



CITY OF KINGSLAND, GEORGIA

KINGSLAND AREA CONVENTION & VISITORS BUREAU AUTHORITY

MINUTES • JUNE 12, 2024

Regular Meeting

Kingsland Welcome Center

8:00 AM

PO Box 250, Kingsland, GA 31548

I. CALL TO ORDER & WELCOME

The meeting was called to order at 8:02 AM by Chairperson Yadav. Staff members present were Tonya Harvey (via phone), Sarah Beard and Jessica Herrin.

C.B. Yadav	Chairperson
Kathy Dixon	Vice Chairperson
Alison Shores	Treasurer/Secretary (Absent)
Justin Whitfield	Board Member
Darshana Patel	Board Member

II. AGENDA AMENDMENTS & AGENDA APPROVAL

The agenda was presented with no changes.

1. Motion to Approve Agenda -

A motion was made to approve the agenda by Whitfield; seconded by Dixon. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Justin Whitfield, Board Member
SECONDER:	Kathy Dixon, Vice Chairperson
AYES:	Yadav, Dixon, Whitfield, Patel
ABSENT:	Shores

III. APPROVAL OF MINUTES FROM APRIL 2024

Minutes from the April 2024 meeting were presented.

1. Motion to Approve Minutes -

Motion to approve the minutes was made by Whitfield; seconded by Dixon. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Justin Whitfield, Board Member
SECONDER:	Kathy Dixon, Vice Chairperson
AYES:	Yadav, Dixon, Whitfield, Patel
ABSENT:	Shores

IV. FINANCIAL SUMMARY REPORT

Harvey reviewed the FY23/24 Financial Summary through April 2024 with the Authority Board. No further action required at this time.

V. OLD BUSINESS

A. Mid-Year Revisions for FY 23/24

Harvey notified the board that the City Council had approved the Mid-Year Revisions for FY23/24. She will send the Revisions via email for a vote. No further action required at this time.

VI. NEW BUSINESS

A. Approve MOU between CVB and the DDA for staff compensation

Harvey reviewed the drafted MOU between the CVB Authority and the DDA Authority for staff compensation on DDA Projects.

1. Motion to Approve DDA and CVB MOU for Staff Compensation -

A motion was made to approve the MOU between the Kingsland Convention & Visitors Bureau Authority and the Kingsland Downtown Development Authority in regards to staff compensation of time by Whitfield; seconded by Dixon. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Justin Whitfield, Board Member
SECONDER:	Kathy Dixon, Vice Chairperson
AYES:	Yadav, Dixon, Whitfield, Patel
ABSENT:	Shores

VII. MISCELLANEOUS DISCUSSION AND/OR ANNOUNCEMENTS

Harvey reviewed the Board Report for March & April 2024, as well as, the Hotel Motel taxes. No further action required at this time.

A. Next regularly scheduled meeting August 14th at 8 AM

The next KCVB meeting will be held on Wednesday, August 14, 2024 at 8:00 AM.

VIII. ADJOURN

1. Motion to Adjourn -

A motion was made by Dixon to adjourn at 8:37 AM; seconded by Whitfield. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathy Dixon, Vice Chairperson
SECONDER:	Justin Whitfield, Board Member
AYES:	Yadav, Dixon, Whitfield, Patel
ABSENT:	Shores