



**CITY OF KINGSLAND, GEORGIA**  
**KINGSLAND AREA CONVENTION & VISITORS BUREAU AUTHORITY**  
**MINUTES • APRIL 12, 2023**

**Regular Meeting**

**Kingsland Welcome Center**

**8:00 AM**

**PO Box 250, Kingsland, GA 31548**

**I. CALL TO ORDER & WELCOME**

The meeting was called to order at 7:56 AM by Chairman Yadav. Staff members present were Tonya Harvey and Sarah Beard.

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|------------------|------------------------------|
| C.B. Yadav       | Chairperson                  |
| Kathy Dixon      | Vice Chairperson             |
| Alison Shores    | Treasurer/Secretary (Absent) |
| Justin Whitfield | Board Member (Absent)        |
| Darshana Patel   | Board Member                 |

**II. AGENDA AMENDMENTS & AGENDA APPROVAL**

No agenda amendments.

1. Motion to Approve Agenda -

A motion was made to approve the agenda by Dixon; seconded by Patel. Motion carried unanimously.

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|------------------|-------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Kathy Dixon, Vice Chairperson |
| <b>SECONDER:</b> | Darshana Patel, Board Member  |
| <b>AYES:</b>     | Yadav, Dixon, Patel           |
| <b>ABSENT:</b>   | Shores, Whitfield             |

**III. APPROVAL OF MINUTES FROM FEBRUARY 2023**

Minutes from the February 9th, 2023 meeting were presented.

1. Motion to Approve Minutes -

Motion to approve the minutes was made by Patel; seconded by Dixon. Motion carried unanimously.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Darshana Patel, Board Member  |
| <b>SECONDER:</b> | Kathy Dixon, Vice Chairperson |
| <b>AYES:</b>     | Yadav, Dixon, Patel           |
| <b>ABSENT:</b>   | Shores, Whitfield             |

#### **IV. FINANCIAL SUMMARY REPORT**

Harvey reviewed the FY22/23 Financial Summary with the Authority Board noting that we are 50% into this year's budget. No further action required.

#### **V. OLD BUSINESS**

##### **A. Mid-Year Budget Revisions**

Harvey updated the Authority Board that she will be submitting the mid-year revisions that were approved by the board in February to the Finance Department. Harvey to send final copy of those revisions to the board. No further action required at this time.

#### **VI. NEW BUSINESS**

None.

#### **VII. MISCELLANEOUS DISCUSSION AND/OR ANNOUNCEMENTS**

##### **A. Next regularly scheduled meeting June 14, 2023 at 8 AM**

Dixon updated the board that she will not be in attendance for June's meeting. The board decided to cancel the June meeting and schedule the next meeting in August. The next regularly scheduled meeting will be August 9th, 2023 at 8 AM.

#### **VIII. ADJOURN**

##### **1. Motion to Adjourn -**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Darshana Patel, Board Member  |
| <b>SECONDER:</b> | Kathy Dixon, Vice Chairperson |
| <b>AYES:</b>     | Yadav, Dixon, Patel           |
| <b>ABSENT:</b>   | Shores, Whitfield             |