



CITY OF KINGSLAND, GEORGIA

KINGSLAND AREA CONVENTION & VISITORS BUREAU AUTHORITY

MINUTES • FEBRUARY 14, 2024

Regular Meeting

Kingsland Welcome Center

8:00 AM

PO Box 250, Kingsland, GA 31548

I. CALL TO ORDER & WELCOME

The meeting was called to order at 8:00 AM by Chairman Yadav. Staff members present were Tonya Harvey, Sarah Beard and Jessica Herrin.

C.B. Yadav	Chairperson
Kathy Dixon	Vice Chairperson
Alison Shores	Treasurer/Secretary
Justin Whitfield	Board Member
Darshana Patel	Board Member

II. AGENDA AMENDMENTS & AGENDA APPROVAL

The agenda was presented with no changes.

1. Motion to Approve Agenda -

A motion was made to approve the Agenda by Whitfield; seconded by Patel. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Justin Whitfield, Board Member
SECONDER:	Darshana Patel, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel

III. APPROVAL OF MINUTES FROM OCTOBER 2023

Minutes from the October 2023 meeting were presented.

1. Motion to Approve Minutes -

Motion to approve the minutes was made by Patel; seconded by Whitfield. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Darshana Patel, Board Member
SECONDER:	Justin Whitfield, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel

IV. FINANCIAL SUMMARY REPORT

Harvey reviewed the ending FY22/23 Financial Summary with the Authority Board, as well as, the October - December 2023 financials. No further action required at this time.

V. OLD BUSINESS

VI. NEW BUSINESS

A. Election of Officers

1. Motion for Election of Officers -

A motion was made by Shores to accept the previous chair positions from FY22/23, which are as follows:

Chairman: C.B. Yadav

Vice-Chair: Katherine Dixon

Secretary/Treasurer: Alison Shores

The motion was seconded by: Whitfield. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alison Shores, Treasurer/Secretary
SECONDER:	Justin Whitfield, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel

B. 2024 Authority Meeting Schedule

The Authority reviewed schedules and decided to keep the meeting structure the same as previous year which is as follows: Second Wednesday at 8 AM bi-monthly. No further action required at this time.

C. GIRMA Certificate of Coverage & Georgia DCA Authority

Harvey reviewed the GIRMA Certificate of Coverage & the Georgia Department of Community Affairs Authority registration. No further action required at this time.

D. Annual Audit Information

Harvey reviewed the Annual Audit information provided by Filiz Morrow, City of Kingsland Finance Director. No further action required at this time.

VII. MISCELLANEOUS DISCUSSION AND/OR ANNOUNCEMENTS

The next KCVB meeting will be held on Wednesday, April 10, 2024 at 8:00 AM.

VIII. ADJOURN

- 1. Motion to Adjourn -

A motion was made by Shores to adjourn at 8:35 AM; seconded by Whitfield. Motion carried u

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alison Shores, Treasurer/Secretary
SECONDER:	Justin Whitfield, Board Member
AYES:	Yadav, Dixon, Shores, Whitfield, Patel