



CITY OF KINGSLAND, GEORGIA
KINGSLAND AREA CONVENTION & VISITORS BUREAU AUTHORITY
MINUTES • FEBRUARY 9, 2023

Regular Meeting

Kingsland Welcome Center

8:00 AM

PO Box 250, Kingsland, GA 31548

I. CALL TO ORDER & WELCOME

The meeting was called to order at 8:00 AM by Chairman Yadav. Staff members present were Tonya Harvey (via Webex), Sarah Beard and Jessica Herrin.

C.B. Yadav	Chairperson
Kathy Dixon	Vice Chairperson
Alison Shores	Treasurer/Secretary
Justin Whitfield	Board Member (Remote)
Darshana Patel	Board Member

II. AGENDA AMENDMENTS & AGENDA APPROVAL

No agenda amendments.

1. Motion to approve Agenda -

A motion was made to approve the agenda by Dixon; seconded by Patel. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathy Dixon, Vice Chairperson
SECONDER:	Darshana Patel, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel

III. APPROVAL OF MINUTES FROM SEPTEMBER 2022

Minutes from the September 8, 2022 Special-Called Meeting were presented.

1. Motion to approve September 2023's Minutes -

Motion to approve the minutes was made by Dixon; seconded by Whitfield. Motion carried unanimously.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Kathy Dixon, Vice Chairperson
SECONDER: Justin Whitfield, Board Member
AYES: Yadav, Dixon, Shores, Whitfield, Patel

IV. FINANCIAL SUMMARY REPORT

Harvey reviewed the FY22/23 Financial Summary with the Authority Board noting that we are 25% into this years budget. No further action required at this time.

V. OLD BUSINESS

A. County Tourism Contract Update

Harvey updated the Authority Board that the County Tourism Contract has been executed but the KCVB has not received any funds as of today. No further action required at this time.

VI. NEW BUSINESS

A. Election of Officers

1. Motion to Elect Officers -

A motion was made by Shores to accept the previous chair position rolls from FY21/22, which are as follows: Chairman: C.B. Yadav, Vice-Chair: Katherine Dixon, Secretary/Treasurer: Alison Shores. Motion was seconded by Patel. Motion carried unanimously.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Alison Shores, Treasurer/Secretary
SECONDER: Darshana Patel, Board Member
AYES: Yadav, Dixon, Shores, Whitfield, Patel

B. Mid-Year Budget Revisions

Harvey reviewed Mid-Year revisions document with the Authority Board.

1. Motion to approve Mid-Year Budget Revisions -

A motion was made by Shores to accept the Mid-Year Revisions as stated in the document; seconded by Patel. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alison Shores, Treasurer/Secretary
SECONDER:	Darshana Patel, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel

VII. MISCELLANEOUS DISCUSSION AND/OR ANNOUNCEMENTS

A. Next regularly scheduled meeting April 12th at 8 AM

Next regularly scheduled meeting will be April 12, 2023 at 8 AM. No further action required at this time.

VIII. ADJOURN

1. Motion to Adjourn -

A motion was made by Shores to adjourn at 8:20 AM; seconded by Patel. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alison Shores, Treasurer/Secretary
SECONDER:	Darshana Patel, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel