



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES • SEPTEMBER 12, 2019

Regular Meeting

Kingsland Welcome Center

4:30 PM

PO Box 250, Kingsland, GA 31548

1. CALL TO ORDER

Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	
Jimmy McCollum	Board Member	
Rebecca Shannon	Board Member	
Paula Chamberlin	DDA Manager	
LaMar Stokes	Council Member	(Absent)
Scott Kimball	Supervisor	

2. ROLL CALL

3. AGENDA AMENDMENTS

Change Becci Shannon's presentation to Infill Development
Remove Welcome Lamar Stokes

4. APPROVAL OF FINANCIAL REPORT

1. August 2019 Bank Statement -

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Board Member
SECONDER:	Rebecca Shannon, Board Member
AYES:	Chamberlin, Andersen, McCollum, Shannon
ABSENT:	Stokes

5. APPROVAL OF MINUTES

1. August Board Minutes -

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul E. Chamberlin, Chairman
SECONDER:	Jolene Andersen, Board Member
AYES:	Chamberlin, Andersen, McCollum, Shannon
ABSENT:	Stokes

6. ORGANIZATION COMMITTEE

1. Welcome Councilman Lamar Stokes -
2. Resignation of Board Member Mike Spiers -

Paula Chamberlin received letter of resignation from Mike Speirs.

3. Board Vacancy Recommendations -

The board was asked for suggestions for a replacement. Several names were given and Paula will reach out to each.

7. DESIGN COMMITTEE

1. Downtown Beautification Status - Jolene Andersen -

Signs and certificates have been ordered and received for the Beautification award to be given to a downtown business. The mayor and DDA Chair will each sign the certificates. Jolene proposed that The Collective be the recipient of the first award. Faythe has transformed the front of her storefront to be very warm and welcoming and will be presented on October 1st. The board was asked to recommend a business for November.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Board Member
SECONDER:	Rebecca Shannon, Board Member
AYES:	Chamberlin, Andersen, McCollum, Shannon
ABSENT:	Stokes

2. Landscaping Maintenance Plan - Becci Shannon -

Correct the subtitle to Infill Development -

Becci Shannon explained the 1st principle to Infill Development is to encourage Mixed Use - residential above retail, bring the people and retail will follow. Macon is a great example and Brunswick is following suit. It was also suggested that we take a look at the ordinance as far as lot sizes to address anything that needs to be changed and possibly incorporate it into the DT Overlay ordinance. Several properties are available in the downtown area that could be utilized as mixed use but need to consult

with a builder to get some design ideas. Becci will continue to move forward and will update at the October meeting.

3. Truck Pattern Update -

The board would like to know if Mike Spiers could be contacted and asked if he would continue to assist the DDA board with this project. Becci will forward mentor information to Paula Chamberlin will follow up.

8. PROMOTIONS COMMITTEE

1. Catfish Festival Update -

Paula Chamberlin provided an update on vendors, entertainment cost, alcohol permit and overall planning.

9. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

1. Fairground Update - Chairman Paul E. Chamberlin

Board approval needed for \$1000.00 expense to the EPD for Land Development Authorization (LDA) for the event grounds.

It was explained that there are some issues in regards to the Plat/Survey and the legal description for the 80 acre tract of land but P&Z and the city manager are working to get it resolved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jimmy McCollum, Board Member
SECONDER:	Rebecca Shannon, Board Member
AYES:	Chamberlin, Andersen, McCollum, Shannon
ABSENT:	Stokes

2. Available Property in Downtown Area -

A list of available property was provided with Gussies Daughter's building being the newest added to the list.

3. One Stop Source of Information -

No update

10. DATES TO REMEMBER

1. Wildcat Homecoming Parade -

Scheduled for Thursday, Sept. 19 in downtown Kingsland.

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS**12. ADJOURN**

Motion to adjourn made by Paul Chamberlin, seconded by Becci Shannon. Meeting adjourned at 6:22 PM.