



## KINGSLAND DOWNTOWN DEVELOPMENT AUTHORITY

### Minutes

Sep 8, 2022

#### I. Call to Order

The meeting was called to order at 4:30 PM by Chairman Paul E. Chamberlin

|                    |                             |          |
|--------------------|-----------------------------|----------|
| Jolene Andersen    | Vice-Chair                  |          |
| Paul E. Chamberlin | Chairman                    |          |
| Kristy Chance      | Councilwoman & Board Member |          |
| Theresa Farrell    | Board Member                | (Absent) |
| Shawn Halliwell    | Board Member                |          |

#### II. Agenda Amendments

#### III. Approval of Financials

June 2022 Financials were included in the meeting packet and approved at the August Board meeting. There were no additional financial statements available at this time.

#### IV. Approval of Previous Meeting Minutes

1. **Motion to:** Motion to approve previous month's minutes **Approved**

#### V. Old Business

##### A. Organization Committee - Board Member Resignation: Lisa Bell

##### i. KDDA Board Vacancy

A letter of resignation from Lisa Bell was presented. Lisa Bell's resignation from the Kingsland Downtown Development Authority board was dated August 11, 2022 and effective immediately.

Appointments Kingsland Downtown Development Authority: Currently there is 1 vacancy on the Kingsland Downtown Development Authority Board of Directors. The KDDA Board of Directors are appointed by the City of Kingsland Mayor and Council. Discussion was made on appointing someone with a background in Economic Development industry. No further action required at this time.

1. **Motion to:** Motion to accept Lisa Bell's resignation **Approved**

##### B. Business Development Committee

No new business to report at this time.

##### C. Design Committee

i. Traffic Control Project Update

Harvey reported that Bill Coleman will be re-submitting this project through DOT. Harvey has confirmed with the City Finance Director that the current budget for this project will still be available in the new fiscal year. No further action required at this time.

ii. The Lawn Project Update

Harvey discussed plans to have the City Council consider rental fees for The Lawn. No further action required at this time.

iii. Facade Grant

Harvey discussed the recent bid for the lead abatement and repainting of the Kingsland Depot Heritage Center building. The cost of the project is more than what was budgeted. Harper suggested to the board to research into a Georgia Heritage Grant or the Rural Business Development Grant for help with the associated costs of the project. No further action at this time.

iv. New Section

A. Parking Project

Parking needs downtown were discussed. It was suggested that Chance and Chamberlin meet with the Mayor about this project. No further action required at this time.

D. Promotions Committee

i. Homegrown Market Update

Notes from last Homegrown Market were provided to the Board in the meeting packet. An update was provided on the Homegrown Market by Halliwell. No further action was required at this time.

ii. Catfish Festival Planning Committee Update

Catfish Planning Committee notes from 8/31/2022 meeting were provided to all board members. No further action required at this time.

VI. New Business

No new business to report at this time.

VII. Announcements

A. Next Regularly Scheduled Meeting

Next regularly scheduled meeting is scheduled for Thursday, October 13, 2022 at 4:30 PM at Kingsland City Hall.

VIII. Adjourn

1. **Motion to:** Motion to adjourn **Approved**