.
2539	A B C Food mart, Inc.- 100 Maycreek Drive
2713	Gope Food Mart Inc. – 500 S Lee St.
2888	Walgreens #10856 – 2060 Hwy. 40 E
3101	Shri Krishna Associates Inc. – 1355 E King Ave. Suite B
3361	Tobacco and Beverage Mart – 800 E King Ave.
3874	R A Nelson Enterprises LLC dba Raceway #983 – 1155 E King Ave.
4116	Gtrac Express Inc. – 5289 Laurel Island Pkwy.
4282	Flash Foods LLC dba Circle K – 1211 E King Ave.

Attachment: 2024 Alcohol Renewal List (4353 : Approval of: 2024 Alcohol License Renewals)



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

- 4283 *Flash Foods LLC dba Circle K – 790 E King Ave.*
- 4284 *Flash Foods LLC #2745029 – 490 S Lee St.*
- 4285 *Flash Foods LLC #188 – 1351 Hwy. 40*
- 4625 *Atlantic Travel Center – 1098 Cone Blvd.*
- 4807 *Pilot Travel Center LLC #4562 – 2607 Scrubby Bluff Rd.*
- 4853 *Circle K Stores Inc. #2745100 – 1877 Harriet’s Bluff Rd.*
- 4961 *Race-Trac - 168 Kings Bay Road*
- 5209 *Kings Lake Petroleum Inc. dba South Link 02 – 1371 Hwy. 40*
- 5297 *Friendly Express #86 – 1310 Boone Ave*
- 5535 *M & A Seafood Market – 100 N. Lee St.*
- 5577 *King travel Plaza-Woodbine Trading Company- 1409 Harriet’s Bluff Rd.*
- 5578 *Family Dollar Store- 649 S. Lee St.*
- 5620 *Laurel Food Mart, dba Meer LLC- 7550 Laurel Island Pkwy.*

BEER & WINE BY DRINK

- 1675 *Ship To Shore Seafood & Steaks – 1947 Commerce Drive*
- 2637 *Angelo’s of Kingsland Inc. – 1371 Hwy. 40 E Suite A*
- 5055 *Good Times family BBQ – 1621 Hwy. 40*
- 5408 *Cracker Barrel Old Country Store – 1200 Boone Ave.*
- 5574 *Outside The Box Event Center- 801 E. king Ave. Unit B*



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

- 5681 *Osaka Ichiban 2, Inc. - 1390 E. Boone Ave. (Winn Dixie Shopping Center)*
- 5877 *Walkabout Camp & RV Park- 742 Old Still Rd.*

BEER / WINE / LIQUOR BY DRINK

- 0135 *VFW Post 8385 – 150 Camden Woods Pkwy.*
- 0830 *Kings Bay Moose Lodge #2418 – 610 S. Lee St.*
- 2921 *Rare Hospitality Inc. dba Longhorn Steakhouse – 121 Crowne Point Pkwy.*
- 3879 *Tekin Enterprises LLC dba OPS Pizza Kitchen & Café – 1378 Boone St.*
- 5319 *Outer Banks Seafood & Steaks – 140 The Lakes Blvd. Suite H*
- 5446 *Kingsland BBQ LLC dba Sonny's BBQ – 1380 Boone Ave.*
- 5482 *Ruby Tuesday #4509- 100 Crowne Point Pkwy.*
- 5557 *Rollin N Flavor- 580 E. King Ave.*
- 5602 *Tequila & Sazon Restaurant – 1301 E. King Ave.*
- 5629 *Fla.-Ga. Railway Heritage Museum – 440 S. Lee St.*
- 5637 *VCREATZE LLC, dba Laurel Links Golf Course – 233 Marsh Harbour Pkwy.*
- 5672 *King's Restaurant – 105 N. Lee St.*
- 5833 *Unleashed Camden, LLC- 258 Haddock Rd.*

51 Total Alcohol License Renewals



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 12/19/23 06:00 PM
Department: City Clerk
Category: Lease
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4317

AGENDA ITEM (ID # 4317)

Approval of: Lease Agreement with Camden Connection for Teen Club House



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4357)

Meeting: 12/19/23 06:00 PM
Department: City Clerk
Category: Miscellaneous
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4357

9.3

Approval of: Performance Incentive



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4355)

Meeting: 12/19/23 06:00 PM
Department: Finance
Category: Contract
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4355

9.4

Approval Of: Contract Services Between City of Kingsland and Camden Community Crisis Center, Inc

The City is in need of a safe shelter to provide food, lodging, clothing and other valuable services for victims and potential victims of family violence when the Police Department finds it necessary to remove these persons from an unsafe environment for their safety. This service contract shall be for an initial period of one (1) year commencing on January 1, 2024 and terminating on December 31, 2024. The City shall pay to the Center for its services to victims of family violence the sum of \$7,500.

STATE OF GEORGIA
CAMDEN COUNTY

CITY OF KINGSLAND
SERVICES CONTRACT

This Services Contract (this "Contract") made and entered into as of **December 19, 2023** by and between the CITY OF KINGSLAND, acting by and through its Mayor and City Council (the "City") and the CAMDEN COMMUNITY CRISIS CENTER, INC., a non-profit corporation created pursuant to the laws of the State of Georgia (the "Center").

RECITALS

WHEREAS, under the laws of the State of Georgia, family violence between past or present spouses, persons who are parents of the same child, parent and children stepparents and stepchildren, for the parents and foster children, or other persons living or formerly living in the same household is a continuing problem; and

WHEREAS, the Police Department of the City of Kingsland is required to intervene in family violence situations to protect certain innocent person or persons from scenes of actual or potential violence; and

WHEREAS, the Center provides a shelter for victims of family violence when the Police Department finds it necessary for the safety of the victim or potential victim to be removed from an unsafe environment; and

WHEREAS, the Center provides food, shelter, and clothing and other services for victims(s) of family violence; and

WHEREAS, the city desires to retain the services of the Center to provide a safe shelter to residents of the City of Kingsland exposed to or a victim of family violence.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the promises and the mutual covenants, promises and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Recitals

The recitals herein set forth are true.

2. Terms of Contract

This Contract shall be for an initial period of one (1) year commencing on **January 1, 2024** and terminating on **December 31, 2024**, unless sooner terminated in accordance with the provisions of this Agreement, or as extended by written agreement of the parties.

3. Payment

The City shall pay to the Center for its services to victims of family violence the sum of SEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$ 7,500.00), per year, which shall be payable on the 1st day of January of each year, until this Contract is terminated.

4. Event of Default; Remedies

The following occurrences shall constitute Events of Default hereunder:

- (a) Center fails to provide the services required of Center over a period time, in family violence situations; or
- (b) Fails to assist the City Police in family violence occurrences; or
- (c) Dissolution of the existence of the Center; or
- (d) Any legal or equitable action is commenced against Center which, if adversely determined, could reasonably be expected to substantially impair the ability of the Center to perform each and every obligation under this Contract.
- (e) Upon the occurrence of any Event of Default, the City may declare this Contract null and void without prior notice to the Center. All unearned city Funds shall be returned to the City.

5. Remedies Cumulative

The remedies provided for the City herein shall not be exclusive but shall be concurrent, in addition to and cumulative of any other remedies the City may have by law. The failure to seek or exercise any remedy shall not be deemed a waiver or foreclose any subsequent remedy.

6. General Conditions

- (a) No Waiver. No Waiver or any provision of this Contract shall waive any other provision of this Contract or preclude the City from declaring a default if the Center is unable to satisfy any such provisions or perform hereunder.
- (b) Notices. All notices hereunder shall be in writing and shall be deemed to

have been sufficiently given or served for all purposes when presented personally or sent by registered or certified mail to the other party hereto at the

address set forth herein, with instruction to show to whom delivered and return receipt requested. Each party may notify the other by the same process of any change of such address. Loan requests, disbursements and other routine contract administration may be conducted by regular mail.

If to City: CITY OF KINGSLAND
ATTN: City Manager
P.O. Box 250
Kingsland, Georgia 31548

With a Copy to (which shall not constitute notice):

CITY OF KINGSLAND CITY ATTORNEY
Stephen Blackerby
Brown, Reddick, Bumgartner
5 Glynn Avenue
Brunswick, Georgia 31520

If to Center: CAMDEN COMMUNITY CRISIS CENTER
ATTN: Director
P.O. Box 5159
St. Marys, GA 31558

7. Assignment

This Contract may not be assigned by the Center without the advance written consent of the City.

8. Continuity

This Contract shall be binding upon the legal representative, successors and assigns of each party and shall inure to their benefit; provided, however, that nothing herein said shall be deemed to limit any restriction on assignment imposed upon the Center.

9. Counterpart.

This Contract is executed in two counterparts, which are separately numbered, but each of which is deemed one and the same instrument as the other.

10. Entire Agreement

This Contract contains the entire terms of this agreement and transaction. They may not be changed, waived or discharged in whole or in part, except by written instrument executed by the party sought to be charged therewith.

11. Severability

If any provision of this Contract, or any portion thereof, should be ruled void, invalid, unenforceable or contrary to public policy by any court of competent jurisdiction, any remaining provisions of this Contract shall survive and be applied, and together with the invalid or unenforceable portion shall be construed, reformed to preserve as much of the original words, terms, purpose and intent as shall be permitted by law.

12. Time of Essence

Time is of the essence of this Contract.

13. Georgia Contract

This Contract shall be governed by and construed in accordance with the laws the State of Georgia.

IN WITNESS WHEREOF, the CAMDEN COMMUNITY CRISIS CENTER,

INC. AND THE CITY OF KINGSLAND have caused these presents to be signed, sealed and delivered all as of the date hereof.

CAMDEN COMMUNITY CRISIS CENTER, INC.

By: _____
Director

Attest: _____
Treasurer

CITY OF KINGSLAND, GEORGIA

By: _____
Alex Blount, Mayor Pro Tem

Attest: _____
Jo Seigler-Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4333)

Meeting: 12/19/23 06:00 PM
Department: Finance
Category: Budget
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4333

9.5

Resolution #2023-08: FY2022-2023 Year End Budget Revisions

A resolution to amend the Fiscal Year 2022-2023 budget.
Staff recommends approval.

**A RESOLUTION TO AMEND THE FISCAL YEAR 2022/23
BUDGET RESOLUTION FOR THE CITY OF KINGSLAND
Resolution # 2023-08**

BE IT ORDAINED by the Mayor and Council of the City of Kingsland, Georgia in regular session lawfully assembled for City purposes:

Account Name	Budget Account	Current Budget	Revenue Increases (Decreases)	Expense Increases (Decreases)	Proposed
That it is necessary to amend the budget in the General Fund (100) for an increase in expenditures of the Administration department.					
That the above transaction can be fulfilled by changing the following budget accounts:					
Local Option Sales Tax	100-00-0000-313100	\$2,900,000	\$102,000		\$3,002,000
Property Taxes	100-00-0000-311100	\$4,000,000	\$33,500		\$4,033,500
Buildings	100-45-1500-541300	\$20,000		\$24,000	\$44,000
Equipment	100-45-1500-542500	\$15,000		\$9,500	\$24,500
Public Service Authority	100-45-1500-571001	\$591,808		\$102,000	\$693,808
			<u>\$135,500</u>	<u>\$135,500</u>	

That it is necessary to amend the budget in the General Fund (100) to account for year-end accounting entries for retirement contributions.

That the above transaction can be fulfilled by changing the following budget accounts:					
Transfers In WS	100-00-0000-391160	\$0	\$88,775		\$88,775
Transfers In SW	100-00-0000-391165	\$0	\$19,187		\$19,187
W/S Retirement Contr.	100-45-1500-512450	\$0		\$88,775	\$88,775
S/W Retirement Contr.	100-45-1500-512454	\$0		\$19,187	\$19,187
			<u>\$107,962</u>	<u>\$107,962</u>	

That it is necessary to amend the budget in the Georgia Gateway CID Fund (270) to account for an increase/(decrease) in revenues/expenditures of the fund.

That the above transaction can be fulfilled by changing the following budget accounts:					
Miscellaneous Revenue	270-00-0000-389000	\$0	\$20,000		\$20,000
Professional	270-00-0000-521200	\$0		\$20,000	\$20,000
			<u>\$20,000</u>	<u>\$20,000</u>	

That it is necessary to amend the budget in the Hotel/Motel Tax Fund (276) to account for increases in hotel/motel tax revenues and related transfers to General Fund, CVB Fund, and Revenue Bond Fund.

That the above transaction can be fulfilled by changing the following budget accounts:					
Hotel/motel Tax Revenues	276-00-0000-314100	\$1,200,000	\$146,116		\$1,346,116
Transfer Out to General Fund	276-00-0000-611100	\$468,000		\$56,985	\$524,985
Transfer Out to CVB	276-00-0000-611275	\$528,000		\$64,291	\$592,291
Transfer Out to Revenue Bond	276-00-0000-611500	\$204,000		\$24,840	\$228,840
Transfer In from H/M Tax Fund	100-00-0000-391190	\$468,000	\$56,985		\$524,985
Transfer In from H/M Tax Fund	275-00-0000-391190	\$528,000	\$64,291		\$592,291
Transfer In from H/M Tax Fund	420-00-0000-391190	\$204,000	\$24,840		\$228,840
General Fund Contingency	100-45-1500-574000	\$857,016		\$56,985	\$914,001
CVB Contingency	275-75-7540-579000	\$603,451		\$64,291	\$667,742
Revenue Bond Fund Contingency	420-00-0000-574000	\$23,280		\$24,840	\$48,120
			<u>\$292,232</u>	<u>\$292,232</u>	

THEREFORE, BE IT RESOLVED, that the City of Kingsland does hereby ordain, resolve, and enact the foregoing budget amendments for the City of Kingsland, Georgia.

Adopted this 19th day of December 2023.

CITY OF KINGSLAND, GEORGIA

Dr. C. Grayson Day, Jr., Mayor

Attest: _____
Jean Seigler, City Clerk