



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES • JANUARY 13, 2022

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Rebecca Shannon	Board Member	
Kristy Chance	Councilwoman	
Paul E. Chamberlin	Chairman	
Jolene Andersen	Board Member	
Jimmy McCollum	Board Member	(Absent)
Lisa Bell	Board Member	
Paula Chamberlin	DDA Manager	

Also in attendance:
Cindy McCollough - Finance Dept
Darren Harper - JDA

2. ROLL CALL

3. AGENDA AMENDMENTS

4. APPROVAL OF FINANCIAL REPORT

1. 3763 :Approval of Financial Report and Accounting Discussion -

Cindy McCollough explained the Nov/Dec statements and the difference between the 100 account (City Budget) and the 278 account (DDA Budget) and how they are structured.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Board Member
SECONDER:	Lisa Bell, Board Member
AYES:	Shannon, Chance, Chamberlin, Andersen, Bell
ABSENT:	McCollum

5. APPROVAL OF MINUTES

1. Approval of Minutes -

RESULT: APPROVED [UNANIMOUS]
MOVER: Jolene Andersen, Board Member
SECONDER: Kristy Chance, Councilwoman
AYES: Shannon, Chance, Chamberlin, Andersen, Bell
ABSENT: McCollum

6. ORGANIZATION COMMITTEE

1. Matt Hooks Resignation from the KDDA Board -

The board was advised that Matt Hooks resigned his position and there is now an opening for a new board member. It was suggested that we post on social media and the city website to announce the available position, possibly someone with a Developer back ground.

2. Create New Project Based Committee Structure - Board Member Jolene Andersen

Jolene Andersen suggested the board create a project based committee structure to support the KDDA mission statement and current strategic plan. The committees and chairs are as follows: The Lawn (Paul Chamberlin), Design Committee (Becci Shannon) , Catfish Festival Committee (Paula Chamberlin or DDA Manager) , Traffic Control Committee, Business Development Committee (Jolene Andersen and Kristy Chance). Other committee categories may be added as necessary and as the strategic plan changes.

Jolene also suggested creating a Downtown Business Association for the businesses.

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul E. Chamberlin, Chairman
SECONDER: Jolene Andersen, Board Member
AYES: Shannon, Chance, Chamberlin, Andersen, Bell
ABSENT: McCollum

7. DESIGN COMMITTEE

1. Design Committee Update - Becci Shannon -

No Update Provided

8. PROMOTIONS COMMITTEE

9. ECONOMIC DEVELOPMENT/RESTRUCTURING COMMITTEE

Clarification of Distance from bar/brewery to church clarify if ordinance applies to fee simple churches as opposed to pop up church.

1. Downtown Business Update-Scott Kimball - Supervisor Scott Kimball

The Makery on Lee is open for business, located at 111 S. Lee Street
Salt,Pepper,Thyme building is still available

10. DATES TO REMEMBER

1. Upcoming Events -

Lions Club Annual Oyster Roast - February 12, 2022 - ?????

Kingsland Mardi Gras - February 25 - 26, 2022

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

Additional comments - Kristy Chance inquired about a historical district within the DDA boundaries and suggested taking on projects to improve historical preservation and significance (example - placing a small plaque with historical information at the location)

12. ADJOURN