



KINGSLAND DOWNTOWN DEVELOPMENT AUTHORITY

Minutes

Aug 10, 2023

1. Call to Order

The meeting was called to order at 4:30 PM by Board Member Amanda Moore

Paul E. Chamberlin	Chairman	(Absent)
Jolene Andersen	Vice-Chair	(Absent)
Kristy Chance	Councilwoman & Board Member	(Absent)
Theresa Farrell	Board Member	
Jose Rosario	Board Member	
Jesse Merck	Board Member	
Amanda Moore	Board Member	

2. Agenda Amendments

No amendments were made.

1. **Motion to:** Motion to Approve Agenda **Approved**

3. Approval of Financials

June 2023 Financials were included in the meeting packet.

1. **Motion to:** Motion to Approve Financials **Approved**

4. Approval of Previous Meeting Minutes

June 2023 minutes were emailed to all board members for review prior to meeting.

1. **Motion to:** Motion to Approve Minutes **Approved**

5. Old Business

A. Organization Committee

a. Strategic Plan Update

Harvey updated the board that planning for the Strategic Plan would begin in January 2024 with the meeting scheduled in March/April 2024. No further action at this time.

b. Board Training Update

KDDA Board members are required at least 8 hours of training within the first 12 months of their appointment. Moore signed up for training in August 2023. Rosario requested for a Saturday class for training purposes. No further action required at this time.

B. Business Development Committee

a. New Downtown Businesses

Harvey updated the board that there were no new businesses during the month of July. No further action required at this time.

b. Downtown Merchants Group

Harvey updated the board that the July merchants' meeting was cancelled due to the holiday. The August 2023 meeting had several new business owners in attendance. No further action required at this time.

c. Second Saturdays: Market, Cars & Coffee, Merchant Engagement

Harvey updated the board on the next Second Saturday event which includes the Homegrown Market and Coffee & Cars. Jose & Cybel Rosario coordinate the Cars & Coffee event; Paula Chamberlin facilitates the Homegrown Market event. Beginning in September, Jolene has arranged a collaboration with Lisa Allen to offer free yoga classes. No further action required at this time.

C. Design Committee

a. The Lawn Project Update

Harvey stated the master site plan is in process. Coleman updated the board that solar lights have been delivered for the parking areas at the Lawn. No further action required at this time.

b. Downtown Parking

No further action required at this time.

c. Downtown Landscape & Sidewalks

Harvey updated the board regarding landscaping in the downtown. Coleman plans on having sidewalks pressure washed and beds will be cleaned out. No further action required at this time.

D. Promotions Committee

a. Catfish Festival

Harvey updated the board that applications are available and 66 vendors have applied. Harvey also encouraged board for participation to help Jose with the car show. The board reviewed the 2023 Catfish Festival logos and were all in agreement that they liked them. No further action required at this time.

b. Downtown Promotions & Events Update

No further action required at this time.

6. New Business

A. Approval of FY 23/24 Budget

Harvey reviewed the FY 23/24 Budget with the board.

1. **Motion to:** Motion to Approve Budget FY 23/24**Approved**

B. Approval of 2024 scholarship application

Beard reviewed the 2024 Scholarship application with the board.

1. **Motion to:** Motion to Approval for the 2024 Scholarship application**Approved**

C. Discussion on moving meeting time

Harvey asked the board to consider moving the meetings to a Tuesday. Vote will be tabled to a later date. No further action required at this time.

7. Announcements

A. Next Regularly Scheduled Meeting September 14, 2023

8. Adjourn

1. **Motion to:** Motion to Adjourn**Approved**