



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES • OCTOBER 15, 2020

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	
Jimmy McCollum	Board Member	
Rebecca Shannon	Board Member	(Absent)
Lisa Bell	Board Member	
Paula Chamberlin	DDA Manager	

Matthew Hooks - DDA Member - Absent

2. ROLL CALL

3. AGENDA AMENDMENTS

Add Beautification Award to Design Committee

4. APPROVAL OF FINANCIAL REPORT

1. September Financials -

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Board Member
SECONDER:	Jimmy McCollum, Board Member
AYES:	Chamberlin, Andersen, McCollum, Bell
ABSENT:	Shannon

5. APPROVAL OF MINUTES

1. September Minutes -

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jimmy McCollum, Board Member
SECONDER:	Jolene Andersen, Board Member
AYES:	Chamberlin, Andersen, McCollum, Bell
ABSENT:	Shannon

6. ORGANIZATION COMMITTEE

7. DESIGN COMMITTEE

1. Can You See it Campaign - Jolene Andersen -

Jolene Andersen presented six signs in different designs to be placed in vacant store front windows to advertise availability in the downtown area. She also suggested that contact be made with the Managing Brokers at each real estate company and schedule a Tuesday Caravan to see what is available in the downtown. It was also suggested that we offer a light lunch to all that participate.

2. The Lawn Update -

Paul Chamberlin met with Bill Coleman and advised the property is almost ready for grass, they are still cleaning out stumps and small stuff. Also planning out the parking area.

3. Landscape Maintenance District - Becci Shannon -

Becci Shannon was not present to present on this subject.

4. Beautification Award -

The Award for November will go to McGhan Law.
The December award will go to the Pet Crematory.

8. PROMOTIONS COMMITTEE

1. Catfish Festival Update -

Final Details are being worked regarding sponsorship's, the catfish cookoff fish, teams and judges. Will get an update from Lions club regarding the Pancake Breakfast and if they plan to move forward or skip this year. Also Bill Coleman and Paul Chamberlin are working out details for an obstacle course for the Jeepers that will be attending the festival this year.

9. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

1. Application for Variance and Discussion -

There was discussion of the definition of a "Variance" and the question of ownership. It was recommended that Planning and Zoning (P&Z) follow variance guidelines that are already in place .

2. Georgia Main Street Innovation Grant Program -

This \$10,000 grant application was submitted and specifically targeted revitalization directly affected by COVID-19. The award of the grant will be announced in December, 2020.

10. DATES TO REMEMBER

1. Dates to Remember -

2020 Chamber of Commerce Golf Tournament - Oct. 23, 2020 - 11:00 am - 4:00 pm

2nd Annual Halloween Town - October 24, 2020 - 4:00 pm - 8:00 pm

Miss Kingsland Beauty Pageant - November 7, 2020

Veterans Day Parade - November 11, 2020 - 10:00 am

Kingsland Catfish Festival - November 21, 2020 - 10:00 am - 8:00 pm

2020 Chamber of Commerce Golf Tournament - Oct. 23, 2020 - 11:00 am - 4:00 pm

2nd Annual Halloween Town - October 24, 2020 - 4:00 pm - 8:00 pm

Miss Kingsland Beauty Pageant - November 7, 2020

Veterans Day Parade - November 11, 2020 - 10:00 am

Kingsland Catfish Festival - November 21, 2020 - 10:00 am - 8:00 pm

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

12. ADJOURN