



CITY OF KINGSLAND, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES • MAY 12, 2022

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

1. CALL TO ORDER

Rebecca Shannon
Kristy Chance
Paul E. Chamberlin
Jolene Andersen
Paula Chamberlin
Lisa Bell

Board Member
Councilwoman
Chairman
Board Member
DDA Manager
Board Member

Theresa Ferrell
Sherry Piljay
Darren Harper
Abraham Joseph
Justin Shannon
Alison Shores
Cortney Taylor
Phillip Francis

2. ROLL CALL

3. AGENDA AMENDMENTS

4. APPROVAL OF FINANCIAL REPORT

Financials were not presented for approval. Once received they will be emailed to board members for review.

5. APPROVAL OF MINUTES

6. ORGANIZATION COMMITTEE

1. CADD Presentation -

Presentation from Mr. Terrence Louk, Chief Executive Officer from Coastal Area District Development Authority (CADDA)

Mr Terrence Louk, Chief Executive Officer from the Coastal Area District Development Authority attended the meeting to explain the program and their mission. He explained several programs including Mission Based Lending, Direct Lending and Indirect lending and how they can benefit Small businesses and how they can help the DDA.

2. Board Vacancy - Two Positions Available -

With two vacancies on the board, Theresa Farrell submitted an application for consideration and a copy was emailed to all board members for review. Sherry Piljay requested an application be emailed to her as well.

7. DESIGN COMMITTEE

Becci Shannon proposed the idea of re-branding downtown Kingsland and asked the board to vote on the idea so it can go before City Council. Paul Chamberlin requested a presentation be prepared for the board to review to include ideas. This will be added to the June agenda.

Darren Harper will send some landscaping information to Becci Shannon to allow the Design Committee to move forward with beautification in the downtown area.

8. PROMOTIONS COMMITTEE

A Catfish Festival planning meeting will be scheduled in the next couple of weeks. Everyone was encouraged to recruit volunteers to help with subcommittees.

9. BUSINESS DEVELOPMENT COMMITTEE

Jolene Andersen explained the next meeting is scheduled for May 24th in the Council Chambers.

10. TRAFFIC CONTROL COMMITTEE

Paula Chamberlin provided an update from Bill Coleman stating that he was going to set up a meeting with DOT to make sure we are in compliance with placement of the traffic signals. A map was also shared with the board.

11. ADDITIONAL BUSINESS/ANNOUNCEMENTS

Roberts Rules were discussed and explained that a quorum is determined by the majority of seats filled on a board. Example: If there are Five active board members, a quorum

would be 3 board members. This was verified with the city clerk and will be the guide moving forward.

Reminder that the Homegrown Market is scheduled for Saturday, May 14th.

12. ADJOURN

Meeting Adjourned at 5:37 PM.