



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES • JUNE 10, 2021

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Rebecca Shannon	Board Member	
Matthew Hooks	Board Member	
Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	
Jimmy McCollum	Board Member	
Paula Chamberlin	DDA Manager	
Lisa Bell	Board Member	(Absent)

2. ROLL CALL

3. AGENDA AMENDMENTS

Remove Item #4 under Design Committee - Plan for Funding Future Projects

4. APPROVAL OF FINANCIAL REPORT

Jolene Andersen made a motion to Approve, Seconded by Matt Hooks
Approved "as presented" by all board members

5. APPROVAL OF MINUTES

Jolene Andersen made a motion to Approve, Seconded by Jimmy McCollum
Approved "as presented" by all board members

6. ORGANIZATION COMMITTEE

1. 2021 Spirit of a Hero Scholarship Presentation -

The Jim Doughty award in the amount of \$500 was awarded to Aaron Daniel Altamirano Dino who will be attending UGA in the fall. The Keith Dixon award in the amount of \$500 was awarded to Meredith Evelyn Boswell who will be attending GA Tech in the fall. Both scholarship awards were presented by Paul Chamberlin.

7. DESIGN COMMITTEE

1. C-1 Overlay Status -

Questions were asked why this item was removed from the City Council meeting agenda on May 10, 2021. It was suggested that the DDA meet with council members to establish a phased plan that meets the DDA and councils objectives rather than have the entire Overlay not approved.

2. Landscaping Maintenance District RFP Update -

Becci Shannon is actively working with Landscape Architect Jeff Homans, Land Design Associates, Inc. on the RFP for downtown landscape design. A source of funding needs to be determined and approved by the board.

Discussion as to if the landscaping maintenance is part of the RFP. It was determined that once a plan is determined, a landscape maintenance agreement will have to go before the Mayor and Council to request a budget and funding.

3. The Lawn Update -

Four companies submitted RFP packets for The Lawn design. These packets are being reviewed by the DDA board and a decision will be determined at the July board meeting.

Bill Coleman suggested that the back part of the property be re-seeded.

4. Plan for Funding Future Projects -

Item Removed

8. PROMOTIONS COMMITTEE

1. Catfish Festival 2021 -

Provide Any Updates and Ideas - Need to set up a planning meeting

Paula Chamberlin advised everyone that the 2021 festival application has been released and has been posted on the web and social media. Vendors are starting to respond.

A planning meeting will be set for after the 4th of July holiday. It was also decided to use the 2020 logo for this years festival.

Bill Coleman and Paul Chamberlin would like to plan another obstacle course for this year, everyone agreed that it was a great success last year and it should be a part of planning for this year too.

2. Sunday Market -

Becci suggested to host the market at the property across from Veterans Memorial Park and everyone agreed to start the market back up in the Fall. More discussion at the July meeting.

9. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

1. Downtown Businesses Update -

Discuss New Businesses in downtown and New Business Interest in downtown

New businesses are:

M&A's Seafood - planning a grand opening in July

Hooks Crafted Leather - opening end of June

Bluebridge Coffeehouse - opening end of June

Reggie Graham opened his variety warehouse business in Russell Horne's building at the corner of May Street and Hwy 40

Habitat for Humanity is closed due to building code violations

2. Traffic Speed Radar Devices Update -

Received an update that all applicants will be notified in June so it should be any time.

10. DATES TO REMEMBER

Kingsland Catfish Festival - November 20, 2021

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

12. ADJOURN

Jolene Andersen made a motion to adjourn at 6:36 pm, seconded by Paul Chamberlin
Motion carried by all.