



CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA • JANUARY 16, 2024

Regular Meeting

City Council Chamber

6:00 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing for the Purpose of Considering an Alcohol License for Kingsland Bay RV Resort, LLC -

Barron Roddey with Kingsland Bay RV Resort, LLC is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 2970 Scrubby Bluff Road.

2. Public Hearing for the Purpose of Considering an Alcohol License for NY Nails Spa -

Tiffany Vo, owner of NY Nails Spa is applying for an alcohol license for complimentary beer/wine to be consumed on the premises. The business is located at 1379 East King Avenue, Suite B.

II. CALL TO ORDER AND WELCOME GUESTS

III. ROLL CALL

Charles Grayson Day Jr.
James W Galloway
Farran Fullilove
Kristy Chance
Alex Blount

Mayor
Councilman
Councilman
Councilwoman
Mayor Pro Tem

IV. INVOCATION AND PLEDGE TO THE FLAG

V. CONSENT DOCKET

- A. Approve the Council Minutes of the last regular Council Meeting
- B. Approve the Agenda as Presented
- C. Approve the Payments of Accounts Payable as Due and Funds Available

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. OLD BUSINESS

VIII. PLANNING AND ZONING

1. Approval of Re-Zoning-Map & Parcel 120 008P -

Smita Patel is requesting to re-zone parcel 120 008P to PD/R-2 (Planned Development Low Density Residential) for the purpose of an 80-unit Duplex Development. The parcel is located on the west side of Marsh Harbour Parkway containing a total of approximately 4.36 acres. The total project acreage is approximately (8) acres.

Planning Commission recommends approval with the following stipulations:

1. *Project will consist of two story duplexes only. No apartments or town homes will be approved.*

2. *If the project does not move forward, the zoning will revert back to PD/R-1.*

2. Approval of Re-Zoning - Map & Parcels 094 050 & 094 053 -

V V Farms, Inc. has applied for a Re-Zoning of Parcels 094 050 & 094 053 to R-6 (Single Family Large Tract Residential) for the purpose of a tree farm. The parcel is located on the north side of Highway 40 and on the west side of I-95 South containing a total of approximately 568 acres.

Planning Commission recommends parcels be rezoned to FT (Forest Transition District). Applicant agreed with recommendation.

3. Approval of Home Occupation - 116 Sugar Maple Way - Map & Parcel 082P 033 -

Alexander Benedit has applied for a home occupation permit for an on-line gun sales business known as "B & M Tactical". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1

Staff recommends approval with the following conditions:

- 1) *The applicant is not allowed to manufacture any type of ammunition in the home.*
- 2) *A business license will not be issued until a State Firearms Dealer license is submitted to the Planning Dept.*

Planning Commission recommends approval with the above conditions.

4. Approval of Home Occupation - 100 Cedar Breeze Drive - Map & Parcel 108F 009 -

Brandie Moody has applied for a home occupation permit for an arts and craft business known as "Covert Butterflies". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is PD/R-1.

Planning Commission recommends approval.

5. Approval of Home Occupation - 421 Cedar Breeze Drive - Map & Parcel 108F 056 -

Kristin Ehrenpreis has applied for a home occupation permit for a cake business known as "Holly's Bundt Cakes". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. The applicant has submitted a copy of her cottage license to the Planning Department. Zoning is PD/R-1.

Planning Commission recommends approval.

6. Approval of Variance- 500 West King Avenue - Map & Parcel K13 01 007 -

Eunice de Guire, acting agent for DJRM Lim Family Trust has requested a variance to the Kingsland Zoning and Land Development Ordinance, Article VII, Sec. 70.2.3, #4 (c) - Minimum side yard setbacks in a C-2 zoning district. The applicant is requesting a 7-foot variance that will allow the owner to subdivide the parcel into two lots.

Planning Commission recommends approval.

7. Approval of Annexation Request & Zoning Designation-1508 Boone Street - Map & Parcel 108 002 Ordinance 2024-01 -

Matthew Oppenheimer, with Halpern Boone Street, LLC is requesting to annex parcel 108 002 containing approximately 2.93 acres located at 1508 Boone Street. The applicant is also requesting a zoning designation of C-2 (General Commercial). The purpose of the request is to be able to connect to the city water and sewer service for a proposed restaurant.

Planning Commission recommends approval.

8. Approval of Annexation Request & Zoning Designation-1566 Boone Street - Map & Parcel 108 002J Ordinance 2024-02 -

Matthew Oppenheimer, with Halpern Boone Street, LLC is requesting to annex parcel 108 002J containing approximately 6.47 acres located at 1566 Boone Street. The applicant is also requesting a zoning designation of C-2 (General Commercial). The purpose of the request is to be able to connect to the city water and sewer service for a proposed retail development.

Planning Commission recommends approval.

9. Approval of Re-Zoning-Map & Parcels K31 06 001 & K31 06 002 -

Jason Tate with Roberts Tate, LLC acting agent for Gope Real Estate, LLC is requesting the re-zoning of Parcels K31 06 001 and K31 06 002 to C-2 (General Commercial) for the purpose of a Dollar General Store. The parcels are located on the east side of South Lee Street containing a total of approximately 4.53 acres.

Planning Commission recommends approval.

10. Approval of Variance - Parcel 095 003A - 1215 East King Avenue -

Tiffany Jackson with Drayton-Parker Companies, LLC, dba Parker's Kitchen is requesting a Variance to Article VII, Section 120.7 - Maximum Area for a Free Standing Sign = 225 square feet. Applicant is requesting a 65 square foot variance to allow for their sign to be 290 square feet in area size. Zoning is C-4 (Interchange Commercial).

Planning Commission recommends approval.

11. Approval of De-Annexation - Parcel 082 127 Ordinance 2024-03 -

Anthony Lawhorne has applied for the DeAnnexation of parcel 082 127 containing approximately 3.30 acres. The purpose of the request is because the undeveloped parcel is adjacent to the applicant's primary residence, parcel 082 130, which is located in the unincorporated area of Camden County. Parcel 082 127 is not connected to city water and sewer and does not receive any city services. Zoning is PD/R-2.

Planning Commission recommends approval.

IX. NEW BUSINESS

1. Charter Positions - Appointments for 2024 -

Per the City Charter, the following charter positions shall be appointed by the Mayor and Council annually:

- a.) Mayor Pro Tem
- b.) City Attorney - Incumbent Mr. Steven Blackerby
- c.) City Clerk - Incumbent Ms. Jean Seigler-Horne
- d.) Chief of Police - Incumbent Mr. Rickey Evans
- e.) City Treasurer - Incumbent Ms. Filiz Morrow

2. Council Appointment to the Kingsland Planning Commission -

Councilman Blount will be appointing Ms. Becci Shannon to replace Mr. Brad Shuck who is resigning due to work schedule.

3. Approval of: Alcohol License for Kingsland Bay RV Resort, LLC -

Barron Roddey with Kingsland Bay RV Resort, LLC is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 2970 Scrubby Bluff Road.

4. Approval of: Alcohol License for NY Nails Spa -

Tiffany Vo, owner of NY Nails Spa is applying for an alcohol license for complimentary beer/wine to be consumed on the premises. The business is located at 1379 East King Avenue, Suite B.

5. Approval of: Resolution 2024-01 - Establishing Qualifying Fees for the 2024 General Election -

The qualifying fee for City Council will be set at \$270.75.

6. Appointment to: Camden County Board of Health -

A six-year appointment of a Consumer or Licensed Nurse interested in promoting Public Health; appointed by the governing authority of the largest municipality in the county.

7. Approval of: Safe Kids Worldwide Coalition Agreement -

8. Bid Award: Restriping Haddock Road -

Staff recommends sole bidder, Peek Pavement Marking, LLC, for \$14,150.

9. Bid Award: Fire Station 3-Architectural Design Services & Construction Management -

Low bidder is Ellis Ricket and Associates @ \$4.8% of construction cost. Optional construction management and project close out @1.2%. This is a SPLOST VIII funded project.

Staff recommends approval of the low bidder, Ellis Ricket and Associates.

10. Bid Award: Purchase of Rear Loading Refuse Collection Truck Body -

This item is below the budgeted amount approved in the FY 2023-2024 Solid Waste Fund.

Staff recommends low bid, Environmental Products Group, 2024 Leach 2R3 for \$228,113.90. Estimated time of arrival is 60 days.

11. Bid Award: Purchase of Knuckle Boom Trash Loader with Dump Body -

This item is \$14,900.00 over the amount budgeted in the FY 2023-2024 Solid Waste Fund. Overage is offset by savings from rear loader purchase for a net savings of \$6,986.10.

Staff recommends low bid, Environmental Products Group, 2025 Petersen TL3 for \$214,900. Estimated time of arrival is 240-270 days.

12. Approval of: Water Plant #2 Well Rehabilitation -

On August 14th, Council awarded a \$98,237 contract to Southern Civil, LLC for the inspection and rehabilitation of the deep wells at Water Plant #2. The findings of the inspection include \$30,450.00 in recommended repairs. Competitive quotes for a new 30 HP Motor were received; the contractor, Southern Civil, LLC, provided the lowest bid.

Staff recommends approval.

13. Approval of: Annual Fee Renewal for City Website -

Renewal of the CivicPlus Annual Agreement for the City's website. The \$7,858.71 renewal includes a \$1,422.05 discount and comprehensive website redesign at no additional cost. Website Modules include Agenda Center, Job Postings, Document Center, ePayment Center, News Flash, and Bid Postings, to name a few.

Staff recommends approval.

14. Approval Of: Power DMS Software Subscription Renewal -

Request to renew current subscription package that includes power standards, GACP manual, power policy, and power training for \$7,031.72/annually.

Staff recommends approval.

15. Approval Of: Power DMS Software Subscription Add-On -

Request to add Power Field Training Program to the current Power DMS software subscription. This will allow the KPD to reduce/eliminate paper use, be more organized, and manage their responsibilities easier. The program can also be utilized for career progression, training, and performance evaluations. This will be an additional annual recurring cost of \$3,180 with a one-time set up fee of \$1,096.50. This will be added to the current subscription package that includes power standards, GACP manual, power policy, and power training (\$7,031.72/annually) for a total of \$10,211.72/annually.

Staff recommends approval.

16. Approval Of: Magnet Forensics GrayKey License Software Subscription -

Request to purchase GrayKey license and software subscription. Magnet GrayKey is a forensic access tool that extracts encrypted or inaccessible data from mobile devices. Initial purchase includes 30 unlocks for a total of \$17,445/annual. Recurring portion will be \$16,795 unless upgraded to unlimited access.

Staff recommends approval.

17. Approval of: Renewal of Service Agreement with CE-Tech of Jacksonville, Inc.

-

CE-Tech provides scheduled inspections and maintenance of medical equipment housed on the city's fire trucks and at the fire stations.

Staff recommends approval.

X. MAYOR AND COUNCIL ANNOUNCEMENT

XI. ADJOURNED



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4370

AGENDA ITEM (ID # 4370)

Public Hearing for the Purpose of Considering an Alcohol License for Kingsland Bay RV Resort, LLC

Barron Roddey with Kingsland Bay RV Resort, LLC is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 2970 Scrubby Bluff Road.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Public Hearing
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4368

AGENDA ITEM (ID # 4368)

Public Hearing for the Purpose of Considering an Alcohol License for NY Nails Spa

Tiffany Vo, owner of NY Nails Spa is applying for an alcohol license for complimentary beer/wine to be consumed on the premises. The business is located at 1379 East King Avenue, Suite B.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4341)

DOC ID: 4341

Approval of Re-Zoning-Map & Parcel 120 008P

Smita Patel is requesting to re-zone parcel 120 008P to PD/R-2 (Planned Development Low Density Residential) for the purpose of an 80-unit Duplex Development. The parcel is located on the west side of Marsh Harbour Parkway containing a total of approximately 4.36 acres. The total project acreage is approximately (8) acres.

Planning Commission recommends approval with the following stipulations:

- 1. Project will consist of two story duplexes only. No apartments or town homes will be approved.*
- 2. If the project does not move forward, the zoning will revert back to PD/R-1.*



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: January 2, 2024

City Council Meeting Date: January 9, 2024

Agenda Item: Rezoning

Background:

The Laurel Island/Marsh Harbor area surrounding the proposed development has a mixture of single family and duplex communities. The applicant has submitted a conceptual site plan (attached) of a duplex development consisting of 80 units that has been reviewed by the planning department. The rezoning request of PD/R-2 will be consistent with the landscape of the area, contiguous with the zoning districts within the community, and will provide attainable housing to the citizens of Kingsland. No final site plan or engineering plans have been approved by the planning dept. at this time. There is existing sewer and water availability to the property.

FYI- A Community Outreach Meeting was hosted by the developer on Monday November 13, 2023. Several surrounding residents and land owners in the area were invited to the meeting for a presentation of the project and for a chance to ask questions and express any concerns they may have about the project.

Summary:

Bill Gross, acting agent for property owner Smita Patel is requesting that parcel 120 008P be rezoned to **PD/R-2 (Planned Development Low Density Residential)** for the purpose of an 80-unit duplex development. The parcel contains approx. 4.35 acres and is located on the west side of Marsh Harbour Pkwy. The total acreage of the project will be approx. 8 acres total combined with parcel 120 017.

Current Zoning: PD/R-1 (Planned Development Single Family Residential)

Is Proposal Consistent with the Comprehensive Plan? Yes

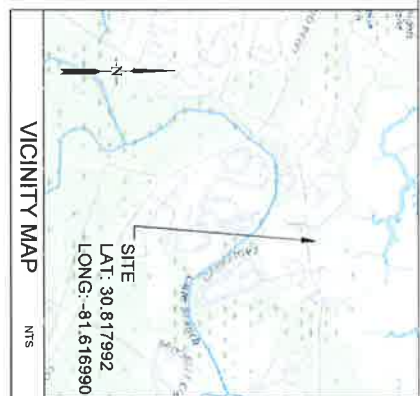
Staff Recommendation: Staff Recommends Approval

Scott L. Kimball
Planning Director



The City of Kingsland, GA
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Ph: 912-729-5613
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Scott L. Kimball
Planning Director



- Know what's below.
Call before you dig.**

SCALE:
1" = 50'

SHEET:



CONCEPT PLAN

LAUREL SPRINGS PHASE 1
KINGSLAND, GA

PREPARED FOR:
VCREATEZ (C/O BILL GROSS)

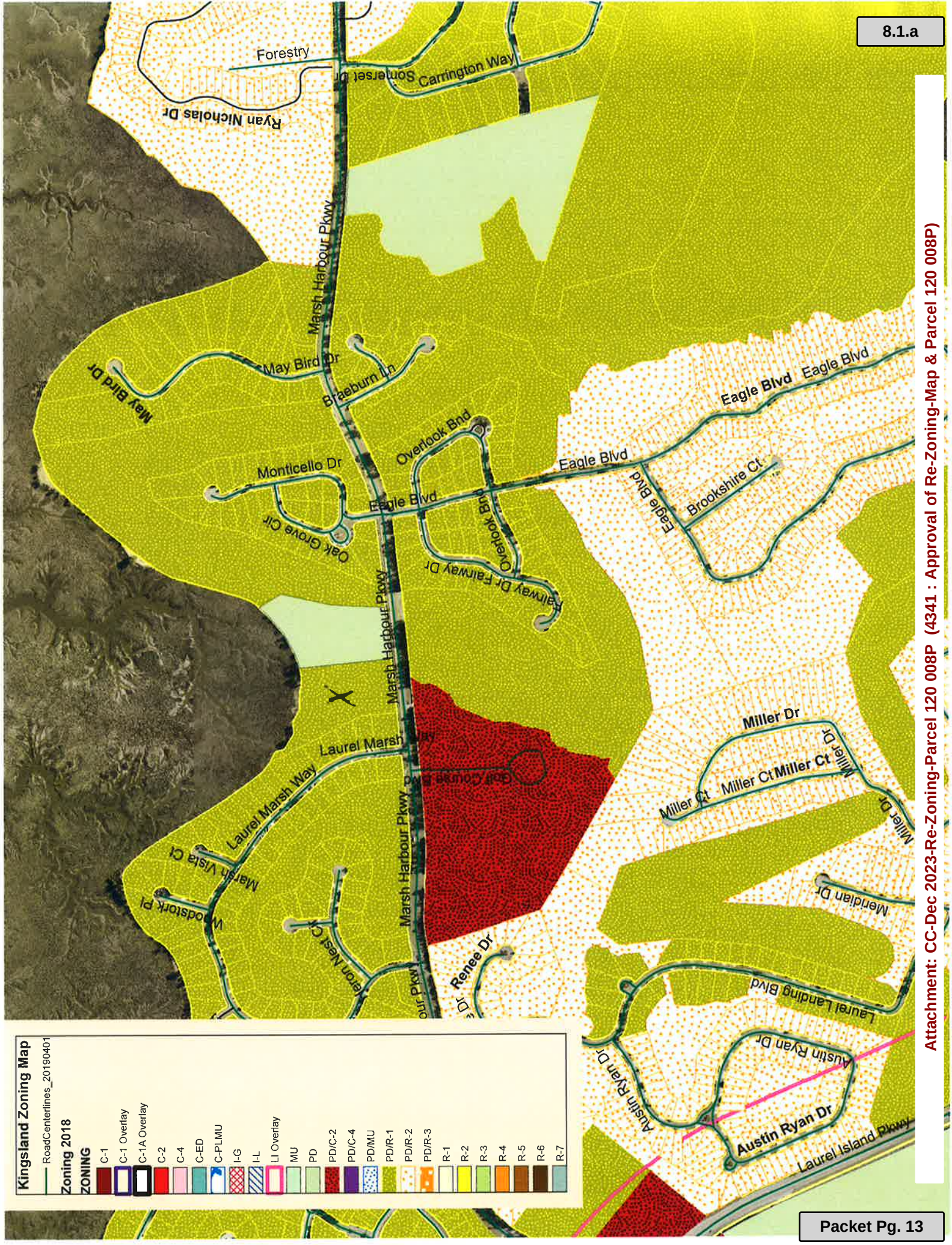


ROBERTS CIVIL ENGINEERING, LLC
301 SEA ISLAND ROAD, SUITE 10
ST. SIMONS, GA 31522
912-438-9681 OFFICE
912-289-0339 FAX

Kingsland Zoning Map
 RoadCenterlines_20190401

Zoning 2018

ZONING	Color/Pattern
C-1	Red
C-1 Overlay	Red with diagonal lines
C-1A Overlay	Red with cross-hatch
C-2	Orange
C-4	Yellow
C-ED	Light Green
C-PLMU	Light Blue
I-G	Dark Green
I-L	Dark Green with diagonal lines
LI Overlay	Light Green with diagonal lines
MU	Light Green
PD	Light Green
PD/C-2	Red with diagonal lines
PD/C-4	Orange with diagonal lines
PD/MU	Light Green with diagonal lines
PD/R-1	Light Green with diagonal lines
PD/R-2	Light Green with diagonal lines
PD/R-3	Light Green with diagonal lines
R-1	Light Green
R-2	Yellow
R-3	Light Green
R-4	Orange
R-5	Dark Green
R-6	Dark Green
R-7	Dark Green





Camden County, GA



Overview



Legend

- Parcels
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels**

Parcel ID	120 008P	Owner	PATEL SMITA	Last 2 Sales			
Class Code	Residential		230 WARREN MASON BLVD	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		BRUNSWICK, GA 31520	4/11/2013	\$10450	AL	U
	KINGSLAND	Physical Address	n/a	11/5/2010	0	FC	U
Acres	4.35	Assessed Value	Value \$76001				

(Note: Not to be used on legal documents)

Date created: 11/9/2023

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Attachment: CC-Dec 2023-Re-Zoning-Parcel 120 008P (4341 : Approval of Re-Zoning-Map & Parcel 120 008P)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4307)

DOC ID: 4307

Approval of Re-Zoning - Map & Parcels 094 050 & 094 053

V V Farms, Inc. has applied for a Re-Zoning of Parcels 094 050 & 094 053 to R-6 (Single Family Large Tract Residential) for the purpose of a tree farm. The parcel is located on the north side of Highway 40 and on the west side of I-95 South containing a total of approximately 568 acres.

Planning Commission recommends parcels be rezoned to FT (Forest Transition District). Applicant agreed with recommendation.



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Planning and Community Development

Staff Report

Planning Commission Meeting Date: November 6, 2023

City Council Meeting Date: November 13, 2023

Agenda Item: Rezoning

Background:

The area surrounding the development has a mixture of residential and commercial. The two parcels are undeveloped and mainly wooded under the current conditions and has significant acreage of wetlands that would make it difficult to develop under current ACOE regulations. The applicant plans to plant pine trees for agricultural farming purposes and the rezoning request will maintain the current characteristics of the parcels and should not have any negative impacts to the area. The city does not have an actual Agricultural Zoning designation, so the applicant is asking to rezone the parcels to R-6 which allows for agricultural production. (Ordinance Attached).

Summary:

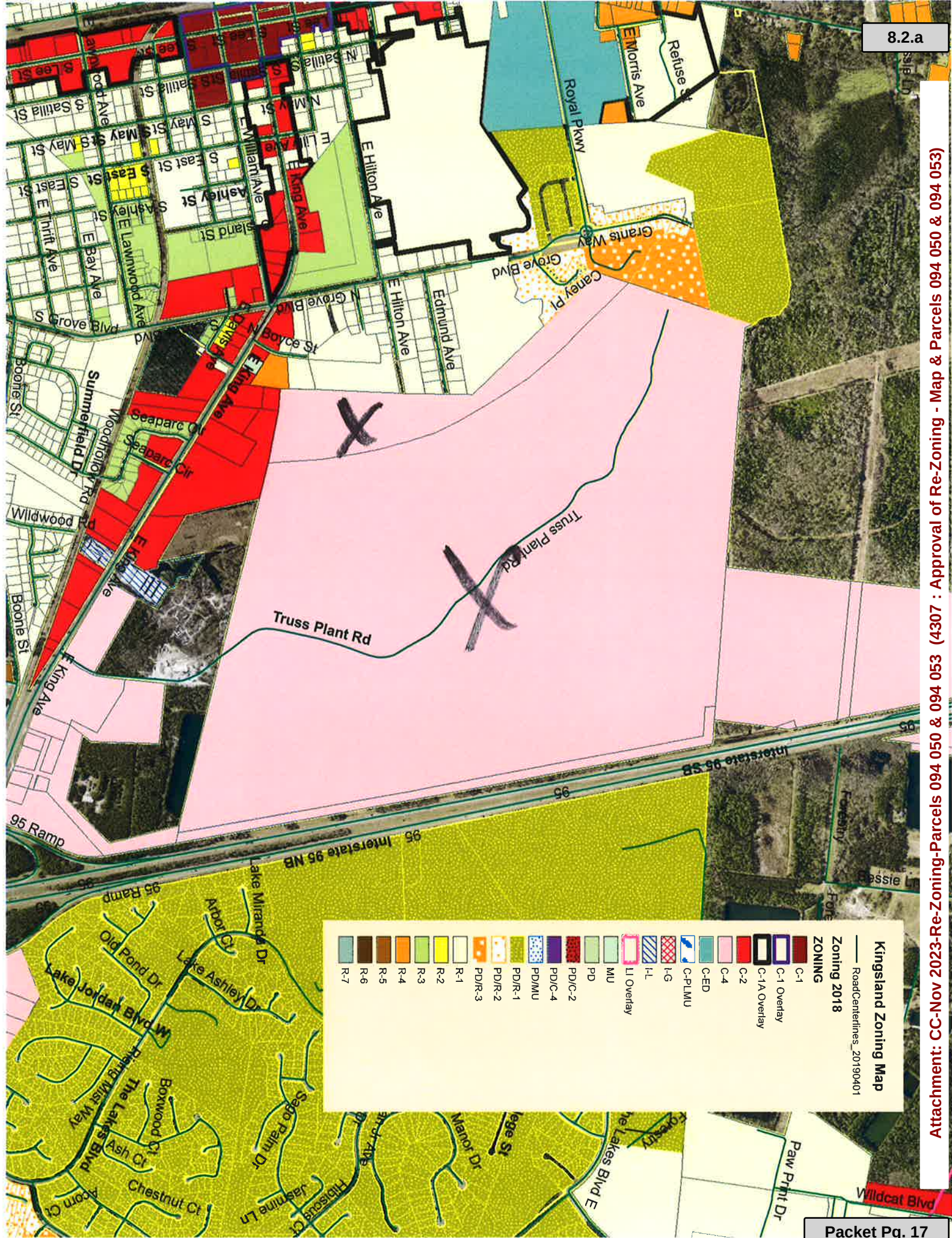
Robbie Cheek, acting agent for property owners VV Farms, Inc. has applied for a rezoning of parcel 094 050 and 094 053 containing approx. 568 acres located north of Hwy. 40 East and on the west side of I-95 South. The applicant is requesting the parcels be rezoned to R-6 (Single-Family Large Tract Residential) for the purpose of a Pine Tree Farm.

Current Zoning: C-4 (Interchange Commercial)

Is Proposal Consistent with the Comprehensive Plan? No, but the parcels are unable to be developed as commercial.

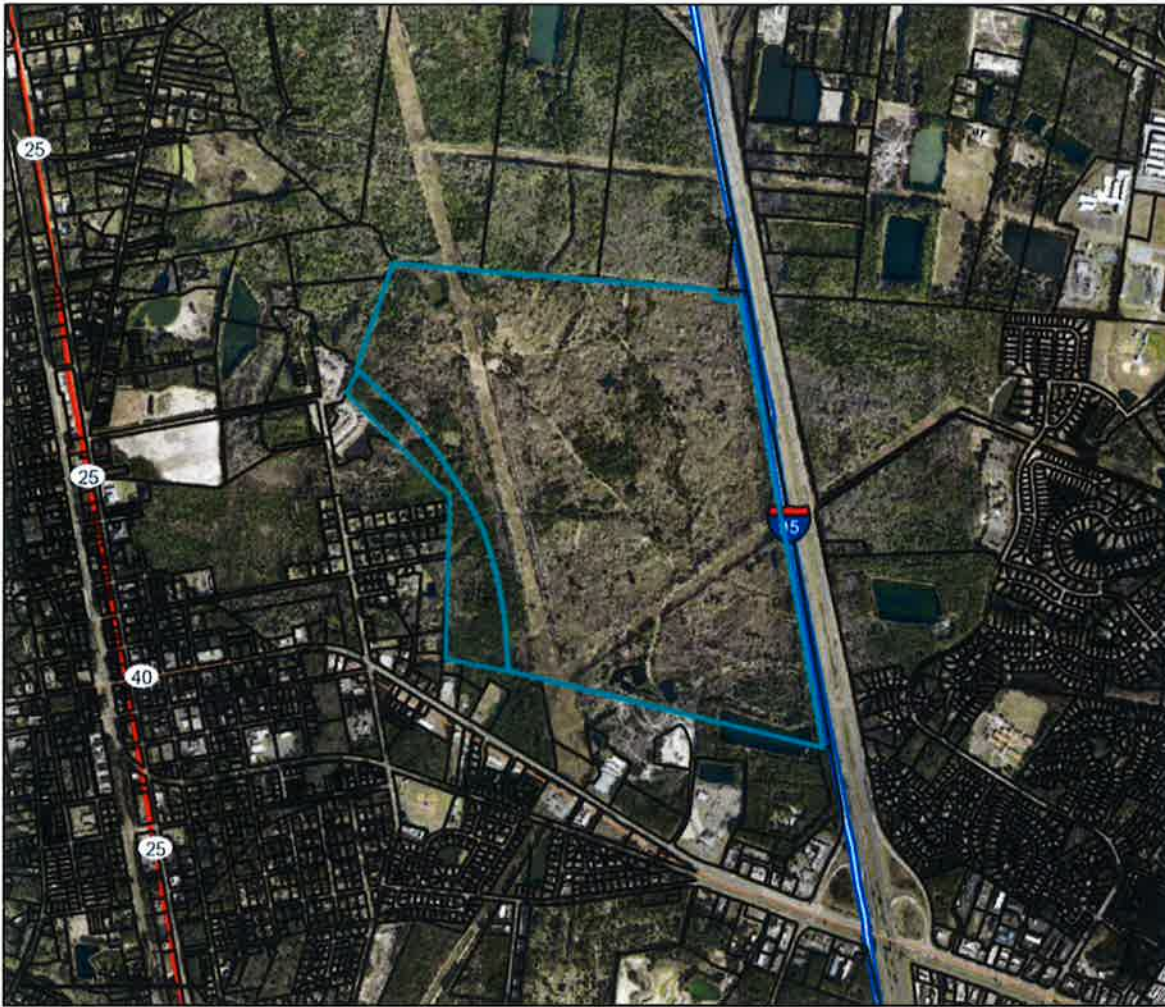
Staff Recommendation: Staff Recommends Approval

Scott L. Kimball
Planning Director





Camden County, GA



Overview



Legend

- Parcels
- USA Major Highways**
 - Limited Access
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 - Ferry
 - Pedestrian Way
- City Labels**

Parcel ID	094 053	Owner	VV FARMS INC	Last 2 Sales			
Class Code	Agricultural		2720 COACHMAN LAKES DR	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		JACKSONVILLE, FL 32246	8/10/2009	0	GV	U
	KINGSLAND	Physical Address	n/a	12/28/2005	\$650000	MN	U
Acres	536.01	Assessed Value	Value \$491361				

(Note: Not to be used on legal documents)

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City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4334)

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4334

8.3

Approval of Home Occupation - 116 Sugar Maple Way - Map & Parcel 082P 033

Alexander Bedit has applied for a home occupation permit for an on-line gun sales business known as "B & M Tactical". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is R-1

Staff recommends approval with the following conditions:

- 1) *The applicant is not allowed to manufacture any type of ammunition in the home.*
- 2) *A business license will not be issued until a State Firearms Dealer license is submitted to the Planning Dept.*

Planning Commission recommends approval with the above conditions.



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Planning and Community Development Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Home Occupation for 116 Sugar Maple Way

Summary:

Alexander Benedit has applied for a home occupation permit for an on-line gun sales business known as "B & M Tactical". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO.

Zoning: R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval with the following conditions:

- 1) The applicant is not allowed to manufacture any type of ammunition in the home.
- 2) A business license will not be issued until a State Firearms Dealer license is submitted to the Planning Dept.

Scott L. Kimball
Planning & Zoning Director



Camden County, GA



Overview



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- Parcels
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Parcel ID	082P 033	Owner	BENEDIT ALEXANDER M &	Last 2 Sales			
Class Code	Residential		ALEJANDRA	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		116 SUGAR MAPLE WAY	6/27/2023	\$245000	FM	Q
	KINGSLAND		KINGSLAND, GA 31548	10/9/2020	\$154900	FM	Q
Acres	0.57	Physical Address	116 SUGAR MAPLE WAY				
		Assessed Value	Value \$187763				

(Note: Not to be used on legal documents)

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City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4335)

DOC ID: 4335

Approval of Home Occupation - 100 Cedar Breeze Drive - Map & Parcel 108F 009

Brandie Moody has applied for a home occupation permit for an arts and craft business known as "Covert Butterflies". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is PD/R-1.

Planning Commission recommends approval.



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Planning and Community Development Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Home Occupation for 100 Cedar Breeze Drive

Summary:

Brandie Moody has applied for a home occupation permit for an arts and craft business known as “Covert Butterflies”. The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO.

Zoning: PD/R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval

Scott L. Kimball
Planning & Zoning Director

Kingsland Zoning Map

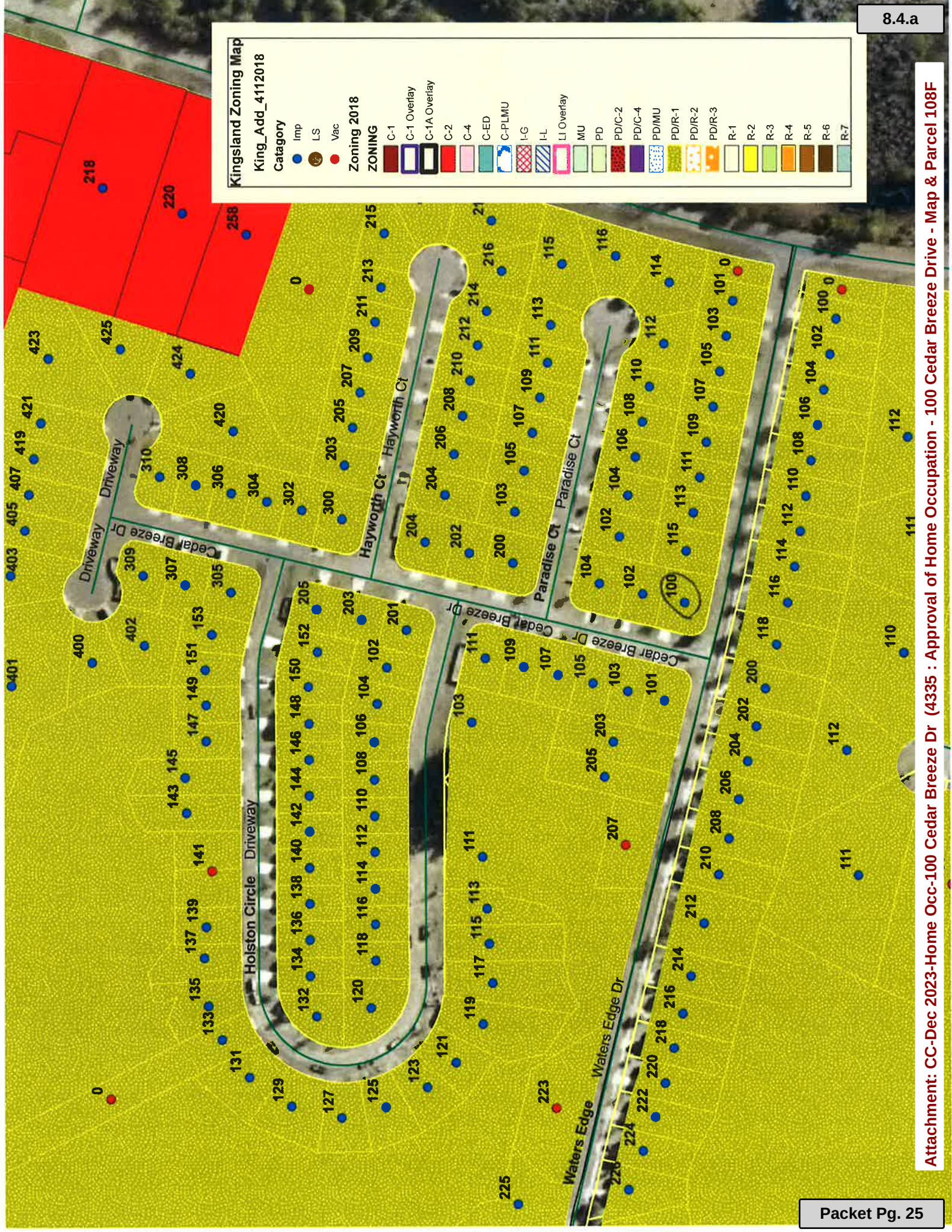
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Category

- Imp
- LS
- Vac

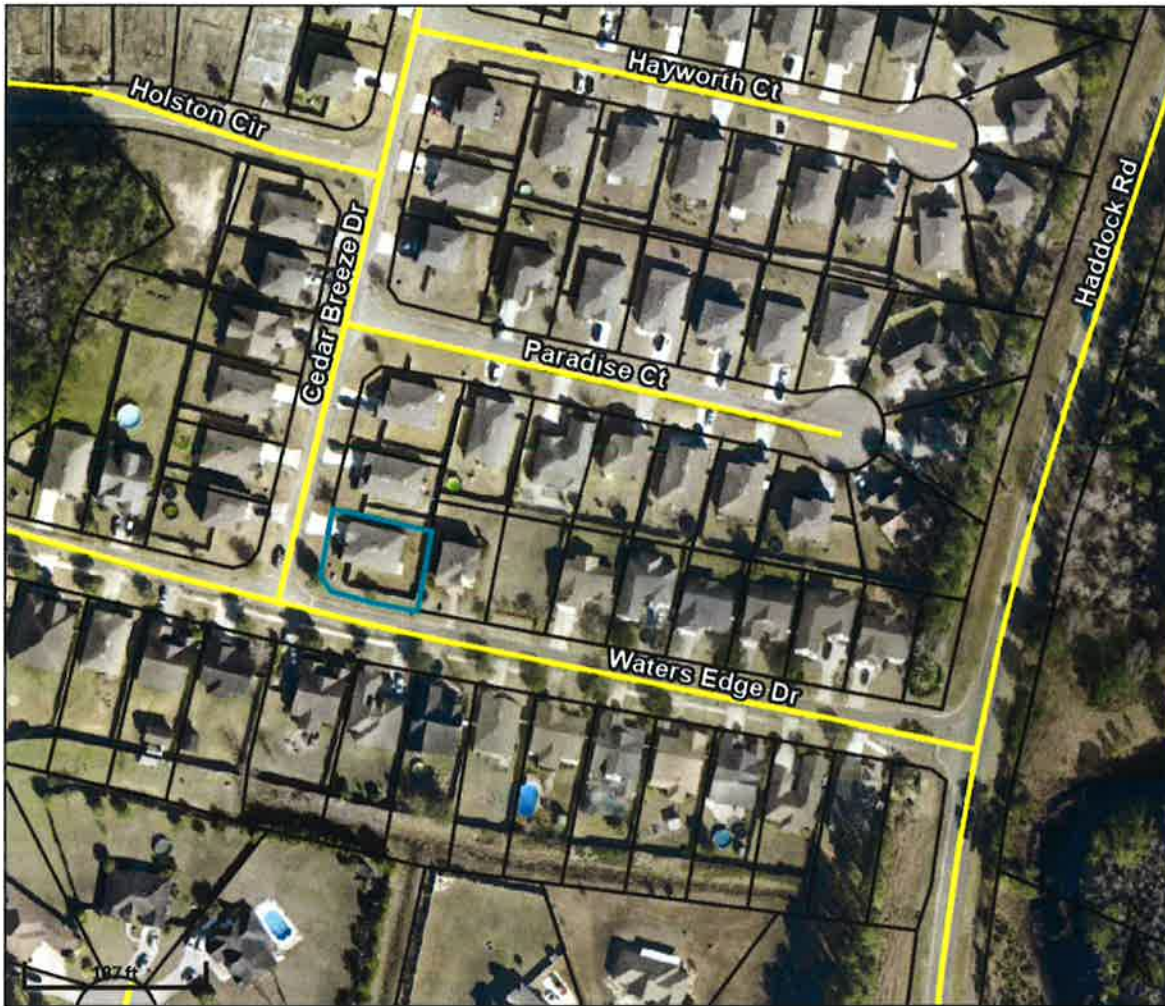
Zoning 2018

ZONING	C-1	C-1 Overlay	C-1A Overlay	C-2	C-4	C-ED	C-PLMU	I-G	I-L	LI Overlay	MU	PD	PD/C-2	PD/C-4	PD/MU	PD/R-1	PD/R-2	PD/R-3	R-1	R-2	R-3	R-4	R-5	R-6	R-7





Camden County, GA



Overview



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- City Labels

Parcel ID	108F 009	Owner	MOODY RYAN SCOTT & BRANDIE	Last 2 Sales			
Class Code	Residential		CHRISTINE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		100 CEDAR BREEZE DRIVE	2/27/2019	\$171200	FM	Q
	KINGSLAND		KINGSLAND, GA 31548	9/4/2018	\$23500	MP	U
Acres	0.19	Physical Address	100 CEDAR BREEZE DR				
		Assessed Value	Value \$280152				

(Note: Not to be used on legal documents)

Date created: 11/13/2023

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GEOSPATIAL



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Home Office Occupancy
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4336)

DOC ID: 4336

Approval of Home Occupation - 421 Cedar Breeze Drive - Map & Parcel 108F 056

Kristin Ehrenpreis has applied for a home occupation permit for a cake business known as "Holly's Bundt Cakes". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. The applicant has submitted a copy of her cottage license to the Planning Department. Zoning is PD/R-1.

Planning Commission recommends approval.



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Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Home Occupation for 421 Cedar Breeze Drive

Summary:

Kristin Ehrenpreis has applied for a home occupation permit for a cake business known as “Holly’s Bundt Cakes”. The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. The applicant has submitted a copy of her cottage license to the Planning Dept.

Zoning: PD/R-1

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval

Scott L. Kimball
Planning & Zoning Director





Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels

Parcel ID	108F 056	Owner	EHRENPREIS DAVID & KRISTIN	Last 2 Sales			
Class Code	Residential		LEVERETT	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		421 CEDAR BREEZE DRIVE				
	KINGSLAND		KINGSLAND, GA 31548	6/27/2022	\$263500	FM	Q
Acres	0.21	Physical Address	421 CEDAR BREEZE DR	4/22/2020	\$200700	FM	Q
		Assessed Value	Value \$263500				

(Note: Not to be used on legal documents)

Date created: 11/14/2023

Last Data Uploaded: 11/13/2023 10:39:49 PM

Developed by Schneider
GEOSPATIAL



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4337)

DOC ID: 4337

Approval of Variance- 500 West King Avenue - Map & Parcel K13 01 007

Eunice de Guire, acting agent for DJRM Lim Family Trust has requested a variance to the Kingsland Zoning and Land Development Ordinance, Article VII, Sec. 70.2.3, #4 (c) - Minimum side yard setbacks in a C-2 zoning district. The applicant is requesting a 7-foot variance that will allow the owner to subdivide the parcel into two lots.

Planning Commission recommends approval.



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

Planning and Community Development Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Variance for Parcel K13 01 007- 500 W. King Ave.

Background: The applicant submitted a plat and site plan showing a proposed split of parcel K1301 007. There is an existing building in the center of the parcel and if the parcel is subdivided, the new property line created would split the building on to two separate properties. The new lot lines would create a 0' side setback on one side of each parcel. The property owner is wanting to split the property to be able to sell one side of the building. Due to the hardship of not being able to move the building, the Planning Dept. sees no reason the variance should not be granted.

Summary: **Eunice de Guire**, acting agent for the property owners, DJRM Lim Family Trust is requesting a Variance to Article VII, Section 70.2.3 #4(c) –Minimum side yard setbacks from any other property line: 7 feet. Applicant is requesting a 7' variance to the required setbacks to be able to subdivide the parcel and building.

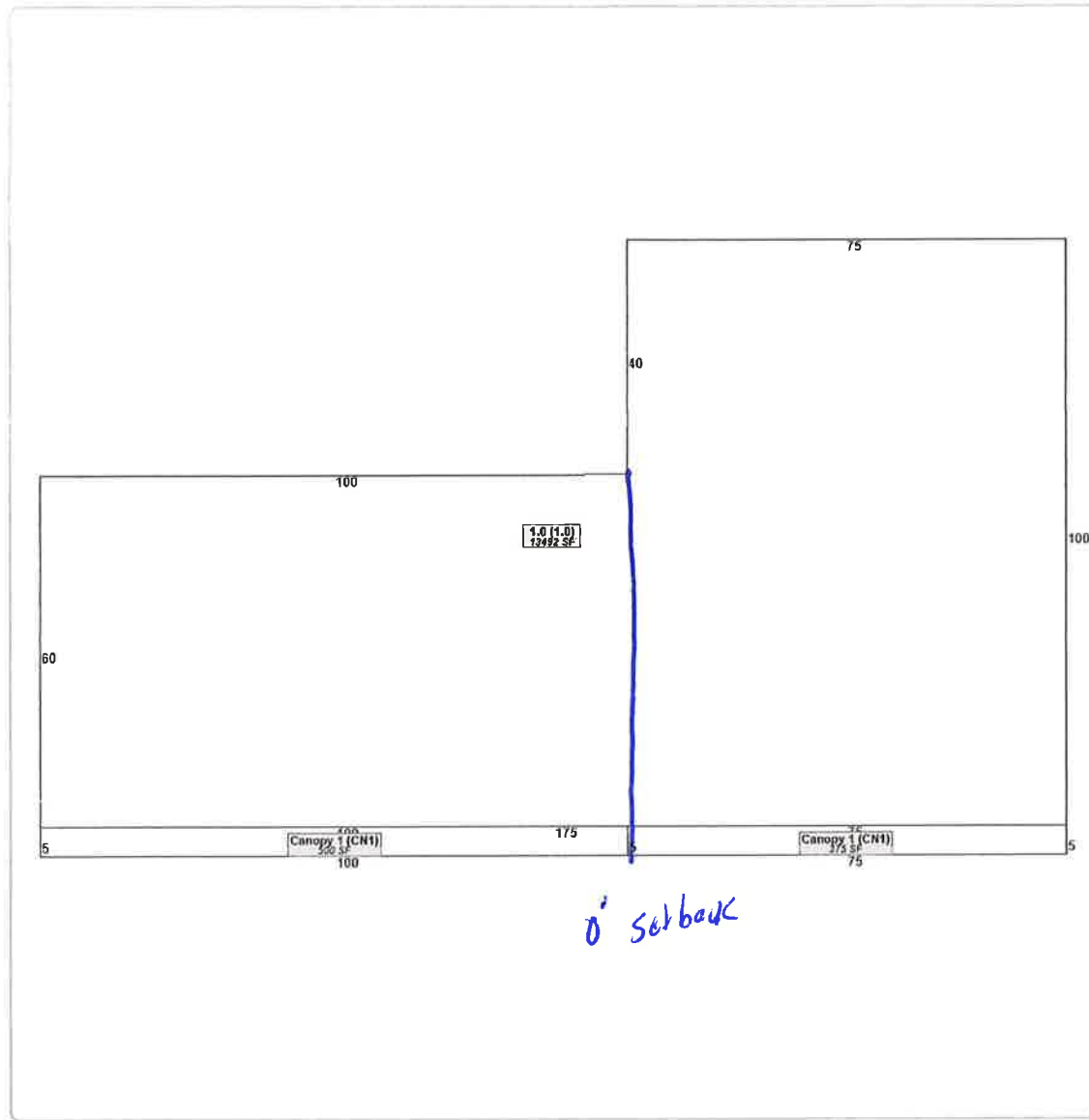
Zoning: C-2 (General Commercial)

Is Proposal Consistent with the Comprehensive Plan? N/A

Staff Recommendation: Staff recommends approval of the variance request.

Scott L. Kimball

Planning & Zoning Director



No data available for the following modules: Rural Land, Conservation Use Rural Land, FLPA, Residential Improvement Information, Mobile Homes, Prebill Mobile Homes, Permits.

The information contained herein reflects the values as approved by the Camden County Board of Assessors for the 2022 tax digest. Parcel mapping is current with the latest update shown. Please note that the Assessors' Office establishes values only. The Camden County Tax Commissioner should be contacted with tax bill related questions.

[User Privacy Policy](#) | [GDPR Privacy Notice](#)
[Last Data Upload: 10/31/2023, 11:01:22 PM](#)

Contact Us

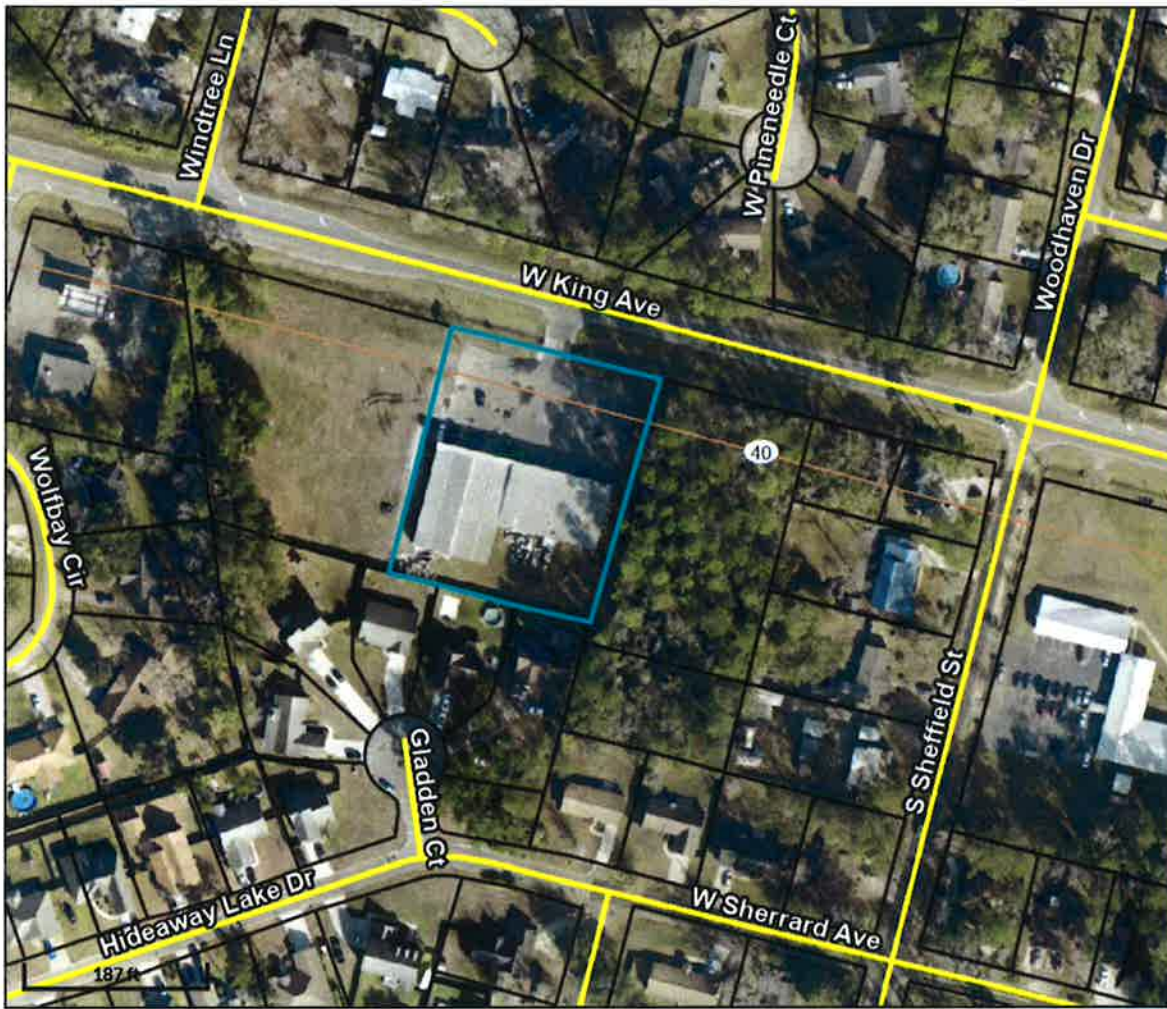
Developed by







Camden County, GA



Overview

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- Parcels
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 - Pedestrian Way
- City Labels

Parcel ID	K13 01 007	Owner	DJRM LIM FAMILY TRUST	Last 2 Sales			
Class Code	Commercial		DAN KISUK LIM & JANET HUEOK LIM	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		AS CO TRUSTEES				
	KINGSLAND		24310 MOULTON PARKWAY, SUITE O #	1/28/2015	0	QC	U
Acres	1.21		284	1/28/2015	\$162500	NM	U
			LAGUNA HILLS, CA 92637				
		Physical Address	500 W KING AVE				
		Assessed Value	Value \$696369				

(Note: Not to be used on legal documents)

Date created: 11/13/2023
Last Data Uploaded: 11/11/2023 3:09:05 AM

Developed by Schneider
GEOSPATIAL



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Annexation
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

AGENDA ITEM (ID # 4338)

DOC ID: 4338

Approval of Annexation Request & Zoning Designation-1508 Boone Street - Map & Parcel 108 002 Ordinance 2024-01

Matthew Oppenheimer, with Halpern Boone Street, LLC is requesting to annex parcel 108 002 containing approximately 2.93 acres located at 1508 Boone Street. The applicant is also requesting a zoning designation of C-2 (General Commercial). The purpose of the request is to be able to connect to the city water and sewer service for a proposed restaurant.

Planning Commission recommends approval.



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Annexation Request and Zoning Designation

Summary:

Matthew Oppenheimer with Halpern Boone St., LLC has applied for the Annexation of parcel 108 002 containing approx. 2.93 acres located at 1508 Boone St. in the unincorporated area of Camden County. The purpose of the Annexation is to have water and sewer access to the parcel for a proposed restaurant. The adjacent properties on the east and west side are city parcels and are zoned C-2 (General Commercial) and I-L (Light Industrial). There is existing water and sewer access in the area. The applicant is also requesting a zoning designation of C-2 (General Commercial) for the parcel if the annexation is approved, which is consistent for this area of the city.

Current Zoning: C-G/ General Commercial (County)

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends approval

Scott L. Kimball
 Planning Director

FLING INFORMATION

CAMDEN COUNTY TAX PARCEL No. 108 002
1508 BOONE STREET KINGSLAND, GEORGIA

MAP TO SHOW BOUNDARY & TOPOGRAPIHICAL SURVEY OF
A PARCEL OF LAND LYING IN THE 1606th G.M.D.,
CAMDEN COUNTY, GEORGIA
(BOND & RETURN OF LANDS EXEMPTED BY 1920 ACT, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000)

CLOSURE STATEMENT:
THE FIELD DATA WAS TAKEN ON 10/10/2023 AND 10/11/2023. A CLOSE
EXAMINATION OF THE FIELD DATA AND THE RECORDS OF CAMDEN COUNTY
REVEALS THAT THE PARCEL IS NOT SUBJECT TO ANY ENCUMBRANCES
OTHER THAN THE TAX PARCEL RECORD. THE PARCEL IS NOT SUBJECT
TO BE ACQUIRED UNDER ONE FOOT IN 150800 FEET.

FOR: Halpern Bonne Street, LLC a
Georgia Limited Liability Company

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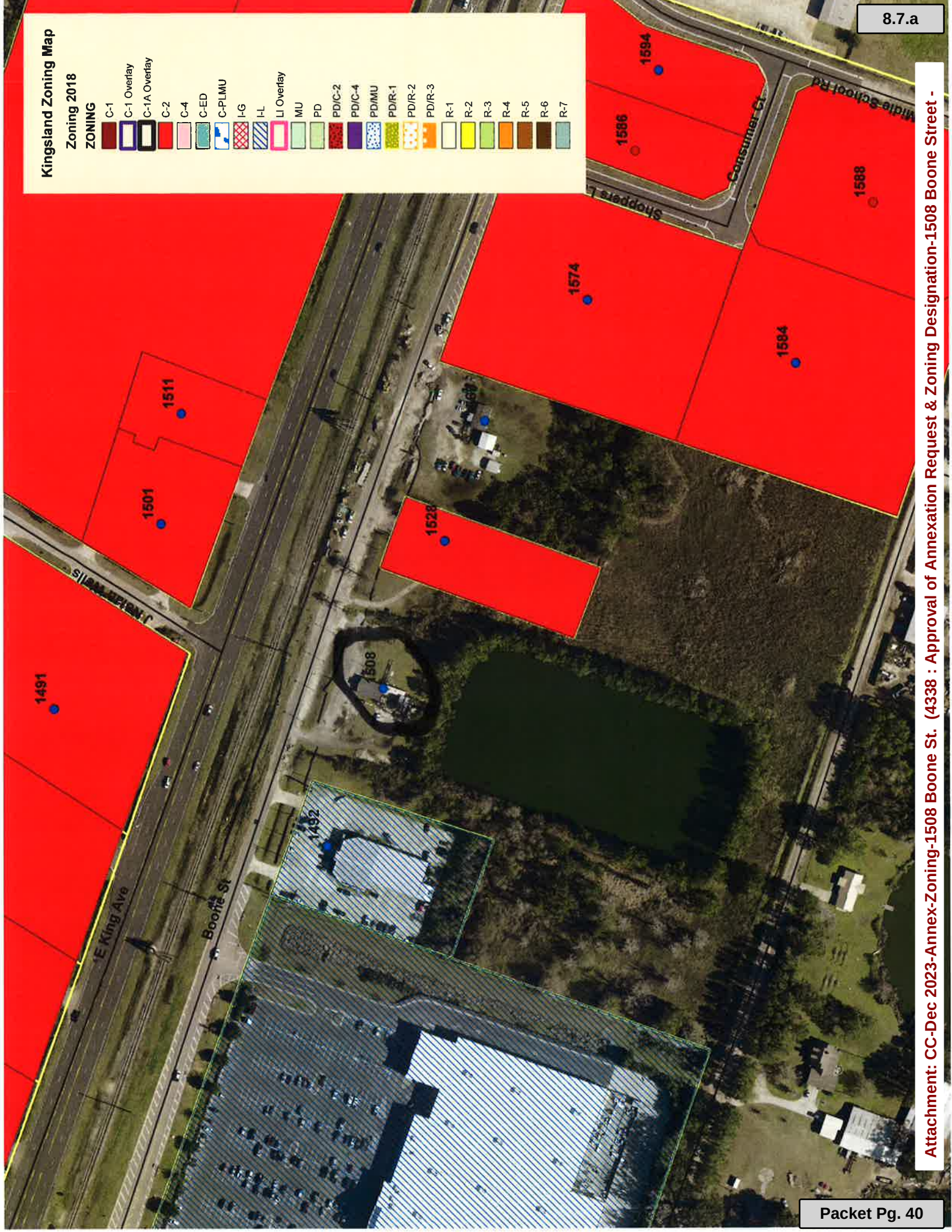
POINT OF REFERENCE

Kingsland Zoning Map

Zoning 2018

ZONING

- C-1
- C-1 Overlay
- C-1A Overlay
- C-2
- C-4
- C-ED
- C-PLMU
- I-G
- I-L
- LI Overlay
- MU
- PD
- PD/C-2
- PD/C-4
- PD/MU
- PD/R-1
- PD/R-2
- PD/R-3
- R-1
- R-2
- R-3
- R-4
- R-5
- R-6
- R-7





Camden County, GA



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- Zoning**
 - A-F
 - A-R
 - C-G
 - C-I
 - C-N
 - C-P
 - City
 - I-G
 - I-R
 - LCI
 - MHP
 - PD
 - R-1
 - R-2
 - R-3
 - RVD
 - Unknown

Parcel ID 108 002
Class Code Commercial
Taxing District 42 UNINCORPORATED SERVICE DIST
Acres 2.93

Owner HALPERN BOONE STREET LLC
 5200 ROSWELL ROAD
 ATLANTA, GA 30342
Physical Address 1508 BOONE ST
Assessed Value Value \$797058

Last 2 Sales		Net Price	Reason	Qual
Date	10/17/2023	\$1000000	NQ	U
	12/8/2008	0	GV	U

(Note: Not to be used on legal documents)

ORDINANCE NO. 2024-01**AN ORDINANCE TO ANNEX A 2.93 ACRE TRACT OF LAND, OWNER HALPERN
BOONE STREET, LLC, BY THE CITY OF KINGSLAND**

WHEREAS, the City of Kingsland seeks to encourage planned growth and development that offers urban type services; and

WHEREAS, Halpern Boone Street, LLC owns the tract of land located at 1508 Boone Street, otherwise described as map and parcel 108 002, consisting of a total of 2.93 acres to be annexed which is currently undeveloped.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND that the City of Kingsland annex the stated property of Halpern Boone Street, LLC and that it be zoned C-2 (General Commercial).

Adopted and approved this 9th day of January, 2024.

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4339)

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Annexation
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4339

8.8

Approval of Annexation Request & Zoning Designation-1566 Boone Street - Map & Parcel 108 002J Ordinance 2024-02

Matthew Oppenheimer, with Halpern Boone Street, LLC is requesting to annex parcel 108 002J containing approximately 6.47 acres located at 1566 Boone Street. The applicant is also requesting a zoning designation of C-2 (General Commercial). The purpose of the request is to be able to connect to the city water and sewer service for a proposed retail development.

Planning Commission recommends approval.



The City of Kingsland, GA
 107 South Lee Street
 P.O. Box 250
 Kingsland, GA 31548
 Ph: 912-729-5613
 Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Annexation Request and Zoning Designation

Summary:

Matthew Oppenheimer with Halpern Boone St., LLC has applied for the Annexation of parcel 108 002J containing approx. 6.47 acres located at 1566 Boone St. in the unincorporated area of Camden County. The purpose of the Annexation is to have water and sewer access to the parcel for a proposed retail development. The adjacent properties on the east and west side are city parcels and are zoned C-2 (General Commercial). There is existing water and sewer access in the area. The applicant is also requesting a zoning designation of C-2 (General Commercial) for the parcel if the annexation is approved, which is consistent for this area of the city.

Current Zoning: C-G/ General Commercial (County)

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends approval

Scott L. Kimball
 Planning Director

Kingsland Zoning Map

Zoning 2018

ZONING

C-1	C-1 Overlay	C-1A Overlay	C-2	C-4	C-ED	C-PLMU	I-G	I-L	LI Overlay	MU	PD	PD/C-2	PD/C-4	PD/MU	PD/R-1	PD/R-2	PD/R-3	R-1	R-2	R-3	R-4	R-5	R-6	R-7
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Camden County, GA



Overview



Legend

- Parcels
- Roads
- USA Major Highways**
 - Limited Access
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 - Pedestrian Way
- City Labels**
- Zoning**
 - A-F
 - A-R
 - C-G
 - C-I
 - C-N
 - C-P
 - City
 - I-G
 - I-R
 - LCI
 - MHP
 - PD
 - R-1
 - R-2
 - R-3
 - RVD
 - Unknown

Parcel ID	108 002J	Owner	HALPERN BOONE STREET LLC	Last 2 Sales Date	10/17/2023	Net Price	\$1200000	Reason	NQ	Qual	U
Class Code	Commercial		5200 ROSWELL ROAD		n/a		0		n/a		n/a
Taxing District	42 UNINCORPORATED SERVICE DIST		ATLANTA, GA 30342								
	42 UNINCORPORATED SERVICE DIST	Physical Address	1566 BOONE ST								
Acres	6.82	Assessed Value	Value \$1150781								

(Note: Not to be used on legal documents)

ORDINANCE NO. 2024-02**AN ORDINANCE TO ANNEX A 6.47 ACRE TRACT OF LAND, OWNER HALPERN
BOONE STREET, LLC, BY THE CITY OF KINGSLAND**

WHEREAS, the City of Kingsland seeks to encourage planned growth and development that offers urban type services; and

WHEREAS, Halpern Boone Street, LLC owns the tract of land located at 1566 Boone Street, otherwise described as map and parcel 108 002J, consisting of a total of 6.47 acres to be annexed which is currently undeveloped.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND that the City of Kingsland annex the stated property of Halpern Boone Street, LLC and that it be zoned C-2 (General Commercial).

Adopted and approved this 9th day of January, 2024.

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4342)

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4342

8.9

Approval of Re-Zoning-Map & Parcels K31 06 001 & K31 06 002

Jason Tate with Roberts Tate, LLC acting agent for Gope Real Estate, LLC is requesting the re-zoning of Parcels K31 06 001 and K31 06 002 to C-2 (General Commercial) for the purpose of a Dollar General Store. The parcels are located on the east side of South Lee Street containing a total of approximately 4.53 acres.

Planning Commission recommends approval.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: December 4, 2023

City Council Meeting Date: December 11, 2023

Agenda Item: Rezoning for Parcels K31 06 001 & K31 06 002

Background:

The area surrounding the proposed development has a mixture of residential and commercial developments. The parcels are located within the C1-A business corridor district and a majority of the parcels on US 17 (S. Lee St.) are zoned C-2 (General Commercial). The applicant has submitted a conceptual site plan for a proposed Dollar General Store. Although there are several Dollar General Stores within Camden County, the applicant feels this use of commercial rather than residential would be consistent with the area and beneficial for the surrounding neighborhoods. The rezoning request of C-2 will be consistent with the landscape of the area, within the C1-A business corridor. No final site plan or engineering plans have been approved by the planning dept. at this time. There is existing sewer and water availability to the property.

FYI- The Kingsland Downtown Development Authority has given their approval of the development as long as they have input on the building facade and landscaping design as required in the city ordinance.

Summary:

Roberts Tate, LLC and Spring Hill Land Trust, acting agent for property owner Gope Real Estate, LLC is requesting that parcels K31 06 001 & K31 06 002 be rezoned to **C-2 (General Commercial)** and remain within the C1-A Business Corridor District for the purpose of a Dollar General Store. The parcels contain a total of approx. 4.53 acres and are located on the east side of S. Lee St.

Current Zoning: R-1(Single Family Residential) & R-4 (Single Family Mobile Home)



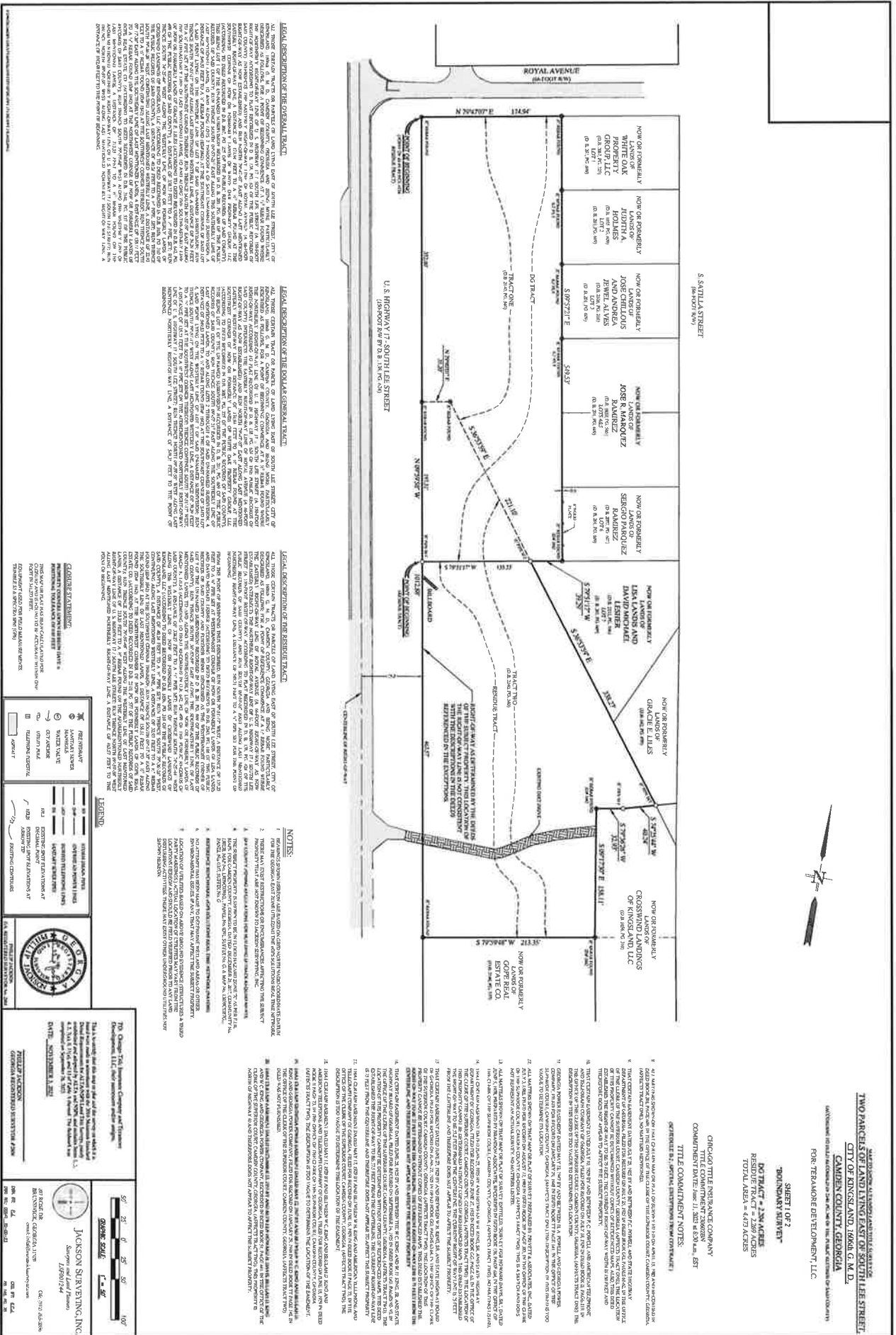
The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

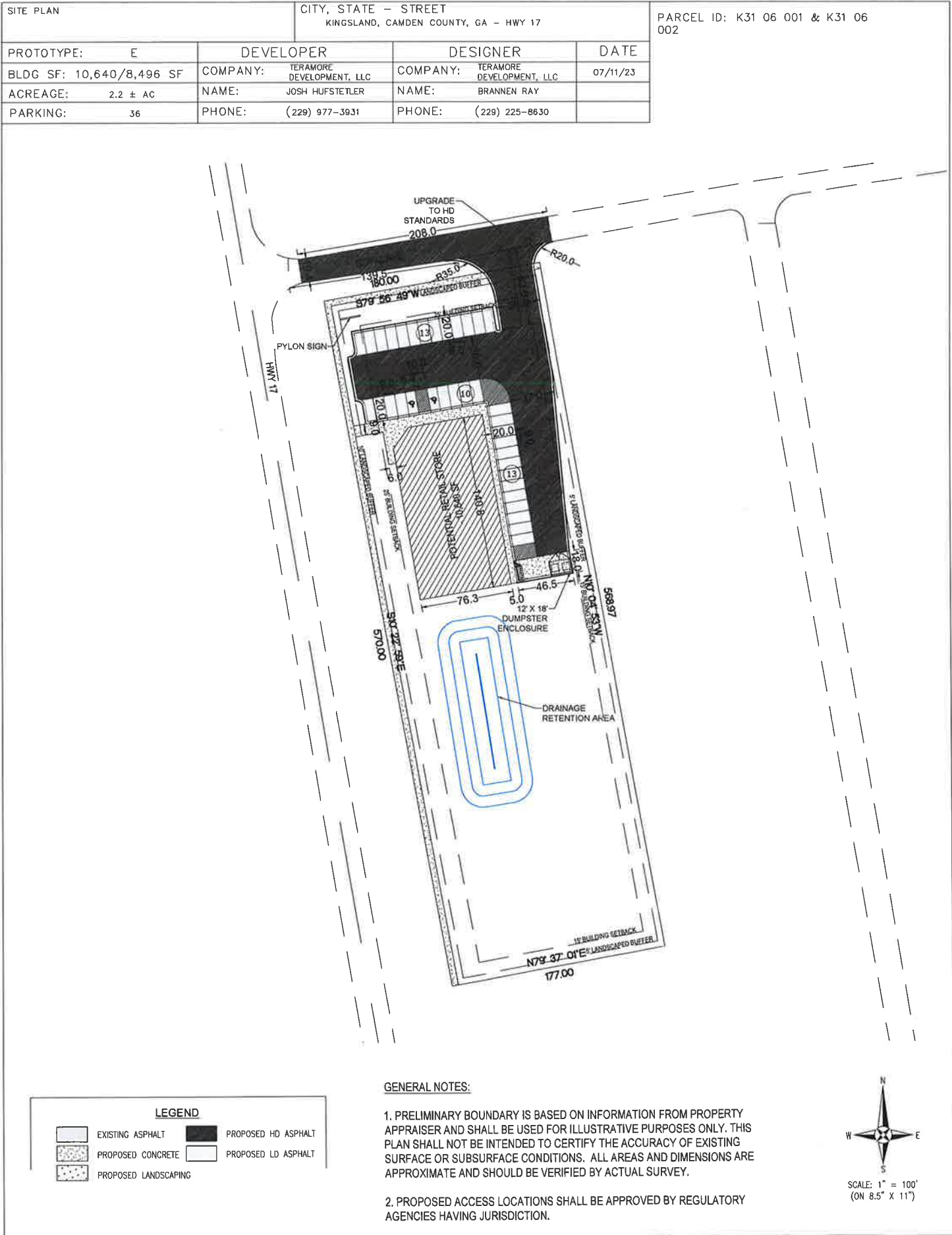
Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends Approval

Scott L. Kimball
Planning Director







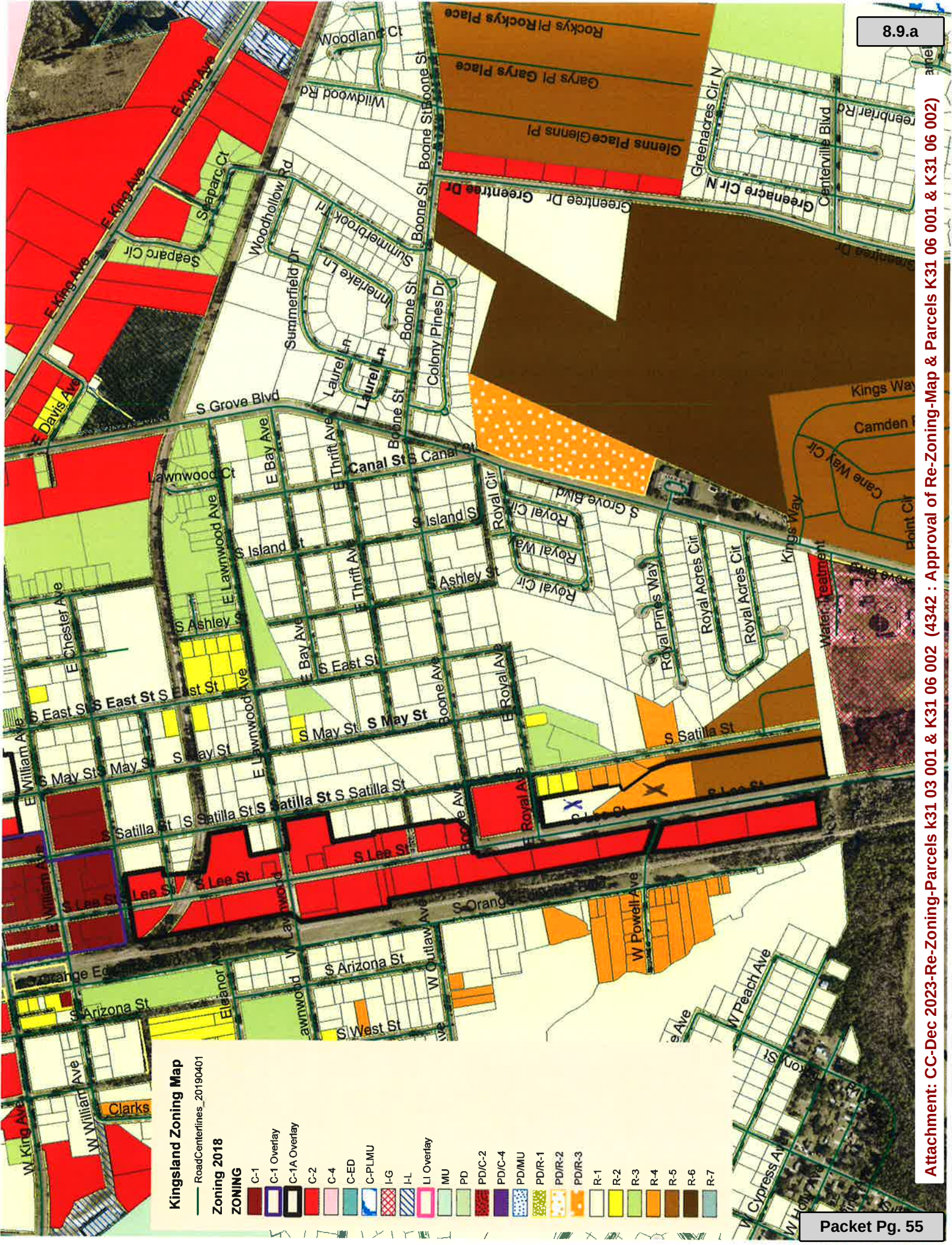
Kingsland Zoning Map

RoadCenterlines 20190401

Zoning 2018

ZONING

- | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----|-------------|--------------|-----|-----|------|--------|-----|-----|------------|----|----|--------|--------|------|--------|--------|--------|-----|-----|-----|-----|-----|-----|-----|
| C-1 | C-1 Overlay | C-1A Overlay | C-2 | C-4 | C-ED | C-PLMU | I-G | I-L | LI Overlay | MU | PD | PD/C-2 | PD/C-4 | PDMU | PD/R-1 | PD/R-2 | PD/R-3 | R-1 | R-2 | R-3 | R-4 | R-5 | R-6 | R-7 |
|-----|-------------|--------------|-----|-----|------|--------|-----|-----|------------|----|----|--------|--------|------|--------|--------|--------|-----|-----|-----|-----|-----|-----|-----|





Camden County, GA



Overview



Legend

- Parcels
- USA Major Highways**
 - Limited Access
 - Highway
 - Major Road
 - Local Road
 - Minor Road
 - Other Road
 - Ramp
 - Ferry
 - Pedestrian Way
- City Labels**

Parcel ID	K31 06 001	Owner	GOPE REAL ESTATE LLC	Last 2 Sales			
Class Code	Commercial		1375 HOSPITALITY AVENUE	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		KINGSLAND, GA 31548	6/4/2021	\$95000	MN	U
	KINGSLAND	Physical Address	n/a	3/17/2008	0	NM	U
Acres	1.94	Assessed Value	Value \$49400				

(Note: Not to be used on legal documents)

Date created: 11/14/2023

Last Data Uploaded: 11/13/2023 10:39:49 PM

Developed by  Schneider
GEOSPATIAL

Attachment: CC-Dec 2023-Re-Zoning-Parcels k31 03 001 & K31 06 002 (4342 : Approval of Re-Zoning-Map & Parcels K31 06 001 & K31 06 002)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4375)

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Planning & Zoning
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:

DOC ID: 4375

Approval of Variance - Parcel 095 003A - 1215 East King Avenue

Tiffany Jackson with Drayton-Parker Companies, LLC, dba Parker's Kitchen is requesting a Variance to Article VII, Section 120.7 - Maximum Area for a Free Standing Sign = 225 square feet. Applicant is requesting a 65 square foot variance to allow for their sign to be 290 square feet in area size. Zoning is C-4 (Interchange Commercial).

Planning Commission recommends approval.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: January 2, 2024

City Council Meeting Date: January 8, 2024

Agenda Item: Variance for Parcel 095 003A- 1215 E King Ave.

Background: The applicant submitted a site plan showing the proposed free standing high rise sign that will be located on the north east portion of the property facing I-95 south. The applicant is asking for a larger square foot sign than is allowed by the city sign ordinance in a Commercial Zoning District. The applicant wants to have better visibility to the interstate traffic and the larger sign would provide this greater visibility for the business. The City Planning Director and Building Official agree that due the location of the proposed sign, the increased size of the sign would not have any negative effects to the adjacent properties and would not cause any distractions for the traffic on E. King Ave. Although this sign is not considered a billboard, all billboard signs on I-95 can be up to 600 square feet. The Planning Dept. sees no reason the variance should not be granted.

Summary: Tiffany Jackson with Drayton- Parker Companies, LLC, dba Parkers Kitchen is requesting a Variance to Article XII, Section 120.7- Maximum Area for a Free Standing Sign = 225 square feet. Applicant is requesting a 65 square foot variance to allow for their sign to be 290 square feet in area size.

Zoning: C-4 (Interchange Commercial)

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff recommends approval of the variance request.

Scott L. Kimball

Planning & Zoning Director

Jan 2024
#230596

APPLICATION FOR VARIANCE Kingsland, Georgia



Read Part A completely. Then answer each item in Part B. Please print or type. Do not write in Part C. The Building Inspector or Planning Director will help you, if necessary. You must file this application and all required materials with the Planning Director at least 26 days before the Planning Commission meeting at which it will be considered.

FEE: Residential - \$100.00 Commercial \$125.00

PART A---GENERAL INFORMATION

You are encouraged to read the appropriate sections of the Kingsland Land Development Ordinance as they pertain to zoning variances or subdivision variances. Since zoning variances are much more common and require a public hearing, they are the only ones described in the Kingsland Land Development Ordinance

A variance is a "loosening" of the requirements of the Zoning Ordinance to relieve a hardship. A variance can only be granted because of a hardship beyond your control is being created by a dimensional requirement—that is, one dealing with distance, area, height, or some other dimension of your land or building. For example, you own a lot and wish to build a house on it. It is zoned "R-1, Single Family Residential", but it is too narrow to meet the building setback requirements. You are prevented, therefore, from building your house unless you get a variance from the Planning Commission that lets you build closer to your side property lines. Please note that a variance does not allow you to start a new use in a zoning district where it is presently not permitted. In other words, you could not put a grocery store in a residential neighborhood.

Once you have filed a complete application with the Planning and Development Director, he will advertise your request in the newspaper and send a letter to your neighbors. The Planning Commission will then hold a public hearing. At the meeting, you will tell the Planning Commission why you need the variance and your neighbors may ask questions and make comments. The Planning Commission will then make a recommendation to the City Council about the variance. The City Council will make final determination; generally the 2ND Monday of the month. The variance is valid for 1 year.

PART B---APPLICANT ONLY

1. This is an application asking the Kingsland Planning Commission to grant a variance from the requirements of Section(s) _____ of the Kingsland Land Development Ordinance.
2. Your Name Tiffany Jackson, Entitlement Manager, Drayton-Parker Companies, LLC
Phone 912.687.0455
Address 171 Crossroads Parkway, Savannah, GA 31407
3. Location of Property:
Street 1215 East King Avenue, Kingsland, GA 31548
Parcel No. 095 Lot No. 003A
4. This land is zoned: () R-1 () R-2 () R-3 () R-4 () MH () PD () C-1 () C-2
() C-3 (X) C-4 () I-L

5. Please describe the type of variance you need. (Example: Reduction of front yard setback from 35 feet to 13 feet):
Requesting a variance to exceed the allowable square footage of 225 square feet to a proposed 290 square feet.

6. All the following points must apply to your situation for the variance to be granted. Describe how you meet each "test":

A. Special conditions or circumstances over which I have no control affect my property.
Due to the location of the proposed sign, the increase square footage is needed to provide visibly to customers.

B. Because of this situation, I do not have the same property rights as my neighbors or as other property owners in the same zoning district do.
Due to limitation in square footage and visibility, I do not have similar rights.

C. The variance would not significantly defeat the purposes of any city plan, policy, ordinance, or regulation, nor would it interfere with my neighbors use of their property.
Due to proposed location/intended purpose, granting the variance would not defeat the purpose of any city plan, policy, ordinance or regulation, nor would it interfere with my neighbors' use of their property.

D. This is the minimum variance which would relieve my hardship.
The proposed 290 square feet is the minimum variance that would relieve my hardship.

7. In the case of a zoning variance, attach these to this application:

- A simple map showing the location of the property, its dimensions, location of existing and proposed structures, and the nearest public road.

8. Signed Tiffany Jackson Date 12.01.2023

PART C---COMMUNITY PLANNING & DEVELOPMENT DIRECTOR ONLY

1. Date complete application filed 12/6/23
2. List of attachments: ☒ Simple map ☐ Final plat ☐ None
☐ Preliminary plat ☒ Other
3. Public hearing (If zoning variance):
Date Applicant notified: 12/11/23
Date hearing advertised: 12/14/23
Date hearing held: 1/02/24
4. Planning Commission ☐ Approved ☐ Denied: Conditions of approval or reasons for denial

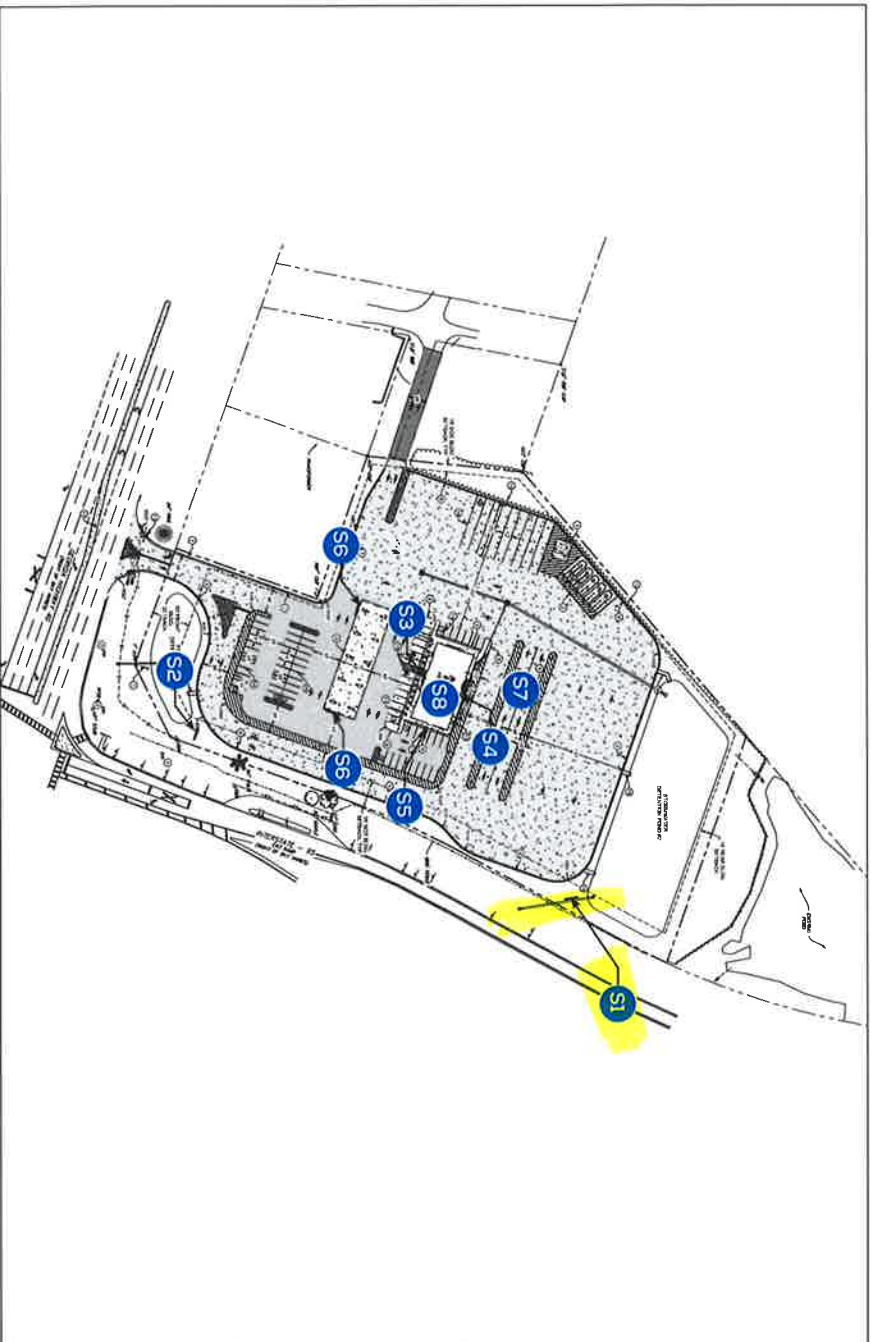
5. City Council ☐ Approved ☐ Denied: Conditions of approval or reasons for denial

6. Date Applicant notified of final action: 1/3/24

*cl do not have
any problem with
this requested variance
to the ordinance Article XI Section 170*

*J. [Signature]
Building
Official*

SITE PLAN



SIGN ID	DESCRIPTION	QTY
S1	Hi-Rise Sign	1
S2	12' Monument	1
S3	Illuminated Channel Letters (Front)	1
S4	Illuminated Channel Letters (Rear)	1
S5	Illuminated Channel Letters (Right)	1
S6	Gas Canopy Channel Letters	2
S7	Diesel Canopy Channel Letters	1
S8	Interior Sign Package	1

SITE PLAN

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Issue Date: 11/9/23	
Drawn By: Z. Rackovan	
REV	DESCRIPTION

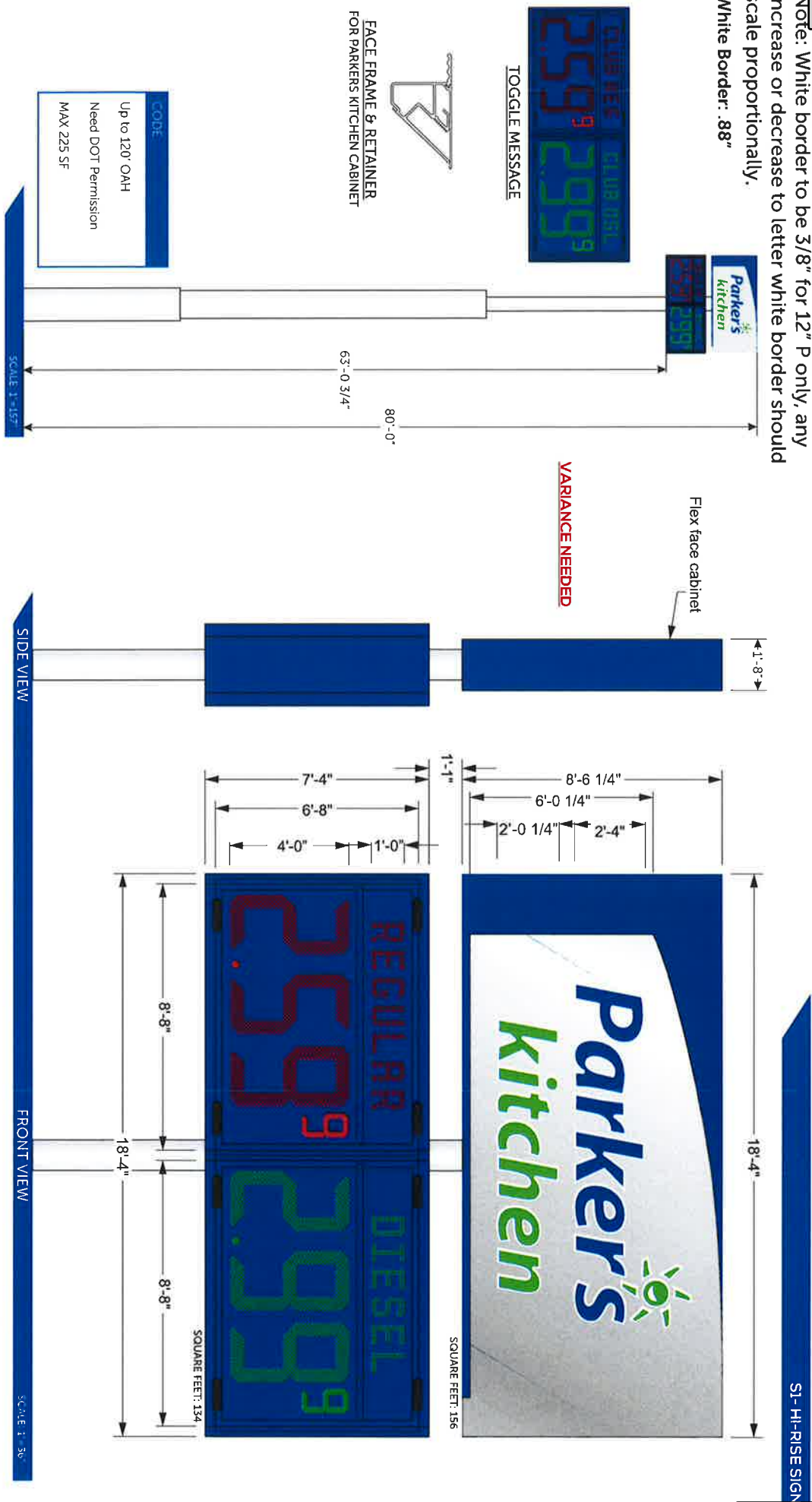
Rev: 0
Date: 11/9/23
Doc #: AD-PRK-101947-231109-0
Blair Project #: 101947
Blair Sales Order #: 77647

Blair Image Elements
5107 Kissell Avenue
Allcoona, PA 16601
P: (814) 949 8287
blairimage.com

blair
IMAGE ELEMENTS

Note: White border to be 3/8" for 12" P only, any increase or decrease to letter white border should scale proportionally.

White Border: .88"



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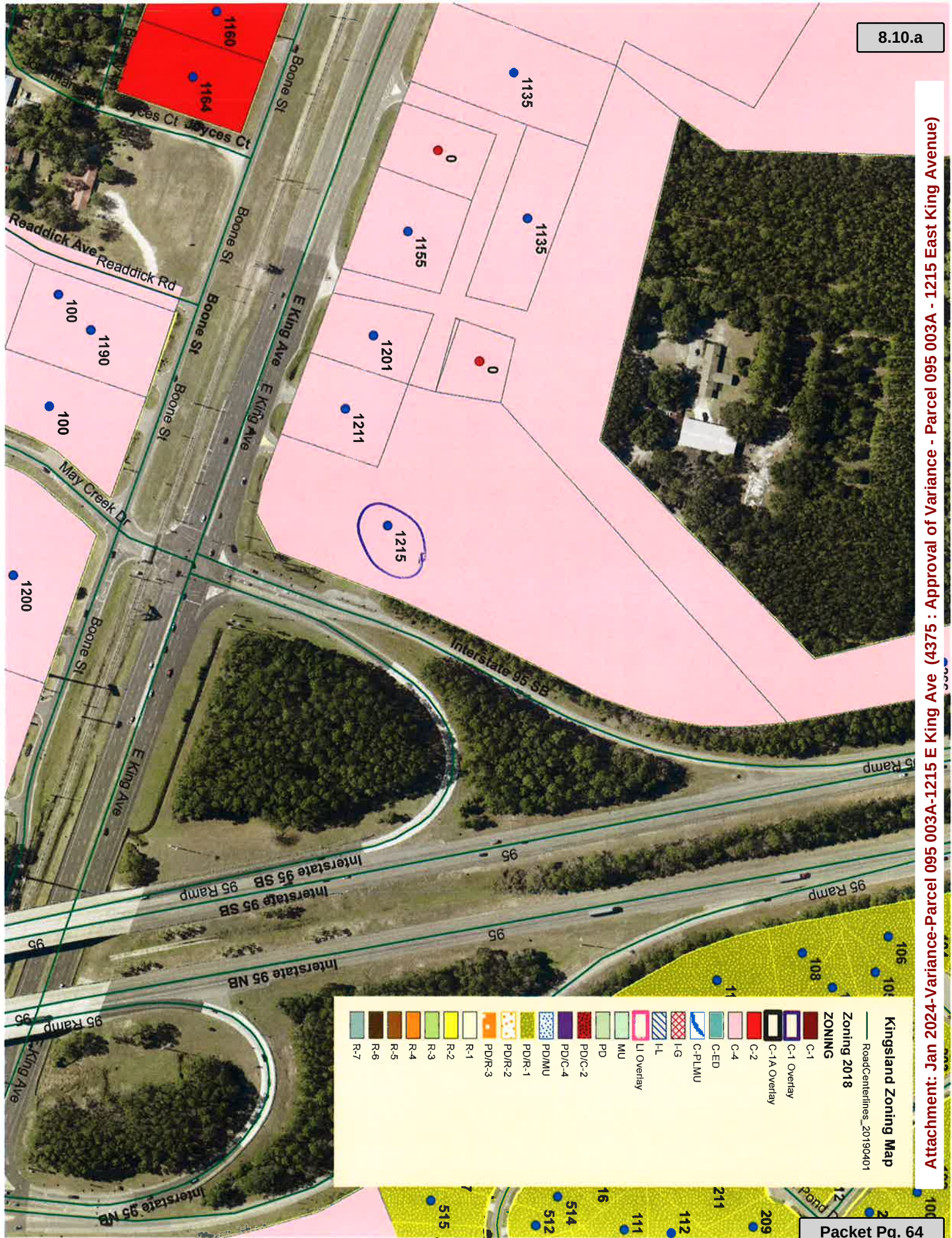
Parkers kitchen

Issue Date: 11/9/23	
Drawn By: Z. Rodovon	
REV	DATE DESCRIPTION

Rev: 0
Date: 11/9/23
Doc #: AD-PRK-101947-231109-0
Blair Project #: 101947
Blair Sales Order #: 77647

Blair Image Elements
5107 Kissell Avenue
Altoona, PA 16601
P: (814) 949 8287
blairimage.com

blair
IMAGE ELEMENTS





Camden County, GA



Overview

Legend

- Parcels
- Roads
- USA Major Highways
- Limited Access
- Highway
- Major Road
- Local Road
- Minor Road
- Other Road
- Ramp
- Ferry
- Pedestrian Way
- City Labels

Parcel ID	095 003A	Owner	DRAYTON-PARKER COMPANIES	Last 2 Sales			
Class Code	Commercial		LLC	Date	Net Price	Reason	Qual
Taxing District	KINGSLAND		17 WEST MCDONOUGH STREET	12/30/2022	0	QC	U
	KINGSLAND		SAVANNAH, GA 31401	12/30/2022	\$4995000	FM	Q
Acres	6.84	Physical Address	1215 GA HWY 40				
		Assessed Value	Value \$4583334				

(Note: Not to be used on legal documents)

Date created: 12/6/2023
Last Data Uploaded: 12/5/2023 10:49:37 PM
Developed by Schneider GEOSPATIAL

Attachment: Jan 2024-Variance-Parcel 095 003A-1215 E King Ave (4375 : Approval of Variance - Parcel 095 003A - 1215 East King Avenue)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4376)

Meeting: 01/16/24 06:00 PM
Department: Planning and Zoning
Category: Annexation
Prepared By: Natalie Moreland
Initiator: Natalie Moreland
Sponsors:
DOC ID: 4376

8.11

Approval of De-Annexation - Parcel 082 127 Ordinance 2024-03

Anthony Lawhorne has applied for the DeAnnexation of parcel 082 127 containing approximately 3.30 acres. The purpose of the request is because the undeveloped parcel is adjacent to the applicant's primary residence, parcel 082 130, which is located in the unincorporated area of Camden County. Parcel 082 127 is not connected to city water and sewer and does not receive any city services. Zoning is PD/R-2.
Planning Commission recommends approval.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

Planning Commission Meeting Date: January 2, 2024

City Council Meeting Date: January 9, 2024

Agenda Item: De-Annexation Request

Summary:

Anthony and Susan Lawhorne have applied for the De-Annexation of parcel **082 127** containing approx. 3.30 acres located on Joseph's Court. The purpose of the request is because the undeveloped parcel is adjacent to the applicant's primary residence, parcel 082 130, which is located in the unincorporated area of Camden County. The parcel is not connected to city water or sewer and does not receive any city services.

Current Zoning: PD/R-2

Is Proposal Consistent with the Comprehensive Plan? Yes

Staff Recommendation: Staff Recommends approval

Scott L. Kimball
Planning Director

Attachment: 082 127 Staff Report (4376 : Approval of De-Annexation - Parcel 082 127)

ORDINANCE NO. 2024-03

AN ORDINANCE TO DEANNEX ANTHONY AND SUSAN LAWHORNE PROPERTY, MAP AND PARCEL 082 127 CONTAINING APPROXIMATELY 3.30 ACRES LOCATED ON JOSEPH'S COURT IN KINGSLAND, GEORGIA.

WHEREAS, the City of Kingsland seek to encourage planned growth and development that offers urban type services; and

WHEREAS, Anthony and Susan Lawhorne owns land located on Joseph's Court, otherwise described as tax parcel 082 127; and

WHEREAS, Parcel 082 127, consisting of approximately 3.30 acres, was annexed into the City of Kingsland for the purpose of residential development; and

WHEREAS, it has been determined that the proposed residential development project will not come to fruition; and

WHEREAS, Anthony and Susan Lawhorne desires to de-annex parcel 082 127, consisting of approximately 3.30 acres, from the City of Kingsland;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KINGSLAND that the City of Kingsland de-annex the property described in attachment "A" of Anthony and Susan Lawhorne from the City of Kingsland;

Adopted and approved the _____ day of January, 2024.

Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk

Attachment: 2024-03 Deannex (4376 : Approval of De-Annexation - Parcel 082 127)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4365

AGENDA ITEM (ID # 4365)

Charter Positions - Appointments for 2024

Per the City Charter, the following charter positions shall be appointed by the Mayor and Council annually:

- a.) Mayor Pro Tem
- b.) City Attorney - Incumbent Mr. Steven Blackerby
- c.) City Clerk - Incumbent Ms. Jean Seigler-Horne
- d.) Chief of Police - Incumbent Mr. Rickey Evans
- e.) City Treasurer - Incumbent Ms. Filiz Morrow



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4378)

DOC ID: 4378

Council Appointment to the Kingsland Planning Commission

Councilman Blount will be appointing Ms. Becci Shannon to replace Mr. Brad Shuck who is resigning due to work schedule.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4371)

DOC ID: 4371

Approval of: Alcohol License for Kingsland Bay RV Resort, LLC

Barron Roddey with Kingsland Bay RV Resort, LLC is applying for an alcohol license for the sale of packaged beer/wine. The business is located at 2970 Scrubby Bluff Road.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development Staff Report

City Council Meeting Date: Tuesday -January 9, 2024

Agenda Item: Alcohol License for Barron Roddey

Summary: The applicant has applied for an alcohol license for “Kingsland Bay RV Resort, LLC” located at 2970 Scrubby Bluff Road. The purpose of the alcohol license will be for the sale of packaged beer/wine on the RV Resort premises. No issues were found during the background and fingerprint checks. Mr. Roddey previously had an alcohol license with the county before annexing in to the city.

Zoning: C-4 (Interchange Commercial)

Staff Recommendation: **Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.**

Scott L. Kimball

Planning & Zoning Director



Kingsland Police Department
111 South Seaboard Street
P.O. Box 25
Kingsland, GA 3154
Phone: 912-729-825

Fax: 912-729-8628 www.KingslandGeorgia.com

Rick Evans, Chief of Police

Jason Seaward, Deputy Chief

To: Scott Kimball,

November 28, 2023

A background investigation was conducted for the Alcohol Beverage License application submitted by a Mr. Barron N. Roddey for Kingsland Bay RV Resort LLC, 2970 Scrubby Bluff Road, Kingsland, GA. 31548.

A local criminal background check was conducted for Barron N. Roddey; no criminal history was located. There is no record for Barron N. Roddey of having any negative contact with law enforcement with the Kingsland Police Dept., or any law enforcement in the region. An internet/social media search for Barron N. Roddey did not locate any information that would disqualify Barron N. Roddey from any licensing.

I spoke with the three persons listed as references on the application.

On 11/28/2023, I spoke with Tony Brizzolara, [REDACTED]. Mr. Brizzolara stated he has known Barron N. Roddey for approximately 8 years, they talk weekly. Mr. Brizzolara stated he knows of no reason why Barron N. Roddey should not be granted this application approval.

On 11/28/2023, I spoke with Mr. Ali Sobh, [REDACTED]. Mr. Sobh stated he has known Barron N. Roddey for approximately 8 years they are like family, they talk daily, stated Mr. Sobh looks up to him. Mr. Sobh stated he knows of no reason why Barron N. Roddey should not be granted this application approval.

On 11/28/2023, I spoke with Tavin Schram, [REDACTED]. Mr. Schram stated he has known Barron N. Roddey for approximately 13 years speak weekly, feels Mr. Barron is a great guy. Mr. Schram stated he knows of no reason why Barron N. Roddey should not be granted this application approval.

Based on the above information I believe Barron N. Roddey is qualified for this alcohol license.
Respectfully,

Sergeant Steven King
Criminal Investigator
Kingsland Police Dept.
912-729-8254

Attachment: Kingsland Bay RV (4371 : Approval of: Alcohol License for Kingsland Bay RV Resort, LLC)

City of Kingsland

Post Office Box 250, Kingsland, Georgia 31548

Phone: (912) 729-5613

Fax: (912)729-7618

**Application will not be accepted unless filled out completely.
(An investigation fee of \$250.00 is due upon submittal.)**

- (1) Must be located within the proper zoning district;
- (2) Eating establishments:
- (3) Lounges located within hotels or motels where food is served and consumed:
Must have a seating capacity of at least 50 people;
- (4) Private Clubs or association of individuals organized for fraternal or charitable purposes, must have a membership of at least 25 members.

TYPE OF LICENSE APPLYING FOR: (Initial all that applies):

Malt Beverage (Beer) Retail Packaged to Go: <u> X </u> Consumed on Premises: <u> </u>	Wine Retail Packaged to Go: <u> X </u> Consumed on Premises: <u> </u>
Complimentary Beer/Wine Consumed on Premises <u> </u>	
Intoxicating Liquor (distilled/Spirituuous Liquors) By the Drink Consumed on Premises <u> </u>	

Type of Business (Check one): ☐ Restaurant ☒ Retail Store ☐ Private Club
☐ Hotel Lounge ☐ Hotel In-Room Service ☐ Bowling Alley
☐ Golf Course/Club House ☐ Temporary-Daily

Seating Capacity: 8 Zoning District: Commercial C-4

Before the undersigned attesting officer, duly authorized by law to administer oaths, personally appeared the undersigned applicant for a license or permit for the sale of alcoholic beverages in the City of Kingsland, Georgia; and, being first duly sworn, on oath, states that the information given, statements made, and questions answered in this application are true and correct:

- Attachment: Kingsland Bay RV (4371 : Approval of: Alcohol License for Kingsland Bay RV Resort, LLC)**

2. State the business name under which the business or establishment to be licensed:

Kingsland Bay RV Resort, LLC d/b/a Jacksonville North/St. Marys KOA Holiday
Address: 2970 Scrubby Bluff Road, Kingsland, GA 31548

3. If applicant is a partnership of any kind, state the names, Social Security numbers, telephone Number and mailing addresses of all members of the partnership:

N/A

4. Attached a copy of partnership Agreement or Articles of Partnership to this Application.

5. If Applicant is a corporation, state the following:

(a) Shareholders' names, Social Security numbers, telephone numbers, and addresses:

Barron N. Roddey,
Jordan Roddey, x
C. Paige Roddey,

(b) Officers' names, Social Security numbers, telephone numbers, and addresses:

President:

Vice President:

Secretary:

Treasurer:

6. If applicant is a corporation, attach a copy of the Articles of Incorporation:

7. State the name(s), Social Security number(s), telephone number(s), and mailing address (es) of any Persons or entities, other than those named above, who have any financial interest or beneficial ownership interest in the establishment or business to be licensed:

N/A

8. State the name(s), Social Security number(s), and mailing address(es) and birth date(s) of each Manger the establishment or business licensed:

Susan Geeslin, 2970 Scrubby Bluff Road, Kingsland, GA 31548

9. State whether or not the above-named manager(s) has ever been convicted of a crime or has been the subject of an alcoholic beverage license suspension or revocation by the State of Georgia or any other city or jurisdiction:

No.

10. If the response to the preceding was in the affirmative, state the date, nature, and name of said revoking or suspending body or agency:

N/A

11. State whether or not the applicant and/or any of the officials, entities, or persons named above have ever been convicted of violating any ordinance, regulation, or law of any jurisdiction with regard to the sale or distribution of alcoholic beverages:
No.
12. If your response to the preceding was in the affirmative, give a detailed description of such violation, including the name of the jurisdiction where the violation occurred:
No.
13. State whether or not any of the individuals or entities identified above have been convicted of any crime and, if so, state a detailed description which includes the nature of the offense, date of conviction, and name of the jurisdiction:
N/A
14. If applicant or any of the individuals or entities named above holds an alcohol beverage license from any other jurisdiction or from the State of Georgia, state the name of each such jurisdiction and of the licensed location for any State license or attach a copy of each such license to this application.
N/A
15. If the location for which the license is sought has been or is now licensed, state the name of the business or establishment and the name of the licensee:
Kingsland Bay RV Resort, LLC d/b/a Jacksonville North/St. Marys KOA Holiday
16. IF MY APPLICATION IS APPROVED, I CERTIFY:
(Please initial each of the following)
- BK That I will abide by all the requirements of the City of Kingsland Code, law of the State of Georgia, and regulations of the State Department of Revenue.
- BK That I will abide by the opening and closing hours and days on which sales are prohibited as set forth in the Kingsland Code.
- BK That I will not attempt to transfer any license granted except under the terms and conditions as set forth in the City of Kingsland Code.
- BK That the business in which I propose to sell alcoholic beverages to be consumed on the premises is not within 600 feet of any church, school ground, college campus, any business catering primarily to teenage persons, or any city-owned or city operated recreational facility (except as approved by council).
- BK That if a license, as applied for, is granted, I will allow my business premises to be open to inspection at any time by City Officials authorized to conduct inspections of business premises.
- BK That if I fail to comply with the City of Kingsland code, laws of the State of Georgia, or regulations of the Department of revenue, I understand that my license may be suspended and that no license fee paid shall be refundable.

BA That if a license for Malt Beverage or Wine Packaged to Go is issued to me, I will sell only in the original, unbroken packaged and will not allow alcoholic beverages to be consumed on premises.

BA That the building in which alcoholic beverages are to be sold has been completed according to the Southern Standard Building Code and evidence of ownership or a copy of the lease to said premises is attached hereto.

BA That I have never been convicted of any felony involving moral turpitude.

That I or any proposed employee have not been convicted for the violation of any law involving alcoholic beverages, gambling, or tax law violations. If yes, please list the names, type of conviction, and job title below.

N/A

17. List three references who are not family/relatives or current or future employees:

1. Tony Brizzolara
Name

2. Tavin Schram
Name

3. BA Ali Sobh
Name

18. If at current address for less than three years, list previous address:

1985 Edgewater Drive, Clearwater, FL 33755

19. Have you ever been convicted of any felony? No. If so please describe:

N/A

20. List any Alcoholic Beverages License currently held, include address and state):

Camden County and state alcoholic beverage licensee; Kingland Bay RV Resort, LLC

21. List any Alcoholic Beverages Licenses previously held, include address and state):

N/A

22. Have you had any administrative sanctions brought against you by any state regulatory agency regarding alcohol sales? No.

N/A

Name-Based Criminal History Record Information Consent/Inquiry Form

I hereby give consent for the CITY OF KINGSLAND to conduct an
Criminal Justice Agency
 inquiry and receive any Georgia criminal history record information pertaining to me which may be
 contained in the files of any state or local criminal justice agency in Georgia.

Full Name (print):	Barron Nicholas Roddey		
Address	[REDACTED]		
Sex	Race	Date of Birth	Social Security Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

☐ This authorization is valid for 90/180/_____ (circle one) days from date of signature.

☒ I, Barron N. Roddey give consent to the above named to perform periodic
 criminal history background checks for the duration of my employment with this company.

Barron Roddey
 Signature

11/10/2023
 Date

Date of inquiry: 11/28/23 Time of inquiry: 11:17am Operator's initials: ADK
 Purpose Code used: (check one)

☒	Employment (E) - Provides Georgia Criminal History Record Information
☐	Employment with Mentally Disabled (M) - Provides Georgia Criminal History Record Information
☐	Employment with Elder Care (N) - Provides Georgia Criminal History Record Information
☐	Employment with Children (W) - Provides Georgia Criminal History Record Information
☐	Public Records (P) - Provides Georgia Felony Convictions Only

The inquiry resulted in the following: (check all that apply)

☒	No Georgia CHRI results available.
☐	Georgia CHRI attached/released.

☒	No NCIC/SCIC Warrant results available.
☐	Possible NCIC/SCIC Warrant. Contact Agency listed below.
Wanting Agency Name:	
Agency Telephone:	

Andrew Clarke Admin Asst
 Agency Designee Signature and Title

11/28/23
 Date

NO RECORDS

The undersigned hereby stipulates and states that all statements given in this application are true and correct and made for the purpose of inducing aforesaid City to issue or renew said alcoholic beverage license(s). Applicant further states this document is sworn to and subscribed hereto with the full knowledge that any statement herein, given falsely shall constitute perjury and may result in the revocation of the license granted or the refusal to grant such license. The applicant agrees to comply and abide by the City's Alcoholic Beverage Ordinance.

Applicant further acknowledges that application must be fully completed at the time of filing and that applications may not be supplemented, amended, or revised after filing with the Clerk, except to correct misspelling or names.

APPLICANT HEREBY AGREES AND CONSENTS PURSUANT TO PUBLIC LAW 93-579 OF THE PRIVACY ACT OF 1974, THE DISCLOSURE OF INFORMATION OBTAINED IN THIS APPLICATION MAY BE SUBMITTED TO ANY AGENCY OF THE CITY, COUNTY, STATE, AND FEDERAL GOVERNMENT FOR THE PURPOSES OF OBTAINING THE NECESSARY INFORMATION TO PROCESS THE APPLICATION.

INITIAL

BC I have read, understand, and will comply with all rules and regulations set forth in Ordinance No. 2003-23. (Available for viewing at City Hall, Kingsland Community Planning & Development Building, or online at www.kingslandgeorgia.com)

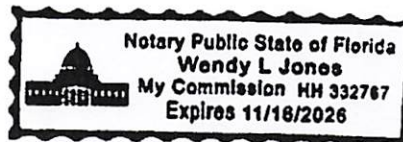
Sworn to and subscribed to this 20 day of November, 2023

Mr. Barron N. Roddey

APPLICANT (s)

WITNESS

NOTARY PUBLIC
(SEAL)



To be completed by City Officials

Recommendation of Planning Dir. ☒ Approve ☐ Disapprove SK Initials

Recommendation of Police Chief ☒ Approve ☐ Disapprove [Signature] Initials

Recommendation of Building Insp. ☒ Approve ☐ Disapprove [Signature] Initials

Date of Publication 12/7 & 12/14/23

Dates of Reading by Council 1/9/24

Council Voted to: ☐ Approve ☐ Disapprove ☐ Initials

Date License Issued (subject to Council Approval): 1/10/24

Notice of the public hearing on the application for the license shall be published once a week for two weeks in the official newspaper of the city wherein legal advertisement are published. After the application is complete and all information is received by the license officer, a public hearing will be scheduled on the application by the council. In addition, if the proposed location does not have an existing license, a sign shall be posted by the license officer on premises at least 15 days prior to the public hearing.

Attachment: Kingsland Bay RV (4371 : Approval of: Alcohol License for Kingsland Bay RV Resort, LLC)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4369)

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: License
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4369

9.4

Approval of: Alcohol License for NY Nails Spa

Tiffany Vo, owner of NY Nails Spa is applying for an alcohol license for complimentary beer/wine to be consumed on the premises. The business is located at 1379 East King Avenue, Suite B.



The City of Kingsland, GA
107 South Lee Street
P.O. Box 250
Kingsland, GA 31548
Ph: 912-729-5613
Fax: 912-729-7618

Planning and Community Development

Staff Report

City Council Meeting Date: January 9, 2024

Agenda Item: Alcohol License for Tammy Vo

Summary: The applicant has applied for an alcohol license for “NY NAILS” located at 1370 Ga. Hwy. 40 Suite B. The purpose of the alcohol license will be for complimentary beer/wine to be consumed on the premises. No issues were found during the background and fingerprint checks.

Zoning: C-2 (General Commercial)

Staff Recommendation: Chief of Police and the Planning Department Staff recommends approval of the Alcohol License.

Scott L. Kimball

Planning & Zoning Director

Attachment: Tammy Vo (4369 : Approval of: Alcohol License for NY Nails Spa)



Rick Evans, Chief of Police

Jason Seaward, Deputy Chief

Kingsland Police Department
111 South Seaboard Street
P.O. Box 250
Kingsland, GA 31548
Phone: 912-729-8254

Fax: 912-729-8628 www.KingslandGeorgia.com

To: Scott Kimball,

November 29, 2023

A background investigation was conducted for the Alcohol Beverage License application submitted by a Ms. Tiffany Vo for NY NAILS, 1379 GA Highway 40 East Suite B., Kingsland, GA. 31548.

A local criminal background check was conducted for Ms. Tiffany Vo; no criminal history was located. There is no record for Tiffany Vo of having any negative contact with law enforcement with the Kingsland Police Dept., or any law enforcement in the region. An internet/social media search for Tiffany Vo did not locate any information that would disqualify Tiffany Vo from any licensing.

I spoke with two of the three persons listed as references on the application.

On 11/28/2023, I spoke with Tammy Nguyen, [REDACTED] Ms. Tammy Nguyen stated she has known Tiffany Vo for approximately 10 years, they are very close. Ms. Nguyen stated she knows of no reason why Tiffany Vo should not be granted this application approval.

On 11/28/2023, I spoke with Phuong Le, [REDACTED] Mr. Le stated he has known Tiffany Vo for approximately 10 years they are like family, they talk frequently. Mr. Le stated he knows of no reason why Tiffany Vo should not be granted this application approval.

On 11/28/2023, I attempted to speak with Vinh Nguyen, [REDACTED]. I was unable to make contact. On 11/29/2023, I attempted to speak with Vinh Nguyen, I was unable to make contact.

Based on the above information I believe Ms. Tiffany Vo is qualified for this alcohol license.
Respectfully,

Sergeant Steven King
Criminal Investigator
Kingsland Police Dept.
912-729-8254

Attachment: Tammy Vo (4369 : Approval of: Alcohol License for NY Nails Spa)

License # 5908

City of Kingsland

Post Office Box 250, Kingsland, Georgia 31548

Phone: (912) 729-5613

Fax: (912) 729-7618

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Application will not be accepted unless filled out completely.

(An investigation fee of \$250.00 is due upon submittal.)

NOTE: *For on-premise sales and consumption of alcoholic beverages, you MUST meet the following requirements:*

- (1) Must be located within the proper zoning district;
- (2) Eating establishments;
- (3) Lounges located within hotels or motels where food is served and consumed: Must have a seating capacity of at least 50 people;
- (4) Private Clubs or association of individuals organized for fraternal or charitable purposes, must have a membership of at least 25 members.

The above requirements are more clearly defined in Sec. 3-3 of Ordinance 2003-23, as amended.

TYPE OF LICENSE APPLYING FOR: (Initial all that applies):

Malt Beverage (Beer) Retail

Packaged to Go: _____

Consumed on Premises: _____

Wine Retail

Packaged to Go: _____

Consumed on Premises: _____

Complimentary Beer/Wine Consumed on Premises X

Intoxicating Liquor (distilled Spirituous Liquors) By the Drink

Consumed on Premises _____

Type of Business (Check one): _____ Restaurant _____ Retail Store _____ Private Club

_____ Hotel Lounge _____ Hotel In-Room Service _____ Bowling Alley

_____ Golf Course Club House _____ Temporary-Daily

NAILS SPA
SALONSeating Capacity: 100Zoning District: PD/C-2

Before the undersigned attesting officer, duly authorized by law to administer oaths, personally appeared the undersigned applicant for a license or permit for the sale of alcoholic beverages in the City of Kingsland, Georgia, and, being first duly sworn, on oath, states that the information given, statements made, and questions answered in this application are true and correct:

1. State the official name under which the business or establishment to be licensed will be conducted:

Address of Applicant NY NAILSPhone Number: 912 729 2947

Applicant's Date of Birth _____

S.S.N. _____

Race _____

2. State the business name under which the business or establishment to be licensed:

NY NAILS
Address: 1379 GA HIGHWAY 40 P.O. BOX 1417 SUITE B

3. If applicant is a partnership of any kind, state the names, Social Security numbers, telephone Number and mailing addresses of all members of the partnership:

4. Attached a copy of partnership Agreement or Articles of Partnership to this Application.

5. If Applicant is a corporation, state the following:

- (a) Shareholders' names, Social Security numbers, telephone numbers, and addresses:

Tiffany Vo [REDACTED]
[REDACTED]
[REDACTED]

- (b) Officers' names, Social Security numbers, telephone numbers, and addresses:

President: Tiffany Vo

Vice President: Tiffany Vo

Secretary: Tiffany Vo

Treasurer: Tiffany Vo

6. If applicant is a corporation, attach a copy of the Articles of Incorporation: 6-7

7. State the name(s), Social Security number(s), telephone number(s), and mailing address (es) of any Persons or entities, other than those named above, who have any financial interest or beneficial ownership interest in the establishment or business to be licensed:

8. State the name(s), Social Security number(s), and mailing address(es) and birth date(s) of each Manager the establishment or business licensed:

Tiffany Vo [REDACTED]
[REDACTED]
[REDACTED]

9. State whether or not the above-named manager(s) has ever been convicted of a crime or has been the subject of an alcoholic beverage license suspension or revocation by the State of Georgia or any other city or jurisdiction:

NO

10. If the response to the preceding was in the affirmative, state the date, nature, and name of said revoking or suspending body or agency:

11. State whether or not the applicant and/or any of the officials, entities, or persons named above have ever been convicted of violating any ordinance, regulation, or law of any jurisdiction with regard to the sale or distribution of alcoholic beverages:

N/A

12. If your response to the preceding was in the affirmative, give a detailed description of such violation, including the name of the jurisdiction where the violation occurred:

13. State whether or not any of the individuals or entities identified above have been convicted of any crime and, if so, state a detailed description which includes the nature of the offense, date of conviction, and name of the jurisdiction:

N/A

14. If applicant or any of the individuals or entities named above holds an alcohol beverage license from any other jurisdiction or from the State of Georgia, state the name of each such jurisdiction and of the licensed location for any State license or attach a copy of each such license to this application.

N/A

15. If the location for which the license is sought has been or is now licensed, state the name of the Business or establishment and the name of the licensee:

N/A

16. IF MY APPLICATION IS APPROVED, I CERTIFY:
(Please initial each of the following)

IV That I will abide by all the requirements of the City of Kingsland Code, law of the State of Georgia, and regulations of the State Department of Revenue.

IV That I will abide by the opening and closing hours and days on which sales are prohibited as set forth in the Kingsland Code.

IV That I will not attempt to transfer any license granted except under the terms and conditions as set forth in the City of Kingsland Code.

IV That the business in which I propose to sell alcoholic beverages to be consumed on the premises is not within 600 feet of any church, school ground, college campus, any business catering primarily to teenage persons, or any city-owned or city operated recreational facility (except as approved by council).

IV That if a license, as applied for, is granted, I will allow my business premises to be open to inspection at any time by City Officials authorized to conduct inspections of business premises.

IV That if I fail to comply with the City of Kingsland code, laws of the State of Georgia, or regulations of the Department of revenue, I understand that my license may be suspended and that no license fee paid shall be refundable.

IV That if a license for Malt Beverage or Wine Packaged to Go is issued to me, I will sell only in the original, unbroken packaged and will not allow alcoholic beverages to be consumed on premises.

IV That the building in which alcoholic beverages are to be sold has been completed according to the Southern Standard Building Code and evidence of ownership or a copy of the lease to said premises is attached hereto.

IV That I have never been convicted of any felony involving moral turpitude.

IV That I or any proposed employee have not been convicted for the violation of any law involving alcoholic beverages, gambling, or tax law violations. If yes, please list the names, type of conviction, and job title below.

17. List three references who are not family/relatives or current or future employees:

1. Tammy Nguyen
 Name

2. Vinh Nguyen
 Name

3. Phuong Le
 Name

2

40

3

2

18. If at current address for less than three years, list previous address:

19. Have you ever been convicted of any felony? No If so please describe:

20. List any Alcoholic Beverages License currently held, include address and state(s):

None

21. List any Alcoholic Beverages Licenses previously held, include address and state(s):

None

22. Have you had any administrative sanctions brought against you by any state regulatory agency regarding alcohol sales? _____

None

The undersigned hereby stipulates and states that all statements given in this application are true and correct and made for the purpose of inducing aforesaid City to issue or renew said alcoholic beverage license(s). Applicant further states this document is sworn to and subscribed hereto with the full knowledge that any statement herein, given falsely shall constitute perjury and may result in the revocation of the license granted or the refusal to grant such license. The applicant agrees to comply and abide by the City's Alcoholic Beverage Ordinance.

Applicant further acknowledges that application must be fully completed at the time of filing and that applications may not be supplemented, amended, or revised after filing with the Clerk, except to correct misspelling or names.

APPLICANT HEREBY AGREES AND CONSENTS PURSUANT TO PUBLIC LAW 93-579 OF THE PRIVACY ACT OF 1974, THE DISCLOSURE OF INFORMATION OBTAINED IN THIS APPLICATION MAY BE SUBMITTED TO ANY AGENCY OF THE CITY, COUNTY, STATE, AND FEDERAL GOVERNMENT FOR THE PURPOSES OF OBTAINING THE NECESSARY INFORMATION TO PROCESS THE APPLICATION.

INITIAL

I have read, understand, and will comply with all rules and regulations set forth in Ordinance No. 2003-23. (Available for viewing at City Hall, Kingsland Community Planning & Development Building, or online at www.kingslandgeorgia.com)

Sworn to and subscribed to this 27th day of November, 20 23

TIFFANY VO [Signature]
[Redacted]
APPLICANT (S)

WITNESS

[Signature]
NOTARY PUBLIC
(SEAL)

To be completed by City Officials

Recommendation of Planning Dir. ✓ Approve _____ Disapprove [Signature] Initials

Recommendation of Police Chief ✓ Approve _____ Disapprove [Signature] Initials

Recommendation of Building Insp. ✓ Approve _____ Disapprove [Signature] Initials

Date of Publication 12/7 & 12/14/23

Dates of Reading by Council 1/8/23

Council Voted to: _____ Approve _____ Disapprove _____ Initials

Date License Issued (subject to Council Approval): 1/9/23

Notice of the public hearing on the application for the license shall be published once a week for two weeks in the official newspaper of the city wherein legal advertisement are published. After the application is complete and all information is received by the license officer, a public hearing will be scheduled on the application by the council. In addition, if the proposed location does not have an existing license, a sign shall be posted by the license officer on premises at least 15 days prior to the public hearing.

Attachment: Tammy Vo (4369 : Approval of: Alcohol License for NY Nails Spa)



COGENT  SYSTEMS
Georgia Applicant Processing Services

Acknowledgement

I authorize Cogent Systems, Inc. to conduct a fingerprint based criminal history record check of me.

I understand that Cogent Systems, Inc. will send my fingerprints to the Georgia Crime Information Center for a search of criminal history information in its files and to the Federal Bureau of Investigation for a search of its files when a federal record check is so authorized.

I understand that the electronic results of this fingerprint check will be received by Cogent Systems, Inc. and forwarded to the agency responsible for determining my suitability for the position for which I have applied.

I further understand that Cogent Systems, Inc. will not maintain a copy of my record and that Cogent Systems, Inc. meets all confidentiality and security requirements for handling and dissemination of state and federal criminal history record information.

By: _____

Date: 11/27/2023



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4364)

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Resolution
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4364

9.5

Approval of: Resolution 2024-01 - Establishing Qualifying Fees for the 2024 General Election

The qualifying fee for City Council will be set at \$270.75.

RESOLUTION #2024-01
A RESOLUTION ESTABLISHING THE 2024 QUALIFYING FEES FOR CERTAIN CITY OFFICES IN
THE CITY OF KINGSLAND

WHEREAS, O.C.G.A § 21-2-131 (a)(1)(A) requires the City Council to fix and publish a qualifying fee for each city office to be filled in the upcoming General Election; and

WHEREAS, the City Council has reviewed the salaries for those offices pursuant to O.C.G.A. § 21-1-131 (a)(1)(A);

NOW, THEREFORE BE IT RESOLVED, by the City Council, acting in its capacity as the governing authority of the City of Kingsland, Georgia that the 2024 qualifying fees for city offices are:

- Qualifying fee for City Council is \$270.75

ADOPTED, this 9th day of January 2024.

BY: _____
Dr. C. Grayson Day, Jr., Mayor

ATTEST:

Jean Seigler-Horne, City Clerk



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Appointment
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4358

AGENDA ITEM (ID # 4358)

Appointment to: Camden County Board of Health

A six-year appointment of a Consumer or Licensed Nurse interested in promoting Public Health; appointed by the governing authority of the largest municipality in the county.

**BY-LAWS
OF
CAMDEN COUNTY BOARD OF HEALTH**

ARTICLE I

NAME: This Board of Health is a creation of Title 31-3, *Official Code of Georgia Annotated* (O.C.G.A.), which establishes a county Board of Health in each and every county of the state. Consequently, this Board of Health is named the Camden County Board of Health.

ARTICLE II

FUNCTIONS AND POWERS: The functions and powers of the Camden County Board of Health are those given it by Titles 31-3-4 and 31-3-5 of the *Official Code of Georgia Annotated*.

A: FUNCTIONS

The Camden County Board of Health functions are:

- 1) To determine the health needs and resources of its jurisdiction by research, and by collection, analysis, and evaluation of all data pertaining to the health of the community;
- 2) To develop, in cooperation with the health department, programs, activities, and facilities responsive to the needs of its area;
- 3) To secure compliance with the rules and regulations of the health department and have local application; and
- 4) To enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

B: POWERS

The Camden County Board of Health is empowered to:

- 1) Establish and adopt By-Laws for its own governance. Meetings shall be held at least four (4) times per year.
- 2) Exercise responsibility and authority in all matters within the county pertaining to health unless the responsibility for enforcement of such is By-Laws of another agency;

- 3) Take such steps, as may be necessary, to prevent and suppress disease and conditions deleterious to health and to determine compliance with health laws and rules, regulations, and standards adopted;
- 4) Adopt and enforce rules and regulations appropriate to its functions and powers.
- 5) Review and approve annual budget, review and accept the annual audit report and review quarterly financial update on results of operations;
- 6) Propose to the Camden County Commission fees for the provision of environmental health services provided by the County Board of Health;
- 7) Make contracts and establish fees for the provision of public health services provided by the County Board of Health;
- 8) Contracts with Georgia Department of Public Health, or other agencies, for assistance in the performance of its functions and the exercise of its powers and for supplying services which are within its purview to perform, provided that such contracts and amendments thereto shall have first been approved by the Georgia Department of Public Health;
- 9) Establish rules and regulations which apply to all citizens and premises of the county or to specified areas and citizens therein without regard to the remainder of the county (OCGA 31-3-6).

ARTICLE III

MEMBERSHIP: The Camden County Board of Health shall be composed of seven members as provided in Title 31-3-2 of the Official Code of Georgia Annotated. Composition of the Board of Health, appointments, terms of members, notification of vacancies, appointment, and qualification of members, to fill vacancies, shall all be according to said Title 31-3-2, and these By-Laws. The composition of the Camden County Board of Health is listed in the following table:

**GEORGIA HEALTH CODE
CHAPTER 3 COUNTY BOARDS OF HEALTH**

31-3-2

Composition; terms of members (Created by House Bill 1068, 1984 Georgia Legislature)

BOARD OF HEALTH MEMBERS	TERM BEGINS/EXPIRES
1. Chief executive officer of the governing authority of County (Chairperson of County Commission or another member of the County Commission)	Serves While Holding Office
2. County Superintendent of Schools (or an Assistant Superintendent of Schools appointed by the Superintendent)	Serves While Holding Office
3. Physician actively practicing in County (Appointed by governing authority of County [County Commissioners])	<u>Six</u> Year Term
4. Consumer representing consumers of Mental Health, Mental Retardation, and Substance Abuse Services. (Appointed by governing authority of County [County Commissioners])	<u>Six</u> Year Term
5. Consumer or licensed nurse interested in promoting Public Health (Appointed by governing authority of the largest municipality in the county)	<u>Six</u> Year Term
6. Consumer representing the County's needy, underprivileged, or elderly community (Appointed by governing authority of County [County Commissioners])	<u>Six</u> Year Term
7. Chief executive officer of the governing authority of the largest municipality of the County (or a member of the City Commission)	Serves While Holding Office

No member appointed to the Camden County Board of Health shall be an employee of the Camden County Government or of the Camden County Health Department. Appointing authority must provide documentation to Camden County Board of Health of selection. *When a Board member's term expires, that Board member will continue to hold office and may continue to participate and vote on Board matters until a successor is sworn in.*

Attachment: Camden Co. BOH By-Laws (4358 : Appointment to: Camden County Board of Health)

ARTICLE IV

TITLES OF OFFICERS: The officers of Camden County Board of Health shall be the Chairperson, Vice-Chairperson, and Secretary.

ELECTION OF OFFICERS: Officers shall be elected bi-annually and at the first regular meeting of the Board of Health of the calendar year. To qualify for nomination, it is preferred that a person must have been a member of the Board of Health for a minimum of one year. There shall be no limit to the number of terms to which the officers may be elected to serve.

A. DUTIES OF THE BOARD OF HEALTH CHAIRPERSON

1. The Chairperson shall:
 - a) ensure that all meetings are held as required by these By-Laws;
 - b) preside at all meetings of the Board of Health;
 - c) ensure that provisions in these By-Laws are adhered to;
 - d) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
 - e) serve as an ex-officio member of all committees; and
 - f) perform other appropriate duties as the Board of Health may direct.
2. If the Chairperson does not fulfill his or her duties, resigns, or is no longer eligible to serve, the election of a new Chairperson will be conducted by the Board of Health.

B. DUTIES OF THE BOARD OF HEALTH VICE CHAIRPERSON:

1. In the absence of the Chairperson, the Vice Chairperson shall conduct the Board of Health meeting and perform other duties as requested.
2. In the absence of the Chairperson and the Vice Chairperson, the District Health Director may Chair the Board of Health meetings.

C. DUTIES OF THE BOARD OF HEALTH SECRETARY:

1. Ensure minutes are taken to accurately reflect proceedings of each meeting. A Camden County Health Department employee may be designated to take the minutes of each meeting.

D. NOMINATING COMMITTEE

1. The Chairperson shall appoint a nominating committee consisting of three Board of Health members. This committee will be appointed two months prior to the meeting where elections are held. Additional nominations may be made from the floor at the time of elections.

E. DUTIES OF THE BOARD OF HEALTH MEMBERS

1. The members shall:
 - a) attend all meetings of the Board of Health if possible, but to remain on the Board of Health members must attend a minimum of 2 meetings per year.
 - b) Removal of any member will require a majority Board of Health vote;
 - c) ensure that provisions in these By-Laws are adhered to;

- d) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
- e) serve as an ex-officio member of all committees; and
- f) perform other appropriate duties as the Board of Health may direct.

ARTICLE V

CHIEF EXECUTIVE OFFICER: The District Health Director of Public Health District 9-1 shall serve as the Chief Executive Officer of this Board of Health as provided in Sections 31-3-12 and 31-3-15 of the Official Code of Georgia.

FUNCTIONS AND POWERS: The District Health Director, as Chief Executive Officer of this Board of Health, shall in the name of the Board of Health perform the functions and exercise the powers set forth in Chapter 31-3 of the Official Code of Georgia, except to adopt By-Laws and adopt rules.

COUNTY HEALTH DEPARTMENT LEADERSHIP STAFF (I.E COUNTY NURSE MANAGER, ENVIRONMENTAL HEALTH MANAGER): The County Nurse Manager and the Environmental Health County Manager, of the Camden County Health Department, will sit on the Board of Health, as ex-officio members.

ARTICLE VI

REGULAR MEETINGS: Regular meetings shall be held no less frequently than quarterly.

SPECIAL MEETINGS: Special meetings may be called by the Chairperson at the request of any member of the Board of Health or as deemed necessary by the Chairperson. No business shall be transacted at a special meeting except that stated in the notice calling the meeting.

Notice of any special meeting shall be given at least five days before the time set for the meeting; provided, however, that a meeting called to respond to a public health emergency may be held as soon as a quorum of members is assembled.

QUORUM: Four members of the Board of Health shall constitute a quorum for the conduct of business.

AMENDMENTS: The By-Laws may be amended, after notice, at any regular meeting of the Board. Such notice shall be referred to a special committee which shall report at the next regular meeting and shall require a majority vote of those present for adoption. Amendments, so made, shall be effective when approved by the Board of Health.

PARLIAMENTARY AUTHORITY: The rules contained in the current edition of *Robert's Rules of Order* shall guide governance in all cases to which they are applicable.

ADOPTION: These By-Laws shall be adopted at any regular meeting of the Board of Health, in which there is a quorum, and shall replace any previous By-Laws. Members of the Board of Health will need to be notified, 30 days in advance, if new By-Laws will be presented.

ADOPTED BY THE CAMDEN COUNTY BOARD OF HEALTH, THIS 3rd DAY OF
September, 2014.



Chairperson, Camden County Board of Health



District Health Director, Coastal Health District 9-1



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4363)

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Agreement
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4363

9.7

Approval of: Safe Kids Worldwide Coalition Agreement

Safe Kids Worldwide Coalition Agreement

This Coalition Agreement (“Agreement”), entered into as of January 5, 2024, (the “Effective Date”) is intended to formalize the relationship between Safe Kids Worldwide, with its principal place of business located in Silver Spring, MD (“Safe Kids” or “SKW”), and Kingsland Fire Rescue (“Lead Agency”) for the formation of a coalition called Safe Kids Kingsland (“Coalition”).

Section I

About Safe Kids Worldwide

Safe Kids Worldwide is a nonprofit organization working to reduce unintentional injuries to children ages 0-14 and build equitable and sustained systems that support injury prevention. Safe Kids works with strategic partners and an extensive network of more than 400 coalitions in the U.S. to reduce traffic injuries, drownings, sleep-related deaths, falls, burns, poisonings, and more. We achieve this work through a public health approach that includes research, interventions to educate and raise awareness, safety device distribution and advocacy at the federal, state, and local levels. Our comprehensive model puts the issue and families with children at the center of all that we do and makes us one of the most experienced, multi-dimensional, and knowledgeable organizations in the childhood injury space.

At Safe Kids, a commitment to equity in child safety is critical to achieving our mission to keep all kids safe from preventable injuries. Since 1988, Safe Kids and its partners have contributed to a more than 60 percent reduction in the rate of fatal childhood unintentional injury in the U.S. Despite this significant progress, we recognize that if we are to protect every child from preventable injury, we must prioritize our efforts on identifying and engaging with groups that have been marginalized and underserved and are at increased risk. It is also clear that while our efforts to raise awareness and educate families need to continue, we also need to pivot to change the systems and structures that have created the inequities we see today. When we prioritize equity, every child benefits.

Our strategic framework includes prioritizing equity and impact, gathering evidence in practice, designing education and awareness interventions, advocating for laws and policies, and sustaining systems change.

Section II

Safe Kids Worldwide Responsibilities and Obligations

To facilitate the accomplishment of common goals to reduce childhood injury, Safe Kids agrees to do the following:

1. Develop and provide comprehensive program and support materials on a multitude of child injury risk areas and provide those materials and resources to the Lead Agency at minimal or no cost whenever possible.
2. Work with national media, policymakers and corporations, as well as other national organizations, to build strong and effective support for childhood injury prevention programs.
3. Provide opportunities for coalitions to apply for grant funding from Safe Kids, when such funding is available. Grant processes are competitive, and Safe Kids does not guarantee that grant funding will be awarded to each coalition that applies for such funding.
4. Provide support through telephone consultations, webinars, and, when possible, site visits, conferences and training programs. Through regular communications, Safe Kids will also provide expert recommendations, up-to-date information and resources on injury prevention topics, partner activities, grant opportunities, training, and organizational updates.
5. Provide customizable communications materials on child injury risk areas for distribution and maintain a comprehensive up-to-date website on child injury prevention.
6. Provide advocacy materials and consultation assistance on state and local policy initiatives.
7. Provide opportunities for Lead Agency to collaborate on fundraising when mutually beneficial.
8. Provide opportunities for Lead Agency to collaborate on research on child injury trends and program evaluation.
9. License the Lead Agency to use the trademarks and service marks owned by Safe Kids (including any and all variations and combinations thereof) attached hereto as Exhibit 2 (each a "Mark" and collectively the "SKW Marks" or "Marks") and to grant sublicenses, solely for the purposes of, and in a manner consistent with, attaining the goals and objectives of Safe Kids (collectively, "Authorized Activities").
10. Provide the Lead Agency with Coalition Logo formats to be used in connection with the Lead Agency and Coalition activities pursuant to the trademark license provisions of this Agreement and the Safe Kids Brand Guidelines and Co-Branding Policy.
11. Authorize the Lead Agency and Coalition to register in its own name domain names that include the Safe Kids name and to use trade names that include the Safe Kids name consistent with the terms of this Agreement, provided that Lead Agency notifies Safe Kids of all such uses and domain names and provides the registrant

information for any registered domains and social media accounts (See Exhibit 2 attached hereto). In certain limited cases, Safe Kids may allow the creation of non-profit entities that include “Safe Kids” in the name; provided that prior to creating any such entity the Lead Agency receives the prior written approval of Safe Kids. In such cases, Lead Agency agrees to enter into a sublicense agreement with such entity in the form provided by Safe Kids related to use of the SKW Marks.

12. Safe Kids will indemnify and hold harmless Lead Agency and any of its directors, partners, officers, trustees, employees, agents, successors, and permitted assigns from and against any loss, damage or expense arising from any claim, suit, judgment or proceeding brought or asserted by any third party arising out of or in connection with: (i) any use of the SKW Marks by Lead Agency that is authorized expressly by this Agreement; and (ii) any material breach by Safe Kids of its agreements, representations, warranties or covenants set forth in this Agreement.

Section III

III. Lead Agency Responsibilities and Obligations

In exchange for the above-mentioned services provided by Safe Kids, Lead Agency agrees to do the following:

Coalition

1. Build and maintain a broad-based community coalition of individuals and organizational members to address childhood injury prevention that will meet regularly. Ensure program activities are being planned and implemented to address the most prevalent unintentional childhood injuries in the Coalition Catchment Area. Plans should include preventative activities that cover all children, including groups that have been historically marginalized and underserved. This Coalition will be called Safe Kids Kingsland (the “Coalition”) and assigned Coalition ID 100028.
2. The Coalition will cover the geographic area containing the counties of: Camden, Charlton, and Glynn Counties (the “Coalition Catchment Area”) in the state of Georgia. The most current U.S. Census population for this Coalition Catchment Area is: 154,873. Coalition must demonstrate activities and have partners in the territory as defined in Section III.1
3. Work towards an engagement target of 5 percent of the general population in the Coalition Catchment Area listed above made up of the combined efforts of all coalition partners. Coalition activities/services counting toward the engagement target include awareness raising community events, direct or virtual educational sessions/programs, public policy advocacy activities and other services to reach children, parents and caregivers, educators, and other decision makers in the community with information and devices aimed at reducing unintentional injury to children. Coalition activities not counting toward the engagement target include traditional or social media campaigns. (See Exhibit 3).

4. Host a Safe Kids Week activity annually. Safe Kids Week is recognized on the second week of May.
5. Ensure Coalition strives to follow the best practice recommendations in the Safe Kids Worldwide Coalition Handbook located [here](#) and as updated from time to time which outlines organizational roles and responsibilities.

Staffing/Funding Support

1. Identify a paid staff person, to serve as the Coalition coordinator (“Coalition Coordinator”) and to be primarily responsible for overall Coalition coordination, development, and sustainability. These responsibilities may already be a part of the Coalition Coordinator’s ongoing work in childhood injury prevention or health promotion. The Coalition Coordinator will serve as the primary liaison between the Lead Agency, Coalition and Safe Kids, and be responsible for meeting the reporting requirements of Safe Kids. The Lead Agency may change the Coalition Coordinator from time to time by providing written notice to Safe Kids in accordance with Section V.2 specifying the name and contact information for the new Coalition Coordinator. Lead Agency will identify a supervisor or other designated employee (See Exhibit 1) as Interim Coordinator until position is filled, which should not exceed 120 days. Provide necessary administrative support and basic equipment as needed to manage the Coalition’s activities.
2. Unless prohibited by law or by its governing documents, oversee the Coalition’s efforts to secure and raise funds and in-kind contributions to ensure implementation of Coalition activities. Where prohibited by law, identify alternate mechanism to accept funds (e.g. coalition member, establish separate 501(c)(3)) to accept funds.
3. Provide the financial resources for the Coalition Coordinator or designated Coalition representative to attend the biannual Safe Kids Worldwide Childhood Injury Prevention Convention (PrevCon), including, but not limited to, the necessary time to attend the convention, travel, lodging and registration.

Reporting

1. Submit Safe Kids assessment reports by a date communicated by Safe Kids, including but not limited to Coalition Profile (collected annually), Activity Level Survey (collected every three years, and Coalition Needs Assessment (collected every five years). In addition, upon request, the Lead Agency, through the Coalition Coordinator, will provide Safe Kids and the relevant State Lead, if applicable, with copies of the following documents: activity reports, meeting minutes, coalition partner list, locally produced materials, including samples of materials that incorporate the SKW Marks, and other documents as may be reasonably requested.

2. Based on local or state data, develop a 3-year data-driven Coalition Action Plan (See Exhibit 4). The plan should include partnerships, proposed activities and events, and evaluation measures. This plan will be submitted within 120 days of signed date of Agreement.

Co-Branding/Intellectual Property

1. Comply with the Safe Kids Worldwide Brand Guidelines, Co-Branding Policy and trademark licensing and sublicensing requirements when producing program materials or otherwise using the SKW Marks as found on Safe Kids Network Members Resource Center. Include the Lead Agency and Coalition logo provided by Safe Kids in all materials related to Coalition activities.
2. Lead Agency (the “Indemnifying Party”) agrees to defend and indemnify Safe Kids, its employees, officers, directors, members, affiliates, assigns or successors (the “Indemnified Parties”) and hold the Indemnified Parties harmless against any and all third-party claims, causes of action, suits, losses, damages, judgments, awards, petitions, demands, liabilities, costs and expenses (including reasonable attorneys’ fees) to which the Indemnified Parties may become subject as a result of claims made against the Indemnified Parties arising from or as a result of the Indemnifying Party’s or its employee’s or agent’s: (a) breach or nonperformance of this Agreement including improper use of the SKW Marks; (b) infringement or alleged infringement of the intellectual property rights of a third party; (c) negligence or willful acts or omissions; (d) any alleged or actual violation of applicable law, rule or regulation related to the Indemnifying Party’s obligations under this Agreement; and (e) any events or activities of the Indemnifying Party undertaken in connection with this Agreement or related to Safe Kids; provided, however, that this indemnification shall not apply to any claims or actions resulting solely from the negligent or willful misconduct of the Indemnified Parties.
3. Lead Agency cannot assign, subcontract or delegate its rights, responsibilities or duties under this Agreement, except as to providing a sublicense to use the SKW Marks, without the prior written consent of Safe Kids, which consent Safe Kids may withhold in its discretion.
4. Ensure coalition builds community brand awareness through support of a coalition website and/or social media channel (or utilize the Lead Agency’s channels to promote coalition activities) and engagement with media, which may include submitting press releases, hosting press conferences, conducting radio or television interviews, or Facebook Live/social media live events.

Section IV

Trademark License

1. Safe Kids owns the SKW Marks shown at Exhibit 2 for use in connection with the Authorized Activities together with the goodwill symbolized by the Marks and has the exclusive right to use and to license others to use the Marks.
2. License Grant. Safe Kids grants to Lead Agency a nonexclusive, royalty free license, with an obligation to monitor proper use of the SKW Marks by local coalitions under its control and the limited right to enter into a sublicense with local Coalitions established as separate nonprofit entities, the right to use the SKW Marks in connection with the Authorized Activities in this Agreement in the Territory. Safe Kids expressly retains any right to use and/or further license and sublicense the Marks during the term of this Agreement.
3. Ownership. Lead Agency acknowledges that Safe Kids owns all right, title and interest in and to the SKW Marks and agrees that it will do nothing inconsistent with such ownership, including applying to register the Marks or any variations thereof with any tribunal or other entity without the prior written permission of SKW. Lead Agency further acknowledges that nothing in this Agreement shall give Lead Agency any right, title or interest in the Marks other than the right to use the Marks in accordance with this Agreement and that any benefit or value added to the Marks as a result of Lead Agency's use shall inure to the benefit of Safe Kids. Lead Agency shall not use the Marks in combination with any other mark except as approved by Safe Kids.
4. Quality Maintenance; Form of Use.
 - (a) Quality Control. Safe Kids has the right to supervise the nature and quality of the services provided by Lead Agency and any local coalitions using the Marks pursuant to this Agreement. Lead Agency agrees to maintain the high quality of the Authorized Activities provided and activities offered during the term of the Agreement and to ensure that any authorized or sublicensed use complies with the quality control provisions of this Agreement. Lead Agency will provide Safe Kids with representative examples of use of the Marks in connection with its reporting obligations and Lead Agency agrees to comply with the Safe Kids Worldwide Brand Guidelines.
 - (b) Lead Agency will not use or allow others to use the SKW Marks in any manner that would, in the sole discretion of Safe Kids, dilute or tarnish the Marks.
 - (c) Lead Agency will cause all uses of the SKW Marks hereunder to bear the registered service mark notice "®" as appropriate.
 - (d) Lead Agency will comply in all material respects with any applicable laws and regulations and shall obtain all appropriate government approvals pertaining to the

performance, sale, distribution, promotion and advertising of the services and/or activities offered.

- (e) From time to time, the parties may amend Exhibit 2, in writing, to add further Safe Kids-owned marks and/or to delete any existing Marks.

5. Representations and Warranties.

- (a) Safe Kids represents and warrants that (i) it possesses all necessary rights to enter into this Agreement; (ii) it is the exclusive owner of the Marks; (iii) to the best of Safe Kid's knowledge, there is no pending or threatened litigation challenging Safe Kid's rights in and to the Marks or any adverse rulings by any tribunal regarding the same; and (iv) to the best of Safe Kids' knowledge, Lead Agency's use of the Marks in connection with the services/activities, as authorized by this Agreement, will not infringe any rights of any third parties, including, but not limited to, intellectual property rights arising under the laws of any jurisdiction.
- (b) Lead Agency represents and warrants that (i) it has the full right to enter into this Agreement and fulfilling its obligations hereunder does not infringe on the rights of any person or entity; (ii) it shall comply in all material respects with any applicable laws and regulations and shall obtain all appropriate government approvals pertaining to the performance, sale, distribution, promotion and advertising of the services; and (iii) it shall use the Marks solely in accordance with this Agreement.

6. Infringement.

- (a) The parties agree to cooperate in their efforts to defend and protect the rights in and to the Marks. Lead Agency shall promptly notify Safe Kids in writing of any potential or actual infringements of such rights as may come to its attention. In the event of any potential or actual infringement, Safe Kids reserves the exclusive right, but is not required, to take any legal action or other measures to protect the Marks against such infringement. Lead Agency shall cooperate with Safe Kids in any such actions or measures at Safe Kids' request and sole expense. Licensee shall take no legal action or any other measures to protect the SKW Marks without first obtaining Safe Kid's prior written approval.
- (b) Lead Agency shall promptly notify Safe Kids in writing of any infringement claims made by third parties, as may come to Lead Agency's attention, pertaining to Lead Agency's or any sublicensee's right to use and/or Safe Kids' ownership of the SKW Marks. In the event of any such infringement claims, Lead Agency shall cooperate with Safe Kids in defending Safe Kids' rights in and to the SKW Marks against such claims at Safe Kids' request and sole expense.

Section V

Miscellaneous Provisions

1. Term. The term of this Agreement will commence on the Effective Date and will expire **one** year from date of commencement, unless earlier terminated in accordance with this Agreement. After the initial term, this Agreement shall automatically renew for two (2) additional one-year terms on the then current terms and conditions of the Agreement until either party terminates the Agreement in accordance with the terms of this Agreement.
2. Termination.
 - (a) By Safe Kids. This Agreement may be terminated by Safe Kids, upon thirty (30) days' written notice to Lead Agency, upon the occurrence of: (i) a material breach of this Agreement by Lead Agency; or (ii) any activity or event hosted, sponsored or supported by the Lead Agency or Coalition that Safe Kids determines, in its reasonable discretion, irreparably damages the reputation of Safe Kids and/or the relationship between Safe Kids and the Lead Agency.
 - (b) By Either Party. Either party may terminate this Agreement, with or without cause, by giving the other party thirty (30) days' written notice of its intention to terminate.
 - (c) Effect of Termination. Upon a termination of this Agreement, the parties agree as follows:
 - (i) Neither party shall have any further obligation under this Agreement, except for any liabilities or obligations accruing prior to the date of termination, and such obligations as are intended to survive pursuant to the terms of this Agreement.
 - (ii) Lead Agency shall:
 - a. immediately discontinue all use of the SKW Marks;
 - b. use best efforts to promptly return (but in any event no later than thirty (30) days after the effective date of termination) to Safe Kids: (1) all documents and other materials that bear the SKW Marks or in any way relate to Safe Kids pursuant to the terms of the trademark licensing provision in Section IV; and (2) all monies, materials, products or other goods provided to the Lead Agency by Safe Kids;
 - c. promptly change the Lead Agency's name and Coalition names to remove "Safe Kids" and/or any of the SKW Marks, if such are used in the trade or company name of the Coalition, but no later than thirty (30) days after the effective date of termination;
 - d. immediately assign any domain names or social media accounts registered by the Lead Agency or with the permission of the Lead Agency by the Coalitions that include the Safe Kids name to Safe Kids within thirty (30) days following the effective date of termination;

- e. immediately terminate the membership of all Coalition members;
- f. terminate all sublicense agreements between Lead Agency and Coalition; and
- g. uninstall from any and all websites under Lead Agency's control or the control of Coalition members the SKW Marks and any marks or names confusingly similar thereto.

(iii) The license granted hereunder by Safe Kids to Lead Agency (1) to use the SKW Marks and (2) to sublicense use of the SKW Marks, shall terminate effective as of the termination date of this Agreement.

3. Notices: All notices, requests and other communications hereunder shall be in writing, and delivered in person or by certified or registered mail, postage prepaid and return receipt requested, or by national overnight courier service, addressed as follows (or to such other place or places as a party may designate in writing in accordance with this section). Initial notice may be given via email, but shall not constitute sufficient notice and must be followed up with a written notice via the instructions above.

If to Safe Kids: Safe Kids Worldwide
 1 Inventa Place, 6th Floor West
 Silver Spring, MD 20910
 Attn: Senior Network Manager

If to Lead Agency: At the Address set forth in Exhibit 1

The date of delivery shall be: actual delivery in the case of personal delivery or courier delivery or the third (3rd) business day following deposit of notice served by U.S. mail.

4. Governing Law: This Agreement shall be interpreted, governed and construed in all respects by the laws of the District of Columbia without regard to its conflicts of law provisions.
5. Waiver: Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement shall not be deemed a waiver of such terms, covenants, or conditions. No waiver of any term, covenant or condition of this Agreement shall be deemed to imply or to constitute a further waiver of the same or any other condition or covenant of this Agreement.
6. Independent Contractors: Except as otherwise provided herein, nothing in this Agreement shall be construed as creating any partnership, joint venture or agency relationship between the parties or as otherwise restricting or affecting the independent control of either party over its own operations.
7. Amendment: This Agreement may be amended, supplemented or modified only by an instrument signed by both parties.
8. Confidentiality: Each party (the "Receiving Party") acknowledges that the other party ("Disclosing Party") has supplied and will supply the Receiving Party with certain

confidential and proprietary information. The Receiving Party will neither disclose to a third party nor use for its own benefit or the benefit of a third party any confidential or proprietary information shared by Disclosing Party. The Receiving Party will be liable for any misuse, misappropriation, disclosure, or any other breach of this Section arising out of its performance under this Agreement. In the event that the Receiving Party is requested or becomes legally compelled to disclose any such information, the Receiving Party will cooperate with the Disclosing Party and will provide the Disclosing Party with prompt written notice of such request or requirement so that the Disclosing Party may seek a protective order or other appropriate remedy.

9. Severability: If any term or provision of this Agreement shall be deemed to be in violation of any federal, state or local law or regulation governing the subject matter of this Agreement, then such term or provision shall be deemed severable from this Agreement and will not affect the validity or enforceability of the remaining terms and provisions hereof that reasonably can be given effect apart from the invalid or unenforceable part, and there shall be substituted for the unlawful or unenforceable provision a similar provision as would be lawful.
10. Entire Agreement: This Agreement, including any attachments, exhibits or schedules referred to herein and attached hereto, contains the entire agreement between the parties with respect to the subject matter hereof and thereof. This Agreement supersedes all prior agreements, arrangements and undertakings, whether oral or written, and all other communications between the parties with respect to the subject matter hereof.
11. Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall together constitute one agreement.

ATTACHMENTS:

Exhibit 1 – Lead Agency Contact Information
 Exhibit 2 – Safe Kids Marks
 Exhibit 3 – Measuring Outreach
 Exhibit 4 – Coalition Action Plan

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

Safe Kids Worldwide

Kingsland Fire Rescue

By: _____

Print Name: Daphne Greenlee

Title: Senior Network Manager

Date: _____

By: _____

Print Name: Lee Spell

Title: City Manager

Date: _____

EXHIBIT 1**LEAD AGENCY CONTACT INFORMATION**

Please type or print:

Lead Agency Kingsland Fire Rescue

Lead Agency's Employer Identification Number: 58-1936575

(Or the Coalition's fiscal agent's EIN, if different from the lead Agency) (attach copy of current W9) – **uses Safe Kids Georgia W9**

Department Fire Rescue

Mailing Address PO Box 250, Kingsland, GA 31548

Shipping Address 595 E. King Ave., Kingsland, GA 31548
(if different)

Coalition Coordinator's Name Scott Gregory

Coordinator's Phone Number (912) 552-1878

Coalition E-Mail Address sgregory@kingslandgeorgia.com

Coalition Coordinator's direct supervisor Terry Smith

Supervisor's title, department Fire Chief

Supervisor's phone number (912) 729-8271

Supervisor's email tsmith@kingslandgeorgia.com

EXHIBIT 2

1.



2.

Safe Kids Buckle Up®

3.

Safe Kids Walk This Way®

EXHIBIT 3

Measuring Outreach

Capturing Data to Meet 5% Target

Measuring the Coalition's combined outreach aligns with the annual Coalition Profile survey, which helps us to adequately understand the work being done in the Coalition Catchment Area and ensure we have adequate coverage where needed. The target of a combined 5% outreach for the Coalition's child injury prevention activities can be measured in a number of ways, including, but not limited to:

- Face-to-face educational sessions – refer to providing direct instruction to captive audiences (adults or children) and offering Coalitions the ability to engage target audiences for a dedicated, focused period of time through semi-structured presentations, dialogue and interactive activities (e.g., new parent or grandparent classes, student groups, professional trainings, CPS certification courses, train-the-trainer programs, legislative visits, one-on-one trainings/car seat checks, and home visits)
- Virtual educational sessions – refer to online trainings, Facebook live events
- Community awareness events – refer to broader awareness activities that provide an opportunity for Coalitions to reach larger audiences and engage them for shorter periods of time (e.g. health and safety fairs, event booths and informational tables at conferences and local retailers, Ask the Expert events and CPS car seat check-up events).

Outreach numbers should include the work of the Lead Agency and Coalition partners in the community who are also providing child injury prevention education and services. Some examples include a WIC office who is providing medication safety education to clients, a hospital nursery that is educating new parents on safe sleep practices, a fire department that is acting as a CPS inspection station. The purpose of gathering this information is to give a broad overview of the child injury prevention efforts that is happening in your community as a whole. These activities may not all be happening under the Safe Kids brand, but together are helping the Coalition reach more families with education and safety devices.

Coalition coordinators can share the updated Annual Tracking Document on the Resource Center with their coalition members to help them track this information on a regular basis.

EXHIBIT 4**Coalition Action Plan (Calendar Years 2024-2026)**

Coalition Name: _____ State: _____ Coalition ID: _____

Based on local/regional/state data, please work with your Coalition to identify priority projects for the next 3 years.

TOPIC	ACTIVITIES/ACTION STEPS	PARTNERS	RESOURCES REQUIRED	EVALUATION MEASURES	ANTICIPATED COMPLETION	ANTICIPATED OUTCOMES

*Template for viewing purposes only. Actual template will be provided in Excel worksheet format, which will be due within 120 days of signed agreement.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4362)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4362

9.8

Bid Award: Restriping Haddock Road

Staff recommends sole bidder, Peek Pavement Marking, LLC, for \$14,150.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4361)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4361 A

9.9

Bid Award: Fire Station 3-Architectural Design Services & Construction Management

Low bidder is Ellis Ricket and Associates @ \$4.8% of construction cost. Optional construction management and project close out @1.2%. This is a SPLOST VIII funded project.
Staff recommends approval of the low bidder, Ellis Ricket and Associates.

City of Kingsland
 Bid Tabulation
 Fire Station 3 - Architectural Design Services & Construction Management
 RFP #COK 24-007
 12/19/2023



Architectural Firm	Concept Design and Opinion of Probable Cost	Design Development and Final Design	Bidding and Contract Award				Construction Management and Project Close-out
	Phase I	Phase II	Phase III	If \$1.5M	If \$2M	If \$3M	Phase IV
Ellis Ricket & Assoc Architects -Valdosta, GA	4.8% of construction cost			\$72,000	\$96,000	\$144,000	1.2% (est. \$18,000-\$36,000)
Ussery-Rule Architects, PC - St Simons Island, GA	5.9% of construction cost + reimbursable expenses			\$88,500	\$118,000	\$177,000	Neg. hrly rate (\$80/hr - \$180/hr)
Jericho Design Group - Cumming, GA	\$196,000			\$196,000	\$196,000	\$196,000	Included



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4360)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4360

9.10

Bid Award: Purchase of Rear Loading Refuse Collection Truck Body

This item is below the budgeted amount approved in the FY 2023-2024 Solid Waste Fund.
Staff recommends low bid, Environmental Products Group, 2024 Leach 2R3 for \$228,113.90.
Estimated time of arrival is 60 days.

Bid Tabulation
Rear Loading Refuse Collection Truck Body
RFP #COK 24-008
Tuesday, December 19, 2023 @ 2:15 PM

Vendor	Year	Make	Model	Cost of Per Vehicle	Cost of Delivery	Total Cost	ETA
Environmental Products Group	2024	Leach	2R3	\$224,795.90	\$3,318.00	\$228,113.90	60 Days
Solid Waste Applied Technology	2025	Freightliner	M2-112	\$253,000.00	\$0.00	\$253,000.00	180-210 Days
Solid Waste Applied Technology	2024	Peterbilt/NewWay	548/NW25CM	\$259,000.00	\$0.00	\$259,000.00	30-45 days
RDK Truck Sales	2024	Peterbilt	567	\$309,900.00	\$0.00	\$309,900.00	5 Days
The Pete Store	2025	Peterbilt	567	\$311,984.70	\$0.00	\$311,984.70	180-240 Days

This Request for Proposal was advertised on the City and GMA websites.



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Bid Award
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:

AGENDA ITEM (ID # 4359)

DOC ID: 4359

Bid Award: Purchase of Knuckle Boom Trash Loader with Dump Body

This item is \$14,900.00 over the amount budgeted in the FY 2023-2024 Solid Waste Fund.
Overage is offset by savings from rear loader purchase for a net savings of \$6,986.10.
Staff recommends low bid, Environmental Products Group, 2025 Petersen TL3 for \$214,900.
Estimated time of arrival is 240-270 days.

Bid Tabulation
 Knuckle Boom Trash Loader with Dump Body
 RFP #COK 24-006
 Tuesday, December 19, 2023 @ 2:30 PM

Vendor	Year	Make	Model	Total Cost	ETA
*Technology International, Inc	2022	Freightliner	M2106	N/A	N/A
Environmental Products Group	2025	Petersen	TL3	\$214,900.00	240-270 Days
Rush Truck Centers	2025	International	MV607	\$215,512.45	275-280 Days
Solid Waste Applied Technology	2025	Freightliner	M2106	\$216,000.00	210-280 Days
RDK Truck Sales	2024	Freightliner	M2	\$229,900.00	15 Days
The Pete Store	2025	Peterbilt	548	\$243,823.90	180-240 Days
Aria Contracting Sales & SVC	2025	Ledwell Rotobec	LW30BD-Grapple	\$335,637.87	245 Days

This Request for Proposal was advertised on the City and GMA websites.

*** This Vendor's Bid Proposal did not meet required specifications that were included in the request for proposal.**



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Contract
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:
DOC ID: 4367

AGENDA ITEM (ID # 4367)

Approval of: Water Plant #2 Well Rehabilitation

On August 14th, Council awarded a \$98,237 contract to Southern Civil, LLC for the inspection and rehabilitation of the deep wells at Water Plant #2. The findings of the inspection include \$30,450.00 in recommended repairs. Competitive quotes for a new 30 HP Motor were received; the contractor, Southern Civil, LLC, provided the lowest bid.
Staff recommends approval.



December 12, 2023

City of Kingsland, GA
105 West William Ave.
P.O. Box 250
Kingsland, GA 31548

ATTENTION: Brian Gaddy

REFERENCE: City of Kingsland, GA
Water Plant #2 Well Rehabilitation

Dear Mr. Gaddy,

The below are the findings of the well inspection for the above referenced project. This inspection was performed by Woodrow Sapp Well Drilling & Water Management. (Reference pictures are also located below.)

Findings:

- 30HP 480V Motor
 - Upper bearing is seized. Could not spin motor ratchet
- 10" Pump Column
 - Some Pitting
 - Bottom of threads on pipe faces has signs of washout
- 1-3/16" Shafting
 - Head shaft has grooving from packing
- 10" Discharge Head
 - Has some deterioration on the inside of frame.

Recommended Repairs & Pricing:

- New Goulds 12FDC/O Pump
- New 30HP Motor
- New 10" Pump Column *5' column under the head will be re-used
- New SS 10" Cone Strainer
- New Shaft Couplings & Rubber Inserts
- Clean/Straighten all shaft
- Sandblast/paint the discharge head and rebuild the stuffing box.

Total Price: \$30,450.00

Let me know if you have any questions.

Thanks,

Matt Deal

Matt Deal
Southern Civil, LLC
Phone: (912) 334-0540
Email: mdeal@southerncivilllc.com

Attachment: Well Rehab CO_12122023 (4367 : Approval of: Water Plant #2 Well Rehabilitation)

















City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Contract
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4372)

DOC ID: 4372

Approval of: Annual Fee Renewal for City Website

Renewal of the CivicPlus Annual Agreement for the City's website. The \$7,858.71 renewal includes a \$1,422.05 discount and comprehensive website redesign at no additional cost. Website Modules include Agenda Center, Job Postings, Document Center, ePayment Center, News Flash, and Bid Postings, to name a few.

Staff recommends approval.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-49530-1

Date:

9/6/2023 1:10 PM

Customer:

KINGSLAND, GEORGIA

QTY	Product Name	DESCRIPTION	TOTAL
1.00	SSL Certificate Annual Fee	SSL Certificate Annual Fee	USD 237.39
1.00	Annual Fee Renewal (Hosting & Support)	Annual Fee for Hosting and Support	USD 9,043.37
1.00	CivicEngage Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -1,422.05
1.00	48 Month Redesign Ultimate Annual - CivicEngage Central	48 Month Redesign Ultimate Annual - CivicEngage Central	USD 0.00

Annual Recurring Services- Initial term	USD 7,858.71
Annual Recurring Services- Ongoing	USD 9,559.18

1. This renewal Statement of Work ("SOW") is between City of Kingsland ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 1/1/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 3% each Renewal Term.

Attachment: Kingsland GA - CivicEngage (4372 : Approval of: Annual Fee Renewal for City Website)

Acceptance

9.13.a

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

Attachment: Kingsland GA - CivicEngage (4372 : Approval of: Annual Fee Renewal for City Website)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4374)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Agreement
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4374

9.14

Approval Of: Power DMS Software Subscription Renewal

Request to renew current subscription package that includes power standards, GACP manual, power policy, and power training for \$7,031.72/annually.
Staff recommends approval.



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Contract Records

Account Number: A-30783
Customer: Kingsland Police Department (GA)
Employee Count: 50
Sales Rep: Salesforce Administrator

Order Details

Order #: Q-238320
Valid Until: 3/27/2024

Customer Contact

Billing Contact: Kingsland Police Department (GA)
Samantha Swartz
Billing Address: 111 S Seaboard St
Kingsland, GA 31548
Billing Contact Email: swartz@kingslandga.gov
Billing Phone: 9127298624

Shipping Contact : Kingsland Police Department (GA)
Samantha Swartz
Shipping Address: 111 S Seaboard St
Kingsland, GA 31548
Shipping Contact Email: swartz@kingslandga.gov
Shipping Phone: 9127298624

Payment Terms

Payment Term: Net 60
PO Number:
Notes: 40-49 user tier

Subscription Service

March 2024

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerStandards for GLECP	Recurring	3/27/2024	3/26/2025	1	\$1,150.00
Attach proofs to show compliance with GACP Certification Standard, assign assessment tasks, track revisions, and status-based grading.					
GACP Manual (GA LE)	Recurring	3/27/2024	3/26/2025	1	\$0.00
View Standards Manual electronically.					
PowerPolicy Professional Subscription	Recurring	3/27/2024	3/26/2025	49	\$5,359.14
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerTraining	Recurring	3/27/2024	3/26/2025	49	\$522.58
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerDMS Select and Professional, giving you the ability to attach policies to training courses while ensuring version control.					
March 2024 TOTAL:					\$7,031.72

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of Governmentjobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "**NEOGOV**") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

Attachment: Power DMS 49 users_Q-238320 (4374 : Approval Of: Power DMS Software Subscription Renewal)



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Accepted and Agreed By Authorized Representative of:
Kingsland Police Department (GA)

Signature: _____

Printed Name: _____

Title: _____

Date _____

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.

Attachment: Power DMS 49 users_Q-238320 (4374 : Approval Of: Power DMS Software Subscription Renewal)



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4366)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Agreement
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4366

9.15

Approval Of: Power DMS Software Subscription Add-On

Request to add Power Field Training Program to the current Power DMS software subscription. This will allow the KPD to reduce/eliminate paper use, be more organized, and manage their responsibilities easier. The program can also be utilized for career progression, training, and performance evaluations. This will be an additional annual recurring cost of \$3,180 with a one-time set up fee of \$1,096.50. This will be added to the current subscription package that includes power standards, GACP manual, power policy, and power training (\$7,031.72/annually) for a total of \$10,211.72/annually.

Staff recommends approval.



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Contract Records		Order Details	
Account Number:	A-30783	Order #:	Q-236175
Customer:	Kingsland Police Department (GA)	Valid Until:	12/31/2023
Employee Count:	50	Subscription Start Date:	Last signature date, or as shown in grid below (as applicable), whichever is later.
Sales Rep:	Taylor Rapp	Subscription Term (months):	15
Customer Contact			
Billing Contact:	Kingsland Police Department (GA) Samantha Swartz	Shipping Contact :	Kingsland Police Department (GA) Samantha Swartz
Billing Address:	111 S Seaboard St Kingsland, GA 31548	Shipping Address:	111 S Seaboard St Kingsland, GA 31548
Billing Contact Email:	swartz@kingslandga.gov	Shipping Contact Email:	swartz@kingslandga.gov
Billing Phone:	9127298624	Shipping Phone:	9127298624
Payment Terms			
Payment Term:	Net 30	Notes:	Activating the FTO tool with the department's current PowerDMS subscription//. Discount valid for December
PO Number:			
Subscription Service			

Discounted Prorated Bridge

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerFTO Subscription	Recurring	12/15/2023	3/26/2024	1	\$721.34
The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerFTO Setup	Services	--	--	1	\$1,096.50
A one-time implementation fee that includes access to all online/virtual resources which assist the customer in configuring their site. These resources include video tutorials and trainings, user guides, and a PowerFTO Implementation Consultant to assist in training sessions.					
Discounted Prorated Bridge TOTAL:					\$1,817.84

Full Year at Renewal

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerFTO Subscription	Recurring	3/27/2024	3/26/2025	1	\$3,180.00
The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
Full Year at Renewal TOTAL:					\$3,180.00
Total: 					\$4,997.84

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of Governmentjobs.com, Inc. (D/B/A NEOGOV).



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total-length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.

Accepted and Agreed By Authorized Representative of:
Kingsland Police Department (GA)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

AGENDA ITEM (ID # 4373)

Meeting: 01/16/24 06:00 PM
Department: Finance
Category: Agreement
Prepared By: Filiz Morrow
Initiator: Filiz Morrow
Sponsors:
DOC ID: 4373 A

9.16

Approval Of: Magnet Forensics GrayKey License Software Subscription

Request to purchase GrayKey license and software subscription. Magnet GrayKey is a forensic access tool that extracts encrypted or inaccessible data from mobile devices. Initial purchase includes 30 unlocks for a total of \$17,445/annual. Recurring portion will be \$16,795 unless upgraded to unlimited access.

Staff recommends approval.

Q-333825 - USD 17,445.00



Quotation

Address:
Magnet Forensics, LLC
931 Monroe Drive NE
Suite A102-340
Atlanta, Georgia 30308
United States

Phone: 519-342-0195
E-Mail: sales@magnetforensics.com

Quote #: Q-333825-1
Issue Date: 29 Dec, 2023
Expires On: 29 Dec, 2023

Bill To

Sean Rafferty
Kingsland Police Department (GA)
111 S Seaboard St.
Kingsland, GA 31548
US
912-729-8260
srafferty@kingslandga.gov

Ship To

Sean Rafferty
Kingsland Police Department (GA)
111 S Seaboard St.
Kingsland, Georgia 31548
United States
912-729-8260
srafferty@kingslandga.gov

End User

Sean Rafferty
Kingsland Police Department (GA)
111 S Seaboard St.
Kingsland Georgia 31548
United States
912-729-8260
srafferty@kingslandga.gov

PREPARED BY	PHONE	EMAIL	PAYMENT TERM
Tracy Gossett	(901) 538-9112	tracy.gossett@magnetforensics.com	Net 30

ITEM #	PRODUCT NAME	TERM (mth)	UNIT SELLING PRICE	QTY	EXTENDED PRICE
GKL-ONF-ES	GrayKey License - Essentials Unlimited Consent and BFU Extractions. 30 AFU, Instant Unlock or Brute Force Advanced actions Action Credits Included: 30	12	USD 10,995.00	1	USD 10,995.00
GK101	Grayshift GrayKey Unit		USD 550.00	1	USD 550.00
SH	Shipping & Handling		USD 75.00	1	USD 75.00
6B101-1	Magnet AXIOM Term Bundle		USD 0.00	1	USD 0.00
6AX03-1	Magnet AXIOM Term	12	USD 5,800.00	1	USD 5,800.00
5D000	Shipping - Domestic		USD 25.00	1	USD 25.00

Sub-Total USD 17,445.00
Taxes USD 0.00
Grand Total USD 17,445.00

Prices subject to change upon quote expiry. Accurate sales tax will be calculated at the time of invoicing when applicable. If your company is tax exempt, please provide appropriate support with your signed quote. Hardware may be subject to additional fees related to delivery, import and export.

Terms & Conditions

Unless you have an existing written agreement with Magnet Forensics for the products and/or services listed in this quotation, by: (a) signing below, (b) submitting an Order to Magnet Forensics referencing this quotation, or (c) making payment for the products and/or related services listed in this quotation, you agree to the terms and conditions at <http://magnetforensics.com/legal/> applicable to such products and/or services listed in this quotation to the exclusion of any differing or additional terms which may be found on your purchase order or similar document. By signing, you certify that you have the authority to bind your organization.

Q-333825 - USD 17,445.00

Magnet Forensics may adjust the software term start and/or end date, without increasing the total software license price, based on the date Magnet Forensics activates the software and provided that the total software license term length does not change.

Signature: _____**Date:** ____/____/____**Name (Print):** _____**Title:** _____

Please sign and email to Tracy Gossett at tracy.gossett@magnetforensics.com



City Council
107 South Lee Street
Kingsland, GA 31548

SCHEDULED

Meeting: 01/16/24 06:00 PM
Department: City Clerk
Category: Agreement
Prepared By: Jean Seigler
Initiator: Jean Seigler
Sponsors:

AGENDA ITEM (ID # 4377)

DOC ID: 4377

Approval of: Renewal of Service Agreement with CE-Tech of Jacksonville, Inc.

CE-Tech provides scheduled inspections and maintenance of medical equipment housed on the city's fire trucks and at the fire stations.

Staff recommends approval.



904-202-5294/Fax 904-399-3455/ 800-333-7477

9.17.a

SERVICE AGREEMENT

THIS AGREEMENT is entered into as of the earlier of the date of the last signature below or the date of service commencement, by and between **CE-TECH OF JACKSONVILLE, INC.**, a Florida corporation, d/b/a **CE-TECH** ("CE-Tech"), **KINGSLAND FIRE RESCUE** ("CUSTOMER").

RECITALS

WHEREAS, CE-Tech is in the business of providing high quality Life Safety, Facility and Technology Management services to include scheduled inspections and maintenance of utility and medical equipment to healthcare facilities throughout the southeastern United States; and

WHEREAS, CUSTOMER desires CE-Tech to provide such management, maintenance and repair services for its benefit and CE-Tech desires to provide such services for CUSTOMER;

NOW, THEREFORE, the parties agree as follows:

1. SERVICE TERM

The service term shall commence on **January 1, 2024** (the "Commencement Date") and shall continue for a term of three (3) year from the Commencement Date, and shall automatically renew for successive one (1) year periods based upon the terms and conditions as outlined in this Agreement unless either party provides the other party with at least sixty (60) days prior written notice of its intention not to renew this Agreement.

2. OBLIGATIONS AND RESPONSIBILITIES OF CE-TECH

CE-Tech shall furnish to CUSTOMER, subject to the terms hereof, the services as described in Exhibit "A", which is attached hereto and incorporated herein (the "Services"). The Services shall be provided for scheduled activities and equipment listed in the attachments to Exhibit A (as elected).

3. OBLIGATIONS AND RESPONSIBILITIES OF CUSTOMER

3.1 Payment:

CUSTOMER will pay to CE Tech the fees for the Services as described in Exhibit "B", which is attached hereto and incorporated herein (the "Fees"). The amount of the Fees is contingent upon the EQUIPMENT (Life Safety/Utility/Medical) being in a fully operational status according to manufacturer's specifications at the commencement of the Agreement. EQUIPMENT (Life Safety/Utility/Medical) requested by CUSTOMER to be added to the inventory in order to be serviced under this Agreement can be included to the program at a mutually agreed upon price. The Fees will be billed within thirty (30) days of the Effective Date. All invoices will be due and payable within thirty (30) days of the invoice date. Payments received after the due date shall be deemed late and subject to a late fee of up to 1.5 percent per month (equivalent to 18% per year). In the event it becomes necessary to enforce collection of the service agreement, the customer agrees to pay all cost of collection, including reasonable attorney's fees.

3.2 Service Facilities

Services provided by CE-Tech to CUSTOMER are contingent upon adequate service facilities being provided to CE-Tech employees and subcontractors and unrestricted and safe access to the Utility/Equipment. Accordingly, CUSTOMER is to furnish, at no charge to CE-Tech, the following: (a)

Attachment: Renewal Kingsland Fire Rescue Agreement (4377 : Approval of: Renewal of Service Agreement with CE-Tech of Jacksonville,



904-202-5294/Fax 904-399-3455/ 800-333-7477

Reasonable space to allow CE-Tech technicians to perform services, store parts and complete documentation; (b) Full utilities, including, without limitation, electrical and water; (c) Adequate access to telephone services; (d) Network connectivity with internet access; and (e) Employee parking.

3.3 **Instruments of Further Assurance:**

CUSTOMER covenants that it will do, execute, acknowledge and deliver, or will cause to be done, executed, acknowledged and delivered, such acts, instruments and transfers as may reasonably be required for the performance of the Services.

4. **TERMINATION**

4.1 **Without Cause Termination:**

After the first anniversary of the Effective Date, either party may, upon sixty (60) days prior written notice, elect to terminate this Agreement without cause. Upon termination, neither party shall have any further obligations hereunder, except for obligations accrued hereunder prior to such termination and those obligations that survive termination according to the terms of this Agreement.

4.2 **Material Breach and Right of Cure:**

Upon the occurrence of a material breach by a party, the non-breaching party may give notice of such material breach to the breaching party. Upon receipt of such notice, the breaching party may cure such breach within thirty (30) days after its receipt of notice. If the breach is one that cannot be cured, or upon the breaching party's failure to timely cure a breach, the non-breaching party shall be entitled to terminate this Agreement.

4.3 **Change in Law:**

If any government or governmental agency passes, issues or promulgates any law, rule, regulation, standard or interpretation, or if any court of competent jurisdiction renders any decision or issues any order, at any time while this Agreement is in effect, which prohibits, restricts, limits or in any way substantially changes either party's rights or obligations hereunder or which renders any provision of this Agreement illegal (or places the legality of such in question), either party may give the other notice of intent to amend this Agreement to the satisfaction of both parties, to compensate for such prohibition, restriction, limitation or change. Upon the giving of such notice, both parties agree to negotiate in good faith concerning such proposed amendments. Should the parties fail to reach an agreement concerning any proposed amendment within thirty (30) days thereafter, then the party originally giving such notice may terminate this Agreement to be effective ten (10) days from delivery of such party's written notice to the other party of its election to so terminate.

5. **CONFIDENTIALITY**

5.1 **Proprietary Material:**

In connection with the implementation of this Agreement, either party may encounter or receive from the other party certain information, documentation or material that is either designated as, or is generally regarded as, confidential or proprietary. CE-Tech and CUSTOMER agree to keep confidential such information, documentation or material unless it is:



904-202-5294/Fax 904-399-3455/ 800-333-7477

- (a) Or becomes generally available to the public other than as a result of an unauthorized disclosure;
- (b) Furnished by a third party without breach of such third party's obligations regarding such information, documentation or material;
- (c) Available to the non-disclosing party on a non-confidential basis prior to its disclosure; or
- (d) Developed independently by an employee or agent of the non-disclosing party.

5.2 **Patient Information:**

CE-Tech acknowledges that healthcare information regarding CUSTOMER's patients must be kept confidential. CE-Tech agrees that any such healthcare information that it or its employees receive, directly, indirectly or inadvertently, as a result of its performance of its duties herein, shall be treated as confidential. CE-Tech shall comply with all applicable regulations promulgated pursuant to the Health Insurance Portability and Accountability Act of 1996, as amended.

6. **WARRANTIES AND DISCLAIMERS**

6.1 **Warranties:**

CE-Tech shall provide all services in a professional and workmanlike manner.

6.2 **Disclaimers:**

OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT AND TO THE EXTENT PERMITTED BY APPLICABLE LAW, CE-TECH MAKES NO REPRESENTATIONS, WARRANTIES OR COVENANTS, TO ANY PERSON OR ENTITY WITH RESPECT TO THE SERVICES AND THE PRODUCTS ASSOCIATED WITH, OR PROVIDED IN CONNECTION TO, THE SERVICES. NO ORAL OR WRITTEN INFORMATION PROVIDED BY CE-TECH, ITS EMPLOYEES, AGENTS OR REPRESENTATIVES WILL CREATE ANY SUCH WARRANTY. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, CE-TECH PROVIDES "AS IS" ALL SERVICES, AND THE PRODUCTS ASSOCIATED WITH, OR PROVIDED IN CONNECTION TO, THE SERVICES PERFORMED HEREUNDER. CE-TECH HEREBY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY OF DATA, NONINFRINGEMENT, AND IMPLIED WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE WITH RESPECT TO THE SERVICES AND THE PRODUCTS ASSOCIATED WITH, OR PROVIDED IN CONNECTION TO, SUCH SERVICES. CE-TECH DOES NOT ADOPT ANY REPRESENTATION OR WARRANTY OF ANY MANUFACTURER OR MERCHANT OF ANY INFORMATION, SERVICE OR PRODUCTS.

7. **LIMITATION OF LIABILITY**

NEITHER PARTY WILL BE LIABLE FOR ANY INTERRUPTION OF BUSINESS OR LOSS OF BUSINESS, USE, DATA, PROFITS OR GOODWILL, OR OTHER INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES OF ANY KIND, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OR OF ANY LIMITED REMEDY, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE. THIS EXCLUSION INCLUDES ANY LIABILITY THAT MAY ARISE OUT OF THIRD PARTY CLAIMS AGAINST CE-TECH OR CUSTOMER. CE-TECH'S MAXIMUM LIABILITY TO CUSTOMER ARISING FROM, OR RELATED TO, THIS AGREEMENT



904-202-5294/Fax 904-399-3455/ 800-333-7477

SHALL BE LIMITED TO THE AMOUNTS RECEIVED BY CE-TECH FOR THE SERVICES DURING THE TWELVE (12) MONTHS PRECEDING THE CLAIM.

8. INDEMNIFICATION

CUSTOMER agrees that it will indemnify, defend and hold harmless CE-Tech, its affiliates and their respective, officers, directors, agents, employees and subcontractors (the "Indemnitees") from and against any and all liabilities, losses, expenses, claims, damages or costs, including reasonable attorney's fees, that the Indemnitees may suffer as a result of any claims, suits, actions, demands or judgments asserted by any person or entity for any negligent act or omission, willful misconduct, or breach of this Agreement by CUSTOMER, its affiliates, its assignees, or their respective officers, employees, subcontractors or agents except to the extent and degree that such liabilities, losses, expenses, claims, damages or costs are caused by the negligence or willful misconduct of the Indemnitees.

9. INDEPENDENT CONTRACTORS

Each party to this Agreement is an independent contractor with respect to the other, and neither will have any authority to bind or commit the other except to the extent CUSTOMER authorizes CE-Tech to act as its agent regarding the maintenance, repair and servicing of the Equipment. Nothing in this Agreement will create a joint venture, partnership or agency relationship between the parties. In no event shall either party be liable for debts or obligations of the other party, except as specifically provided for in this Agreement.

10. NON-SOLICITATION

During the term of this Agreement and for a period of one year thereafter, CUSTOMER agrees not to employ or attempt to employ or recruit, either directly or indirectly, for itself, or on behalf of any person, firm, corporation or other entity, any employee of CE-Tech without prior written permission of CE-Tech. CUSTOMER also agrees to prohibit any employee, stockholder, partner, member, officer, director, trustee, agent, subcontractor or affiliate from engaging in such acts during the term of this Agreement and for a period of one year thereafter.

11. FORCE MAJEURE

Notwithstanding anything to the contrary contained herein, CE-Tech shall not be deemed to have breached this Agreement or to be in any way liable for damages on account of the failure to perform, or the delay in performing, its obligations hereunder to the extent such failure or delay is caused by strikes, lockouts or other industrial disturbances, acts of public enemies, insurrections, riots, acts of God, epidemics, landslides, lightning, earthquakes, fires, hurricanes, tornados, floods, washouts, restraint of government and people, civil disturbances, explosions, partial or entire failure of utilities, regulations of any kind by government, including federal, state, or any of their respective departments, agencies or officials, or of any civil, military, municipal, or other government authority or any other cause or event not reasonably within the control of CE-Tech.

12. NOTICES

Any notice required to be given hereunder shall be in writing and may be delivered personally or shall be deemed to be delivered when deposited in the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed to the parties at their respective addresses indicated below, or at any address as may have been specified by either party.



904-202-5294/Fax 904-399-3455/ 800-333-7477

If to CE-Tech: CE-Tech of Jacksonville, Inc.
3728 Philips Hwy, Suite 56
Jacksonville, Florida 32207
Attn: Scott Long, President

With a copy to: Baptist Health
841 Prudential Drive, Suite 1802
Jacksonville, Florida 32207
Attn: G. Scott Baity, SVP & General Counsel

If to CUSTOMER: **Kingsland Fire Rescue**
850 North Gross Road
Kingsland, GA 31548
Attn: Jo Seigler

13. ASSIGNMENT

Neither this Agreement, nor any of the obligations or rights herein, shall be assignable by CUSTOMER without the express written approval of CE-Tech.

14. DISPUTES

14.1 Governing Law:

This Agreement shall be construed, and the rights and liabilities of the parties hereto determined, in accordance with the laws of the State of Florida; provided, however, that the conflicts of law principles of the State of Florida shall not apply to the extent that they would operate to apply the laws of another state.

14.2 Jurisdiction and Venue:

All legal actions arising out of this Agreement shall be brought exclusively in a state or federal court located in Jacksonville, Duval County, Florida.

14.3 Attorney's Fees and Expenses

In the event that either party commences any action or proceeding under this Agreement to enforce any right or remedy hereunder, the prevailing party (as determined by the trier of facts) shall be entitled to recover its reasonable costs and attorneys' fees.

15. MISCELLANEOUS:

15.1 Integration and Merger:

This Agreement constitutes the entire agreement between the parties and supersedes all agreements, representations, understandings, or promises, whether oral or written, with respect to the subject matter hereof. This Agreement may not be altered, amended, or modified except by a writing signed by both parties.



904-202-5294/Fax 904-399-3455/ 800-333-7477

9.17.a

15.2 **Waiver:**

No consent or waiver, express or implied, by a party hereto, of any breach or default by the other party in the performance of such other party's duties or obligations hereunder, shall be deemed, or construed to be, a consent to, or waiver of, any other breach or default by such other party. The giving of consent by a party in any one instance shall not limit or waive the necessity to obtain such party's consent in any future instance.

15.3 **Severability:**

If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable and this Agreement shall, to the extent possible and without destroying the intent of this Agreement, be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part hereof; and the remaining provisions hereof shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision. There shall be added automatically as a part of this Agreement a legal, valid and enforceable provision as similar as possible in terms to such illegal, invalid or unenforceable provision.

15.4 **Third-Party Rights:**

Except as expressly provided to the contrary herein, this Agreement is not intended to, and shall not be construed to, confer upon, or give to, any person or entity, other than the parties hereto, any rights or remedies.

15.5 **Survival:**

The parties acknowledge and agree that the provisions of Sections 3.1, 5, 6.2, 7, 8, 10, 12, 14 and 15 of this Agreement and any other provision of this Agreement that by its terms is reasonably intended by the parties to survive termination, shall survive termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

CE-Tech

CUSTOMER

By:

By:

Name: Scott Long

Name:

Title: President

Title:

Date: 12/12/23

Date:

Attachment: Renewal Kingsland Fire Rescue Agreement (4377 : Approval of: Renewal of Service Agreement with CE-Tech of Jacksonville,

KINGSLAND FIRE AND RESCUE
ACTIVE EQUIPMENT INVENTORY
EXHIBIT A

TAG_NUMBER	MFG	MODEL	SN	DESCRIPTION	EQU_STATUS_DESC	BUILDING_DESC	DEPARTMENT	SRVC
101398252	CRITICARE SYSTEMS, INC	506DXN	101398252	MONITOR VITAL SIGNS	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
4265706	CARDIAC SCIENCE	POWERHEARTG3	4265706	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
4265775	CARDIAC SCIENCE	POWERHEARTG3	4265775	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
4398877	CARDIAC SCIENCE	POWERHEARTG3	4398877	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
4398885	CARDIAC SCIENCE	POWERHEARTG3	4398885	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
4398895	CARDIAC SCIENCE	POWERHEARTG3	4398895	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6003151	CARDIAC SCIENCE	9390A1001POWERHEARTG	6003151	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6005708	CARDIAC SCIENCE	9390A01	6005708	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6005728	CARDIAC SCIENCE	9390A01	6005728	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6005752	CARDIAC SCIENCE	9390A01	6005752	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6005950	CARDIAC SCIENCE	9390A01	6005950	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6006026	CARDIAC SCIENCE	9390A01	6006026	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6016518	CARDIAC SCIENCE	9390A01	6016518	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6016560	CARDIAC SCIENCE	9390A01	6016560	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
6016568	CARDIAC SCIENCE	9390A01	6016568	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000003639	CARDIAC SCIENCE	G5A80P1	D00000036396	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000012202	CARDIAC SCIENCE	G5A80P1	D00000122022	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000013915	CARDIAC SCIENCE	G5A80P1	D00000139154	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000013997	CARDIAC SCIENCE	G5A80P1	D00000139971	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000015283	CARDIAC SCIENCE	G5A80APOWHEARTG5	D00000152837	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000015629	CARDIAC SCIENCE	G5A80P1	D00000156298	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
D0000015637	CARDIAC SCIENCE	G5A80P1	D00000156378	DEFIBRILLATOR AED	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
US00574732	PHILIPS MEDICAL SYSTEMS	M3535AHEARTSTARTMRX	US00574732	DEFIBRILLATOR/CARDIOSCOPE	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070
US00574733	PHILIPS MEDICAL SYSTEMS	M3535AHEARTSTARTMRX	US00574733	DEFIBRILLATOR/CARDIOSCOPE	ACTIVE	KINGSLAND FIRE AND RESCUE	KFD-KINGSLAND FIRE AND RESCUE	12070

Attachment: Renewal Kingsland Fire Rescue Agreement (4377 : Approval of: Renewal of Service



EQUIPMENT SERVICE CODES

CE-Tech customizes maintenance agreements as per the individual customer's needs. Devices in the equipment inventory may have different Response Times, Service Coverages and/or particular Exceptions. In order to aid customers and staff in knowing the level of coverage, each device in CMMS is assigned a Service Code. This six-digit code details the responsibility CE-Tech has for each device. Each category has a numerical value representing the level of responsibility. Any combination of the categories listed below may be placed together in order to define the service requirements outlined in the equipment's contract.

Response Time		Coverage		Exclusions	
01	24/7, 1 hr Tele, < 8 hrs on site	01	1 PM, Repairs & Parts	01	Standard***
02	24/7, 1 hr Tele, < 24 hrs on site	02	2 PM's, Repairs & Parts	02	Consumables
03	8a - 5p, 1hr Tele, < 8 hrs on site	03	4 PM's, Repairs & Parts	03	Disposables
04	8a - 5p, 1hr Tele, < 16 hrs on site	04	1 PM, Repairs, no Parts	04	Reagents
05	8a - 5p, 1hr Tele, < 24 hrs on site, 48 hr repair	05	2 PM's, Repairs, no Parts	05	Abuse
06	8a - 5p, 24 hr Tele, < 48 hrs onsite, 72 hr repair	06	4 PM's, Repairs, no Parts	06	Glassware
07	8a - 5p, Standard*, M-F	07	Annual PM Only	07	Batteries
08	8a - 5p, Standard*, Su-Sa	08	Semi-Annual PM Only	08	No Exclusions
09	7a - 7p, Standard*, M-F	09	Quarterly PM Only	09	Parts
10	7a - 7p, Standard*, Su-Sa	10	Electrical Safety Only	10	Service
11	8a - 9p, < 1 Tele, < 24 hrs onsite	11	Repairs & Parts	11	Electrical Safety
12	BILLABLE	12	Inventory Only		
		13	3 PM's & PM Parts		
14	Asset Management Only	14	3 PM's, Repairs, no Parts	14	Discount on Glassware
15	8-5 2 days per week (or per days contracted)	15	3 PM's, Repairs & Parts		
*	Standard	16	Service Only	99	Vendor Sub-Agreement
	Excludes Holidays &	17	Performance Verification		
	Non-Operational Days	18	Semi-Annual Performance Verification	**	Standard
		19	Semi-Annual Electrical Safety Only	*	Exclusion Includes 01 - 07
		20	Annual PM & PM Parts		
		21	Semi-Annual PM & PM Parts		
		22	Quarterly PM & PM Parts		
		23	Bi-Annual PM Only		
		24	18 Mo PM, Repairs, no Parts		
		LS/FM Coverage			
		40	Weekly		
		41	Weekly, Monthly		
		42	Weekly, Monthly, Annual, 3 Year		
		43	Bi-Weekly		
		44	Monthly		
		45	Monthly, Semi-Annual		
		46	Monthly, Annual, Quarterly		
		47	Quarterly,		
			Semi-Annual, Annual, 5 Year		
		48	Quarterly, Annual, 3 Year, 5 Year		
		49	Semi-Annual, Annual, 2 Year		
		50	Annual, 5 Year		
		51	4 Year		
		52	Quarterly, Annual		

HOW TO INTERPRET CONTRACT SERVICE CODES

Add the response code, coverage code, and exclusion code together to get a six digit SERVICE CODE.

The following are typical examples:

07-	8a-5p, Standard*, M-F	
02-	2 PM's, Repairs & Parts	07 02 01
01-	Standard***	

Another example SERVICE CODE:

07-	8a-5p, Standard*, M-F	
08-	Semi-Annual PM Only	07 08 01
01-	Standard***	

You will find this number in the Service Code field in the CMMS equipment record and printed on the individual equipment order.



EXHIBIT B

Service Agreement Renewal

This agreement made this 12th day of December, 2023 between **CE-Tech** and

Kingsland Fire Rescue

Service Location

850 North Gross Road
Kingsland, GA 31548
Telephone: (912) 729-8770
Fax: (912) 729-8827
County: Camden
Tax I.D.:

This agreement provides owners or users of the medical equipment listed on the attached equipment list with:

✓ Scheduled Preventative Maintenance checks performed annually on the attached equipment inventory during normal business hours (Monday through Friday, 8:00 A.M. to 4:30 P.M.).

Contract covers annual preventative maintenance and service documentation on the attached equipment inventory.

Cost of Annual Agreement: \$1,424.00/yr plus applicable tax

3% rate of increase per calendar year at anniversary date

Agreement period: January 1, 2024 to December 31, 2026

Accepted by: _____ Title: _____ Date: _____

Client

Accepted by: [Signature] Title: President Date: 12/12/23

CE-Tech

Purchase Order No.: _____