# CITY OF KINGSLAND, GEORGIA

**CITY COUNCIL**

**MINUTES ● SEPTEMBER 9, 2024**

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| **Regular Meeting** | **City Council Chamber** | **6:00 PM** |

**107 South Lee Street - City Hall, Kingsland, GA 31548**

## I. PUBLIC HEARING - STARTS AT 6:00PM

Mayor Day opened the Public Hearing at 6:00 PM.

1. Public Hearing: FY 2024-2025 Proposed Budget -

No one came forward to speak.

## II. CALL TO ORDER AND WELCOME GUESTS

Mayor Day called the regularly scheduled meeting to order at 6:01 PM.

## III. ROLL CALL

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| James W Galloway | Councilman | (Absent) |
| Farran Fullilove | Councilman | |
| Kristy Chance | Councilwoman | |
| Alex Blount | Mayor Pro Tem | |
| Charles Grayson Day Jr. | Mayor | |

## IV. INVOCATION AND PLEDGE TO THE FLAG

Pastor Don Belcher gave the Invocation and led in the Pledge to the Flag.

## V. CONSENT DOCKET

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Farran Fullilove, Councilman |
| **SECONDER:** | Kristy Chance, Councilwoman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

**A.** Approve the Council Minutes of the last regular Council Meeting
**B.** Approve the Agenda as Presented
**C.** Approve the Payments of Accounts Payable as Due and Funds Available

## VI. PRESENTATION

1. National Flood Insurance Program Community Rating System -

Planning Director Scott Kimball presented Mayor and Council with the National Flood Insurance Program Rating System Plaque.

## VII. GRANTING AUDIENCE TO THE PUBLIC

Terri Keller, 156 Woodhaven Drive, Kingsland, addressed Mayor and Council regarding the drainage ditches behind her home. She stated they had been filled in and need to be dug out.

## VIII. OLD BUSINESS

There was no old business.

## IX. PLANNING AND ZONING

1. Approval of Adoption of Ordinance 2024-07 to Amend Ordinance 2011-01 (C-8 District) -

Ordinance 2024-07 to Amend Ordinance 2011-01, Article VI, Sec. 61, by adding Sec.68.8 C-8 Interchange Transitional Zoning District to KLADO.

The amendment will add a new zoning district (C-8) that will allow for a mixed use of commercial, retail, industrial and residential uses in the same zoning district. The new zoning is needed to allow for proposed projects on Haddock Rd. Exit 1 and for other future projects where the C-8 zoning may be needed. *Planning Commission recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Farran Fullilove, Councilman |
| **SECONDER:** | Kristy Chance, Councilwoman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

2. Approval of: Re-Zoning - Parcel 107 005R - 898 The Lakes Boulevard East -

Richard Crisco has applied for a re-zoning of parcel 107 005R containing approximately 1.28 acres located at 898 The Lakes Boulevard East. The applicant is requesting the parcel be re-zoned to C-2 (General Commercial) for the purpose of a proposed restaurant. Current zoning is PD/R-1. *Planning Commission recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

3. Approval of Home Occupation - 102 Aloe Court - Map & Parcel 107M 003 -

Charles Cardell has applied for a home occupation permit for a Honeybee Product sales business known as "C & R Bushcrafts, Inc.". The applicant has been notified and agrees to the requirements of a Home Occupation as noted in KLADO. Zoning is PD/R-1. *Planning Commission recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

4. Approval of Re-Zoning - 531 North Lee Street - Map & Parcel K11 01 010 -

The City of Kingsland has requested that Parcel K11 01 010 be re-zoned to C-2 (General Commercial). The parcel is located at 531 North Lee Street containing approximately 5.3 acres. *Planning Commission recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

## X. NEW BUSINESS

1. Ratification of Bid Award: Purchase of Amphibious Excavator -

Purchase approval for (one) 1 Wilson Bobcat E55 amphibious excavator.

*Staff recommends Wilson Equipment for $232,500.*

*Council was polled on August 22, 2024 with a unanimous vote in favor of purchase.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Alex Blount, Mayor Pro Tem |
| **SECONDER:** | Kristy Chance, Councilwoman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

2. Ratification of: Additional Work Authorization for the Meadows Drainage (3 Culvert Crossing) -

Approval of Roberts Civil Engineering Additional Work Authorization for The Meadows (3 Culvert Crossings) Drainage. Scope of services includes site surveys, engineering, contractor solicitation, construction oversight and project management.

*Staff recommends approval.*

*Council was polled on August 22, 2024 with a unanimous vote in favor of agreement.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Farran Fullilove, Councilman |
| **SECONDER:** | Kristy Chance, Councilwoman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

3. Approval of: Topography Survey of The Lawn -

Approval of Roberts Civil Engineering Proposal for engineering services associated with the topographic survey for three driveway locations off Royal Parkway and the proposed development on parcel 094 035 "The Lawn." The main entrance, secondary entrance, and service entrance shown on Master Plan B will be designed for this project.

*Staff recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

4. Approval of: Renewal of Evoqua Oder and Corrosion Bioxide Feed System Contract -

An agreement between the City and Evoqua Water Technologies to provide a Bioxide® Chemical Feed and Storage System for pump stations 15 and 18. Evoqua will service and maintain the odor and corrosion control system. The rates are the same as the prior year agreement. This is funded in-full under a separate agreement with PlugPower.

*Staff recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Alex Blount, Mayor Pro Tem |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

5. Approval of: UCP (Unified Communication Platform) Public Safety App Contract -

Purchase approval of Stackbench Unified Communications Platform Public Safety Application to connect with police, allow citizens to provide anonymous tips and streamline internal communication. This is for a one (1) year period at a cost of $4,500 and will be funded by the Seized Assets Fund.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Farran Fullilove, Councilman |
| **SECONDER:** | Kristy Chance, Councilwoman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

6. Bid Award: Copier Maintenance Contract -

*Staff recommends low bid, Canon Solutions of America, Inc., for an annual contract at $7,698.46. This includes maintenance on 11 copiers in various departments. Maintenance includes toner replacement.* Four copiers will need to be upgraded. These will go through a separate bid process and will be included in FY2024-25 budget.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Alex Blount, Mayor Pro Tem |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

7. Update: FY 2024-2025 Proposed Budget -

Finance Director Filiz Morrow gave Mayor and Council and update on the proposed budget after making changes as recommended.

8. Request for Connection to City Sewer -

Patrick Conklin, 583 S. Cedar Street Kingsland, is requesting an unincorporated connection to the city sewer system due to septic system failure. The property is connected to city water and the city sewer main is available at the property. Neighboring unincorporated properties were connected to city sewer prior to 2000.

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Alex Blount, Mayor Pro Tem |
| **SECONDER:** | Farran Fullilove, Councilman |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

9. Approval Of: Roberts Civil Engineering Proposal for Hourly Consulting Services -

Approval of Roberts Civil Engineering proposal for hourly consulting services. This agreement will be used initially for the Henrietta Street drainage basin assessment and will be on file for use as needed for future projects.

*Staff recommends approval.*

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Kristy Chance, Councilwoman |
| **SECONDER:** | Alex Blount, Mayor Pro Tem |
| **AYES:** | Fullilove, Chance, Blount |
| **ABSENT:** | Galloway |

10. Proclamation for Constitution Week 2024 -

Mayor Day read the Proclamation for Constitution Week 2024.

## XI. MAYOR AND COUNCIL ANNOUNCEMENT

There were no announcements.

## XII. ADJOURNED

Councilman Blount made a motion to adjourn the meeting.
Councilman Fullilove seconded the motion.
The motion passed unanimously.
The meeting adjourned at 6:22 PM.