



CITY OF KINGSLAND, GEORGIA

DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES • JUNE 9, 2022

Regular Meeting

City Council Chamber

4:30 PM

107 South Lee Street - City Hall, Kingsland, GA 31548

I. CALL TO ORDER

Paul E. Chamberlin
Jolene Andersen
Kristy Chance
Lisa Bell

Chairman
Vice-Chair
Councilwoman & Board Member (Absent)
Board Member (Absent)

Becci Shannon was present for the June 9, 2022 meeting and has since come off the board.

II. AGENDA AMENDMENTS

No amendments.

III. FINANCIAL REPORT

1. Approve Financial Reprot -

Motion to approve (Andersen) Second (Chamberlin) - Financial Report Approved

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Vice-Chair
SECONDER:	Paul E. Chamberlin, Chairman
AYES:	Chamberlin, Andersen
ABSENT:	Chance, Bell

IV. APPROVAL OF MINUTES

1. Approval of May 2022 Minutes -

Motion to approve (Andersen) Second (Chamberlin) - Minutes Approved

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jolene Andersen, Vice-Chair
SECONDER:	Paul E. Chamberlin, Chairman
AYES:	Chamberlin, Andersen
ABSENT:	Chance, Bell

V. OLD BUSINESS

A. Organization Committee

*Count of Board Member Applications discussed. Plan to vote pending additional application receipt.

*Vacant DDA Manager position discussed. Jolene Andersen asked the City Manager be reminded that DDA Board Members need to be involved in hiring process.

*Jolene Andersen endorsed applicant Dakota Jones to fill vacant position on DDA Board based on background and qualifications.

B. Design Committee

*Becci Shannon discussed progress on 100 block of Hwy 17 and potential restaurant occupation.

*Board recommended DDA discuss lighting in City Hall alley with City Manager.

*Becci Shannon reminded Board to work with Darren Harper on existing downtown landscaping project (tree replacement).

C. Business Development Committee

*Reported meeting on 24 May with no members attending. Meeting to be rescheduled for June.

*Dakota Jones announced desire to join Business Development Committee. Committee chair agreed.

D. Traffic Control Committee

*Board discussed utilizing and establishing additional crosswalks for traffic control measures. Determined more research would be required.

*Paul Chamberlin took action to discuss City Manager, establishing designated golf cart crossings on Hwy 17 and Hwy 40 to ensure compliance with State law regarding golf cart crossings on applicable streets.

*Jolene Andersen reported on Traffic Cameras being established in all Camden County School Zones. Becci Shannon recommended DDA consider requesting Red Light Cameras in downtown Kingsland. Board agreed to investigate.

*Paul Chamberlin to investigate present positioning of existing traffic web cameras in downtown and recommend positioning improvements.

VI. ANNOUNCEMENTS

*Becci Shannon announced planned 6-month hiatus from Board activities.

*Second Saturday market date reminder by Jolene Andersen.

*Planning & Zoning approval of Overlay Ordinance announced by Paul Chamberlin.

A. Next Regularly Scheduled Meeting

Thursday, July 14, 2022 at 4:30 PM. Located inside City Hall.

VII. ADJOURN

1. Adjourn -

Motion to adjourn (Chamberlin) Second (Andersen). Meeting adjourned ~ 6:00 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul E. Chamberlin, Chairman
SECONDER:	Jolene Andersen, Vice-Chair
AYES:	Chamberlin, Andersen
ABSENT:	Chance, Bell