



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES • JUNE 11, 2020

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	(Absent)
Jimmy McCollum	Board Member	
Rebecca Shannon	Board Member	
LaMar Stokes	Council Member	(Absent)
Lisa Bell	Board Member	
Paula Chamberlin	DDA Manager	

2. ROLL CALL

3. AGENDA AMENDMENTS

4. APPROVAL OF FINANCIAL REPORT

1. May Financials -

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul E. Chamberlin, Chairman
SECONDER:	Jimmy McCollum, Board Member
AYES:	Chamberlin, McCollum, Shannon, Bell
ABSENT:	Andersen, Stokes

5. APPROVAL OF MINUTES

1. May Minutes -

Approved with exception to Amend Section 9 of May Minutes

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul E. Chamberlin, Chairman
SECONDER: Jimmy McCollum, Board Member
AYES: Chamberlin, McCollum, Shannon, Bell
ABSENT: Andersen, Stokes

6. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

1. Event Grounds Update -

Paula Chamberlin advised the requirements for soil samples from the County Extension office was sent to Bill Coleman. The samples should be submitted within the next couple of weeks and will help determine the best grass to plant on the property. Jimmy McCollum suggested that we check with Lowes for available grants to assist with purchasing approximately 2000 lbs of grass seed for the property.

Paul Chamberlin asked the board to approve moving forward with wetland permitting and to get a cost for surveying the 80 acres adjoining the event grounds. Becci Shannon will start a design for the boardwalk for engineering purposes. It was also suggested to set up a 4-wheeler tour of the property of the entire area.

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul E. Chamberlin, Chairman
SECONDER: Rebecca Shannon, Board Member
AYES: Chamberlin, McCollum, Shannon, Bell
ABSENT: Andersen, Stokes

2. Traffic Change Proposal -

GDOT Design Guidelines Solution update

Re-acquisition of HWY 40 Discussion

Becci Shannon suggested that we hire a consultant to study downtown traffic patterns. Scott Kimball suggested setting up a meeting with the Brunswick GADOT representatives. Becci, Scott, Paula and the city manager will set up a meeting to plan the path forward.

3. Pocket Park Opportunity -

Public - Private Co-Op w/ Pineland Bank

Becci Shannon has spoken with Chip Keene at Pineland Bank about the possibility of using the green space behind the bank as a pocket park. This space could be used for special events, weddings or as a park. If the DDA could expand boundaries and pick up several green space areas in specific areas, a complete circle/walking path could be

created around the city. Becci suggested that a lease option and concept drawing of 20 years out be presented to the bank.

7. ORGANIZATION COMMITTEE

8. DESIGN COMMITTEE

9. PROMOTIONS COMMITTEE

1. Catfish Festival Update -

Paula Chamberlin advised that a letter was sent to the City Manager to forward to City Council requesting funding for entertainment for the 2020 festival. A planning meeting was held on June 9 and another is scheduled for June 25. Volunteers and sponsors are needed.

10. DATES TO REMEMBER

1. Upcoming Events -

Halloween Town - October 24, 2020 - 5:00pm - 8:00 pm

Kingsland Catfish Festival - November 21, 2020 - 9:00am - 8:00pm

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

12. ADJOURN