



**CITY OF KINGSLAND, GEORGIA**  
**DOWNTOWN DEVELOPMENT AUTHORITY**

**MINUTES • MARCH 12, 2020**

**Regular Meeting**

**Kingsland Welcome Center**

**4:30 PM**

**PO Box 250, Kingsland, GA 31548**

**1. CALL TO ORDER**

Paul E. Chamberlin  
Jolene Andersen  
Jimmy McCollum  
Rebecca Shannon  
Paula Chamberlin  
LaMar Stokes

Chairman  
Board Member  
Board Member  
Board Member  
DDA Manager  
Council Member

**2. ROLL CALL**

Guests:  
Lisa Bell  
Bill Coleman

**3. AGENDA AMENDMENTS**

Paul Chamberlin would like to move an item from #9 Event Grounds Update to be discussed after Approval of Minutes.

**4. APPROVAL OF FINANCIAL REPORT**

1. February 2020 Financials -

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | Jolene Andersen, Board Member                   |
| <b>SECONDER:</b> | Paul E. Chamberlin, Chairman                    |
| <b>AYES:</b>     | Chamberlin, Andersen, McCollum, Shannon, Stokes |

**5. APPROVAL OF MINUTES**

1. February 2020 Minutes -

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | LaMar Stokes, Council Member                    |
| <b>SECONDER:</b> | Jolene Andersen, Board Member                   |
| <b>AYES:</b>     | Chamberlin, Andersen, McCollum, Shannon, Stokes |

## 6. ORGANIZATION COMMITTEE

### 1. Vacant Board Positions - -

The Board was polled via email on March 11, 2020 to vote to accept or reject the nomination of Lisa Bell as a Board Member for the vacant DDA position.

Lisa Bell was approved and voted as the newest DDA Board member.

## 7. DESIGN COMMITTEE

### 1. Downtown Beautification Award -

Jolene Andersen advised that the March award was given to Kingsland Fire Dept. Station #3 and April will be awarded to Ballast Pointe.

## 8. PROMOTIONS COMMITTEE

### 1. Kingsland Homegrown Market Update -

Paula Chamberlin advised everyone that the market is every Sunday, 11am - 2pm. It seems to be growing because vendors are now reaching out to the market to participate.

## 9. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

### 1. Rezoning and Ordinance Changes -

Paul Chamberlin explained to all that City Council approved the DDA Boundary Expansion to include the donated 80 acres. However, the Overlay Ordinance changes were not approved due to some questions that were asked at the council meeting. Planning to address questions of concern and will add back to the Council agenda in April.

### 2. Event Grounds Update -

Bill Coleman provided an update stating that over 9 acres at The Lawn are now cleared. Two sets of bleachers have been acquired with some minor repair and rebuild necessary, each one seats approximately 50 people. A shallow well will need to be installed soon as a source for watering trees and grass.

All board members were encouraged to pay attention to any grant opportunities that may be available for the project.

A ground breaking ceremony was discussed also. Paula Chamberlin will coordinate with Bill Coleman, the Mayor and City Council, K-Bay and local media to set up a date.

## **10. DATES TO REMEMBER**

### **1. Upcoming Events -**

3/22/20 - Taste of Camden

4/3/20 - Scholarship Deadline (for receipt of applications)

4/18/20- Shredder Event

4/18/20 - Chic-fil-A 5K Autism Run

4/25/20 - Woodbine Crawfish Festival

3/22/20 Taste of Camden

4/03/20 Scholarship Deadline for Students

4/18/20 Shredder Event

4/18/20 Chic-Fil-A 5K Autism Run

4/25/20 Woodbine Crawfish Festival

## **11. ADDITIONAL BUSINESS/ANNOUNCEMENTS**

DOT Chain for submitting traffic changes proposals to be added to next meeting agenda. Anne Purcell was suggested as a starting point.

## **12. ADJOURN**

Lamar Stokes made a motion to Adjourn at 5:53 PM, Jolene Andersen seconded the motion.