CITY OF KINGSLAND, GEORGIA

CITY COUNCIL

AGENDA ● OCTOBER 2, 2017

Special Called Meeting	**City Council Chamber**	**6:00 PM**

107 South Lee Street - City Hall, Kingsland, GA 31548

I. PUBLIC HEARING - STARTS AT 6:00PM

1. Public Hearing: Proposed Property Tax Increase -

The Kingsland City Mayor and Council have tentatively proposed a 2017 millage rate which will require an increase in property taxes by 13.94% or 1.04 mills. The proposed increase includes an additional 1.00 mill to dedicate funds for public safety operations and an additional .04 mills for general fund operations. This tentative increase will result in a millage rate of 8.50 mills, an increase of 1.04 mills. Without this tentative tax increase, the millage rate will be no more than 7.46 mills. The proposed tax increase for a home with a fair market value of $100,000 is approximately $41.60 and for a home with a fair market value of $300,000 is approximately $124.80.

II. CALL TO ORDER AND WELCOME GUESTS

III. INVOCATION AND PLEDGE TO THE FLAG

IV. ROLL CALL

Kenneth E Smith Sr	Mayor
Charles Grayson Day Jr.	Mayor Pro Tem
James Ham	City Councilman
Jim McClain	City Councilman
Richard A. Winters	City Councilman

V. CONSENT DOCKET

A. Approve the Council Minutes of the last regular council Meeeting
B. Approve the Agenda as Presented
C. Approve the Payments of Accounts Payable as Due and Funds Avaialable

VI. GRANTING AUDIENCE TO THE PUBLIC

VII. NEW BUSINESS

1. Proclamation: Pink Out Friday, October 13, 2017 -
2. Approval Of: 2017 Millage Rate - -

In accordance with O.C.G.A. Section 48-5-32.1 final millage rate is set by the authority of this taxing jurisdiction for tax year 2017. Required five year history and current digest and notice of property tax increase advertisements have been published and required public meetings have been held in accordance with O.C.G.A. Section 48-5-32.

3. Approval Of: Resolution 2017-11: Adoption of FY2017-2018 Operating Budget -

Option A: Budget as presented based on tax rollback rate 7.46 mills, contingency at $143,631.

Option B: Budget includes up to 1 mill dedicated to public safety operations and up to .04 mills for general fund operations based on increased tax rate up to 8.50 mills, contingency at $159,631.

Option C: Remove City Hall carpet & blinds replacement, transfer funds for clock refurbishment to drainage study, add P&Z county co-sharing savings, include $600 employee Christmas bonus. Contingency at 7.46 mills=$107,419; at 7.50 mills=$123,419.

4. Approval Of: 2017 Georgia Gateway CID Millage at 10.00 Mills -

At a scheduled Georgia Gateway Community Improvement District meeting on August 22, 2017, the CID Board set the 2017 CID Millage rate at 10 mills. All property owners in the district voted in favor.

5. Approval of - Coastal Georgia Community College MOU - Police Chief Darryl Griffis

Staff recommend approval.

6. Approval of - IGA for Planning and GIS Services -

Intergovernmental agreement for Planning and GIS services between Camden County Board of Commissioners and the City of Kingsland.

7. Discussion - Kings Bay Fire Department Purple Heart Parking Spaces -
8. Cancellation of October 9, 2017 City Council Meeting Due to Columbus Day Holiday -

VIII. MAYOR AND COUNCIL ANNOUNCEMENT

IX. ADJOURNED

City of Kingsland

Proclamation

Honoring
"Pink Out Friday" *for Breast Cancer*

WHEREAS, nationally, over 246,000 women and men are diagnosed with breast cancer each year; and in 2017 breast cancer continues to be a common cause of cancer in the Southeast Georgia region; and

WHEREAS, October is National Breast Cancer Awareness Month with the aim of increasing awareness of the disease and to facilitate research into its causes, prevention, diagnosis, treatment and cure; and

WHEREAS, the health and well-being of our community are enhanced as a direct result of increased awareness and education regarding breast cancer, and from encouraging our citizens to take actions to lower their risk of developing the disease; and

WHEREAS, we have joined Southeast Georgia Health System, the Susan G. Komen for The Cure Coastal Georgia Affiliate, the American Cancer Society and communities across Southeast Georgia in proclaiming Friday, October 13, 2017 as

"Pink Out Friday!"

NOW THEREFORE, I, Mayor Kenneth E. Smith, Sr., and the City Council, do hereby encourage our citizens to wear pink on this day to show support and recognition of our neighbors, family and friends who have been impacted by breast cancer and to take an active role in helping to make breast cancer a part of our past and not our community's future.

IN WITNESS WHEREOF, I have here unto set my hand this 2nd day of October, in the year of our Lord two-thousand seventeen.

City of Kingsland

____
Kenneth E. Smith, Sr., Mayor

____
Linda O'Shaughnessy, City Clerk

Public Meeting Notice
Adopting 2017 Millage Rate

The Kingsland Mayor and Council do hereby announce that the millage rate will be set at a public meeting to be held at City Hall located at 107 South Lee St, Kingsland, Georgia on OCTOBER 2, 2017 at 6 P.M. and pursuant to the requirements of O.C.G.A. 48-5-32 do hereby publish the following presentation of the current year's tax digest and levy along with the history of the tax digest and levy for the past five years.

Current 2017 Tax Digest and 5-Year History of Levy

City	2012	2013	2014	2015	2016	2017
Real & Personal	$416,318,833	$389,638,711	$383,383,293	$371,226,251	$386,573,946	$416,642,488
Motor Vehicles	28,801,860	31,395,960	26,759,680	18,861,240	13,846,310	10,132,100
Mobile Home	2,749,522	2,654,045	2,546,074	2,577,000	2,557,450	2,449,334
Timber 100%	32,241	162,511	1,983,183	5,166,962	3,720,921	3,431,276
Gross Digest	447,902,456	423,851,227	414,672,230	397,831,453	406,698,627	432,655,198
Less M&O Exemptions	7,735,010	10,950,976	10,707,988	10,132,601	12,532,178	12,889,938
Net M&O Digest	440,167,446	412,900,251	403,964,242	387,698,852	394,166,449	419,765,260
State Forest Land Assistance Grant Value	0	0	0	0	687,596	995,420
Adjusted Net M&O Digest	440,167,446	412,900,251	403,964,242	387,698,852	394,854,045	420,760,680
Gross M&O Millage	11.20	11.53	11.65	12.12	11.55	12.24
Less Rollbacks	3.20	3.53	3.65	4.12	4.05	3.74
Net M&O Millage	8.00	8.00	8.00	8.00	7.50	8.50
Net Taxes Levied	3,521,339.57	3,303,202.01	3,231,713.94	3,101,590.82	2,961,405.34	3,576,465.78
Net Tax $ Increase	($399,285.61)	($218,137.56)	($71,488.07)	($130,123.12)	($140,185.48)	$615,060.44
Net Taxes % Increase	-10.18%	-6.19%	-2.16%	-4.03%	-4.52%	20.77%

PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2017

COUNTY Camden **TAXING JURISDICTION** Kingsland

INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED

This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.

DESCRIPTION	2016 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2017 DIGEST
REAL	363,849,616	2,540,676	26,999,656	393,389,948
PERSONAL	22,724,330		528,210	23,252,540
MOTOR VEHICLES	13,846,310		-3,714,210	10,132,100
MOBILE HOMES	2,557,450		-108,116	2,449,334
TIMBER -100%	3,720,921		-289,645	3,431,276
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	406,698,627	2,540,676	23,415,895	432,655,198
EXEMPTIONS	12,532,178	296,356	61,404	12,889,938
NET DIGEST	394,166,449	2,244,320	23,354,491	419,765,260
FLPA Reimbursement Value	687,596		307,824	995,420
Adjusted NET DIGEST	394,854,045	2,244,320	23,662,315	420,760,680
	(PYD)	(RVA)	(NAG)	(CYD)
2016 MILLAGE RATE >>>	7.500	**2017 PROPOSED MILLAGE RATE >>>**		8.500

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2016 Net Digest	PYD	394,854,045	
Net Value Added-Reassessment of Existing Real Property	RVA	2,244,320	
Other Net Changes to Taxable Digest	NAG	23,662,315	
2017 Net Digest	CYD	420,760,680	(PYD+RVA+NAG)
2016 Millage Rate	PYM	7.500	
Millage Equivalent of Reassessed Value Added	ME	0.040	(RVA/CYD) * PYM
Rollback Millage Rate for 2017	RR	7.460	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2017 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)

Rollback Millage Rate	7.460
2017 Millage Rate	8.500
Percentage Increase	13.94%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

_____________________________ _______________
Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

_____________________________ _______________
Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2017 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2017 is ___________

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2017 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2017 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

_________________________ __________________ __________
Signature of Responsible Party Title Date

Resolution 2017-11
City of Kingsland
Proposed FY 2017-18 Budget

Option A: Budget as presented based on tax rollback rate 7.46 mills, contingency at $143,631.
Option B: Budget includes up to 1 mill dedicated to public safety operations and up to .04 mills for general fund operations based on increased tax rate up to 8.50 mills; contingency at $159,631.
Option C: Remove City Hall carpet & blinds replacement, transfer clock reburb to drainage study, add P&Z county cosharing, include $600 Christmas bonus. Contingency at 7.46 mills=$107,419; at 7.50 Mills=$123,419

	Department	FY 17-18 Requested Budget	FY 17-18 Recomm'd Budget	$ Increase/ Decrease from Requested Budget	Current Year FY 16-17 Budget	Variance from FY 16-17 budget to FY 17-18 Recom'd: % Change	Variance from FY 16-17 budget to FY 17-18 Recom'd: $ Increase/ Decrease	Summary of Changes From FY16-17 Budget to FY17-18 Budget Includes: Full year of merit raises given on employee anniversary date in FY16-17; police raises under 5 year salary plan $38k; retirement funding 6.6% decrease: health & life insurance 3% increase (employer & employee); health clinic 3% increase, liability insurance 5% increase.
General Fund	General Fund Revenues	$9,590,055	$10,198,080	$608,025	$9,554,102	6.74%	$643,978	**Contingency of $143,631**; **based on 7.46 mills.** Property tax digest shows a slight net increase of 5% in revenues. Other increases are in insurance premium tax 5.5%, building permits 14%, h/m tax 10%, cash carry forward ($400k KDA loan pay down), and capital leases 74% (Gradall) . Decreases are in motor vehicle taxes, delinquent property taxes, penalty & interest.
General Fund	Administration	$1,438,613	$1,491,046	$52,433	$1,050,565	41.93%	$440,481	Increases in contract labor-elections $9k, professional services-shared grant management services $10k (50%GF/50%WS), Camden Partnership contribution $17,363, KDA loan ($400k pay down, refinance over 6 years). Capital outlays recommended: replace City Hall carpet and blinds, $15,440. Includes court technology funds for downtown clock refurbishment, $11,000.
General Fund	Information Technology	$269,548	$256,998	-$12,550	$217,995	17.89%	$39,003	Step increase requested for Computer Support Specialist, 3.5%. Increases in health and retirement related to prior year new position. Increase in computer software to replace VMWare $7,750 (90%GF/10%WS). Capital outlay recommended: Thinkguard offsite storage $25,000 (65%GF/35%WS).
General Fund	Finance	$293,609	$293,609	$0	$285,637	2.79%	$7,972	Increase in repairs & maintenance for front doors and brick entrance on William Ave, $6,900 and in replacing 5 computers, $4,500. (65%GF/35%WS)
General Fund	Municipal Court	$427,159	$427,159	$0	$431,190	-0.93%	-$4,031	Decreases in court add-on costs related to fines and forfeitures.
General Fund	Police	$3,190,478	$2,823,763	-$366,715	$2,716,020	3.97%	$107,743	Includes raises under the 5 year salary plan for patrol officers, $38,170. Additional raises requested $177,793 (10% department & bonuses) not recommended. Increases in liability insurance, communications, capital outlays. Capital outlays recommended: 5 used patrol vehicles, $22,500; installed equipment for patrol vehicles, $74,025; and 5 Watchguard camera systems, $25,975. Additional capital outlay requested (5 new patrol vehicles $113,745; mobile forensic device $15,000; seismic sensor $5,000) not recommended.

Resolution 2017-11
City of Kingsland
Proposed FY 2017-18 Budget

	Department	FY 17-18 Requested Budget	FY 17-18 Recomm'd Budget	$ Increase/ Decrease from Requested Budget	Current Year FY 16-17 Budget	Variance from FY 16-17 budget to FY 17-18 Recom'd: % Change	Variance from FY 16-17 budget to FY 17-18 Recom'd: $ Increase/ Decrease	Summary of Changes From FY16-17 Budget to FY17-18 Budget
								Includes: Full year of merit raises given on employee anniversary date in FY16-17; police raises under 5 year salary plan $38k; retirment funding 6.6% decrease: health & life insurance 3% increase (employer & employee); health clinic 3% increase, liability insurance 5% increase.
General Fund	Fire	$2,735,258	$1,860,049	-$875,209	$2,067,951	-10.05%	-$207,902	Salary raises requested $108,163 (11% raises & bonuses) not recommended. New cancer policy ($17,400) for all fire department employees and volunteers included. Reductions in purchased/contracted services and supplies from prior year based on actual versus budget. Decrease in capital outlay from prior year vehicle and building improvement. Capital outlays recommended: Fire House 3 kitchen sink and cabinets, $10,000. Additional capital outlays requested (Fire House 4 driveway $50,000; refurbish fire engine $215,000; refurbish E-One ladder truck $355,000; bunker gear rack $6,192) not recommended.
General Fund	Public Works	$2,067,966	$1,939,865	-$128,101	$1,636,617	18.53%	$303,248	Request for two new positions $52,894 (equipment operator & carpenter) not recommended. Capital outlay recommended: used tractor $50,000; Gradall type equipment to include demos/other brands/types, $300,000 (70%GF/30%WS), 4x4 Truck $40,000 (50%GF/50%WS). Capital outlays requested (new tractor $70,000; Gradall $405,000) not recommended.
General Fund	P&Z	$560,563	$560,563	$0	$461,587	21.44%	$98,976	Request for 3.5% salary increase to promote building inspector to supervisor level, $1,520. Request for new position, building inspector $33,155 and used vehicle $10,000 pending new development. Additional recommended capital outlay: plotter/scanner for GIS, $6,130. Increases in salaries to reflect full year of prior year new hire, purchased/contracted services, and supplies.
General Fund	Econ. Dev./DDA	$172,210	$114,315	-$57,895	$93,681	22.03%	$20,634	Increases in salaries to allocate 10% of CVB director for oversight of DDA functions and supplies. Request for J&A site clean-up phase I & II- $40,000; recommendation to defer Phase II, seek grant opportunities, limit phase I up to $20,000. Reduced requested amounts for supplies, Christmas decorations, and computers. Moved downtown clock refurbishment to court technology funds.
General Fund	Fleet Services	$324,041	$287,082	-$36,959	$274,060	4.75%	$13,022	Increase in captured salaries due to dissolving IGA with County for Fleet management services. Request for 3% raises for hourly employees not recommended, $6,519. Recommended capital outlay to replace two garage heaters, $8,000 (75%GF/25%WS).
General Fund	GF Total Expenditures	$11,479,445	$10,054,449	-$1,424,996	$9,235,303	8.87%	$819,146	
Water/	Revenues for Water/Sewer Fund	$6,344,500	$6,434,500	$90,000	$7,663,880	-16.04%	-$1,229,380	**Contingency of $373,115; based on current rate structure**. Decrease in SPLOST transfers. Increase in water/sewer revenues, tap fees, capital recovery fees, and loan proceeds (gradall type/demo $300,000; 70%GF/30%WS).
Water/	Administration	$528,542	$528,542	$0	$517,944	2.05%	$10,598	Increases in professional services-shared grant management services $10k (50%GF/50%WS). Decreases in small equipment.

Attachment: Council Summary FY 17-18 (1958 : Approval Of: Resolution 2017-11: Adoption of FY2017-

Resolution 2017-11
City of Kingsland
Proposed FY 2017-18 Budget

	Department	FY 17-18 Requested Budget	FY 17-18 Recomm'd Budget	$ Increase/ Decrease from Requested Budget	Current Year FY 16-17 Budget	Variance from FY 16-17 budget to FY 17-18 Recom'd		Summary of Changes From FY16-17 Budget to FY17-18 Budget
						% Change	$ Increase/ Decrease	Includes: Full year of merit raises given on employee anniversary date in FY16-17; police raises under 5 year salary plan $38k; retirement funding 6.6% decrease: health & life insurance 3% increase (employer & employee); health clinic 3% increase, liability insurance 5% increase.
Water/Sewer Fund	Information Technology	$31,495	$37,045	$5,550	$26,173	41.54%	$10,872	Step increase requested for Computer Support Specialist, 3.5%. Increases in health and retirement related to prior year new position. Increase in computer software to replace VMWare $7,750 (90%GF/10%WS). Capital outlay recommended: Thinkguard offsite storage $25,000 (65%GF/35%WS).
	Finance	$167,520	$167,520	$0	$159,544	5.00%	$7,976	Increase in repairs & maintenance for front doors and brick entrance on William Ave, $6,900 and in replacing 5 computers, $4,500. (65%GF/35%WS)
	Fleet Services	$105,482	$98,196	-$7,286	$88,862	10.50%	$9,334	Increase in captured salaries due to dissolving IGA with County for Fleet management services. Request for 3% raises for hourly employees not recommended, $6,519. Recommended capital outlay to replace two garage heaters. $8,000 (75%GF/25%WS).
	Operations	$5,251,998	$5,230,082	-$21,916	$6,093,788	-14.17%	-$863,706	Decreases in repairs & maintenance, supplies, and capital outlays. Increase in landfill fees, and capital lease payments (30% gradall). Capital outlays recommended: vaccon $380,000; replace 3 lift station fences $12,000; 2 lift station upgrades $80,000; davit retrievel system $6,500; Phase II water meter replacement $800,000; lift station bypass pump $10,500; 4x4 truck $40,000 (505GF/50%WS); and gradall type/demo $300,000 (70%GF/30%WS).
	Water/Sewer Fund Total Expenses	$6,085,037	$6,061,385	-$23,652	$6,886,311	-11.98%	-$824,926	
Solid Waste	Solid Waste Revenues	$936,010	$1,004,278	$68,268	$1,121,755	-10.47%	-$117,477	**Contingency of $99,917**; **based on $1 residential rate increase; overall 8.2% increase in rate structure.** Decrease in capital lease proceeds for prior year garbage truck purchase.
	Expenses	$904,361	$904,361	$0	$1,024,185	-11.70%	-$119,824	Increase in landfill disposal fees, supplies, and new position request (crew worker $23,358) offset by decrease in capital outlays.
Other Funds	Confiscated Assets Fund	$40,025	$40,025	$0	$40,025	0.00%	$0	Based on estimated confiscated assets and remaining CISCO funds.
	Multiple Grant Fund	$242,928	$242,928	$0	$226,305	7.35%	$16,623	Based on grant awards expected during the fiscal year. Includes LMIG 2018 $208,703 plus 30% match; Police vest $6,150 plus 50% match; Safety grant $16,000; and Health & Wellness grant $9,000.
	CVB Fund (Tourism)	$508,700	$508,700	$0	$488,700	4.09%	$20,000	Revenues are based at 44% of estimated Hotel/motel tax revenues, & merchandise sales. 10% increase in hotel/motel tax revenue.
	Hotel/Motel Tax Fund	$965,910	$965,910	$0	$875,000	10.39%	$90,910	Based on estimated hotel/motel tax revenues. 10% increase in hotel/motel tax revenues.
	Downtown Development Authority Fund	$55,230	$55,230	$0	$13,770	301.09%	$41,460	Funded by DDA fundraising events. All expenses paid directly from the DDA checking account. Increase from merging with Kingsland Betterment Committee in prior year.

Resolution 2017-11
City of Kingsland
Proposed FY 2017-18 Budget

	Department	FY 17-18 Requested Budget	FY 17-18 Recomm'd Budget	$ Increase/ Decrease from Requested Budget	Current Year FY 16-17 Budget	Variance from FY 16-17 budget to FY 17-18 Recom'd % Change	Variance from FY 16-17 budget to FY 17-18 Recom'd $ Increase/ Decrease	Summary of Changes From FY16-17 Budget to FY17-18 Budget. Includes: Full year of merit raises given on employee anniversary date in FY16-17; police raises under 5 year salary plan $38k; retirment funding 6.6% decrease: health & life insurance 3% increase (employer & employee); health clinic 3% increase, liability insurance 5% increase.
Other Funds	Georgia Gateway Community Improvement District	$0	$11,500	$11,500	$0	100.00%	$11,500	Special Revenue Fund used to account for the component unit whose purpose is to account for the activities of the community improvement district. Budgeted funds represent tax revenues generated within the district based on 10 mills.
	Tax Allocation District #1	$0	$1,800	$1,800	$0	100.00%	$1,800	Special Revenue Fund used to account for incremental tax generated for Kingsland TAD #1. Budgeted funds represent incremental tax from the certified base.
	Kingsland Development Authority	$477,694	$530,127	$52,433	$122,299	333.47%	$407,828	Special Revenue Fund used to account for the blended component unit whose purpose is to finance construction of City's public buildings. Increase related to refinancing KDA loan with $400,000 lump sum down payment and 6 year payoff for balance.
	SPLOST Fund #7	$3,009,453	$3,009,453	$0	$2,204,345	36.52%	$805,108	Based on funds available for projects outlined in the SPLOST VII agreement, includes increase in both cash carry forward and transfer in from LMIG grant.
	General Debt Service	$632,874	$707,669	$74,795	$278,188	154.39%	$429,481	Based on current lease payments for governmental funds. Increase related to refinancing KDA loan and new loan for Gradall in public works depart.
	Debt Service Revenue Bond	$164,205	$164,205	$0	$148,750	10.39%	$15,455	17% of the hotel/motel tax is accounted here for the bond payment of the welcome center. 10% increase in h/m tax revenues.

Kenneth E. Smith, Sr

Mayor
(Print Title)

The undersigned hereby certifies that he or she is the Clerk of the City of Kingsland, Georgia and that the foregoing is a true copy of the Resolution adopted by the governing body of the City at a meeting duly held on the 2nd of October 2017, at which a quorum was present and acting throughout, and that the same has not been rescinded or modified and is now effective day of the new fiscal year, October 1st, 2017 through September 30, 2018 Given under the seal of the City, this ______________________________, 2017.

(SEAL)

City Clerk

City of Kingsland
General Fund
FY 2017-18 Budget Options

	Option A	Option B	Option C	
	7.46 Mills	8.50 Mills	7.46 Mills	7.50 Mills
Proposed Budget Contingency	**$143,631**	**$143,631**	**$143,631**	**$143,631**
1 Mill Increase		$400,000		
Increase above rollback (.04 Mills)		$16,000		$16,000
Dedicated 1 Mill to Public Safety		($400,000)		
Remove City Hall carpet & blinds replacement	As originally presented		$15,540	$15,540
Remove Clock reburbishment			$11,000	$11,000
Include Professional Services-Drainage Study			($11,000)	($11,000)
Add P&Z savings - cosharing with County			$30,973	$30,973
Include $600 Christmas bonus-city wide employees*			($82,725)	($82,725)
Proposed General Fund Contingency Options	**$143,631**	**$159,631**	**$107,419**	**$123,419**

*This portion reflects General Fund employees. Bonus for employees in other funds would be reflected in those funds.
Notes:
7.46 Mills is the rollback rate, removes reassessment growth, keeps new growth.
7.50 Mills is still considered a tax increase since reassessments are included.
8.50 Mills includes an additional Mill for Public Safety.

Memorandum of Understanding

This Memorandum of Understanding (hereinafter referred to as "MOU") is entered into the 31st day of August, 2017 by and between the **Kingsland Police Department** and the **College of Coastal Georgia Police Department**, an institution within the University System of Georgia and the Board of Regents for the University System of Georgia. The **Kingsland Police Department** and the **College of Coastal Georgia Police Department** are hereinafter collectively referred to as "Party" or "Parties." This agreement incorporates by reference standards contained in O.C.G.A. § 36-69-1 *et seq.*, including subsequent amendments thereto.

I. Purpose

WHEREAS, responses to emergency or special circumstances may exceed the immediate resources, skill, and equipment capacities of either Party's law enforcement agency, the **Kingsland Police Department** and the **College of Coastal Georgia Police Department** may request that the other Party provide certified police officers to assist in providing law enforcement services.

WHEREAS, pursuant to O.C.G.A. § 36-69-1 *et seq.*, **College of Coastal Georgia Police Department** is authorized to furnish assistance extraterritorially to **Kingsland Police Department** upon the approval of Board of Regents for the University System of Georgia and the President of **College of Coastal Georgia Police Department** with this MOU.

WHEREAS, pursuant to O.C.G.A. § 36-69-1 *et seq.*, the **Kingsland Police Department** is authorized to furnish assistance extraterritorially to **College of Coastal Georgia Police Department** with the approval of the President of **the College of Coastal Georgia**, as well as the governing body for the local political subdivision or county sheriff, as applicable.

NOW, THEREFORE, the parties agree as follows:

1. **Purpose:** The purpose of this MOU is to permit each Party to assign law enforcement officers to the other Party for law enforcement services within the **City of Kingsland** or on the **College of Coastal Georgia** campus as requested by the law enforcement agencies of the Parties. In accordance with O.C.G.A. § 36-69-8, nothing in this MOU shall be construed as creating a duty on the part of the Parties to respond to a request for assistance, or to stay at the scene of a local emergency for any length of time.
2. **Requests:** Requests for assistance may be made by the **Chief of Police** of the **Kingsland Police Department** or **Chief of Police** of the **College of Coastal Georgia** in a local emergency, in the prevention or detection of violations of any law, in the apprehension or arrest of any person who violates a criminal law of this state, or in any criminal case.
3. **Authorities:** The senior officer of the requesting Party shall be in command of the local emergency as to strategy, tactics, and overall direction of the operations.
4. **Powers and Duties of Responding Personnel**: In accordance with O.C.G.A. § 36-69-4, responding employees of either Party "*shall have the same powers, duties, rights, privileges, and*

immunities as if they were performing their duties in the political subdivision or on the campus of the institution in which they are normally employed."

5. **Responsibility for Expenses and Compensation of Employees:** Parties responding to requests in conformance with this MOU shall pay any expense for furnishing of their own equipment, loss or damage to such equipment, and costs incurred in operation and maintenance of their equipment.

   Responding Party shall compensate responding employees during the time they are rendering aid and defray actual travel expenses of employees. Compensation shall include compensation due to personal injury or death while employees are rendering aid. (O.C.G.A. § 36-69-5.)

II. Effective Date

This agreement shall take effect upon execution and approval by the hereinafter named officials, including the Board of Regents for the University System of Georgia, and shall continue in full force and effect unless terminated by any or all of the parties herein.

WHEREFORE, the parties hereto cause these presents to be signed in the ___ day of ________, 20__

______________________________	Margaret A. Amstutz
[County/City Official or Sheriff Signature]	[Institution President Signature]
______________________________	Margaret A. Amstutz, Interim President
[Name and Title County/City Official or Sheriff, Printed]	[President –Name and Title, Printed]

Presented to and approved by the Board of Regents:

______________________________	________________
[Secretary to the Board Signature]	Date

____

[Name of Secretary to the Board, Printed]

STATE OF GEORGIA
COUNTY OF CAMDEN

INTERGOVERNMENTAL SERVICES AGREEMENT FOR PLANNING AND GIS SERVICES

This Intergovernmental Services Agreement for Planning and GIS services is entered into this ____ day of ________, 2017, by and between the CITY OF KINGSLAND, hereinafter called "Kingsland" and the CAMDEN COUNTY BOARD OF COMMISSIONERS, hereinafter called "County".

WITNESSETH

WHEREAS, Kingsland operates a Planning and Zoning Department for the purpose of performing various technical functions related to planning, building, licensing, zoning and subdivision administration, GIS, addressing and code compliance, and

WHEREAS, the County is currently operating its own Planning and Zoning Department, providing similar services and operating in a comparable manner, and

WHEREAS, the County desires to contract with Kingsland, and Kingsland desires to contract with the County, to provide occasional assistance through its respective Planning and Zoning Department to aid each other with services related to planning services and GIS mapping, and

WHEREAS, Kingsland, as a government, is authorized by §O.C.G.A. 36-34-2(5) to enter into intergovernmental services agreements; and

WHEREAS, the Camden County Board of Commissioners is authorized to make and execute contracts with municipalities in the same county where the City of Kingsland is located;

NOW THEREFORE, in consideration of the mutual conditions, covenants, and performances called for herein, the parties hereto agree:

A. Kingsland will provide to the County and the County will provide to Kingsland, on an as-needed basis, planning, zoning and GIS assistance as directed by the County Administrator and/or City Manager or their designated personnel

B. The County agrees to pay to Kingsland, and Kingsland agrees pay the County, as compensation for providing the building inspection services described in Section A above. Billing for services described in Section A above shall be on an hour by hour basis in accordance with the staff hourly rates as shown on Exhibit A, which is attached and incorporated by reference in this agreement. Kingsland will provide the County, and the County will provide Kingsland with a monthly statement for services rendered, to include any accrued mileage. The County and Kingsland will submit payments due in a timely manner. It is understood that compensation and IRS Travel Reimbursement Rates as called for in this paragraph may change on annual basis, to be agreed upon by both parties.

C. It is further understood that there will be times when the County and Kingsland will be unable to provide the said assistance services due to vacation and sick days, current or pressing projects, or an unforeseen circumstance. If such an event occurs, the County and Kingsland will make every effort to provide appropriate staffing assistance.

D. This agreement shall terminate on December 31, 2017 and is renewable annually thereafter unless first terminated by either party. This agreement may be terminated by either party upon the following terms and conditions:
   1. Notice must be provided in writing, and
   2. Notice must include a termination date of no less than thirty- (30) days from the date of notification.

E. Time is of the essence in the performance of the obligations imposed in this agreement. This instrument contains the entire agreement between the parties and no modifications, release, discharge or waiver of any provisions hereof shall be of any force, effect, or value unless in writing and duly approved and executed by the parties hereto.

EXHIBIT A

Kingsland Staff Hourly Rates (Effective 10/01/2017)

Name/Position	**Salary/Benefits Hourly Rate**
GIS Manager	$32.34

County Staff Hourly Rates (Effective 10/01/2017)

Name/Position	**Salary/Benefits Hourly Rate**
Planning Director	$46.82

Travel (Effective 10/01/2017)

IRS Travel Reimbursement Rate	$0.56 per mile

APPROVED by the Mayor and Council of the City of Kingsland on the ____day of ____________, 2017

CITY OF KINGSLAND

ATTEST: ______________________________________

City Clerk

BY: __________________________________

Mayor

APPROVED by the Camden County Board of Commissioners on the ___day of________________, 2017.

CAMDEN COUNTY
BOARD OF COMMISSIONERS

ATTEST: ______________________________________

County Clerk

BY: __________________________________

Chairman