



KINGSLAND DOWNTOWN DEVELOPMENT AUTHORITY

Minutes

Aug 20, 2024

1. **Call to Order**

The meeting was called to order at 4:34 PM by Chair Jolene Andersen

Jolene Andersen Chair
Jesse Merck Vice-Chair
Paul E. Chamberlin Treasurer
Amanda Moore Board Member
Theresa Farrell Board Member (Absent)
Kristy Chance Councilwoman & Board Member (Absent)

2. **Agenda Amendments**

1. **Motion to:** Motion for Agenda Amendments **Approved**

3. **Approval of Financials**

June 2024 financials were included in the meeting packet, which were emailed prior to the meeting.

1. **Motion to:** Motion to Approve Financials **Approved**

4. **Approval of Previous Meeting Minutes**

July 2024 minutes were included in the meeting packet, which was emailed prior to the meeting.

1. **Motion to:** Motion to Approve Minutes **Approved**

5. **Old Business**

A. **Organization Committee**

- a. Strategic Plan

No major updates. No further action required.

B. **Business Development Committee**

- a. New Downtown Businesses

Andersen updated the board that there is a new business, Ember's Apothecary. Chamberlin updates the board on properties available for rent or purchase. No further action required at this time.

b. Downtown Merchants Group

The next Downtown Merchants Meeting will be held September 2nd in the new Teen Center at the Kingsland Depot. No further action required at this time.

C. Design Committee

a. Downtown Landscaping

Chamberlin updates the board that the mulch mats are expected to be placed before September 12th. No further action required.

D. Promotions Committee

a. Downtown Promotions & Events Update

The 2024 Homecoming Parade has been scheduled for September 12th. No further action required at this time.

b. DDA Event Volunteers

Andersen encourages the Board to take an active role in volunteering for future events held by the DDA. Andersen also informs the Board that the Kingsland Police Department wants to host more events and is open to any volunteers. No further action required at this time.

E. Land Acquisition Committee

a. Property Acquisition Update

Chamberlin asks board to consider J&A Property as a possible purchase. No further action required at this time.

F. FY 24/25 Budget Approval

The FY 24/25 Budget was included in the meeting packet, which was emailed prior to the meeting.

1. **Motion to:** Motion to Approve FY 24/25 Budget **Approved**

6. New Business

A. Recommendation for Board Appointment

The Kingsland Downtown Development Authority posted on both the City of Kingsland website as well as various social media that there was a seat vacancy on the Board. The Board received one application. This application was included in the meeting packet, which was emailed prior to the meeting.

1. **Motion to:** Motion to Recommend Application to City Council **Approved**

B. Camden County Joint Development Authority

Camden County JDA representative Darren Harper presents the Board with a new program, called the Targeted Investment Program, that would allow businesses in Camden County to acquire loans of up to \$25,000. There is a limit of 4 loans that can be given out each year. The loans can be used for building improvements (interior and exterior), plumbing, electrical, and signage. However, the money cannot be used for alterations of public areas. More information to come. No further action required at this time.

7. Announcements

Next regularly scheduled meeting is September 17, 2024.

A. Next Regularly Scheduled Meeting September 17, 2024

8. Adjourn

1. **Motion to:** Motion to Adjourn **Approved**