



CITY OF KINGSLAND, GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES • JULY 9, 2020

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	
Jimmy McCollum	Board Member	(Absent)
Rebecca Shannon	Board Member	
Paula Chamberlin	DDA Manager	
LaMar Stokes	Council Member	(Absent)
Lisa Bell	Board Member	

2. ROLL CALL

1. Welcome Guests -

Jessica Pounds, Macy Pounds, Katherine Coppage and Matt Hooks

3. AGENDA AMENDMENTS

4. APPROVAL OF FINANCIAL REPORT

1. June Financials -

Two charges were questioned by board and explained by Paula Chamberlin:
\$4313.89 to City of Kingsland - 2019 Catfish Festival fees owed to the City (the entertainment fees that exceeded \$15,000.00)

\$89.54 - Grant Research - Julie Haigler at Camden Co. Board of Comm.

Becci Shannon advised the board that she has submitted an offer to purchase the Lot on Hwy 40 across from the Veterans Memorial Park with the intent to develop and tie into the future downtown projects.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jolene Andersen, Board Member
SECONDER: Paul E. Chamberlin, Chairman
AYES: Chamberlin, Andersen, Shannon, Bell
ABSENT: McCollum, Stokes

5. **APPROVAL OF MINUTES**

1. June Minutes -

RESULT: **APPROVED [3 TO 0]**
MOVER: Paul E. Chamberlin, Chairman
SECONDER: Lisa Bell, Board Member
AYES: Chamberlin, Shannon, Bell
ABSTAIN: Andersen
ABSENT: McCollum, Stokes

6. **ORGANIZATION COMMITTEE**

1. Spirit of a Hero Scholarship -

Present scholarship awards to Macy Pounds and Katherine Coppage

The 2020 Spirit of a Hero Scholarships were presented by Paul Chamberlin. The Keith Dixon Award went to Ms. Macy Gabrielle Pounds and she will be attending the University of GA in the fall. The Jim Doughty Award went to Ms. Katherine Elizabeth Coppage who will also be attending the University of GA in the fall. Each student received a check for \$500.00 made payable to UGA.

7. **ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE**

1. Event Grounds Update -

Becci Shannon is checking with local golf course superintendents about donations and sponsorships to assist with funding for grass seed for The Lawn. Several fund raising ideas were discussed to help with the costs also.

A four wheeler tour is being coordinated for the 80 acres in order to have a visual of where to build a boardwalk but if this is not possible due to the amount of standing water, drones may be another option.

Paula Chamberlin spoke with the Surveyor and advised him of the boards decision to start the environmental and survey pricing and permitting on the surrounding 80 acres. He suggested, as a more economical option, that the DDA provide a drawing to identify a route for the boardwalk and he will flag only those areas. The surveyor will coordinate with the Environmentalist.

2. Ordinance Overlay Status and Discussion -

Overlay ordinance will be revised and presented before P&Z and City Council in August.

3. Traffic Change Proposal -

DOT Update

Becci Shannon, Scott Kimball and Paula Chamberlin spoke with 3 GDOT representatives from the Jesup office. During the conversation several traffic calming options were discussed including Electronic Speed Radar Signs, Speed Reduction markings and a Truck By-pass.

The Board made a motion to forward a request to city council to approve the purchase of 4 Electronic Speed Radar (driver feedback) signs. If approved, two will be placed on Hwy 17 and two will be placed on Hwy 40 at the entrance into downtown.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul E. Chamberlin, Chairman
SECONDER:	Jolene Andersen, Board Member
AYES:	Chamberlin, Andersen, Shannon, Bell
ABSENT:	McCollum, Stokes

8. DESIGN COMMITTEE

1. Downtown Beautification Award -

Joleen Andersen will present the award to Ballast Pointe for August/September. Paula Chamberlin asked the board to approve Steffen's Restaurant to receive the award for September/October. Steffen's always has planter boxes full of seasonal blooming flowers and they have added outdoor seating with picnic tables and umbrellas.

Paul Chamberlin will contact Planning & Zoning in regards to the code for torn and broken awnings in mainstreet.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Board Member
SECONDER:	Rebecca Shannon, Board Member
AYES:	Chamberlin, Andersen, Shannon, Bell
ABSENT:	McCollum, Stokes

9. PROMOTIONS COMMITTEE

1. Catfish Festival Update -

Currently waiting for final artwork from Julie Mainor at The Blue-Jay Gallery. This catfish will be part of re-branding the look of the festival and will be used for marketing and advertising.

Some Changes for this year includes- No Parade, Re-position the vendors on main street and include more side streets, include a Jeep Show and charge a fee to participate, allow food vendors to sell catfish and host a catfish cooking competition. Entertainment is still undecided and funding has been requested from the city.

Volunteers and Sponsors are still needed and the next Festival planning meeting is scheduled for July 16 at 4:30 pm.

10. DATES TO REMEMBER

1. Upcoming Events -

Halloween Town - October 24, 2020 - 5:00 pm - 8:00 pm

Kingsland Catfish Festival - November 21, 2020 - 9:00 - 8:00 pm

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11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

12. ADJOURN

Paul Chamberlin made a motion to adjourn at 6:12 pm, motion seconded by Jolene Andersen, motion carried forward.